

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
JULY 3, 2007

- Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Isabel Barreras at 4:30 p.m., July 3, 2007, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.
- Trustees Present Isabel Barreras, President
Dorothy Smith, Vice President (arrived at 4:50 p.m.)
William J. Smith, Secretary
H. Ronald Feaver
Phillip J. Forhan
Patrick E. Patterson
Leslie W. Thonesen
- Also present were:
Tom Crow, Chancellor, SCCCCD
Doug Brinkley, Vice Chancellor – Finance and Administration, SCCCCD
Ned Doffoney, President, Fresno City College
Barbara Hioco, President, Reedley College
Terry Kershaw, Vice Chancellor – North Centers
Randy Rowe, Associate Vice Chancellor – Human Resources, SCCCCD
- Introduction of Guests Among the others present, the following signed the guest list:
Jan Krueger, Executive Secretary to the Chancellor, SCCCCD
Gene Blackwelder, Vice President, Administrative Services, RC
John Cummings, VP–District Admissions & Records, SCCCCD
Brian Speece, Associate Vice Chancellor – Business and Operations, SCCCCD
Eileen O’Hare, General Counsel, SCCCCD
Teresa Patterson, Executive Director – Public and Legislative Relations, SCCCCD
Michele Copher, Executive Director, State Center Community College Foundation
Don Lopez, Director of Technology, FCC
Carrie Baize, Classified Senate and Staff, FCC
Diane Clerou, Associate Dean – Human Resources
Gary Sakaguchi, Director of Technology, RC, NC
Ed Eng, Director of Finance, SCCCCD
John Bengtson, Director–Information Systems, SCCCCD
Zwi Reznik, President–SCFT and Faculty, FCC
Bill Turini, President–RC Academic Senate and Faculty, RC
Rick Santos, President–FCC Academic Senate and Faculty, FCC

Introduction of Guests
(continued)

Renee Dauer, President–RC Classified Senate and Staff, RC
Lisa Maciel, President–CSEA and Staff, RC
Randy Vogt, Director of Purchasing, SCCCCD

Approval of Minutes

The minutes of the Board meeting of June 5, 2007, were presented for approval. A motion was made by Mr. Feaver and seconded by Mr. Smith to approve the minutes of the June 5, 2007, meeting, as presented. The motion carried unanimously.

Delegations, Petitions,
and Communications

Lisa Maciel, CSEA Chapter 379 President, presented President Barreras and the Board of Trustees with a plaque in appreciation of State Center Community College District's participation in CSEA's first-ever Appreciating Classified Employees Program, May 2007. She thanked Randy Rowe and his staff for putting the activities together. In this collaborative program, classified employees were job shadowed by administrators in the District.

Chancellor's Report

Dr. Crow reported the following:

- Career Advancement Academy - State Center Community College District is leading a six-college partnership, including Reedley College, Fresno City College, the North Centers, West Hills Coalinga, West Hills Lemoore, and Merced College, to form the Central Valley Career Advancement Academy. This project is funded by a \$1.6 million grant from the State Chancellor's Office to support workforce development. The partner colleges will develop basic skills coursework for specific industries. Cohorts of students in the contextualized basic skills classes will receive counseling and social support to help them complete basic skills and vocational coursework and be hired in entry-level positions. On August 2, SCCCCD will host a reception for its college partners, WIBs, key members of the business community, including representatives from the Regional Jobs Initiative industry clusters, and adult schools in the service area, to introduce the Central Valley Career Advancement Academy to these key partners. The keynote speaker will be Ashley Swearengin, Lead Executive for the California Partnership for the San Joaquin Valley.
- CVHEC College Place at Manchester Center - As part of the ongoing effort to create a "college-going culture" in the Central Valley, the Central Valley Higher Education Consortium received a seed grant from the California Partnership to establish a college-access center at Manchester Mall in Fresno. Through "College Place," the name for the new center, students will benefit from counseling services aimed at supplementing what is currently being offered at the high schools and colleges in the area. Supplemental college advising is critical to meeting the needs of Fresno students, particularly those who are academically capable yet lack

Chancellor's Report
(continued)

access to college-going information. The first counselor hired is one of our adjunct counselors at Manchester. The location will be upstairs in Manchester, which is near the District's Manchester operation and the WIB office. The goal of the Central Valley Higher Education Consortium's "College Place" is to collaborate with higher educational institutions, including SCCCD, to provide students and parents with college advising in an atmosphere that is welcoming and accessible to them. A special open house and media event will be held at Manchester Center on August 6 at 4 p.m.

Campus Reports

Dr. Doffoney reported on the following topics for Fresno City College. Copies were provided for the Board and attendees.

- Two OAB, "A Legacy Renewed" capital campaign fund raisers were held in June, as follows:
 1. Reception for business associates, June 20
 2. "Gathering of Friends" at Dr. Doffoney's home, June 21
- Extreme Registration is July 16-20. Five radio stations are holding live remotes promoting fall semester registration.
- The Police Academy held two graduation ceremonies on June 28 (51 cadets) and June 29 (38 cadets). Two new \$1,000 scholarships were awarded to Theresa Aguilera (Brian Nieto Scholarship) and Donald Vang (Larry Vietty Memorial Scholarship).
- FCC librarian Donna Chandler is directing all royalties from her self-published book *Fifty* to Bethel Lutheran Church in Biloxi, Mississippi, for victims of Hurricane Katrina.

Dr. Hioco reported on the following topics from Reedley College. Report copies were provided for the Board and attendees.

- Former Women's Basketball standout Bailey Amundsen has been nominated as a Central Valley ESPY Award finalist for Female Athlete of the Year by 1430 ESPN Radio.
- RC Instructor Bud West was named the Outstanding Agriculture Teacher and the Agriculture, Natural Resources, and Manufacturing Department received the Outstanding Community College Program in California Award from the California Agriculture Teachers Association.
- RC "Extreme Registration," July 16-20, 4-8 p.m., is a one-stop shop for registration, services, and financial aid for the fall semester.
- Upward Bound Annual Summer Awards Banquet is July 13.
- Reedley College received notification from the Accrediting Commission that the progress report was accepted. A mid-term report will be submitted in 2008.

Campus Reports
(continued)

Dr. Kershaw reported on the following for the North Centers. Report copies were provided for the Board and attendees.

- The Willow International Community College Center opened for summer classes on June 25. Open house dates are July 14 and August 11. The Child Development Center is near completion.
- The Madera Center Fitness Center will open Fall 2007.
- Educational Advisor Dan Rivera was named 2007 Educator of the Year by the Madera Chapter of the Association of Mexican American Educators.
- Madera Center received a grant for \$2,500, from Castle & Cooke to help fund a "Professional Development for Business Education" seminar.
- Fall duty day will be held on August 9 at the Willow International Center at 8:30 a.m.
- Adjunct faculty orientation is the evening of August 9.

Consent Agenda
Action

President Barreras announced that Item 07-27HR, Academic Personnel, has been amended. Mr. Forhan requested that Item 07-72G, Consideration to Authorize Legislative Advocacy Agreement with McCallum Group, Inc., be withdrawn for discussion. It was moved by Mr. Forhan and seconded by Mr. Thonesen that the Board of Trustees approve Consent Agenda Items 07-27HR through 07-30HR, as amended, and 07-64G through 07-71G and 07-73G through 07-77G, as presented. The motion carried unanimously.

Employment,
Retirement,
Resignation, Change of
Status, Academic
Personnel
[07-27HR]
Action

approve the academic personnel recommendations, Items A through D, as amended (Lists A through D are herewith made a part of these minutes as Appendix I, 07-27HR)

Employment,
Promotion, Change of
Status, Leave of
Absence, Resignation,
Retirement, Classified
Personnel
[07-28HR]
Action

approve classified personnel recommendations, Items A through H, as presented (Lists A through H are herewith made a part of these minutes as Appendix II, 07-28HR)

Consideration to
Approve Additional
Positions: One
Bookstore Sales Clerk
III, Two Part-Time
Seasonal Sales Clerk I,
North Centers
[07-29HR]
Action

approve one full-time Bookstore Sales Clerk III position, and two part-time seasonal Sales Clerk I positions, North Centers, effective July 5, 2007

Consideration to
Approve Two Limited
Term College Center
Assistant Positions,
Fresno City College
[07-30HR]
Action

approve two limited term College Center Assistant positions, Fresno City College, effective July 5, 2007

Review of District
Warrants and Checks
[07-64G]
Action

review and sign the warrants register for the period May 25, 2007, to June 21, 2007, in the amount of \$10,661,450.34; and

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore accounts for the period May 17, 2007, to June 20, 2007, in the amount of \$674,290.42

Consideration to
Accept Construction
Project, Health/Fitness
Center, Fresno City
College
[07-65G]
Action

- a) accept the project for the Health/Fitness Center, Fresno City College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to
Accept Construction
Project, Water Feature,
Reedley College
[07-66G]
Action

- a) accept the project for the Water Feature, Reedley College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to
Accept Construction
Project, Fitness Center
Remodel, Madera
Center
[07-67G]
Action

- a) accept the project for the Fitness Center Remodel, Madera Center; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to
Accept Construction
Project, Replace
Evaporative Coolers,
Career and Technology
Center
[07-68G]
Action

- a) accept the project to Replace Evaporative Coolers, Career and Technology Center; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to
Accept Construction
Project, Server Room
HVAC, District Office
[07-69G]
Action

- a) accept the project for the Server Room HVAC, District Office; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to Adopt
Resolution Establishing
2007-08 Appropriations
Limit
[07-70G]
Action

adopt the Resolution in the Matter of the Establishment of an Appropriations Limit for the 2007-08 fiscal year, which sets the 2007-08 appropriations limit for the District at \$194,967,586

Consideration to
Authorize Sale of
Surplus Property,
Reedley College
[07-71G]
Action

authorize disposal of District surplus property by auction

Consideration to
Authorize Legislative
Advocacy Agreement
with McCallum Group,
Inc.
[07-72G]
Action

Mr. Forhan requested that Item 07-72G be removed from the consent agenda and stated that he thinks that School Services of California would be a more effective legislative advocate for SCCC than the McCallum Group, which has a strong focus on Southern California. He spoke in the support of School Services, the current provider, based on their qualifications and service to the District. Mr. Smith asked if the District could continue with Schools Services of California for a year, after which an effectiveness analysis could be done. Mr. Brinkley said that staff would check the agreement, but that he thought that they have authorization to continue with School Services of California. If so, the District would sign the agreement with School Services of California for another year. The Board agreed to removed Item 07-72G from consideration.

Consideration to Adopt Resolution Authorizing Agreement with the California Department of Education for Child Care and Development Block Grant, Fresno City College
[07-73G]
Action

- a) adopt a resolution authorizing the District, on behalf of Fresno City College, to enter into an agreement with the California Department of Education in the maximum amount of \$168,133 for the 2007-08 Child Care and Development Block Grant;
- b) authorize renewal of the agreement under similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District

Consideration to Accept Grants from the U.S. Department of Education for the Upward Bound Program, Fresno City College
[07-74G]
Action

- a) authorize the District, on behalf of Fresno City College, to accept the two Upward Bound grants from the U.S. Department of Education for the four-year period September 1, 2007, through August 31, 2011, with total funding in the amount of \$1,391,336 (\$347,834 per year) to continue program services and \$1,000,000 (\$250,000 per year) to provide new program services;
- b) authorize renewal of the grant with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign grant-related documents on behalf of the District

Consideration to Accept Grants from the U.S. Department of Education for the Upward Bound Program, Reedley College
[07-75G]
Action

- a) authorize the District, on behalf of Reedley College, to accept the two Upward Bound grants from the U.S. Department of Education for the four-year period September 1, 2007, through August 31, 2011, with total funding in the amount of \$1,391,336 (\$347,834 per year) to continue program services and \$1,000,000 (\$250,000 per year) to provide new program services;
- b) authorize renewal of the grant with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign grant-related documents on behalf of the District

Consideration to Accept Grant from the U.S. Department of Education for the Upward Bound Program, North Centers
[07-76G]
Action

- a) authorize the District, on behalf of the North Centers, to accept the Upward Bound grant from the U.S. Department of Education for the four-year period September 1, 2007, through August 31, 2011, with total funding in the amount of \$1,000,000 (\$250,000 per year);
- b) authorize renewal of the grant with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign grant-related documents on behalf of the District

Consideration to
Authorize Agreement
with SEIU-United
Healthcare Workers-
West and Joint
Employer Education
Fund for Employee
Education and Training,
North Centers
[07-77G]
Action

- a) authorize the District to enter into an agreement with the SEIU-United Healthcare Workers-West and Joint Employer Education Fund for employee education and training;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District

*****End of Consent Agenda*****

Consideration to
Approve Resolution on
Supplemental
Compensation for
Employees Called Up
in Response to the War
on Terrorism
[07-56]
Action

Mr. Randy Rowe introduced Item 07-56 and responded to questions and concerns from the Board members. Ms. Smith stated her objection to the use of the words, "War on Terrorism." Mr. Patterson expressed his opinion about the long-term cost and financial risk for the District. A motion was made by Mr. Smith and seconded by Ms. Smith that the Board of Trustees approve the resolution, but to change the wording for "War on Terrorism." The motion passed by the following vote:

Ayes	-	6
Noes	-	1 (Patterson)
Absent	-	0

Consideration to
Appoint Committee
Members to the
Measure E Citizens'
Bond Oversight
Committee
[07-57]
Action

Mr. Brinkley introduced this item. A motion was made by Mr. Thonesen and seconded by Mr. Smith that the Board of Trustees appoint Jeff Reid, Carrie Bowen, Don Larson, Carol Martens and Greta Hennesay to the Citizens' Bond Oversight Committee for two-year terms commencing July 1, 2007, through June 30, 2009. The motion carried unanimously.

Recognition was given to the members who are leaving the committee after serving two, two-year terms. They are Anne Lopez Gaston, Lorenzo Lee, Jr., Nick Pavlovich, and Terry Stone; and to member Scott Hacker, Reedley College student, who served for one year.

Ms. Smith commented that the committee members should represent all elements of our overall community. She is interested in knowing who is on the committee and who and what they represent and how they reflect the composition of the State Center Community College District. Mr. Brinkley responded that the information would be provided. He said that the minimum for the committee is seven members and there is no cap on the number who can serve on the committee. If there are members of the

Consideration to
Appoint Committee
Members to the
Measure E Citizens'
Bond Oversight
Committee
[07-57]
Action
(continued)

community that Board members want to recommend to the Bond Oversight Committee, let him know so that application packets can be sent to those individuals.

Mr. Forhan asked to formalize the process by annually sending out an email to the Board regarding the committee membership status so the Board is aware that this item is coming up and can make their recommendations at that time. Mr. Brinkley said that this could be done each spring.

Consideration of Bids,
Distance
Learning/Video
Conferencing
Equipment,
Willow/International
Center
[07-58]
Action

Mr. Brinkley introduced Item 07-58 and responded to questions from the Board members. A motion was made by Mr. Smith and seconded by Ms. Smith that the Board of Trustees award Bid #0607-30 in the amount of \$161,356.00 to PicturePhone Direct, the lowest responsible bidder for distance learning/video conferencing equipment at the Willow/International Center, and authorize purchase orders to be issued against this bid. The motion carried unanimously.

Mr. Smith asked about the possibility of contracting out videoconference rooms to the public for a cost and to evaluate this service as a prospect. Mr. Forhan added he was skeptical of offering it to the community at this time because a track record for reliability has not been established. He noted the complexity of the technology and specialized equipment, as well as the maintenance and personnel required.

Consideration to
Authorize Agreement
for Website and
Content Management
Solution, Districtwide
[07-59]
Action

Mr. Brinkley introduced Item 07-59, and Mr. Don Lopez, Director of Technology at Fresno City College. Mr. Lopez gave an overview of the districtwide website redesign and content management system. He stressed the importance of targeting the website toward the students, parents, and community. Changes are being made to the website to assure that it is uniform throughout the District, and that information can be managed by those responsible for it.

Mr. Forhan asked if there is a way to quantify the value received by the District from the website after it has been implemented. He also asked about the cost of updating the website at some point in the future. Mr. Lopez stated that part of the redesign will include the statistics capability that is currently lacking. In regard to updating the website, Mr. Lopez explained that this software and system will allow changes to be made in-house because it is based on the components and software that the District uses and with which the staff are familiar. The vendor is also willing to work with staff in making modifications that cannot be done internally.

Consideration to
Authorize Agreement
for Website and
Content Management
Solution, Districtwide
[07-59] (continued)
Action

Ms. Smith asked if student consultants are being used. Mr. Lopez said that student focus groups will be used as part of the redesign process. A motion was made by Mr. Smith and seconded by Mr. Feaver that the Board of Trustees authorize an agreement with Vision Internet for website and content management solution, districtwide, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the District. The motion carried unanimously.

Review of the Use of
Outside Legal Counsel
[07-60]
No Action

This item was provided as requested by a member of the Board. No action required. Mr. Smith had a question regarding the system the District uses to ensure competition, rotation, and fairness in the use of legal firms that are approved by the Board.

Mr. Forhan stated it would be helpful, on an annual basis, to look at the cases handled by the firms, as well as the cost. Any questions could be addressed at that time. Dr. Crow said that the information can be provided, and they will do their best to provide rotation of firms.

President Barreras stated that staff comments would also be helpful because they work with the firms on a one-on-one basis.

Reports of Board
Members

Ms. Barreras reported that she attended the Madera County Office of Education Trustees quarterly meeting. It was an opportunity to receive insight on the K-12 budget and see people from the different areas.

President Barreras announced that possible dates for the Board's Spring 2008 retreat were sent out to the trustees for consideration. The Board members will be contacted to determine the best date for all Board members to attend.

Old Business

Mr. Smith thanked Mr. Patterson for his foresight in predicting the recent train derailment and emergency at Fresno City College. He said we should learn from every emergency that we have, and asked for a report about what happened, what we learned, and how that will help us in the next emergency. Dr. Crow said that a post-review has been done and a report will be provided.

Ms. Smith commented that she was just leaving the District Office when the train derailment occurred, and was aware that it could have been really dangerous.

Mr. Smith said he heard that there had been some difficulty with the railroad people responding to the District's concerns, and he would like to know what can be done to give them some motivation to make changes.

Old Business (continued)	Mr. Patterson said that the railroads have stated that they cannot separate hazardous materials because it is scheduled through the computer and the freight companies. He added that there have been discussions about moving the freight trains to tracks on a consolidated line away from the central city. He thought we should get behind that to try to stimulate that move.
Future Agenda Items	None.
Delegations, Petitions, and Communications	None.
Closed Session	<p>Ms. Barreras stated that in closed session the Board would be discussing:</p> <p>PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957</p> <p>PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT, Pursuant to Government Code Section 54957</p> <p>1. Title: Dean of Instruction, Reedley College</p> <p>PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Pursuant to Government Code Section 54957; Title: Chancellor</p> <p>Ms. Barreras called a recess at 6:56 p.m.</p>
Open Session	The Board moved into open session at 7:51 p.m.
Report of Closed Session	Ms. Barreras reported that the Board took no action in closed session.
Consideration to Appoint Dean of Instruction, Reedley College [07-61] <u>Action</u>	A motion was made by Mr. Forhan and seconded by Ms. Smith to appoint Mr. Thomas West as Dean of Instruction for Reedley College, with placement on the management salary schedule at Range 62, Step 1, at \$8,401.75 per month, effective July 5, 2007.
Consideration to Appoint Dean of Instruction, Fresno City College [07-62] <u>Action</u>	Item 07-62, Consideration to Appoint Dean of Instruction, Fresno City College, was removed from the agenda. No was action was taken.

Adjournment

President Barreras adjourned the meeting at 7:52 p.m.

William J. Smith
Secretary, Board of Trustees
State Center Community College District

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