

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
June 6, 2006

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Les Thonesen at 4:30 p.m., June 6, 2006, at the Oakhurst Center, 40241 Highway 41, Room 10, Oakhurst, California.

Trustees Present Leslie W. Thonesen, President
Isabel Barreras, Vice President
Dorothy Smith, Secretary
H. Ronald Feaver
Phillip J. Forhan
Patrick E. Patterson
William J. Smith (arrived at 4:40 p.m.)

Also present were:
Tom Crow, Chancellor, SCCCCD
Doug Brinkley, Vice Chancellor-Finance and Administration, SCCCCD
Ned Doffoney, President, Fresno City College
Barbara Hioco, President, Reedley College
Terry Kershaw, Vice Chancellor-North Centers
Felix Aquino, Vice Chancellor-Educational Services and Planning, SCCCCD
Randy Rowe, Associate Vice Chancellor-Human Resources, SCCCCD

Introduction of Guests Among the others present, the following signed the guest list:

Jan Krueger, Executive Secretary to the Chancellor, SCCCCD
Lois Williams, Classified Senate President, and Student Services Specialist, RC
Linda Nies, Past Classified Senate President, and Accounting Technician II, RC
Eileen O'Hare, General Counsel, SCCCCD
Rick Santos, Academic Senate President and Instructor, FCC
Ann Walzberg, AFT, and Instructor, FCC
Teresa Patterson, Executive Director-Public and Legislative Relations, SCCCCD
Brian Speece, Associate Vice Chancellor-Business and Operations, SCCCCD
Vikki Piper, Oakhurst Center Coordinator, OC
Frank Yancy, Instructor, OC
Ron Nishinaka, Academic Senate President and Instructor, RC
John Cummings, District Dean, Admissions and Records, DO
Michael Guerra, College Business Manager, FCC

Gene Blackwelder, College Business Manager, RC
Cris M. Bremer, Director of Marketing and Communications,
FCC

Deborah Ikeda, Dean of Instruction and Student Services, NC
Patt Taylor, Personnel Commission Chairperson
Nancy Kast, Director of Classified Personnel, DO

Approval of Minutes

The minutes of the Board meeting of May 2, 2006, were presented for approval. A motion was made by Ms. Barreras and seconded by Mr. Patterson to approve the minutes of the May 2, 2006, meeting as presented. Ms. Smith had a question regarding what was talked about in regard to the classification changes for titles for the deans and associate deans. She stated that at the May 2 meeting she asked how this would impact classified. Would it be favorable to our classified staff? She said the response was that it would be, but that she did not see that noted in the minutes. She said that she was speaking in terms of those people who actually work under the positions whose titles were changed. She said that she wanted it noted that she did ask that question. And the response was that it would be favorable and to their advantage.

Mr. Patterson said that if his memory serves him correctly he didn't recall the question being put in that form.

Mr. Forhan made the motion to table the minutes until the June 27, 2006, meeting. The motion was seconded and carried unanimously.

Delegations, Petitions,
and Communications

None.

Chancellor's Report

Dr. Crow thanked the Oakhurst staff for hosting the Board meeting and that it is exciting to see how the campus is coming along and growing. He said he appreciated the staff and students who attended.

Dr. Crow reported the following:

Accreditation Update – Reedley College/North Centers

- The first three workshops in a year-long series entitled, "Learning About How Students Learn," will be conducted in June. The workshops will be conducted by Dr. Norena Badway, a noted authority on learning outcomes, assessment, and economic development.
- Several of the occupational programs have submitted their written reports for Cycle 2 of program review. The program reviews have been read by the committee and returned for final corrections. Final reports are due in September.

Chancellor's Report
(continued)

final corrections. Final reports are due in September.

- A library orientation is planned for all full-time and adjunct faculty during the duty day on August 10.

Accreditation Update – Fresno City College

- The *ad hoc* shared governance committee met to discuss the duties of the permanent shared governance committee. All constituent groups have approved the planning communications flow chart and action planning process flow chart.
- The Strategic Planning Council met and approved the operating agreement. Consensus was reached on the final draft goals, objectives and key performance indicators.
- The Distance Education Committee reached consensus on the charge of the committee, and is now working on the duties and responsibilities.

Update on Building Projects

Dr. Crow provided a slide presentation of the construction progress for the Reedley College classroom building, Applied Technology, and the Willow/International academic building and central plant.

Campus Reports

Dr. Kershaw reported the following from the North Centers:

- Dee Chamberlain, licensed vocational nursing coordinator, received the Registered Nurse of the Year Award from the Central Valley Coalition of Nursing Organization.
- Lalo Mata, Madera Center math instructor, was recognized for his dedication to students by the Madera Chamber of Commerce.
- Rochelle Noblett, owner of Pete's Sport Shop in Madera, was named the Madera Center's Business Partner of the Year.
- The 10th Anniversary Celebration at the Oakhurst Center was a huge success.
- A Madera Center Occupational Education Program Advisory Committee has been established to develop a state-of-the-art maintenance mechanic program at the Madera Center.
- Sixty-five students graduated at the North Centers commencement ceremony.
- Students of Note awards were presented to Alex Villar, Connie Gonzales, and Nicole Bedell.

Dr. Hioco reported the following from Reedley College:

- The Student of Note Awards were presented to Jennifer Leal and Janette Dubois at the May 19 commencement ceremony.
- English Instructor David Borofka's story, *Fire*, was featured in the Summer 2006 issue of *Glimmer Train*, Issue 59.
- Special registration sessions will take place at community campus sites at Selma High School, Dinuba Vocational Center, Sanger High School and Sunnyside High School for

Campus Reports
(continued)

summer and fall registration.

- Aviation Maintenance students recently received a tour of the NASA Dryden Flight Center. Ten SCCC Foundation scholarships were awarded, and student Tracy Rosas was awarded an S&K/Northrup Rice Foundation Tool Scholarship valued at \$1400.
- Aero Instructor Robert Takacs represented Reedley College at the Merced Fly-in.
- The annual leadership retreat is being held June 30.
- NISOD conference was attended by Jan Dekker, Mario Gonzales, Carol McCain, Lori Dobusch, where they were recognized as excellence award winners.
- Letty Alvarez, Lois Williams, Robert Kim, Jim Burgess, Lisa Maciel, Susan Mills and Marcie Braggs attended the Disney Institute participating in sessions on leadership and customer service.

Dr. Doffoney reported the following from Fresno City College:

- The Fresno City College Training Institute and the Western Region Farm Labor Contractor Training Team have received the Secretary's Exceptional Achievement Award from the U. S. Department of Labor.
- Remodel of the student services building began on May 30 and completion is expected by the beginning of Spring 2007.
- Through the Social Science Division, Fresno City College is partnering with local agencies to provide a Bridge Program to foster children who "age-out" of foster care when they turn 18 years old. Funding is through the Walter S. Johnson Foundation and the Fresno County Workforce Investment Board and will assist 120 students over the next three years to transition to college.
- New Wrinkles, Scenes of the Sixties, runs through June 10.
- The 29th annual RamCamp for kids is underway featuring four sessions ranging from one week to two weeks. Activities include tennis, track, swimming, soccer and mushball.

Ms. Smith asked about the Bridge program and if the high schools know about the program. She said information should be presented through workshops like financial aid. There are a lot of students in the system who do not know what is available.

Dr. Doffoney explained that this is a tremendous problem in Fresno County stating that there are thousands of children in foster care. He said that we ought to be more engaged with these students through the high schools, but this program is designed for a specific population as supported by the WIB.

Academic Senate
Report

Mr. Ron Nishinaka, President of the Reedley College Academic Senate, reported the following:

- Significant undertakings over the past year have been contributions in accreditation, institutional strategic planning, curriculum, program review, standing committees, AR 4100 review (procedures for recruitment and screening of new tenure-track faculty).
- This was the first year the Academic Senate had primary responsibility for flex day activities and coordinated workshops on various topics.
- A District Shared Governance *ad hoc* committee has been formed and have met with Chancellor Crow.
- The Committee on Committees, an *ad hoc* committee, will continue its work to review the college's standing committees and expects to complete its work the end of fall semester.
- Faculty participated on hiring screening committees.
- Mr. Nishinaka thanked Tom Mester for his outstanding service as the North Centers Faculty Association President.

Classified Senate
Report

Ms. Linda Nies, 2005-2006 Reedley College Classified Senate President, reported the following:

- Classified Employees week was May 22.
- Access Basics is the topic for the technology training on June 14.
- The Leadership State Center program is in its sixth year and new classes will be July 28.
- Classified Senate held their leadership workshop last week.
- Ms. Lois Williams is the 2006-2007 Classified Senate President.
- Ms. Nies appreciated the growth opportunity she received this last year as Classified Senate President.

Oakhurst Center
Update

Vikki Piper, Coordinator of the Oakhurst Center, welcomed the Board to the Oakhurst Center. She reported the following improvements have been made and will be made at the center:

- Upgraded the campus office and added a computer in the office for students to use for on-line applications, financial aid, and register on-line registration.
- Added tables for student gathering/social area outside the buildings.
- Added outside security cameras.
- Worked on class offerings like college reading skills, and added basic computer classes for the large retired community in Oakhurst.
- Added a natural history science exhibit through the efforts of Oakhurst Biology Instructor Dr. Frank Yancey, who acquired the donated items.

Oakhurst Center
Update (continued)

- Increased community participation on the campus.

For this coming year, they will be doing the following:

- Upgrading technology by adding a computer, a projector and DVD/VCR in every classroom to enhance instruction.
- Adding a fitness walking class and a women's history class.
- Offering nine-week mini courses in word processing and spreadsheets, and other classes based on the needs of the senior citizens in the Oakhurst area.
- Obtaining feedback from community and service clubs on what is needed, and responding where possible.
- Adding an outdoor shelter, which was a major request by the student body.

Dr. Frank Yancey, Oakhurst Center biology instructor, discussed the following pertaining to science instruction at the center.

- Overview of science program at the Oakhurst Center.
- Demand for individuals who are trained in the allied health professions in the Oakhurst area.
- Lottery package funds that were allocated to the center.
- Natural history exhibit. Over the last two years there have opportunities to acquire donations from a variety of donors. University donors, private museums and private individuals have offered their donations. The exhibit has been set up at the Oakhurst center and is a valuable instruction tool.
- Technology upgrades in the classrooms.

Dr. Yancey thanked the Board, the administration, and Vikki Piper for all the fiscal and logistical support, and effort on behalf of the Oakhurst Center.

Michele Jaffey, pre-nursing student, and member of Associated Student Body, gave a slide presentation from a student's point of view of Oakhurst students and facilities. She expressed her appreciation for the improvements that were made at the Oakhurst Center benefiting students, such as the wireless campus set up.

Consent Agenda
Action

Mr. Thonesen announced amendments to items 06-32 and 06-22HR. Consent Agenda Item 06-23HR was pulled by Ms. Smith for discussion in closed session. It was moved by Mr. Smith and seconded by Ms. Barreras that the Board of Trustees approve the following Consent Agenda items, as amended: 06-22HR, 06-24HR; and 06-66G through 06-79G).

Referencing List A of Exhibit 06-22HR, Academic Personnel Recommendations, Mr. Patterson asked about the disparity in salary between the information systems instructor's starting salary and the chemistry instructor's starting salary. His question was

Consent Agenda
(continued)

Action

followed by a discussion about how new faculty hires are placed on the salary schedule based on education and years of experience, with a stipend for a doctorate, and there is not a difference for each field of instruction. Mr. Patterson expressed that as a basic philosophy he feels we should be more sympathetic to offering more salary to people in the sciences. He wanted to call attention to it because he thinks we are a little remiss in addressing that, and stated that since we are at contract negotiations, maybe we can look at some of those things a bit differently.

The motion carried unanimously.

Employment,
Resignation, Change in
Reduced Load
Contract, Reduced
Load Contract,
Academic Personnel
[06-22HR]

Action

approve the academic personnel recommendations, Items A through E, as amended. (Lists A through E are herewith made a part of these minutes as Appendix I, 06-22HR).

Consideration to
Approve One Limited
Term Administrative
Secretary I Position,
District Foundation;
Two Limited Term
College Center
Assistant Positions,
Fresno City College;
Two Limited Term
Registration Assistant
Positions, Fresno City
College
[06-24HR]

Action

approve one Limited Term Administrative Secretary I position, District Foundation, effective June 12, 2006, through December 12, 2006; two Limited Term College Center Assistant positions, Fresno City College, effective June 12, 2006, through December 12, 2006; and two Limited Term Registration Assistant positions, Fresno City College, effective June 7, 2006, through August 15, 2006.

Consideration to
Approve Curriculum
Proposals, Spring 2006
through Fall 2007,
Fresno City College
and Reedley College
[06-66G]

Action

approve the Fresno City College and Reedley College curriculum proposals as presented.

Review of District
Warrants and Checks
[06-67G]

Action

review and sign the warrants register for the period April 25, 2006, to May 31, 2006, in the amount of \$14,800,430.67; and

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period April 19, 2006, to May 24, 2006, in the amount of \$716,658.39.

Consideration to
Accept Maintenance
Project, Fire Alarm
Rehabilitation, Phase 3,
Reedley College
[06-68G]

Action

- a) accept the project for Fire Alarm Rehabilitation, Phase 3, Reedley College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

Consideration to
Accept Maintenance
Project, Remove and
Replace Cafeteria
Switchgear, Reedley
College
[06-69G]

Action

- a) accept the project to Remove and Replace Cafeteria Switchgear, Reedley College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

Consideration to
Accept Maintenance
Project, Remove and
Replace Motor Control
Center at Utility
Building, Reedley
College
[06-70G]

Action

- a) accept the project to Remove and Replace Motor Control Center at Utility Building, Reedley College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

Consideration of Report
of Investments
[06-71G]

Action

accept the Quarterly Performance Review, as provided by the County of Fresno, for the quarter ending March 31, 2006.

Consideration to Adopt
Resolution Authorizing
Notice of Intent to
Establish 2006-07
Appropriations Limit
(Gann)
[06-72G]

Action

adopt Resolution No. 06-72G, Notice of Intent to Establish an Appropriations Limit for the 2006-07 fiscal year.

Consideration to
Authorize Year-end
Balancing Transfers,
2005-06 Fiscal Year
[06-73G]
Action

authorize year-end balancing transfers for the 2005-06 fiscal year.

Consideration of Claim
for Damages, Layne
Hayden
[06-74G]
Action

reject the claim submitted by Layne Hayden and direct the Chancellor or Vice Chancellor, Finance and Administration, to give written notice of said action to the claimant.

Consideration to
Authorize Grant
Agreements with the
Foundation for
California Community
Colleges for the
Temporary Assistance
for Needy Families –
Child Development
Careers (TANF-CDC)
Program, Fresno City
College and the North
Centers
[06-75G]
Action

- a) authorize the District, on behalf of Fresno City College and the North Centers, to enter into grant agreements with the Foundation for California Community Colleges for the Temporary Assistance for Needy Families – Child Development Careers (TANF-CDC) Program for the period June 1, 2006, through June 30, 2008, with funding in the following amounts: Fresno City College - \$197,682.50; North Centers - \$181,457.50;
- b) authorize renewal of the agreements with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreements on behalf of the District.

Consideration to
Authorize Agreement
with the California
Department of
Education for the Tech
Prep Regional
Distribution Point
Project, State Center
Consortium
[06-76G]
Action

- a) authorize the District, on behalf of the State Center Consortium, to enter into an agreement with the California Department of Education for the Tech Prep Regional Distribution Point Project, with funding in the amount of \$175,000 for the period June 1, 2006, through June 30, 2007;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District.

Consideration to
Accept Title VI-B
Grant from the U. S.
Department of
Education for
Agriculture Trade
Assistance Program,
Center for International
Trade Development
[06-77G]
Action

- a) authorize the District, on behalf of the Center for International Trade Development, to accept the Title VI-B Grant from the U.S. Department of Education for an Agriculture Trade Assistance Program with funding in the amount of \$179,553 for the period July 1, 2006, through June 30, 2008;
- b) authorize renewal of the grant with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign all grant-related documents on behalf of the District.

Consideration to
Authorize Extension of
Agreement with
University of California
for Lease of Property,
State Center
Consortium
[06-78G]
Action

approve extending through December 31, 2006, the lease agreement with the Regents of the University of California for 3,751 square feet of space to house the State Center Consortium, located at 550 East Shaw, at a cost of \$7,033.12 per month, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the lease extension on behalf of the District.

Consideration to
Approve Lease
Agreement for
Automatic Teller
Machines, Fresno
College, Clovis Center,
Madera Center
[06-79G]
Action

approve a five-year lease with the Educational Employees Credit Union (EECU) for the EECU's lease of space for an automatic teller machine at Fresno City College at the rate of \$100 per month plus a commission of \$.035 per transaction and two stand-alone, cash-only machines for the Clovis and Madera Centers at \$50 per month per machine plus a commission of \$.035 per transaction; and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District.

*****End of Consent Agenda*****

Public Hearing on Part-
Time Faculty Initial
Proposal for Contract
Reopeners Presented by
State Center Federation
of Teachers Local
1533, CFT/AFT,
CIO/AFL
[06-27]
No Action

Mr. Rowe stated that the Government Code Section 3547 sets forth the "sunshine" provisions of the Rodda Act. The Board is required to hold public hearings on the initial proposal for contract reopener of the employee group and those of the Board. The SCFT Part-Time Faculty proposals have been posted since May 31, 2006, for public review. At this time it is recommended that the Board hold their public hearing on the part-time faculty initial proposal presented by the State Center Federation of Teachers. Following the open comment period, no further Board action is required.

The SCFT Part-Time proposals are as follows:

Public Hearing on Part-Time Faculty Initial Proposal for Contract Reopeners Presented by State Center Federation of Teachers Local 1533, CFT/AFT, CIO/AFL [06-27] (continued)
No Action

Term of Agreement

2006-2008

Salary

1. 2-year agreement moving salary schedule to 88% parity with full-time faculty
2. Placement of state equity funding on salary schedule
3. Add steps 5 and 6 to salary schedule

Benefits

1. Include part-time faculty in District benefits pool
2. Provide District-paid single-payer plan
3. Provide buy-in rights to all District insurance plans, with employee paying difference between District-paid single-payer plan and cost of other plans
4. District shall apply for state part-time faculty health insurance funds to help pay for single-payer plan

Office Hours

1. Provide paid office hours at Schedule C hourly rate
2. Require 1 office hour for each course taught of 3 units or more; time and location will be identified on syllabus
3. District shall apply for state office hour funds to help pay for cost of office hours

Leaves

Acknowledge Family and Medical Leave Act.

Public Hearing

Mr. Thonesen opened the public hearing at 5:40 p.m. There being no public comment, Mr. Thonesen closed the public hearing at 5:41 p.m.

Public Hearing on Initial Bargaining Proposals Presented by California School Employees Association Local #379 [06-28]
No Action

Mr. Rowe stated that Government Code Section 3547 sets forth the “sunshine” provisions of the Rodda Act. The Board is required to hold a public hearing on the initial proposals of the employee group and those of the Board. The California School Employees Association Local #379 initial proposals have been posted since May 31, 2006, for public review. It is recommended that the meeting be opened for public comment on CSEA's initial proposals and following the public comment period, no Board action is required.

Public Hearing on
Initial Bargaining
Proposals Presented by
California School
Employees Association
Local #379
[06-28] (continued)
No Action

The CSEA initial proposals are as follows:

Article 1 – Term of Agreement:

- One year agreement, 2006-2007

Article 7 – District/CSEA Relations – CSEA Rights:

- Release time

Article 9 – Sick Leave:

- Amend, revise and reformat catastrophic leave language

Article 14 – Unpaid Health Leave of Absence:

- Amend and revise language relating to this type of leave

Article 20 – Holiday Schedule:

- Amend and revise language relating to employee paid status for holidays

Article 21 – Employee Evaluations:

- Amend and revise language relating purpose and scope of employee evaluations

Article 22 – Recruitment, Transfer, Promotion, Eligibility Lists:

- Amend, language to provide for current employees to fill vacancies within the classified service
- Add language relating to participation in the SCCC interview process

Article 24 – Equal Employment Opportunity

- Amend and revise language relating to employees right to seek remedies for items addressed in this article

Article 29 – Hours of Work:

- Add language to provide for paid travel time for activities required by the District

Article 30 – Employee Expenses and Material:

- Amend and revise and update uniform language

Article 31 – Health and Welfare Benefits:

- Maintain fully paid health and welfare benefits.
- Increase to the annual maximum for dental and vision benefits.
- Improvement of retiree health benefits which may

Public Hearing on
Initial Bargaining
Proposals Presented by
California School
Employees Association
Local #379
[06-28] (continued)
No Action

include an increase to the annual contribution to retiree medical, dental, and vision benefits.

Article 33 – Openers:

- Language providing for the items that may be reopened during the term of the contract

Article 34 – Pay and Allowances:

- Salary formula, applied annually, which will include one or a combination of the following components: COLA, growth, savings from benefits or retirement contributions
- Bilingual Stipend

Article 35 – Layoff/Reduction of Hours/Abolition of Positions

- Revise and update to align with current education code and other applicable law

Article 37 – Classification Studies:

- Immediate, full, classification study and systematic schedule to regularly conduct said studies

In addition to the above, CSEA proposes to develop contract language related to the following issues:

- Flex Days
- Hostile Work Environment
- Safety
- Student Workers
- Car Pool Parking

Public Hearing

Mr. Thonesen opened the public hearing on the part-time faculty proposal at 5:41 p.m. There being no public comment, Mr. Thonesen closed the public hearing at 5:42 p.m.

Consideration to
Approve Personnel
Commission Budget
[06-29]
Action

Mr. Rowe introduced Ms. Patt Taylor, Personnel Commission Chairperson, and Nancy Kast, Director of Classified Personnel, Mr. Rowe provided an overview of the Personnel Commission's proposed budget.

A motion was made by Ms. Barreras and seconded by Mr. Patterson that the Board of Trustees direct the Chancellor to notify the Fresno County Superintendent of Schools that there will be no objection to the State Center Community College District Personnel Commission budget of \$343,946 for the 2006-07 fiscal year. Mr. Patterson complimented those people who have been involved in the change, and that at last he can see that people are getting hired and that the District is getting the help they need. The motion carried unanimously.

Consideration to Adopt
Resolutions in
Connection with Board
of Trustee Elections,
November 7, 2006
[06-30]
Action

Mr. Rowe introduced the item and explained the purpose of the three resolutions. A motion was made by Mr. Patterson and seconded by Mr. Forhan that the Board of Trustees adopt the following resolutions, as presented:

- A. “Resolution and Specifications of the Election Order;”
- B. “In the Matter of Charges to Candidates of Board Member Elections;” and
- C-1. “In the Matter of Board Member Selection in Case of a Tie Vote,” with the winner to be determined by lot.

There were questions regarding how selection is made by lot and what if an incumbent is tied and does not win by lot.

The motion carried by the following vote:

Ayes - 6
Noes - 1 (D. Smith)
Absent - 0

Consideration to
Authorize Various
Marketing and
Enrollment Campaign
Agreements,
Districtwide
[06-31]
Action

Ms. Barreras said that she is glad that the District is tapping into Hispanic enrollment.

Mr. Forhan said that he was skeptical about committing funds without indication of accountability and definable, quantifiable measures of success that could also be used to reassess in the future. He said there were two different enrollment campaigns and asked if these are going to be coordinated because there are two different firms, and would there be duplication. Regarding the Measure E public information request of \$75,000, he asked why brochures are needed when the vehicle for 2006 is the internet. He noted that \$50,000 is requested for website design.

Dr. Crow said the District is planning to do an enrollment audit district wide, and he would not have a problem looking at some different targets and specific projections of enrollments.

Mr. Forhan said he thought there was a policy of branding District activities and information. He mentioned a commencement program that listed the college name, but not the SCCC logo.

Mr. Patterson said he had some of the same concerns about not finding specifically what each agreement is going to do and what the responsibilities are, and what is going to be delivered. Dr. Crow said that administration would bring back the deliverables to the Board. His concern is that a lot of this is time sensitive and could not afford to fall behind, for example, in the

Consideration to
Authorize Various
Marketing and
Enrollment Campaign
Agreements,
Districtwide
[06-31] (continued)
Action

internal campaign. Waiting another month to bring this back to the Board would keep this particular part of the campaign from being ready by the first of August. Regarding the enrollment campaigns, he said that these have been done for years, but the District is now encountering enrollment growth problems that have plagued other districts, and it has become more difficult to grow in enrollment. To help in coordination, an external firm will conduct an audit of the entire enrollment, marketing effort and determine how the campaigns can be more effectively coordinated district wide.

Regarding Measure E, public information campaign, Dr. Crow said the website is used to update the public. But, there is also a need to reach out to the public, for example, through publishing an annual report.

Mr. Patterson said he realized that the internal capital campaign is important and asked if the proposed agreements could be separated so that some could be voted on at this meeting.

Ms. Smith said since it is known that a fall enrollment campaign is done each year, couldn't this be brought to the Board in February and March so that the Board has more time to make a decision before allocating money. She said her main concern is the web site because some of the people we are trying to recruit do not have computers and do not have access to the website. Paper copies would be more effective for people in the rural areas and poor populations.

Mr. Smith said that in view of the controversy about this, he asked what would happen if it were tabled at least in part until the next meeting on June 27. There was a discussion of the agreements, urgency and value. Dr. Crow said that the items that are not as time critical are items two and three and that these could be held until the next meeting. At the next Board meeting, the administration would provide deliverables on all five items, approved and not approved at this meeting.

A motion was made by Ms. Smith and seconded by Ms. Barreras that the Board of Trustees:

- a) award agreements for the following work to
 1. The Rios Company in the amount of \$60,000 for Hispanic Enrollment Outreach;
 4. Panagraph, Inc., in the amount of \$50,000 for the Internal Capital Campaign, Old Administration Building; and
 5. Panagraph, Inc., in the amount of \$60,000 for the Enrollment Campaign.

Consideration to
Authorize Various
Marketing and
Enrollment Campaign
Agreements,
Districtwide
[06-31] (continued)
Action

- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreements on behalf of the District.

The motion carried by the following roll call vote:

Ms. Barreras	-	Yes
Mr. Feaver	-	Yes
Mr. Forhan	-	No
Mr. Patterson	-	No
Ms. Smith	-	Yes
Mr. Smith	-	Yes
Mr. Thonesen	-	Yes

The following were removed from the item 06-31 and are not included in the motion:

2. District website redesign in the amount of \$50,000
3. Measure E Public Information Campaign in the amount of \$75,000

Considerations of Bids,
Child Development
Center,
Willow/International
Center
[06-32]
Action

A motion was made by Mr. Smith and seconded by Mr. Forhan that the Board of Trustees:

- a) award to the Clovis Unified School District the amount of \$3,898,250.00 for the Child Development Center contracts at the Willow/International Center, in accordance with the cooperative agreement between State Center Community College District and Clovis Unified School District, whose governing board will award this work to the lowest responsible bidders; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign agreements on behalf of the District for the Child Development Center construction project at the Willow/International Center, contingent upon award by Clovis Unified School District.

The motion carried unanimously.

Consideration to
Authorize Submittal of
2008-2012 Five-Year
Construction Plan and
Priority Projects
[06-33]
Action

Mr. Smith said he was interested in having the construction projects bid giving consideration to environmental friendliness. If it is feasible, he would like to see some alternative approaches to these bids. He said that he is not aware that the Board members have ever discussed it in terms of policy. He said he appreciated what the District has already done in this regard, but that at some point, the topic needs to be discussed in more depth.

Mr. Brinkley suggested bringing in an expert to talk about green construction and LEED certification.

Consideration to
Authorize Submittal of
2008-2012 Five-Year
Construction Plan and
Priority Projects
[06-33] (continued)
Action

Mr. Forhan mentioned, in terms of policy, the concept of life cycle cost and the life-term operating cost of the capital items. An upfront capital cost could be higher, but the life cycle could be ultimately less.

A motion was made by Ms. Barreras and seconded by Mr. Smith that the Board of Trustees approve submittal of the Five-Year Construction Plan for the years 2008-2012. The motion carried unanimously.

Consideration to Adopt
Resolution Authorizing
Submittal of Final
Project Proposal, OAB
– North and East
Wings, Phase III,
Fresno City College
[06-34]
Action

A motion was made by Mr. Patterson and seconded by Ms. Smith that the Board of Trustees adopt Resolution No. 06-34 authorizing submittal of the Final Project Proposal for the OAB – North and East Wings, Phase III, Fresno City College. The motion carried unanimously.

Consideration to
Authorize Submittal of
Final Project Proposal,
CTC Site Development
& Phase I Facilities,
Southeast Center
[06-35]
Action

Mr. Patterson asked if it is a specific site, or if it is wherever the southeast center ends up because we have not bought a site.

Mr. Brinkley said the site has not been purchased, but in order to move forward with an application, a specific site had to be identified. The Board of Governors approved the transfer of center status to the site that we have identified as the primary site.

Mr. Patterson said he has difficulty because how can we do something on a site that we do not own or do not have an agreement on to purchase.

A motion was made by Mr. Patterson and seconded by Mr. Smith to table Item 06-35.

Board Reports

Mr. Patterson and Mr. Smith reported their experiences representing the Board at the Fresno City College graduation.

Ms. Smith reported that she was ill the day of the Madera graduation, but said that Ms. Barreras did a good job in representing the Board. Ms. Smith was able to attend the Latina and Southeast Asian graduation celebration on May 5.

Ms. Barreras reported she attended the 10th anniversary celebration at the Oakhurst Center and had an opportunity to tour labs and speak with students. Ms. Barreras also attended the EOP&S retreat at Fresno Pacific University and reported hearing some good ideas for the program. She attended the Madera Center's graduation ceremony, which was well attended.

Board Reports
(continued)

Mr. Thonesen reported that he represented the Board at the Reedley College graduation.

Old Business

Mr. Patterson said that, for the record, he received a letter from Barbara Boxer's office from Mr. Jose Vizcaino. He will forward the letter to the Chancellor.

Ms. Smith extended congratulations to Ms. Barreras upon her election to the CCCT Board. She said that Ms. Barreras would represent State Center well.

Ms. Smith asked a question regarding new classifications. She asked if aides were changed to assistants who work underneath those administrators whose titles have been changed, would their salaries be changed.

Randy Rowe explained that when the administrators' titles were approved to be changed, their duties and responsibilities did not change. In classified service, if it is determined that a classified employee's duties and responsibilities have changed, then the position is reclassified. Since there were no duties and responsibilities changed for the administrators, then their classified support staff have no changes in their duties and responsibilities. Therefore, their classifications would remain the same.

Future Agenda Items

Mr. Smith discussed the various situations surrounding foster children who age out, as well as those students that do not graduate from high school. He said he would like to have an item on the agenda at some point to address this subject so that we can decide what we will do with this ever-growing group coming up without high school diplomas.

Mr. Forhan said that as a separate item, he would like to see a very thorough presentation on vocational programs at State Center, addressing how well we are meeting the vocational needs of those students who come in with or without high school diplomas and in need of skills training to be successful in society.

Ms. Smith asked for an update on the progress in cleaning up our buildings for our students.

Ms. Barreras commented on the May CCCT conference in San Diego. She attended a session on community forums presented by Mira Costa College, which holds once-a-month, 7:30 a.m. meetings, with the community. These meetings were reported to be very productive. Ms. Barreras asked that the District look into offering something similar.

Future Agenda Items (continued)	Mr. Patterson would like to invite the county superintendent of schools.
Delegations, Petitions, and Communications	None.
Closed Session	<p>Mr. Thonesen stated that the Board, in closed session, will be discussing:</p> <ul style="list-style-type: none">A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957B. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT, Pursuant to Government Code Section 54957 Title: Associate Dean of Instruction, Reedley CollegeC. CONFERENCE WITH LABOR NEGOTIATOR [SCFT Part-Time Faculty Bargaining Unit; SCFT Full-Time Faculty Bargaining Unit; California School Employees Association Bargaining Unit]; Randy Rowe, Pursuant to Government Code Section 54956.6D. CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Pursuant to Government Code Section 54956.8, Southeast Site Property: Parcel Numbers 316 040 48 and 316 040 72 Agency Negotiator: Douglas R. Brinkley, Vice Chancellor-Finance and Administration Negotiating Parties: Parga Partners Limited Partnership Under Negotiation: Price and Terms of PaymentE. CONFERENCE WITH LABOR NEGOTIATOR [Unrepresented Employees: President-Fresno City College, President-Reedley College, Vice Chancellor- North Centers, Vice Chancellor-Educational Services and Planning/Grants, Vice Chancellor-Finance and Administration]; Tom Crow, Pursuant to Government Code Section 54957
	Mr. Thonesen called a recess at 6:30 p.m.
Open Session	The Board moved into open session at 8:10 p.m.
Report of Closed Session	Mr. Thonesen reported that in closed session the Board took action to suspend a classified employee pursuant to a last chance agreement. The Board gave direction to its chief labor negotiator regarding part-time faculty, full-time faculty and CSEA

Report of Closed
Session (continued)

negotiations. The Board gave direction to its real property negotiator regarding the southeast site, and no action was taken on Item 06-35. The Board took action to issue new employment contracts or affirm existing employment contracts for the following: President, Fresno City College; President, Reedley College; Vice Chancellor, North Centers; Vice Chancellor, Educational Services and Planning; Vice Chancellor, Finance and Administration. The Board discussed the appointment of the Associate Dean of Instruction, Reedley College, and no action was taken.

Consideration to
Appoint Associate
Dean of Instruction,
Reedley College
[06-36]
Action

A motion was made by Mr. Forhan and seconded by Mr. Patterson that the Board of Trustees appoint Roberto Urtecho as the Associate Dean of Instruction, Reedley College, effective July 1, 2006, with a salary of \$9,102 per month. The motion carried unanimously.

Consideration to
Authorize Submittal of
Final Project Proposal,
CTC Site Development
& Phase I Facilities,
Southeast Center
[06-35]
Action

Gave direction to chief property negotiator. No action taken.

Employment, Rehire,
Change of Status,
Promotion,
Resignation,
Retirement,
Classified Personnel
[06-23HR]
Action

Item 06-23 HR was pulled by Ms. Smith for discussion in closed session. In open session, following closed session, it was moved by Ms. Smith and seconded by Ms. Barreras to approve the classified personnel recommendations, Items A through G, as presented. (Lists A through G are herewith made a part of these minutes as Appendix II, 06-23HR). The motion carried unanimously.

Adjournment

The meeting was adjourned at 8:14 p.m. by the unanimous consent of the Board.

Dorothy Smith, Secretary, Board of Trustees
State Center Community College District