

AGENDA
Regular Meeting
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon Avenue
Fresno, CA 93704
4:30 p.m., May 2, 2006
*****See Special Notice, Page 3*****

- I. Call to Order
- II. Pledge of Allegiance
- III. Introduction of Guests
- IV. Approval of Minutes, Meeting of April 4, 2006
- V. Delegations, Petitions, and Communications [see footnote, Page 3]
 - A. Special Recognition, 2005-06 Student Trustees Les Thonesen
- VI. Reports of Chancellor and Staff
 - A. PRESENTATIONS
 - 1. Chancellor's Report Tom Crow
 - 2. Campus Reports Ned Doffoney, FCC
Barbara Hioco, RC
Terry Kershaw, NC
 - 3. Reports by Fresno City College Academic Senate, Classified Senate, and Associated Student Government Paula Demanett
Paula Cuesy
Zyanya Bejarano
 - 4. Special Presentation Tom Crow
Steve and Jill Cholewa Joan Edwards
Terry Kershaw
 - 5. Tutorial Program Ned Doffoney
Fresno City College John Spolsdoff
 - 6. Southeast Site Master Planning and Phase I Presentation Doug Brinkley
Fred Sweeney, Project Architect

B. CONSIDERATION OF CONSENT AGENDA [06-19HR through 06-21HR]
[06-47G through 06-65G]

C. PERSONNEL

D. GENERAL

- | | | |
|--|---------|---------------|
| 1. Consideration to Revise Titles of Associate Dean, Dean, College Business Managers, Districtwide | [06-21] | Tom Crow |
| 2. Consideration of Quarterly Financial Status Report | [06-22] | Doug Brinkley |
| 3. Consideration of Bids, Practice Gym, Fresno City College | [06-23] | Doug Brinkley |
| 4. Consideration of Bids, Health/Fitness Center, Fresno City College | [06-24] | Doug Brinkley |
| 5. Consideration of Bids, Student Services Modernization, Fresno City College | [06-25] | Doug Brinkley |
| 6. Consideration of Bids, Pavement Rehabilitation, Districtwide | [06-26] | Doug Brinkley |

VII. Reports of Board Members

VIII. Old Business

IX. Future Agenda Items

X. Delegations, Petitions, and Communications

XI. Closed Session

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957

- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Pursuant to Government Code Section 54956.8, Southeast Site
Property: Parcel Numbers 316 040 48 and 316 040 72
Agency Negotiator: Douglas R. Brinkley, Vice Chancellor-Finance and Administration
Negotiating Parties: Parga Partners Limited Partnership
Under Negotiation: Price and Terms of Payment
- C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION,
Consideration to Initiate Litigation Pursuant to Government Code Section 54956.9(c):
One Potential Case
- D. CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION,
Pursuant to Government Code Section 54956.9(a) Name of Case: Golden Bear, Inc. v. American Property Holdings and State Center Community College District; Fresno County Superior Court Case number 04CECG0179SJK
- E. PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Pursuant to Government Code Section 54957; Titles: Vice Chancellor - Finance and Administration; Vice Chancellor - Educational Services and Planning; President - Fresno City College; President - Reedley College; Vice Chancellor - North Centers

XII. Open Session (if any)

XIII. Adjournment

The Board chairperson, under Board Policy 2350, has set a limit of three minutes each for those who wish to address the Board. General comments will be heard under Agenda Section Delegations, Petitions and Communications at the beginning of the meeting. Those who wish to speak to items to be considered in Closed Session will be given the opportunity to do so following the completion of the open agenda and just prior to the Board going into Closed Session. Individuals wishing to address the Board should fill out a Request Form and file it with the Associate Vice Chancellor-Human Resources, Randy Rowe, at the beginning of the meeting.

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Jan Krueger, Executive Secretary to the Chancellor, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5901, 8:00 a.m. to 5:00 p.m., Monday – Friday, at least 48 hours before the meeting.

SPECIAL NOTICE

The June 6, 2006, Board of Trustees meeting will be held at 4:30 p.m. at the Oakhurst Center, Room 10, 40241 Highway 41, Oakhurst, CA 93644

CONSENT AGENDA
BOARD OF TRUSTEES MEETING
May 2, 2006

PERSONNEL

1. Employment, Resignation and Retirement, Academic Personnel [06-19HR]
2. Employment, Promotion, Change of Status, Transfer, and Resignation, Classified Personnel [06-20HR]
3. Consideration to Approve New Classification of Database Administrator [06-21HR]

GENERAL

4. Consideration to Accept the Madera County School Board Association Executive Committee Recommended 2006-2007 Budget [06-47G]
5. Review of District Warrants and Checks [06-48G]
6. Financial Analysis of Enterprise and Special Revenue Operations [06-49G]
7. Budget Transfers and Adjustments Report [06-50G]
8. Consideration to Adopt Resolution Authorizing Inter-fund Transfer [06-51G]
9. Consideration of Application for Leave to Present a Late Claim, Brenda M. Colldar [06-52G]
10. Consideration of Applications to File Late Claim, Susan Hockert and Rick Hockert [06-53G]
11. Consideration to Authorize Agreement with First 5 Fresno County for "Baby City" Grant, Fresno City College [06-54G]
12. Consideration to Authorize Agreement with Fresno County Workforce Investment Board for the Fresno County Foster Bridge Program, Fresno City College [06-55G]
13. Consideration to Authorize Agreement with the Fresno County Workforce Investment Board for Occupational Skills Training, Reedley College [06-56G]

14. Consideration to Adopt Resolution Authorizing Agreement with the California Department of Education for Prekindergarten Child Resource Program, Fresno City College [06-57G]
15. Consideration to Authorize an Amendment to the Agreement with the California Department of Education for the Infant and Toddler Child Care Resource Program, Fresno City College and Reedley College [06-58G]
16. Consideration to Adopt Resolution Authorizing Agreement with the California Department of Education for Child Care Nutrition Education Web Resource, Fresno City College Cal-Pro-NET Center [06-59G]
17. Consideration to Authorize Agreement for Construction Testing Services, Practice Gym and Health/Fitness Center, Fresno City College [06-60G]
18. Consideration to Authorize Agreement for Construction Inspection Services, Practice Gym and Health/Fitness Center, Fresno City College [06-61G]
19. Consideration to Authorize Agreement for Construction Inspection Services, Student Services Modernization, Fresno City College [06-62G]
20. Consideration of Bids, Fume Hood Replacement, Math/Science Building, Fresno City College [06-63G]
21. Consideration of Bids, Exterior Painting, Various Buildings, Reedley College [06-64G]
22. Consideration to Adopt Resolution Discharging the State Center Junior College District Dormitory and Student Center Revenue Bonds of 1968, Reedley College [06-65G]

AMENDED
MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
April 4, 2006

- Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Les Thonesen at 4:31 p.m., April 4, 2006, **at Reedley College, Forum Hall, 995 North Reedley Avenue, Reedley CA 93654.**
- Trustees Present Leslie W. Thonesen, President
Isabel Barreras, Vice President
Dorothy Smith, Secretary (arrived 4:35 p.m.)
H. Ronald Feaver
Phillip J. Forhan
William J. Smith
Zyanya Bejarano, Student Trustee, Fresno City College
LaShanda Mack, Student Trustee, Reedley College
- Trustee Absent Patrick E. Patterson
- Also present were:
Barbara Hioco, President, Reedley College
Ned Doffoney, President, Fresno City College
Terry Kershaw, Vice Chancellor-North Centers
Doug Brinkley, Vice Chancellor-Finance and Administration,
 SCCCD
Felix Aquino, Vice Chancellor-Educational Services and
 Planning, SCCC
Randy Rowe, Associate Vice Chancellor-Human Resources,
 SCCCD
- Introduction of Guests Among the others present, the following signed the guest list:
Jan Krueger, Executive Secretary to the Chancellor, SCCC
Christina Grove, Secretary to the President, RC
Gene Blackwelder, College Business Manager, RC
Michael Guerra, College Business Manager, FCC
Kimberly Perry, Dean of Instruction, RC
Elizabeth Gamboa, Student, Associated Student Body, RC
Veronica Zuniga, Student, Associated Student Body, RC
John Cummings, District Dean of Admissions and Records, DO
Joan Edwards, Executive Director-SCCC Foundation, SCCC
Linda Nies, Classified Senate President and Staff, RC
Ron Nishinaka, Academic Senate President and Instructor, RC
Brian Speece, Associate Vice Chancellor-Business and
 Operations, SCCC
Eileen O'Hare, General Counsel, SCCC
Lisa Maciel, CSEA President and Staff, RC

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
April 4, 2006

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Les Thonesen at 4:31 p.m., April 4, 2006, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, CA.

Trustees Present Leslie W. Thonesen, President
Isabel Barreras, Vice President
Dorothy Smith, Secretary (arrived 4:35 p.m.)
H. Ronald Feaver
Phillip J. Forhan
William J. Smith
Zyanya Bejarano, Student Trustee, Fresno City College
LaShanda Mack, Student Trustee, Reedley College

Trustee Absent Patrick E. Patterson

Also present were:

Barbara Hioco, President, Reedley College
Ned Doffoney, President, Fresno City College
Terry Kershaw, Vice Chancellor-North Centers
Doug Brinkley, Vice Chancellor-Finance and Administration,
SCCCD
Felix Aquino, Vice Chancellor-Educational Services and
Planning, SCCC
Randy Rowe, Associate Vice Chancellor-Human Resources,
SCCCD

Introduction of Guests Among the others present, the following signed the guest list:

Jan Krueger, Executive Secretary to the Chancellor, SCCC
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John Cummings, District Dean of Admissions and Records, DO
Joan Edwards, Executive Director-SCCC Foundation, SCCC
Linda Nies, Classified Senate President and Staff, RC
Ron Nishinaka, Academic Senate President and Instructor, RC
Brian Speece, Associate Vice Chancellor-Business and
Operations, SCCC
Eileen O'Hare, General Counsel, SCCC
Lisa Maciel, CSEA President and Staff, RC

Teresa Patterson, Executive Director-Public and Legislative Relations, SCCC

Deborah Lapp, English Instructor

Zwi Reznik, SCFT President and Math Instructor, FCC

Lacy Barnes, SCFT Chief Negotiator, and Instructor, RC

Lauren Novatne, Physics Instructor, RC

Jim Gilmore, Math Instructor, RC

Lori Bonilla, Public Information Officer, RC

John Heathcote, Engineering & Math Instructor, RC

Janice Ledgerwood, Art Instructor, RC

Javier Renteria, Counseling Department Chair, RC

Paula Demanett, Academic Senate President, FCC

Janice Emerzian, Director of EOPS & Classified Staff Develop.

Brian Tessler, Student Activities Coordinator, RC

Adelfa Lorenzano, College Center Assistant, RC

Karen Durham, CSEA and Administrative Assistant, RC

Larry Dickson, CSEA and Custodian, FCC

Lois Williams, Classified Senate & Student Svcs. Specialist, RC

Donna Baker-Geidner, CSEA & Microcomp. Resource Spec., RC

Royce Dunn, CSEA and Job Developer, RC

Michael Caldwell, CSEA and General Utility Worker, MC

Bill Turini, Political Science Instructor, RC

Frank Mascola, Residence Hall Supervisor, RC

Michael Quinn, Associate Dean of Instruction, RC

Ruben Fernandez, Dean of Students, RC

Diana Banuelos, Director of Grant Funded Programs, RC

Stephanie Curry, Librarian, RC

B. J. Marquez, Biology Instructor, RC

Cris Monahan Bremer, Director - Mktg. & Communications, FCC

The following students were present: Diana Sanchez, Alondra Washington, Ashley Dunmore, Tiffany Randle, Abbey Bass, Isaiah Isassi, Omar Edralin, Juana Jacques, Hilario Pena, Nick Alquinzon, Luisa Atty, Victoria Mendoza, Brenda Salazar, Ashley Krikorian, Natasha Hagopian, Alejandro Chavez, Patrick Dayag, Abigail Lacuesta, Rudy Estrada, C. Thomas, M. Stephens, Joshua Ekberg, Erica Santos, Sara Montemayor, Montsenet Mayo, Sundus Umar, Vanessa Villarreal, Yvonne Benham, Thomas Requgi, Rebekkah Leal, Shannon Rager, Crystal Billups, Kelsie Zarr, Erika Rodriguez, Lorena Rangel, Jesus Navanjo, Jennifer Hixson, Tiffany Derksen, Kyle Friesen, Michelle Geiger, Juan Chavez, F. Cullen, Morgan Jones, Isaias Flores, Reyna Flores, Rosalba Tiejó, Herron Arreola, Priscilla Candaniza, Jennifer Perez, Kevin Jow, Armando O., Randy Stucky, Danny Heriman, Ara Kaprielian, Tiffany Pledger, Kalib R., Stephen Lashinski, Custavo Cazares, Angelina Pena, Maggie Chavez, Manuel Centreras, Nathan Wilkins, Ryan Raminson, Ana Lopez, Daisy Alvarado, Jose Estrada, Joshiah Garnier, Alejandra Range, Ana Alcantar, P. Dekker, Stephen Loera, Michael Kaiser, Simon Gonzalez, Alexandra Ignacio, Reine Richter, Adrianna

Acosta, Crystal Martinez, Neri Lozano, Maria Rodriguez, Mario Antonio, Santiago Antonio, Amanda Cardona

Approval of Minutes

The minutes of the Board meeting of March 7, 2006, were presented for approval. A motion was made by Mr. Forhan and seconded by Mr. Feaver to approve the minutes of the March 7, 2006, meeting as presented. The motion carried by the following vote:

Ayes - 6
Noes - 0
Absent - 1

Delegations, Petitions,
and Communications

CSEA President Lisa Maciel presented the initial CSEA contract bargaining proposal to Mr. Rowe.

Chancellor's Report

Dr. Crow reported the following:

Dr. Crow had the pleasure of attending Reedley College's Kaleidoscope on March 29 and Fresno City College's Showcase on March 30. He was impressed with the displays that highlighted their programs, as well as the tours, contests and activities for the hundreds of high school students who attended. He extended his congratulations to Fresno City College and Reedley College for these successful events.

Dr. Crow gave the following update on the progress toward fulfilling the accreditation recommendations:

Both of the colleges recently received their certificates of accreditation from the Accrediting Commission for Community and Junior Colleges. The certificates symbolize the accredited status of the colleges until the next comprehensive review in 2011-2012.

Reedley College/North Centers

- Development of a new strategic plan has begun, along with assessment of goals and objectives in the current plan. The Strategic Planning Council and representatives from the North Centers met with external facilitators on March 7, and additional meetings are scheduled for April 21, May 22, and August 10.
- The North Centers Institutional Oversight and Budget Committee has reviewed the planning process.
- An All-College Retreat was held on March 30. The morning session topic was assessment of goals and objectives of the current master plan and validation of current strategic directions. North Centers' representatives attended the morning session. The afternoon session was a discussion of

Chancellor's Report
(continued)

the Reedley College current governance and committee structure and of the Committee on Committees report and recommendations.

- Development of student learning outcomes at the course, program, and degree level continues, with emphasis on assessment and evaluation. A renowned statewide expert will conduct an all-day workshop with the Curriculum Committee prior to the opening of the Fall 2006 semester, followed by meetings with individual instructional discipline areas throughout the 2006-2007 year.
- A team of 10 Reedley College and North Centers faculty and administrators will attend the California Community Colleges workshop on the implementation of AB 1417 accountability requirements.

Fresno City College

- The Accreditation Response Team met March 30, 2006, to review the response format and requirements.

Recommendation 1: Participatory Governance

- Meetings held by various campus groups to discuss the Accreditation Evaluation Report
- Constituent groups have met to discuss membership of the proposed Strategic Planning Council.

Recommendation 2: Program Review

- Training/Workshop for programs in arrears was held February 21, 2006.
- Semi-final drafts are under review by the managers, Coordinator of Planning and Dean of Instruction.

Recommendation 3: Planning

- Strategic Planning Council
 - Developed through planning forums of campus constituent groups.
 - Membership reflects campus administration, faculty, staff and students.
 - Objective of the Council is to develop a draft of the new strategic planning process that integrates budget, human resources, technology, program review, distance learning, etc.
 - The Strategic Planning Council will interface routinely with college constituent groups.
- Strategic Planning Support Team
 - Work with consultants.
 - Provide information, logistics and support to the Strategic Planning Council.
- A calendar has been set up through the end of the semester to develop the draft strategic plan.

3.1 Evaluations

- Delinquent evaluations have been completed.

Chancellor's Report
(continued)

3.2 Distance Education Plan

- Distance Education Committee has been formulated.

3.4 Technology Plan

- Campus Technology Committee has been reconstituted.
- Several members also serve on the District's Technology Committee.

Recommendation 4: Library Holdings

- Funding: \$150,000 for new books from decision package funding.

Following Dr. Crow's report, the Board discussed the following:

- The source and validity of the Fresno City College student drop out rate data.
- The importance of using the accreditation document as a tool from which to learn and that the document be taken seriously and that updates be provided to the Board on a monthly basis.
- The importance of contacting the Chancellor for updates on what is being done to address the recommendations from the accreditation reports and how those things of concern are being rectified.
- The need to address issues in *The Fresno Bee* opinion editorial.
- The need for the Board to stay informed at all times so that information is not misinterpreted, but clarified.

Mr. Thonesen said that the Board needed to move forward in a positive manner, leaving behind negativity and what should have been done.

Campus Reports

Dr. Hioco reported the following from Reedley College:

- Ms. Mayra Mendoza, volleyball student athlete, has been named to the Pepsi Scholar Athlete Honor Roll and will be recognized at the Commission on Athletics Conference in Sacramento, April 5.
- RC students and their faculty advisor Janice Ledgerwood took second place in the 3D Graphics/Animation category at the CCSAT Student Film and Video Festival.
- The RC Student Art Exhibit will be hosted by the Kings River Arts Council, April 5, at the Reedley Opera House.
- RC Kaleidoscope Open House was a big success with more than 500 area high school students attending.
- The annual Latina Film Festival is scheduled for April 21 and 28.
- Three projects currently underway for the RC Students in Free Enterprise 1) accepting and distributing professional work clothes for RC students, 2) creating a recycle center for ink cartridges, and 3) continuing their "Piggy Bank" learning program for local second graders.

Campus Reports
(continued)

Dr. Doffoney reported the following from Fresno City College:

- The Scholar-in-Resident proposal under the 2006-07 Fulbright program has been approved for funding.
- Nursing Instructor Sandra Cleveland has been elected chair of the Diversion Committee for Registered Nurses.
- Theatre Instructor Chuck Erven received third place in the David Mark Cohen playwriting competition for Canyon Suite.
- Over 130 CalWORKs students were honored for their academic achievements at the CalWORKs Dean's List Reception on April 3.

Dr. Kershaw reported the following from the North Centers:

- The Madera Center hosted its 7th annual early outreach event, "College: Making It Happen" on March 7.
- More than 200 students participated in the 5th annual Madera Academic Youth Alliance (MAYA) Knowledge and Leadership Conference on March 11 at the Madera Center.
- The Oakhurst Center participated in Yosemite Area Showcase.
- The North Centers, in partnership with UC Merced, are applying for a Bridges Grant targeting underrepresented students interested in pursuing Ph.D.'s in the sciences.
- The North Centers counseling staff has arranged for UC Merced admissions/relations staff to make presentations to general education/transfer classes regarding educational opportunities at UC Merced.
- Upcoming events are 1) Madera Center Spring Extravaganza, April 18; 2) Madera Center softball field dedication, April 28; and the Annual Spring Awards Banquet on April 28.

Academic Senate
Report

Mr. Ron Nishinaka, Reedley College Academic Senate President, reported the following:

- The process for crafting the accreditation self study progress report has begun.
- The Reedley College Academic Senate unanimously approved the proposed academic accommodation review procedures at its February meeting.
- Area preparation meetings for the spring plenary session of the State Academic Senate are scheduled for April 7-8.
- The ASCCC spring plenary session will be held in San Francisco, April 27-29.
- The Academic Senate has constituted an *ad hoc* equivalency review committee.
- Academic Senate representatives, district wide, are working on revisions to Administrative Regulation 4100, which defines the process for recruitment, screening, and hiring new faculty.

Academic Senate
Report (continued)

- A shared governance policy review committee is being formed.
- Several faculty members were noted for their activities to assist students and develop stronger community ties.

Classified Senate
Report

Ms. Linda Nies, Reedley College Classified Senate President, reported the following:

- Ms. Nies introduced the Reedley Classified Senate Officers for 2006-07 as Lois Williams, president; Renee Dauer, vice president; and Susan Mills, secretary.
- Gave an update on Classified Senate fundraisers.
- Listed upcoming technology training sessions and brown bag workshops.
- The Classified Senate is participating in the Relay for Life hosted by Reedley College.

Associated Student
Body Report

Ms. LaShanda Mack, incoming ASB president for 2005-06, and current student trustee reported the following:

- Ms. Mack introduced the current and incoming officers present. Incoming vice president is Ashley Krikorian, and treasurer is Nicholas Alquinzon, student trustee is Eddie Rea.
- Ms. Mack presented a slide show on the composition and purpose of the ASB, and also included photos of annual events.
- Throughout this year the ASB members have been involved with numerous campus activities and fundraisers such as *The Fresno Bee Kids Day*, as well as college night, and community service projects.
- Six new clubs have joined this year.
- The ASB members serve on many college committees.

Reedley College
Physics and
Engineering
Department Fall Project

The Reedley College Physics and Engineering Department Instructors, Lauren Novatne and John Heathcote presented their fall semester project. The project involved developing from scratch an innovative prosthesis device to assist Roo, a Chihuahua mixed-breed dog born without front legs. Students, campuswide, participated on the robotics design team. The presentation included video interviews with the students involved and the various stages of the project.

Update of Proposed
Change in English and
Math Requirements for
Associate Degree

Dr. Felix Aquino introduced Deborah Lapp, Reedley College English instructor, and Zwi Reznik, Fresno City College math instructor. Ms. Lapp discussed the State Academic Senate's proposal to change the English requirement for the Associate degree (English 1A), and Mr. Reznik discussed the proposed changes in the mathematics requirements. Dr. Aquino closed the discussion stating that the State Academic Senate's proposal is expected to go before the Board of Governors' Consultation

Update of Proposed
Change in English and
Math Requirements for
Associate Degree
(continued)

Council in May and to the full board in the fall. If approved, the proposal must then go to the State's Office of Administrative Law, and the Department of Finance for analysis before it can become law.

Consent Agenda

Mr. Thonesen advised that Consent Agenda Item 06-15HR, Academic Personnel Recommendations, has been amended, and Consent Agenda Item 06-16HR, Classified Personnel Recommendations, has been amended. Ms. Barreras asked that Item 06-18HR, Consideration to Revise Titles of Associate Dean, Dean, College Business Manager, Districtwide, be pulled for discussion.

Action

It was moved by Mr. Smith and seconded by Mr. Feaver that the Board of Trustees approve the Consent Agenda, as amended, with the exception of Item 06-18HR. The motion carried by the following vote:

Ayes	-	6
Noes	-	0
Absent	-	1

Employment, Transfer,
and Resignation,
Academic Personnel
[06-15HR]

approve the academic personnel recommendations, Items A through C, as amended. (Lists A through C are herewith made a part of these minutes as Appendix I, 06-15HR).

Action

Employment, Change
of Status, Transfer, and
Retirement, Classified
Personnel
[06-16HR]

approve classified personnel recommendations, Items A through F, as amended. (Lists A through F are herewith made a part of these minutes as Appendix II, 06-16HR).

Action

Consideration to
Approve 2006-2007
Contract Status of
Academic Personnel
[06-17HR]

pursuant to Education Code Sections 87605, 87608, and 87609, approve the attached list of academic personnel for re-employment for the 2006-2007 academic year as indicated, subject to assignment by the Chancellor and salary placement as adopted by the Board of Trustees. (The attached list of academic personnel is herewith made a part of these minutes as Appendix III, 06-17HR).

Action

Consideration to Revise
Titles of Associate
Dean, Dean, and
College Business
Manager, Districtwide
[06-18HR]

Ms. Barreras requested that there be more documentation and research on this item before the Board makes a decision, as well as allow time to foster involvement of shared governance.

Mr. Smith stated that the justifications for the title changes were discussed at the Board retreat. There are no promotions or salary

Consideration to Revise
Titles of Associate
Dean, Dean, and
College Business
Manager, Districtwide
[06-18HR] (continued)

changes involved. The title changes will update and align with the titles used in the state for the basis of recruiting the best possible people.

Dr. Crow said this item was discussed at Communications Council and that there was no objection. Ms. Demanett said that Academic Senate has not had a meeting to discuss title changes. We have no objections until we take it back to our body. Mr. Nishinaka said it has not been discussed at the Reedley College Academic Senate.

Action

Mr. Smith and Mr. Feaver seconded the motion to table Item 06-18HR. The motion carried by the following vote:

Ayes	-	6
Noes	-	0
Absent	-	1

Consideration to Adopt
Revised Board Policy
7000 Series, Human
Resources
[06-36G]

approve Board Policy Series 7000, Human Resources, as presented.

Action

Consideration to
Approve Out-of-State
Travel, CASS Students,
Reedley College
[06-37G]

approve out-of-state travel for approximately twenty CASS students to attend the CASS West Coast Leadership/Reentry Conference to be held at the Red Lion Inn in Portland, Oregon, on April 7-9, 2006, with the understanding that the trip will be financed without requiring expenditures of District funds.

Action

Consideration to
Approve Out-of-State
Travel, Phi Theta
Kappa Students, Fresno
City College
[06-38G]

approve out-of-state travel for one Fresno City College Phi Theta Kappa student to attend the Phi Theta Kappa International Convention in Seattle, Washington, from April 20-22, 2006, with the understanding that the trip will be financed without requiring expenditures of District funds.

Action

Review of District
Warrants and Checks
[06-39G]

review and sign the warrants register for the period February 28, 2006, to March 31, 2006, in the amount of \$14,681.794.29; and

Action

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period February 23, 2006, to March 24, 2006, in the amount of \$483,116.25.

Consideration to
Accept Construction
Project, Chemical
Storage Area
Ventilation, Reedley
College
[06-40G]
Action

- a) accept the project for Chemical Storage Area Ventilation, Reedley College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

Consideration to
Accept Construction
Project, Backstop
Improvements, Madera
Center [06-41G]
Action

- a) accept the project for Backstop Improvements, Madera Center; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

Consideration of Report
of Investments
[06-42G]
Action

accept the Quarterly Performance Review, as provided by the County of Fresno, for the quarter ending December 31, 2005.

Consideration to
Approve Agreement
with SixTen and
Associates for 2006-07
Mandate
Reimbursement Claim
Preparation Services
[06-43G]
Action

- a) authorize entering into an agreement with SixTen and Associates in an amount not to exceed \$24,000 for the preparation and submission of the 2006-07 mandate reimbursement claims; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District.

Consideration to
Authorize Sale of
Surplus Property,
Fresno City College
[06-44G]
Action

authorize disposal of District surplus property by auction.

Consideration to
Authorize Agreement
with the U.S.
Department of Housing
and Urban
Development for
Community Outreach
Program, Fresno City
College Training
Institute [06-45G]
Action

- a) authorize the District, on behalf of the Fresno City College Training Institute, to enter into an agreement with the U. S. Department of Housing and Urban Development in the amount of \$399,965 for community outreach services for the period October 1, 2005, through September 30, 2008;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District.

Consideration of Bids,
Exterior Painting,
Fresno City College
Field House and
District Operations
[06-46G]
Action

award Bid #0506-21 in the amount of \$48,990.00 to Nelson's Painting, Inc., the lowest responsible bidder for Exterior Painting, Fresno City College Field House and District Operations; and authorize the Chancellor or Vice Chancellor, Finance and Administration to sign an agreement on behalf of the District.

*****End of Consent Agenda*****

Public Hearing on
District's Counter
Proposal To Full-Time
Bargaining Unit, SCFT
Local 1533, CFT/AFT,
AFL-CIO
[06-13]
No Action

Mr. Rowe stated that Government Code 3547 sets forth the "sunshine" provisions of the Rodda Act. The Board is required to hold a public hearing on the District's initial proposals to the SCFT Full-Time Bargaining Unit. The District's proposals have been posted with this agenda since March 29, 2006.

(Ms. Barreras left the meeting room at 6:05 p.m.)

**INITIAL PROPOSAL FROM THE
STATE CENTER COMMUNITY COLLEGE DISTRICT
TO THE
STATE CENTER FEDERATION OF TEACHERS LOCAL
1533**

2006-2009

The collective bargaining provisions herein by the State Center Community College District Board of Trustees to the State Center Federation of Teachers are expressly pursuant to the Educational Employment Relations Act and Article V, WAIVER OF BARGAINING, of the current Collective Bargaining Agreement between the parties.

It is the intention of the State Center Community College District Board of Trustees to bargain in good faith over the proposals submitted by the respective parties to the Collective Bargaining Agreement pursuant to the Educational Employment Relations Act.

Any article proposed for amendment by the Exclusive Representative in accordance with Article V, shall be deemed herein to remain unchanged in the Collective Bargaining Agreement unless otherwise expressly stated.

**ARTICLE I
TERM OF AGREEMENT**

Article I, TERM OF AGREEMENT, shall remain unchanged

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except for the following amendments:

This Agreement between the State Center Community College District (hereinafter referred to as "District") and the State Center Federation of Teachers, Local 1533, CFT/AFT, AFL-CIO (hereinafter referred to as the "Federation") is effective upon ratification, and shall remain in full force and effect through June 30, **2009, or three (3) years from the date of ratification whichever is later.**

ARTICLE V
WAIVER OF BARGAINING

Article V, WAIVER OF BARGAINING, shall remain unchanged except for the following amendments:

Section 1. WAIVER:

- A. This Agreement shall constitute the full and complete commitment between both parties and shall supersede and cancel all previous agreements between the parties, both oral and written. This Agreement may be altered, changed, added to, deleted from, or modified, only through the voluntary, mutual consent of the parties in a written and signed amendment to this Agreement. **The Federation acknowledges that during negotiations which preceded this Agreement, (the Federation) had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective negotiations and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement. This Agreement shall constitute the full and complete commitments of both parties.**

The Federation and the District mutually agree that for the life of this Agreement neither party shall be obligated to negotiate collectively with respect to any subject or matter referenced to, or covered in this Agreement, or with respect to any subject or matter not specifically referred to or covered in this Agreement, even though such subjects or matters may not have been within the knowledge or contemplation of either or both of the parties at the time they negotiated and signed this Agreement, unless there is mutual agreement by both parties to reopen

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negotiations on those specific matters, except as otherwise specified in this Agreement.

- C. The Board shall have the exclusive right to determine the impacts and effects of matters outside the scope of representation as permitted by the Educational Employment Relations Act.**

Section 2. BEGINNING NEGOTIATIONS

This is a closed contract and neither party will be required to negotiate on any item during the term of this contract unless both parties mutually agree to negotiate. Any AFT initial proposal for reopener negotiations for a successor contract shall be given to the District between January 1, 2009 and June 30, 2009.

Section 3. NEGOTIATION GROUND RULES

The District and the Federation intend to provide a basis upon which both the District and Federation can attest to a common understanding which will ultimately put students first. The District and Federation commit to a collective bargaining process which will allow for mutual benefit while avoiding acrimony, which is adverse to the District's educational mission.

The District and the Federation each agree that:

- **Each party will in good faith attempt to understand the interests of the other and to consider available options.**
- **The parties will seek and provide clarification of their respective interests and options.**
- **Expressions should be respectfully made with a professional demeanor and for a constructive purpose.**
- **Respect for team members representing each party, as well as the leadership of the Federation and Board, will be shown at all times.**
- **The parties will refrain from orally attacking negotiators on each team either during or away from the bargaining table in any form.**
- **Information given to each party's respective constituency will be accurate and not contain inflammatory representations.**
- **Neither party will attempt to circumvent the negotiating team (via the Board/Federation).**
- **Neither party will represent to any member of the public any charge of improper bargaining except in**

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- the form and case of filing a legal proceeding (e.g., unfair practice charge, writ of mandamus, etc.).**
- **Neither party will threaten the other in any form (i.e., concerted activities [work to rule, strike, etc.], discharge of employment, etc.).**
 - **Neither side will attempt to use the public or their constituencies to influence the negotiations or to in any way disrupt the normal course of negotiations at the bargaining table.**
 - **Neither party will engage in evasive tactics or delay of bargaining.**
 - **Neither party will condition agreement of economic matters upon agreement of non-economic matters.**
 - **The parties will be prepared for each bargaining session.**
 - **The parties will only address the substantive issues on the bargaining table and whenever discussions away from the bargaining table are conducted with any persons. Neither party will make any representations about any other individual connected with the other party in the bargaining process.**
 - **The parties will stay focused on the future and how the District can reach its educational goals.**
 - **The parties will discuss the past only to understand what happened and what we can learn from it to plan an improved future.**
 - **The parties will not debate who is right or wrong or who is to blame.**
 - **The parties will be honest about whether one can comply with a request and explain the reasons if unable to comply.**
 - **The parties will listen carefully and try to really understand the thought process and position of the other side.**
 - **The parties will avoid interrupting – give the time needed to express and all the time needed to respond.**
 - **The parties will keep discussions in the negotiations room – take only the agreements out.**
 - **The parties will be straight forward, but compassionate in communication, avoiding put-downs or sarcasm.**

ARTICLE IX
FEDERATION RIGHTS

Article IX, FEDERATION RIGHTS, shall remain unchanged except for the following amendments:

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Section 6. MAILBOX USAGE:

Duly authorized communications may be placed by the Federation in the mailboxes of unit members. Such communications must be dated and bear Federation identification as the distributor. **A copy of all items distributed by District mail service and/or unit member mailboxes shall be forwarded to the Chancellor as soon as possible. The Federation agrees to use the district's mail service in compliance with CA. Ed. Code section 7054. The Federation and its members agree not to use District's mail service for purposes of urging the support or defeat of any ballot measure or candidate, including, but not limited to, any candidate for election to the Board of Trustees of the District in accordance with California Education Code section 7054.**

Section 9. FACILITIES USAGE:

Upon advance request, and with approval, the Federation will be granted the use of facilities, depending upon availability of space **and conformity with the Civic Center Act. It is expressly understood and agreed to that the Federation and its members will not use District services, supplies, or equipment for the purpose of urging the support or defeat of any ballot measure or candidate, including but not limited to, any candidate for election to the Board of Trustees of the District, in accordance with California Education Code section 7054.**

Section 10. DUES DEDUCTIONS:

- b.(3)(d) The parties acknowledge that the agency shop organizational security arrangement described in this Article is subject to subsequent changes, if any, arising in applicable law, including decisional law. The parties further acknowledge that the agency shop arrangement described in this Article is subject to change pursuant to the "rescission" process authorized under current applicable law. (See Cal. Govt. Code section 3546.) The parties acknowledge that the current controlling law allows unit employees to vote to rescind the agency shop arrangement/mandatory agency fee requirements once during the term of the Collective Bargaining Agreement. Specifically, prevailing law permits employees within the bargaining unit an opportunity to vote to rescind the mandatory agency fee arrangement if at least 30% of the unit's employees sign a**

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petition requesting a rescission election from the Public Employment Relations Board (PERB). (Reference Cal. Govt. Code section 3546(c)-(d).)

In event that there is rescission of the agency fee and/or any law enacted pursuant to SB 1960 (2000 Legislative Session) due to termination of the collective bargaining agreement, rescission election, new legislation, or decisional law, the provisions set forth herein shall be extinguished and become null and void.

Section 15. RELEASED TIME:

A maximum of ~~five (5)~~ **three (3)** authorized unit members of the Federation Bargaining Committee shall be released from their regular work duties, with pay, if negotiation meetings with management are scheduled during the working hours of the unit members involved. **The parties agree to schedule alternate meeting times between work day and evening times, with every other meeting scheduled after the regular work duty day, typically from 5 p.m. – 9 p.m.**

The chairperson of the Federation Grievance Committee at Fresno City College and the Chairperson of the Federation Grievance Committee at Reedley College shall be released from their regular work duties, with pay, if grievance resolution meetings are scheduled with management during the working hours of the chairperson involved. The parties shall seek to schedule grievance resolution meetings at times when the grievance chairperson is not assigned to classes.

The District may, where required, provide substitutes for such classes as may be missed by these ~~five (5)~~ **three (3)** unit members.

ARTICLE X
MANAGEMENT RIGHTS

Article X, MANAGEMENT RIGHTS, shall remain unchanged except for the following amendments:

Section 1.

The federation recognizes and agrees that the exercise of the express and implied legal powers, rights, duties, and responsibilities by the Board, e.g., the adoption of policies, rules, regulations, and practices in furtherance of these powers, and the

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use of judgment and discretion in connection therewith shall be limited only by the specific and express terms of this Agreement. **It is agreed that such powers include, but are not limited to, the Board's sole right to manage the District and direct the work of its employees; to determine the level, means and kinds of services provided; to determine the staffing patterns and the number and kinds of personnel required; to determine its organization; to determine assignment and location thereof; to determine performance standards; to decide on the building, location or modification of a facility; to determine the budget and methods of raising revenue; to determine educational objectives and policies; to determine the time and hours of operation of District facilities; to subcontract work or operations except where expressly forbidden by law; to maintain order and efficiency; to determine rules applicable to employees; to hire, assign, evaluate, promote, discipline, layoff and transfer employees. All other rights of management not expressly limited by the clear and explicit language of this Agreement are also expressly reserved to the District even though not enumerated above. The exercise of any right reserved to the District herein in a particular matter or the non-exercise of any such right shall not be deemed a waiver of the District's right or preclude the District from exercising the right in a different manner. The right to determine or decide any of the foregoing shall also include the right to implement, supplement, change, modify, or discontinue, in whole or in part, temporarily or permanently in any of such areas.**

ARTICLE XII **HOURS, WORKLOAD, CLASS SIZE**

Article XII, HOURS, WORKLOAD, CLASS SIZE, shall remain unchanged except for the following amendments:

Section 5. OFFICE HOURS

At least one office hour shall be scheduled by unit members on days when they do not have classes scheduled. Said office hour may be rescheduled to another day **upon approval of the immediate supervisor due to extraordinary circumstances, and shall be limited to not more than two times in any semester.** ~~under the following circumstances:~~

- ~~1. For unit member to perform assignment-related work off-campus.~~
- ~~2. For unit member to participate in professional development.~~
- ~~3. For unit member to develop curriculum.~~

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4. ~~For unit member to engage in college related activity with students currently enrolled in one of his/her classes.~~

The instructor shall, not later than the day prior, inform his/her immediate supervisor of the need to reschedule the office hour and publish the rescheduled office hour conspicuously for students.

The instructor is responsible for attending meetings including all meetings called by administration, curriculum, department, faculty, or committee on non-teaching days.

The instructor may not reschedule an office hour during a week when students specify a need for his/her office hour assistance on a non-teaching day.

The rescheduling of an office hour may not exceed more than **two (2) days in any semester** ~~(1) day in any five (5) day work week period.~~ Exceptions warranted by special circumstances may be authorized by the college president or the unit member's immediate supervisor.

Section 6. CALENDAR:

One flexible schedule day shall be provided each semester (Fall and Spring), the first of which shall be at the beginning of each semester, unless the District and the Senates mutually agree otherwise. Faculty members may request to schedule a "flex day" at a time other than the date at the beginning of the spring semester for a specific educationally related activity which is beneficial to the education of students providing such alternate schedule is management approved and within the normal travel and conference budget expenses. **Any approved rescheduled "flex day" must occur within that spring semester.** Faculty scheduling alternate flex day activities are responsible for the reporting requirements required in regulation.

Section 12. DISTANCE EDUCATION

- B. Teaching Load Factor: ~~A unit member teaching a distance education course (as designated by the College District) shall receive LHE credit on the ratio of four (4) LHE per three (3) units taught.~~ **Distant education courses taught by unit members as designated by the College shall receive LHE credit on the ratio of one (1) LHE per one (1) unit taught except as otherwise mutually agreed between the unit member and College administration.** LGI factors shall apply to distance education courses in

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the same manner as for traditional courses. Unit members teaching distance education courses must teach at least 40% of his/her load on campus per semester. The District may allow a unit member to teach less than 40% of his/her load on campus per semester, provided there is mutual agreement between the ~~immediate supervisor~~ **President/Vice Chancellor North Centers** and unit member.

- C. Course Development Factor: A unit member assigned by the ~~College administration~~ **Dean of Instruction** to develop a course for distance education shall receive released time during the semester when the course is being developed. The ratio of released time shall be one (1) LHE per one (1) unit of course development.

ARTICLE XIII **FACULTY CONDITIONS**

Article XIII, FACULTY CONDITIONS, shall remain unchanged except for the following amendments:

Section 1: EVALUATION OF FACULTY:

TENURE REVIEW/EVALUATION OF CONTRACT
EMPLOYEES

C. COMMITTEE COMPENSATION

1. Each faculty committee member shall receive **up to ten (10) hours or the actual number of hours, whichever is less**, of compensation equivalent to the top of Schedule "C" Lab rate for each year he or she serves on the evaluation committee and completes the evaluation cycle. To be eligible to receive the compensation, counselors, librarians, nurses, and tutorial instructors must perform such evaluation services outside of their regularly assigned work week under Article XII, Section 4.

D. OTHER EVALUATION PROCEDURES

6. Evaluation of Distance Education

- a. **Distance Education courses will be evaluated in the same manner as traditional courses as nearly as practical. The Committee will distribute surveys on-line to all students in at least one section of each distance education course taught**

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by contract employees. The Committee will conduct classroom observations by observing "chat sessions" or similar activity. The contract employee is responsible to provide dates of such activities to the committee.

G. TIMELINE FOR THIRD CONTRACT EMPLOYEES

1. YEAR 3

d. WEEKS 20 – 35 (Typically weeks 10-18 for 9 week courses)

1) Committee conducts additional classroom visitations as deemed appropriate.

2) **Committee meets with probationary employee to discuss the third year evaluation.**

Section 2. EVALUATION OF TENURED FACULTY:

D. Evaluation Process:

5. Distance education courses will be evaluated in the same manor as traditional courses as nearly as possible. See section 1.D.6 above

5.6. At the completion of the evaluation process, the unit member, peer, and immediate supervisor shall meet to discuss the results of the evaluation, including the peer written review, student evaluation, unit member self-evaluation, and the immediate supervisor's evaluation as well as suggestions for improving the performance of the unit member.

The summary written evaluation report shall be prepared by the immediate supervisor. The summary evaluation shall take into account the peer reviewer's written report as well as the results of each of the evaluation elements.

The unit member shall have opportunity to comment on the results of the written summary evaluation report and have any written comments attached to the written evaluation report which shall thereafter be forwarded to the College President.

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- E. Augmented Evaluation: In the event the immediate supervisor or peer reviewer indicates unacceptable job performance through a negative summary evaluation the unit member may appeal the evaluation to the augmented team within ten (10) working days. The augmented team will consist of the original team plus one unit member selected by the person being evaluated and one additional administrator.
1. If the unit member appeals the negative evaluation, the augmented team will determine whether the negative evaluation finding was warranted. If the negative evaluation is upheld, or if the unit member doesn't appeal, the unit member will continue being evaluated by the augmented team until his or her job performance reaches at least a minimally acceptable level, upon which time he or she will return to the regular evaluation cycle, or a determination is made by the District to discharge the unit member. **Any unit member who receives a negative summary evaluation shall not advance on the salary schedule until his or her job performance reaches at least a minimally acceptable level. Advancement on the salary schedule requires a minimally acceptable evaluation finding as determined by the formal evaluation pursuant to this Article.**

Section 5. SPECIAL ASSIGNMENTS

A. Counselors

- 3) The work week shall consist of thirty-five (35) hours of assigned duty **and five (5) unscheduled hours** which may include committee assignments, faculty senate, other college-related meetings, research and orientation, counseling appointments, teaching responsibilities, if assigned, staff development activities and/or any other professionally-related activities as authorized and/or directed by the administration. Assignments shall be consistent with the approved statements of duties and responsibilities for each position.

B. Librarians:

- 3) The work week shall consist of thirty-five (35) hours of assigned duties **and five (5) unscheduled hours** which may include teaching responsibilities,

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if assigned, scheduled professional meetings, staff development activities, and/or other professionally-related activities as authorized and/or directed by the administration.

C. College Nurses:

- 3) The work week shall consist of thirty-five (35) hours of assigned nursing duties, office hours, scheduled professional meetings, staff development activities, and other appropriate professional activities as authorized and/or directed by management **and five (5) unscheduled hours.**

D. Vocational Training Center:

- 2) The work week shall consist of thirty-five (35) assigned duty hours which may include instructional activities not to exceed thirty (30) hours per week, and/or any other professionally-related activities as authorized and/or directed by management, such as meetings scheduled by the administration, staff development activities, faculty consultations, and student consultations with community agency representatives **and five (5) unscheduled hours.**

E. Tutorial Instructors:

- 3) The work week shall consist of thirty-five (35) hours of assigned duty which may include teaching responsibilities, staff development activities, meetings, faculty consultations, and/or any other professionally-related activities **and five (5) unscheduled hours** as authorized and/or directed by management. Assignments shall be consistent with the approved statements of duties and responsibilities for each position.

F. Coordinators:

- 4) The work week shall consist of thirty-five (35) hours of assigned duties which may include teaching responsibilities, if assigned, scheduled professional meetings, staff development activities and/or other professional-related activities as authorized and/or directed by the administration **and five (5) unscheduled hours.**

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Section 8. TRANSFER AND REASSIGNMENT:

A unit member may transfer within the District to a vacant faculty position for which he or she is qualified once all of the following conditions occur and are completely satisfied:

- **Job announcements shall be posted for transfer through the District's bulk e-mail for a ten (10) day period.**
- **Transfer applicants shall submit to the Human Resource Department a letter containing why they wish to transfer to the posted vacancy, an updated resume, and shall receive a department interview.**
- **The department shall recommend one of the following: (1) recommend acceptance subject to College and District approval, (2) recommend against the requested transfer, and (3) recommend the transfer applicant be considered along with all other applicants.**
- **The department shall reach a recommended determination regarding the applicant(s) within five (5) days of receipt of the letter(s) and updated resume(s).**
- **The request is preliminarily approved by both the department and the immediate supervisor for the department in which the position is available, and is forwarded for approval to the office of the relevant College President/Vice Chancellor North Centers.**
- **A suitable replacement for the position being vacated by the applicant is found. Any such transfer shall be considered permanent only upon the completion of each and every condition precedent stated above.**

Section 11. PERSONNEL RECORDS:

The following material should be obtained for, and retained in, all ~~certificated~~ **academic** personnel files located in the ~~Chancellor's~~ **District Human Resources Office:**

1. Initial employment records
 - Application
 - Official transcripts of academic records
 - Transcript evaluation form
 - Pre-employment confidential materials, including:

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- a) Interview reports
 - b) Placement office papers
 - c) Letters of recommendation
- Health verification documents
Verification of related work experience
Copies of credential documents
~~Certificated~~ **Academic** employment
recommendation form (P22)
Offer of employment letter
Original signed contracts and employment
agreements
Leaves of absence approval documents
Copies of early retirement agreements (original to
be filed in Office of Vice Chancellor, Business)
Sick leave transfer letters
Periodic evidence of chest x-ray or approved
intradermal tuberculin test
Notices of employment
2. Salary schedule classification advancement
information
Petition for advancement
Supportive documents
Action on petition

The following materials should be retained in ~~certificated~~
academic personnel files located in the college president's office:

1. Evaluations and other correspondence related to
job performance, including professional growth
reports.
2. Directives and other personal communications.
3. Written complaints and commendations.
4. Employee response to written complaints.

For any of the preceding materials not contained within existing
files, only those which are considered essential will be required to
be added to these files.

ARTICE XIV-A
LEAVES WITH PAY

Article XIV-A, LEAVES WITH PAY, shall remain unchanged
except for the following amendments:

Section 1. SICK LEAVE PROVISIONS:

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A. Sick Leave:

- (5) Where a unit member in a position requiring certification qualifications has exhausted his/her sick leave benefits and is absent from work because of illness or accident for a period of five (5) school months or less, whether or not the absence arises out of or in the course of employment of the unit member, ~~the unit member shall receive fifty percent (50%) of his/her regular salary~~ **an amount shall be deducted from the unit member's salary equal to that paid to a substitute** during the period of such absence up to a maximum of five (5) school months. **If no substitute was employed, the deduction shall be the amount which would have been paid to the substitute had one been employed.**
- (12) **If a unit member has used more sick leave than has been earned or accrued, that deficit, in a dollar amount calculated from the equivalent daily rate for that member, shall be deducted from the final salary warrant due for the current year.**

Section 6. PERSONAL EMERGENCY LEAVE

- D. Two (2) of the six (6) days may be granted for ~~any reason deemed appropriate by the member~~ **the purpose of dealing with matters of compelling personal importance which cannot be avoided or attended to at any other time. Such leave request must have and with** prior approval of the supervisor, and in no case will there be more than two (2) employees off at any one time in any work unit under this paragraph.
- F. **Under no circumstances shall personal emergency leave be available for purposes of personal convenience, extension of a holiday or a vacation period, to seek other employment, to engage in concerted activities or other collective refusals to provide service, for matters which can be taken care of outside of the work hours, or for recreational activities.**
- G. **Personal emergency leave shall not be granted during a scheduled vacation or a leave of absence.**

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H. Personal emergency leave days shall not accumulate from year to year.

Section 7. SABBATICAL LEAVE:

- B.(2) The District shall allocate funds in the District budget for financing of sabbatical leaves for up to a maximum of twelve (12) of the eligible unit members. Apportionment of sabbatical leaves between the District colleges shall be as follows: **the number of leaves assigned to Fresno City College and Reedley College and the North Centers shall be based upon a ratio of faculty members at Fresno City College and at Reedley and the North Centers to the total of all faculty employed by the State Center Community College District.**

**ARTICLE XIV-B
LEAVES WITHOUT PAY**

Article XIV-B, LEAVES WITHOUT PAY, shall remain unchanged except for the following amendments:

Section 1. PERSONAL BUSINESS LEAVE:

- A. The college president, upon request and with prior approval, may grant an absence for **one (1) additional calendar day per year under extraordinary circumstances for personal business leave that shall not be deducted from sick leave or salary**, to a unit member. **This day may not be split.**
- B. Absences for personal business leave shall be without pay. ~~unless the unit member elects to have such days of absence deducted from his/her accumulated sick leave. In the event the unit member elects to have the absence deducted from sick leave, he/she may do so up to a maximum of two (2) accumulated sick leave days per college year for reasons of personal business.~~

**ARTICLE XV
INSURANCE PROGRAMS**

Article XV, INSURANCE PROGRAMS, shall remain unchanged except for the following amendments:

The District will continue providing the sum total of the contribution amounts as stated in the collective bargaining agreement and as provided during the 2005-06 school year. Any additional contribution amounts may be considered

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based upon "compensation" as set forth and stated in Article XVII and shall hereafter be provided as a single aggregate total "capped" amount.

Section 4. SALARY PROTECTION INSURANCE:

- D. The salary protection plan (long term disability plan) shall be amended as provided in an amended plan document on file with the District administration, which shall eliminate the monthly maximum limit of \$1,500.00. The benefit shall now state:

Should you be disabled, you will receive 66 2/3% of your monthly "salary" commencing on the ~~91st~~ **101st** day of your disability or the end of any period for which you are receiving sick leave pay, if that is later than ~~90~~ **100** days.

OPTION 1:

- A. For unit members retiring early (prior to age 65), and who wish to continue coverage under the District's health insurance program, the District will contribute a maximum of two thousand, four hundred dollars (\$2,400.00) per year conditioned upon the following:
1. The unit member shall have retired after ratification/approval of this Collective Bargaining Agreement by both parties;
 2. The unit member has attained his/her fifty-fifth (55th) birthday;
 3. The unit member shall have served the District for a minimum of (10) consecutive years immediately preceding retirement.
 4. The unit member is receiving his/her regular retirement allowance from STRS;
 5. This benefit terminates on the date the unit member reaches his/her sixty-fifth (65th) birthday.
 6. Upon death of retiree, surviving spouse shall not be eligible for benefit contribution until he/she reaches age sixty (60).
 7. Surviving spouse's benefit terminates on the date surviving spouse reaches age sixty-five (65).

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- B. For bargaining unit members who retire and have served the District for a minimum of fifteen (15) consecutive years immediately prior to retiring, the District shall contribute a maximum of up to fifteen hundred dollars (\$1,500.00) per year toward the health insurance supplement to Medicare, or the cost of the health insurance supplement to Medicare, whichever is less, for the life of the employee and his/her spouse, as conditioned below. The maximum District contribution in effect on July 1, 1986, shall be increased annually by two percent (2%) effective September 1, 1987. The unit member shall be eligible to receive said District contributions toward the designated retiree health care supplement as mutually determined by the parties, conditioned upon the following:
1. The unit member shall have retired after ratification/approval of this Collective Bargaining Agreement by both parties;
 2. The retired individual shall have attained his/her sixty-fifth (65th) birthday;
 3. The unit member is receiving his/her regular retirement allowance from STRS.
 4. Coverage will continue for life of member or surviving spouse;
 5. Spousal coverage is limited to legal spouse on date of retirement;
 6. Contribution toward surviving spouse's supplement shall terminate should spouse re-marry.
- C. If a retiree or covered spouse drops the plan for any reason, he/she is not eligible for re-enrollment.
- ~~D. Retirees or surviving covered spouse are required to pay their portion of the health benefit premium quarterly prior to December 20, March 20, June 20, and September 20.~~

OPTION 2:

- A. For unit members retiring early (prior to age 65), and who wish to continue coverage under the District's health insurance program, the District will contribute a maximum of seventy (70%) percent of the District's contribution to the premium of the health insurance program following:

Public Hearing on
District's Counter
Proposal To Full-Time
Bargaining Unit, SCFT
Local 1533, CFT/AFT,
AFL-CIO
[06-13] (continued)
No Action

1. The unit member shall have retired after ratification/approval of this Collective Bargaining Agreement by both parties;
 2. The unit member has attained his/her fifty-fifth (55th) birthday;
 3. The unit member shall have served the District for a minimum of (10) consecutive years immediately preceding retirement
 4. The unit member is receiving his/her regular retirement allowance for STRS
 5. This benefit terminates on the date the unit member reaches his/her sixty-fifth (65th) birthday;
 6. Upon death of retiree, surviving spouse shall not be eligible for benefit contribution until he/she reaches age sixty (60);
 7. Surviving spouse's benefit terminates on the date surviving spouse reaches age sixty-five (65).
- B. Unit members who election OPTION 2 which provides an enhanced pre-age sixty-five (65) contribution toward health coverage, are not eligible for a District contribution toward the health insurance supplement to Medicare. (Option 1B)
- C. If a retiree or covered spouse drops the plan for any reason, he/she is not eligible for re-enrollment.
- ~~D. Retirees or surviving covered spouse are required to pay their portion of the health benefit premium quarterly prior to December 20, March 20, June 20, and September 20.~~

ARTICLE XVII COMPENSATION

Article XVII, COMPENSATION, shall remain unchanged except for the following amendments:

- IV. Compensation for members of the full-time faculty bargaining unit shall include but not be limited to:**
- A. Salary
 - B. Step and column
 - C. Salary-fringe impact
 - D. Health and welfare benefits

Public Hearing on
District's Counter
Proposal To Full-Time
Bargaining Unit, SCFT
Local 1533, CFT/AFT,
AFL-CIO
[06-13] (continued)
No Action

**E. Additional costs as related to the
implementation of the Agreement.**

Once the District has sufficient information from the state with regard to its revenue for the 2006-2007 school year, it will be able to complete its budget process and consider an alternative compensation proposal.

**ARTICLE XIX
INTELLECTUAL PROPERTY RIGHTS**

Article XIX, INTELLECTUAL PROPERTY RIGHTS, shall remain unchanged except for the following amendments:

6.0 Responsibilities

6.1 Registration of copyright

It shall be the responsibility of the party who owns the copyright to each work to register that copyright with the United States Copyright Office.

6.2 Acquiring and paying for necessary rights from third parties

If the creation or use of a work requires rights to be acquired from third parties, such rights shall be acquired and paid for by the party who owns the copyright to that work. Unit members acknowledge that, in some cases, when the cost of acquiring those rights from third parties is paid by the District, this payment may constitute a "District Supported Work," thereby fixing the ownerships of the copyright with the District.

6.3 Dispute resolution

Disputes between unit members and the District concerning this Article shall be resolved pursuant to the grievance procedures in Article XVI of this Agreement.

**ADDITIONAL PROPOSALS/NEW SUBJECTS OF
NEGOTIATION**

The current collective bargaining agreement between the

Public Hearing on
District's Counter
Proposal To Full-Time
Bargaining Unit, SCFT
Local 1533, CFT/AFT,
AFL-CIO
[06-13] (continued)
No Action

State Center Community College District and the State Center Federation of Teachers in Article V, WAIVER OF BARGAINING, provides that initial proposals for a successor contract should be offered between January 1, 2006 and June 30, 2006. As such, the parties have retained the right and opportunity to provide initial bargaining proposals on current subjects or new subjects of bargaining at any time prior to June 30, 2006 as set forth in their bilateral agreement. The right of either party to propound additional initial proposals and/or new subjects of bargaining is not only the subject of a binding contract provision between the parties, but also allowed under the Educational Employment Relations Act, Government Code section 3540 et seq.

Representatives from the State Center Community College District therefore do formally reserve the right under Article V to propose additional issues and subjects, both economic and/or non-economic, as the District becomes better aware of the changing conditions which are being experienced. Moreover, the District's budget for the 2006-2007 school year has not been adopted and the District is unaware as to the actual revenue it will receive for the forthcoming school year. To that extent, and in the event the District exercises its rights under Article V of the collective bargaining agreement, the provisions of the Government Code section 3540 et seq. will be adhered to, including the public notice provisions contained within Section 3547, in the event the District propounds additional proposals that are new subjects of bargaining at any time during the negotiations between the parties.

Recommendation:

Mr. Rowe stated that at this time it is necessary for the Board of Trustees to convene a public hearing for the purpose of receiving public comment. Following the open comment period, no Board action is necessary.

Public Hearing

Mr. Thonesen opened the public hearing at 6:05 p.m. There being no comment from the public, the hearing was closed at 6:06 p.m.

Disclosure of
Collective Bargaining
Agreement, SCFT Part-
Time Bargaining Unit,
and Public Hearing
[06-14]
No Action

Mr. Rowe noted that Government Code 3547.5 (a) states:

Before a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school

Disclosure of
Collective Bargaining
Agreement, SCFT Part-
Time Bargaining Unit,
and Public Hearing
[06-14] (continued)
No Action

employer under the agreement for the current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer.

Terms of the tentative agreement have been posted with this agenda. The Disclosure of Collective Bargaining Agreement has been posted since March 27, 2006, as required by law.

ARTICLE I **TERM OF AGREEMENT**

ARTICLE I, TERM OF AGREEMENT, shall remain unchanged except for the following amendment.

This Agreement between the State Center Community College District (District) and the State Center Federation of Teachers, Local 1533, CFT/AFT, AFL-CIO (Federation) covering part-time faculty members (hereinafter also referred to as part-time academic employees, unit members) is effective July 1, ~~2002~~ **2005** or on the date the Agreement is ratified and approved by both parties, whichever is later, and will remain in full force and effect through ~~June 30, 2005~~ **June 30, 2008**. (TA 8/9/05)

ARTICLE V **WAIVER OF BARGAINING**

ARTICLE V, WAIVER OF BARGAINING, shall remain unchanged except for the following amendments.

Section 1. WAIVER:

- A. This Agreement shall constitute the full and complete commitment between both parties and shall supersede and cancel all previous agreements between the parties, both oral and written. This Agreement may be altered, changed, added to, deleted from, or modified, only through the voluntary, mutual consent of the parties in a written and signed amendment to this Agreement. **This Agreement shall constitute the full and complete commitments of both parties. (TA 10-05-05)**

The Federation and the District mutually agree that for the life of this Agreement neither party shall be obligated to negotiate collectively with respect to any subject or matter referred to, or covered in this Agreement, or with respect to any subject or matter not specifically referred to or covered in this Agreement, even though such subjects or matters may not have been within the knowledge or contemplation

Disclosure of
Collective Bargaining
Agreement, SCFT Part-
Time Bargaining Unit,
and Public Hearing
[06-14] (continued)
No Action

of either or both of the parties at the time they negotiated and signed this Agreement, unless there is mutual agreement by both parties to reopen negotiations on those specific matters, except as otherwise specified in this Agreement. (TA 10-05-05)

Section 2.

~~The District and Federation agree that except as expressly set forth herein, this contract shall not be subject to reopening on any item for the duration of the Agreement unless mutually agreed to by the parties. Neither party is obligated to agree to reopen this contract except as stated herein, and any agreement to reopen this contract must be signed in writing by both parties. The contract will run through June 30, 2005~~ **2008**. The Federation's initial proposals for the ~~2005-2006~~ **2008-2009** school years will be presented to the Board of Trustees no earlier than March 1, 2008 ~~January 1~~. (TA 10-05-05)

Section 3. Reopener Negotiations.

The parties agree to reopener negotiations of Article XV – Compensation for 2006-2007 and 2007-2008, providing the Federation submits its initial proposal no earlier than March 1 in the semester proceeding each school year. (TA 10-05-05)

**ARTICLE IX
FEDERATION RIGHTS**

ARTICLE IX, FEDERATION RIGHTS, shall remain unchanged except for the following amendments.

Section 4. MAILBOX USAGE:

Duly authorized communications may be placed by the Federation in the mailboxes of unit members. Such communications must be dated and bear Federation identification as the distributor. **The Federation agrees to use the district's mail service in compliance with CA. Ed. Code section 7054. (TA 10-05-05)**

Section 7. FACILITIES USAGE:

Upon advance request, and with approval, the Federation will be granted the use of facilities, depending upon availability of space **and conformity with the Civic Center Act (TA 10-05-05)**

Disclosure of
Collective Bargaining
Agreement, SCFT Part-
Time Bargaining Unit,
and Public Hearing
[06-14] (continued)
No Action

ARTICLE XI
HOURS, WORKLOAD, CLASS SIZE

ARTICLE XI, HOURS, WORKLOAD, CLASS SIZE, shall remain unchanged except for the following amendments.

Section 9. DISTANCE EDUCATION

- A. **Definition:** Distance Education is a method of instruction where the instructor and student are physically separate for most, if not all, of the instruction. Interaction is mediated by some form of technology, -e.g. audio, video, and computer – that allows for students and the instructor to engage in the educational process (TA 6/22/05)

ARTICLE XV
COMPENSATION

ARTICLE XV, COMPENSATION, shall remain unchanged except for the following amendment:

2005-2006 Salary

The District shall provide for the 2005-2006 school year, a 5.23% salary increase effective and retroactive to July 1, 2005 applied to each cell of the salary schedule in effect during the 2004-2005 school year.

Part-Time Faculty “Parity” Stipend

If the District receives additional “parity” monies for the 2005-2006 school year pursuant to the 2006 Budget Act appropriation stated specifically by the state legislature to make part-time faculty compensation more comparable to full-time faculty compensation for similar work the distribution of District revenue pursuant to the 2006 Budget Act shall be made to part-time/overload faculty on a one-time non-repetitive (off schedule) basis for the 2005-2006 school year. The distribution shall be based upon the number of part-time/overload Lecture Hour Equivalents (LHE’s) in Fall semester 2005 and Spring semester 2006 in a manner consistent with an agreed upon Memorandum of Understanding entered into by the parties regarding this subject for the 2003-2004 school year. Under no circumstances shall the District be required to provide more money to part-time and overload faculty in excess of the District’s allocation actually received. (TA 10-05-05)

Disclosure of
Collective Bargaining
Agreement, SCFT Part-
Time Bargaining Unit,
and Public Hearing
[06-14] (continued)
No Action

Mr. Rowe stated that at this time it is necessary for the Board of Trustees to open the meeting for input from the public relative to the settlement. Following the opportunity for public input, no action by the Board is necessary as the proposal will be considered in closed session. Also included is the disclosure of the collective bargaining agreement. The estimated cost for the 5.23% salary increase to Schedule C for 2005-06 is \$750,000. The estimated cost for the parity pay stipends is \$1,105,980 to be paid from one-time funds from the state.

Public Hearing

Mr. Thonesen opened the public hearing at 6:06 p.m. There being no comment from the public, the hearing was closed at 6:07 p.m.
(Ms. Barreras returned to the meeting room at 6:08 p.m.)

California Community
College Trustees 2006
Ballot for Board of
Directors
[06-15]
Action

A motion was made by Ms. Smith and seconded by Mr. Forhan that the Board of Trustees authorize the Board Secretary to cast its ballot for one candidate, Ms. Isabel Barreras, for the 2006 election of the Board of Directors of the California Community College Trustees. The motion carried by the following vote:

Ayes	-	6
Noes	-	0
Absent	-	1

Consideration to
Approve Amendments
to the District's
Measure E Bond
Implementation Plan
[06-16]
Action

A motion was made by Mr. Feaver and seconded by Ms. Smith that the Board of Trustees approve the proposed amendments to the District's Measure E Bond Implementation Plan as follows:

- in lieu of placing additional funds into the modernization and expansion of the existing Career & Technology Center (CTC) located at 2930 East Annadale Avenue, relocate CTC to the proposed 120-acre education center in southeast Fresno and use the funds for the development of this site; and
- in lieu of replacing the Bookstore at Reedley College, use the funds for the modernization of existing facilities, including the bookstore. The motion carried by the following vote:

Ayes	-	6
Noes	-	0
Absent	-	1

Consideration of Bids,
HVAC Installation,
Fresno City College
Gymnasium
[06-17]
Action

A motion was made by Ms. Barreras and seconded by Ms. Smith that the Board of Trustees award Bid #0506-17 in the amount of \$239,045.00 to New England Sheet Metal Works, the lowest responsible bidder for the HVAC Installation at the Fresno City College Gymnasium, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the District. The motion carried by the following vote:

Ayes	-	6
Noes	-	0
Absent	-	1

Consideration of Bids,
Fire Alarm Project,
Fresno City College
[06-18]

A motion was made by Ms. Smith and seconded by Ms. Barreras that the Board of Trustees award Bid #0506-22 in the amount of \$165,000.00 to Tim R. Trull Electric, Inc., the lowest responsible bidder for the Fire Alarm Project at Fresno City College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the District.

Action

The motion carried by the following vote:

Ayes	-	6
Noes	-	0
Absent	-	1

Consideration to
Approve 2006-07
Decision Package
Recommendations
[06-19]

Mr. Forhan asked that information be provided about the outcome of the decision package projects from 2005-06. Mr. Brinkley stated that he would provide the information. Ms. Bejarano noted that only \$15,000 was proposed in the decision packages for international education. Dr. Crow explained that those funds were for faculty staff development expenses incurred by the District Office's international program. Ms. Bejarano expressed that the international program at Fresno City College provides many exciting multicultural events, and that knowing where the funding sources are would facilitate bringing more global cultural awareness activities to the campus. Ms. Smith asked that Ms. Bejarano's statement be heard because of the good things the international program does for multiculturalism on the campuses. Ms. Smith said it should be made clear where they have to go to get the funds to do what they need to do.

Action

A motion was made by Mr. Feaver and seconded by Ms. Barreras that the Board of Trustees approve the 2006-07 Decision Package recommendations as presented. The motion carried by the following vote:

Ayes	-	6
Noes	-	0
Absent	-	1

Consideration to
Approve Agreement for
Purchase of HP Servers
and Peripherals, District
Office
[06-20]
Action

A motion was made by Mr. Smith and seconded by Mr. Feaver that the Board of Trustees approve participation in the Western States Contracting Alliance Master Agreement #A63309 for the purchase of Hewlett Packard computers, storage products, mission-critical servers and product support services, and authorize orders to be issued against this agreement. The motion carried by the following vote:

Ayes	-	6
Noes	-	0
Absent	-	1

Mr. Smith said that he would like to know how effective Datatel is, and how well it is functioning.

Board Reports

Ms. Zyanya Bejarano, Fresno City College Student Trustee, reported the following:

- Asian American Celebration was a success because of the hard work of the Hmong student club, Asian American Club, College Activities, and the Asian American faculty and staff.
- FCC hosted Tanya Brown for Women's History Month. She spoke on domestic violence and abusive relationships.
- FCC's Showcase included opportunities for over 3000 high school students to visit the campus and participate in activities like the Career Skills Challenge and the City Jazz Festival.
- Cesar Chavez Day was celebrated with a photo exhibit by photographer George Ballis. The exhibit will be displayed until May 19 in the student lounge.
- The Associated Student Government is sponsoring their first International Week. The festival is planned for May 2, starting with a flag march representing 120 countries. The program includes dance performances from difference cultures.

Mr. Smith reported that the Board Retreat on March 10 and 11 was a stimulating and informative retreat.

Mr. Forhan asked that a census report be provided at the end of the semester. He is interested in knowing the number of students who drop out.

Ms. Smith spoke about the following items:

- Asked for administration to provide information on how it is decided what book prices will be. She noted a concern for EOP&S students' ability to purchase books.
- Asked that a counselor be provided when classes are offered on weekends.
- Asked if the CTC mechanics/auto repair program was still operating, noting that there is a continuing need for this program in the community because auto repairs cannot be outsourced.
- Appealed to the Board members to practice ethics toward each other.

Ms. Barreras reported that she attended the Reedley College EOP&S advisory committee meeting on March 24. She expressed her concern for this program because the enrollment is capped and that additional funds are needed to meet students' needs. Ms. Barreras commended the Puente mentoring project and said she was pleased to see people in the community helping our students.

Board Reports
(continued)

Mr. Thonesen said that he attended FFA Field Day at Reedley College. He said he heard comments from students that they could not get this type of education anywhere else.

Mr. Forhan and Ms. Smith will serve on the interview committee for the OAB construction management firm.

Old Business

None.

Future Agenda Items

Mr. Forhan asked about opening up the budgeting process in establishing priorities for the COLA and equalization funding expected. He asked if there are programs in the District that are not adequately funded based on the needs in the community.

Ms. Smith asked for information on how the immigration issue is affecting our District as well as the students that we serve. She also asked for information about what the financial aid eligibility requirements are for these types of students.

Ms. Smith asked for a districtwide EOP&S report.

Delegations, Petitions,
and Communications

There were no delegations, petitions, and communications.

Closed Session

Mr. Thonesen stated that the Board, in closed session, will

- a) consider the ratification of the tentative bargaining agreement with SCFT part-time bargaining unit Local 1533, CFT/AFT, CIO/AFL.
- b) discuss Public Employee Discipline/Dismissal/release, pursuant to Government code Section 54957.

Mr. Thonesen declared a recess at 6:47 p.m.

Open Session

The Board moved into open session at 7:08 p.m.

Report of Closed
Session

Mr. Thonesen reported that in closed session the Board gave direction to its chief labor negotiator regarding part-time faculty negotiations.

Ratification of State
Center Federation of
Teachers Part-time
Bargaining Unit
Contract

Mr. Smith moved and Ms. Barreras seconded the motion to ratify the Collective Bargaining Agreement with the State Center Federation of Teachers Part-Time Bargaining Unit on the terms presented in the proposal earlier in the evening. The term of the agreement is for three years, July 1, 2005, through June 30, 2008. The motion carried by the following vote:

Ayes	-	6
Noes	-	0
Absent	-	1

Adjournment

The meeting was adjourned at 7:10 p.m. by the unanimous consent of the Board.

Dorothy Smith, Secretary, Board of Trustees
State Center Community College District

jk

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Employment, Resignation, Retirement
 Academic Personnel

ITEM NO. 06-19HR

EXHIBIT: Academic Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve the academic personnel recommendations, Items A through C, as presented.

ACADEMIC PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons:

Name	Campus	Range & Step	Salary	Position
Carroll, Nancy M.	FCC	III, 6	\$64,040	ASL Interpreter Training Program Instructor
(Current adjunct instructor) (First contract, August 10, 2006 – May 18, 2007)				
Cornel, Veronica M.	RC	II, 5	\$58,895	Chemistry Instructor
(Current adjunct instructor) (First contract, August 10, 2006 – May 18, 2007)				
Fourchy, Kate C.	RC	II, 4	\$56,513	English Instructor
(Former adjunct faculty) (First contract, August 10, 2006 – May 18, 2007)				
Hill, Bruce C.	FCC	V, 6	\$35,630	Criminology Instructor
(Current temporary faculty) (Temporary contract, August 10, 2006 – December 15, 2006)				
Keysaw, Paul B.	FCC	IV, 6	\$69,219	Head Wrestling Coach/Instructor
(New applicant) (First contract, August 10, 2006 – May 18, 2007)				
McCutcheon, Kerry P.	FCC	IV, 5	\$32,205	Philosophy Instructor
(New applicant) (Temporary contract, August 10, 2006 – December 15, 2006)				

A. Recommendation to employ the following persons: (continued)

McPhee, Jon A.	NC	II, 2	\$51,747	Geography Instructor
(New applicant) (First contract, August 10, 2006 - May 18, 2007)				
Spohrer, Nicholas J.	FCC	V, 3	\$64,131	Art - Printmaking/ 2-D Design Instructor
(New applicant) (First contract, August 10, 2006 – May 18, 2007)				
Tayar, Walid C.	RC	II, 4	\$56,513	Mathematics Instructor
(Current adjunct faculty) (First contract, August 10, 2006 – May 18, 2007)				
West, Thomas C.	RC	V, 6	\$69,531	English Instructor
(Former adjunct faculty) (First contract, August 10, 2006 – May 18, 2007)				

B. Recommendation to accept resignation from the following person:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Walberg, Vance P.	FCC	April 18, 2006	Head Basketball Coach/Instructor

C. Recommendation to accept resignation for the purpose of retirement from the following person:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Lindsey, Cecil R.	DO	July 1, 2006	Coordinator, Community College Systems

ACADEMIC PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons:

Name	Campus	Range & Step	Salary	Position
Fourchy, Kate C.	RC	II, 4	\$56,513	English Instructor
(Former adjunct faculty) (First contract, August 10, 2006 – May 18, 2007)				
McPhee, Jon A.	NC	II, 2	\$51,747	Geography Instructor
(New applicant) (First contract, August 10, 2006 - May 18, 2007)				
Tayar, Walid C.	RC	II, 4	\$56,513	Mathematics Instructor
(Current adjunct faculty) (First contract, August 10, 2006 – May 18, 2007)				
West, Thomas C.	RC	V, 6	\$69,531	English Instructor
(Former adjunct faculty) (First contract, August 10, 2006 – May 18, 2007)				

B. Recommendation to accept resignation from the following person:

Name	Campus	Effective Date	Position
Walberg, Vance P.	FCC	April 18, 2006	Head Basketball Coach/Instructor

C. Recommendation to accept resignation for the purpose of retirement from the following person:

Name	Campus	Effective Date	Position
Lindsey, Cecil R.	DO	July 1, 2006	Coordinator, Community College Systems

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Employment, Change of Status, Transfer,
Retirement, Classified Personnel

ITEM NO. 06-20HR

EXHIBIT: Classified Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve classified personnel recommendations, Items A through F, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Sheela, Tiffany	RC	Administrative Aide Position No. 3146	53-A \$3180.50	4/03/06
Wiget, Maria	FCC	Office Assistant I PPT Position No. 2379	38-A \$12.72	4/18/06
Samuel, Dwight	RC	Custodian Position No. 3060	41-A + 7.5% \$2546.22	4/26/06

B. Recommendation to employ the following persons as provisional or limited term -- filling vacant position of permanent full-time or permanent part-time pending recruitment/selection; or replacing regular employee on leave, or in a limited term assignment:

Name	Location	Classification	Hourly Rate	Date
McCafferty, Karen	FCC	Sign Lang Interpreter III	47-A \$15.83	1/09/06
Brown, Astrid	FCC	Occupational Health & Safety Officer	72-A \$29.18	3/20/06
Willis, Carole	FCC	Administrative Secretary I	48-A \$16.27	3/20/06
Johnson, Wanda	RC	Account Clerk III	48-A \$16.27	3/23/06
Munyaradzi, Razonda	FCC	Sign Lang Interpreter IV	52-A \$17.92	3/23/06
Schuk, Erik (6 Month Limited Term Special Assignment Board Approved 03/27/06)	RC	Assistant Food Service Manager	M24-A \$21.60	4/03/06 thru 10/03/06
Bibb, Amanda	DO	Personnel Technician - Confidential	X51-A \$18.71	4/10/06
Sanchez, Monica	DO	Personnel Technician	50-A \$17.08	4/10/06

- B. Recommendation to employ the following persons as provisional or limited term – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection; or replacing regular employee on leave, or in a limited term assignment: (continued)

Van Zant, Krisie	DO	Personnel Technician	50-A \$17.08	4/10/06
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- C. Recommendation to approve the promotion of the following regular employees:

Name	Location	Classification	Range/Step	Date
Hutchison, Joyce	FCC	Office Assistant III Position No. 2006 to Student Services Position No. 2128	48-C \$3106.17 to 52-B \$3263.17	4/03/06
Breshears, Gregory	RC FCC	Custodian Position No. 3038 to General Utility Worker Position No. 2187	41-A + 7.5% \$2546.25 to 43-A + 10% \$2741.33	4/17/06
Schofield, William	RC DO	Accounting Supervisor Position No. 3137 to Accounting Manager Position No. 1009	M37-8 \$6087.58 to M44-6 \$6585.17	4/27/06

- D. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step	Date
Walke, Lynne	MC	Office Assistant III Position No. 4022 to Financial Aid Assistant I Position No. 4024	48-D \$3263 to 57-A \$3509	3/06/06

(Per CSEA contract – Article 34, Section 8 “Working out of Class” while employee is out on leave)

Vang, Nhia	FCC	Office Assistant II Position No. 2024 to Office Assistant III Position No. 2006	41-C \$2617.92 to 48-A \$2820.75	4/06/06
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(Per CSEA contract – Article 34, Section 8 “Working out of Class” pending recruitment)

Edwards, Sandi	DO	Personnel Assistant Position No. 1003 to Personnel Assistant Position No. 1046	X57-B \$3778.92 to X57-B \$3778.92	4/10/06
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(Limited Term Assignment while employee is out on leave)

D. Recommendation to approve the change of status of the following regular employees:
(continued)

Fox, Robin	DO	Personnel Technician Position No. 1037 to Personnel Assistant Position No. 1003	X51-A \$3242.83 to R57-A \$3509.17	4/10/06
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(Per CSEA contract – Article 34, Section 8 “Working out of Class” pending recruitment)

Smith, Heather	FCC	Office Assistant I Position No. 2144 to Office Assistant III Position No. 2144	38-A \$2204.33 to 48-A \$2821.00	4/12/06 thru 6/30/06
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(Per CSEA contract – Article 34, Section 8 “Working out of Class” special assignment – Admissions and Records)

E. Recommendation to approve the transfer of the following employee (regular):

Name	Location	Classification	Range/Step	Date
Dickson, Larry	FCC	General Utility Worker Position No. 2187 to General Utility Worker Position No. 2167	43-E + 10% \$3434.91 to 43-E \$3131.75	4/17/06

(Per CSEA contract – Article 22, Section 2 “Lateral Transfers”)

DePinto, Valerie	FCC	Office Assistant III Position No. 2476 to Office Assistant III Position No. 2290	48-D \$3263.17 to 48-D \$3263.17	4/24/06
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(Per CSEA contract – Article 22, Section 2 “Lateral Transfers”)

F. Recommendation to accept the resignation of the following regular employees:

Name	Location	Classification	Range/Step	Date
Lynes, Julie	FCC	Educational Advisor PPT Position No. 2496		3/12/06
Garcia, Guillermina	FCC	Office Assistant III Position No. 2118		3/31/06

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Consideration to Approve New Classification of ITEM NO. 06-21HR
 Database Administrator and Position

EXHIBIT: None

Background:

This is not a management position. The title Database Administrator is widely used in the information technology field as a position that is responsible for the following duties. This classified position ensures the District's most critical automated information is correctly stored and made available on demand to applications that must have the information to function properly (Datatel applications, District website, etc.). The Database Administrator will ensure data is neither duplicated, nor lost; that proper security mechanisms are in place; that appropriate performance is maintained; and that proper capacity planning is conducted to meet storage demands. Proper administration of a database includes such tasks as defining data structures and relations ("What information is needed? How will we use it? How are various data elements related to each other?"); programming; patching software; interacting with users to define requirements; ensuring the logical consistency of data within the database; and ensuring the ability to recover from database disasters. The funding for this position is included in the 2005-06 Information Systems department budget.

Examples of Duties:

Performs duties related to the administration of District Database Management Systems (DBMS), including design, development, implementation, maintenance, database storage management, user access and security, procedures, tools for access, backup/recovery procedures, and monitoring/tuning of the databases. Plans, develops, implements, and administers disaster recovery plans for the database environment. Participates in design decisions related to DBMS performance, sizing, and implementation. Analyzes system failures and take appropriate action to bring systems back online. Leads complex DBMS migration efforts. Prepares and maintains documentation. Helps analyze complex problems involving DBMS-reliant applications.

Develops and maintains DBMS models, schemas, and sub-schemas. Collaborates with users to construct test procedures. Maintains District database-related policies and procedures. Trains and provides work direction to assigned staff. May serve in a project manager role. Performs other duties as required.

According to AR 4210.2 and education code section 88009, the Board of Trustees shall fix and prescribe the duties to be performed by all persons in the classified service. Following the Board of Trustees' approval of the duties, the Director of Classified Personnel will develop the minimum qualification requirements. The minimum qualifications will then be forwarded to the Personnel Commission for their approval according to education code section 88095. After the Personnel Commission's approval of the minimum qualifications, the District will meet with representatives of CSEA to negotiate the appropriate salary range.

Recommendation:

It is recommended the Board of Trustees approve the new Database Administrator classification specification and position.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Consideration to Accept the Madera County
School Board Association Executive Committee
Recommended 2006-2007 Budget

ITEM NO. 06-47G

EXHIBIT: Madera County School Boards Association Budget Worksheet 2006-2007.

Background:

The Madera County School Board Association Executive Committee is submitting its recommended 2006-2007 budget for the SCCC Board's ratification. A special Executive Committee meeting and Budget and Finance Committee meeting were held April 5, 2006. The Association will not have a general meeting until August; therefore, the MCSBA Approval of Proposed 2006-2007 Budget form is to be completed by each Executive Committee member and district superintendent/chancellor regarding action of the proposed 2006-2007 budget. Only one signed form is requested from each district.

Recommendation:

It is recommended that the Board of Trustees ratify the Madera County School Boards Association 2006-2007 budget and authorize the President of the Board to sign the MCSBA Approval of Proposed 2006-2007 Budget form.

RECEIVED
APR 11 2006

OFFICE OF THE CHANCELLOR
STATE CENTER COMMUNITY
COLLEGE DISTRICT



April 6, 2006

*Alview-Dairyland
School District*

*Bass Lake Joint
School District*

*Chawanakee Unified
School District*

*Chowchilla School
District*

*Chowchilla Union
High School District*

*Coarsegold Union
School District*

*Golden Valley Unified
School District*

*Madera County
Board of Education*

*Madera Unified
School District*

*Raymond-Knowles
School District*

*Yosemite Joint Union
High School District*

*State Center
Community College
District*

TO : MCSBA Executive Committee Members
District Superintendents/Chancellor

FROM : Mona Diaz
Board President

RE : 2006-2007 Budget Recommendation

The MCSBA Executive Committee is submitting its recommended 2006-2007 budget for your Board's ratification. A special Executive Committee meeting and Budget & Finance Committee meeting were held April 5, 2006. The Association will not have a general meeting until August; therefore the enclosed form is to be completed by each Executive Committee member and district superintendent/chancellor regarding action of the proposed 2006-2007 budget. **Only one signed form from each district is requested.** Also enclosed is a copy of the recommended 2006-2007 budget and a sample agenda item for your board meeting.

As soon as Karen Roget is notified of the actions of each board and upon confirmation from 7 member boards, the budget is approved.

Should you have any questions or concerns, please contact Karen Roget at (559) 673-6051 ext. 278 or via e-mail at kroget@maderacoe.k12.ca.us.

SLF/MD/kcr

28123 Avenue 14
Madera, CA 93638

Voice: 559 673/6051
Ext. 278

Fax: 559 673/5569

email:
sfrazier@maderacoe.k12.ca.us

**Madera County School Boards Association
Budget Worksheet 2006-2007**

ITEM	2003-2004	2004-2005	APPROVED BUDGET 2005-2006	2005-2006 YTD	2006-2007 "Proposed" Income
Beginning Balance	\$ 5,292.12	\$ 5,727.29	\$ 4,762.98	\$ 4,762.98	\$ 6,313.60
Dues					
Alview-Dairyland (6)		\$ 300.00	\$ 300.00	300.00	\$ 300.00
Bass Lake (8)		400.00	400.00	400.00	400.00
Chawanakee Unified (6)		300.00	300.00	300.00	300.00
Chowchilla Elem (6)		300.00	300.00	300.00	300.00
Chowchilla High (6)		300.00	300.00	300.00	300.00
* Coarsegold (6)		300.00	300.00	300.00	-
Madera Unified (8)		400.00	300.00	300.00	300.00
Madera County Board (8)		400.00	400.00	400.00	400.00
Raymond-Knowles (6)		300.00	400.00	400.00	400.00
* Yosemite High (6)		300.00	300.00	300.00	-
Yosemite Joint Unified (6)	-	-	-	-	300.00
Golden Valley USD (6)		300.00	300.00	300.00	300.00
SCCCD-Madera (8)		400.00	400.00	400.00	400.00
Total Dues	\$ 4,000.00		\$ 4,000.00	\$ 4,000.00	3,700.00
Guest Dinners	407.50	250.00	100.00	60.00	100.00
Publication				292.80	200.00
Mugs				631.00	500.00
TOTALS	\$ 4,407.50	\$ 4,250.00	\$ 4,100.00	\$ 4,983.80	\$ 4,500.00

ITEM	2003-2004	2004-2005	2005-2006 BUDGET	2005-2006 YTD	2006-2007 "Proposed" Expenses
Executive Dinner	\$ -	\$ -	\$ -	\$ -	\$ -
Fall Meetings	390.00	340.00	500.00	395.50	500.00
Winter Meetings	320.95	410.00	500.00	-	500.00
Spring Meetings	474.32	390.00	500.00	-	1,000.00
Summer Meetings	60.00	74.11	-	-	-
Speaker Expenses	44.95	60.00	500.00	166.40	400.00
Meeting Expenses	214.21	165.39	250.00	83.74	250.00
Awards	269.11	659.10	600.00	600.00	700.00
CSBA Conf/Workshops	998.79	703.71	1,200.00	459.99	1,200.00
** Bd Member Development	1,200.00	1,200.00	600.00	600.00	600.00
Personal (eg. Condolences, etc.)					250.00
Publication		1,212.00	1,400.00	1,127.55	1,400.00
Mugs			600.00	-	600.00
TOTALS	\$ 3,972.33	\$ 5,214.31	\$ 6,650.00	\$ 3,433.18	\$ 7,400.00

* Districts no longer in existence effective July 1, 2006.

** Limited to one small school district per year.

Approximations	
Ending Balance	\$ 6,313.60
Income for 2006-07	4,500.00
Proposed Expenses 2006-07	(7,400.00)
Reserve	<u>\$ 3,413.60</u>

**MEETING OF
MADERA COUNTY BOARD OF EDUCATION**

**Meeting Will Be Held At The
MADERA COUNTY OFFICE OF EDUCATION
28123 Avenue 14, Madera, California 93638
www.maderacoe.k12.ca.us**

TUESDAY, APRIL 11th, 2006 3:30 P.M.

A G E N D A

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY - Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Madera County Board of Education, may request assistance by contacting the Madera County Office of Education, 28123 Avenue 14, Madera, Ca 93638; Telephone 559/ 673-6051 ext. 274; Fax 559/ 673-5569.

1.0 CALL TO ORDER

- 1.1 Flag Salute

2.0 CONSIDERATION OF MINUTES

- 2.1 Meeting March 14, 2006 [Action]

3.0 ADOPTION OF BOARD AGENDA

[Action]

4.0 INFORMATION AND PROPOSAL/NON-ACTION

4.1 Public Comment

[This time is offered to members of the public wishing to address the Board on matters NOT listed on the agenda. Board members may listen to but not discuss matters not on the agenda. (G.C. 54954.2)]

4.2 Letters and Communications

4.3 Non-School Sources

- 4.4 Madera County Workforce Investment Board Meeting Report [Yocum]

- 4.5 Madera County School Boards Association Committee Meeting Report [Sturm]

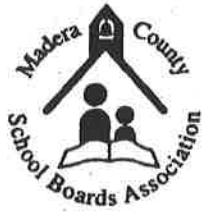
- 4.5.1 Consideration Acceptance of [Action]
MCSBA Executive Committee
Recommended 2006-2007 Budget
[Ratification by Madera County Board of Education
of the MCSBA recommended 2006-2007 budget]

- 4.6 Communications Committee Report [Bustos]

- 4.7 Madera County Foundation Board [Bass]

- 4.8 Member Conference Report(s) as Appropriate [Member]
[Report of conference attended by member(s)]

- 4.9 Member Report(s) [Member]



Madera County School Boards Association Approval of Proposed 2006-2007 Budget

*Alview-Dairyland
School District*

*Bass Lake Joint
School District*

*Chawanakee Unified
School District*

*Chowchilla School
District*

*Chowchilla Union
High School District*

*Coarsegold Union
School District*

*Golden Valley Unified
School District*

*Madera County
Board of Education*

*Madera Unified
School District*

*Raymond-Knowles
School District*

*Yosemite Joint Union
High School District*

*State Center
Community College
District*

District: _____

Executive Committee Representative: _____

District Superintendent/Chancellor: _____

_____ Approve

_____ Disapprove

the proposed 2006-2007 budget.

Superintendent's/Chancellor's
Signature

Executive Committee
Representative's Signature

Date of Board Meeting

28123 Avenue 14
Madera, CA 93638

Voice: 559 673/6051
Ext. 278

Fax: 559 673/5569
email:

sfrazier@maderacoe.k12.ca.us

* Please return this form immediately after your board meeting to Karen Roget at Madera County Office of Education, 28123 Avenue 14, Madera, CA 93638.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Review of District Warrants and Checks

ITEM NO. 06-48G

EXHIBIT: None

Recommendation:

It is recommended that the Board of Trustees review and sign the warrants register for the period March 29, 2006, to April 28, 2006, in the amount of \$13,457,921.76.

It is also recommended that the Board of Trustees review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period March 10, 2006, to April 21, 2006, in the amount of \$389,778.18.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Financial Analyses of Enterprise
and Special Revenue Operations

ITEM NO. 06-49G

EXHIBIT: Financial Analyses

Background:

The financial reports for the Enterprise and Special Revenue operations for the quarter ended March 31, 2006, are enclosed. The reports include a combined balance sheet and combined statement of revenues and expenditures for the Enterprise operations, which consist of the Bookstores at Fresno City College and Reedley College, and the Special Revenue operations, which consist of the Reedley College Cafeteria and Residence Hall. All operations reflect a positive financial picture with revenues exceeding expenditures.

The enclosed statements are provided for Board information. No action is required.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
ENTERPRISE & SPECIAL REVENUE OPERATIONS
BALANCE SHEET
As of MARCH 31, 2006**

	ENTERPRISE		SPECIAL REVENUE		
	FCC BOOKSTORE*	RC BOOKSTORE*	RC CAFETERIA*	RC DORMITORY*	TOTAL
ASSETS					
Cash in County Treasury					
Cash in Bank	\$ 2,682,525	\$ 367,705	\$ 98,127	\$ 195,043	\$ 293,170
Revolving Cash Fund	10,200	21,000	101,858	58,094	159,952
Accounts Receivable	470,954	284,643	10,500		10,500
Due from Other Funds			17,708	15,881	33,589
Prepaid Expenses	2,588	1,193			0
Inventory	1,138,968	1,177,405	44,984		44,984
Total Current Assets	\$ 4,305,235	\$ 1,851,946	\$ 273,177	\$ 269,018	\$ 542,195
Fixed Assets (Net)	826,845	98,820			
TOTAL ASSETS	\$ 5,132,080	\$ 1,950,766	\$ 273,177	\$ 269,018	\$ 542,195
LIABILITIES & FUND BALANCE					
Accounts Payable	\$ 17,937	\$ 82,099			\$ 100,036
Due to Other Funds	67,660	89,682	227,267	64,158	291,425
Warrants Payable			10,825		10,825
Total Current Liabilities	\$ 85,597	\$ 171,781	\$ 238,092	\$ 64,158	\$ 302,250
Unreserved Fund Balance	3,907,515	601,580	(9,899)	204,860	194,961
Reserved Fund Balance	1,138,968	1,177,405	44,984	0	44,984
Total Fund Balance	\$ 5,046,483	\$ 1,778,985	\$ 35,085	\$ 204,860	\$ 239,945
TOTAL LIABILITIES & FUND BALANCE	\$ 5,132,080	\$ 1,950,766	\$ 273,177	\$ 269,018	\$ 542,195

* Does Not Include Indirect Charges

**STATE CENTER COMMUNITY COLLEGE DISTRICT
ENTERPRISE & SPECIAL REVENUE OPERATIONS
STATEMENT OF REVENUE & EXPENDITURES**
Period Ending MARCH 31, 2006

	ENTERPRISE		SPECIAL REVENUE		
	FCC BOOKSTORE*	RC BOOKSTORE*	RC CAFETERIA*	RC DORMITORY*	
		TOTAL		TOTAL	
TOTAL SALES	\$ 5,809,741	\$ 3,502,164	\$ 719,496	\$ 358,801	\$ 1,078,297
LESS COST OF GOODS SOLD					
Beginning Inventory	\$ 1,251,961	\$ 705,181	\$ 21,180	\$	\$ 21,180
Purchases	4,080,202	3,162,928	404,743		404,743
Sub-Total	5,332,163	3,868,109	425,923		425,923
Ending Inventory	1,138,968	1,177,405	44,984		44,984
Cost of Sales	4,193,195	2,690,704	380,939		380,939
GROSS PROFIT ON SALES	\$ 1,616,546	\$ 811,460	\$ 338,557	\$ 358,801	\$ 697,358
OPERATING EXPENDITURES					
Salaries	\$ 531,471	\$ 362,964	\$ 218,115	\$ 136,393	\$ 354,508
Benefits	155,450	101,812	106,018	49,605	155,623
Depreciation	104,567	22,025			
Supplies	6,062	1,146	11,930	17,560	29,490
Utilities & Housekeeping	12,776	10,301		47,532	47,532
Rents, Leases & Repairs	22,401	6,886	716	43,673	44,389
Other Operating	193,556	80,186	8,404	12,635	21,039
TOTAL OPERATING EXPENDITURES	\$ 1,026,283	\$ 585,320	\$ 345,183	\$ 307,398	\$ 652,581
NET OPERATING REVENUE (LOSS)	\$ 590,263	\$ 226,140	\$ (6,626)	\$ 51,403	\$ 44,777
OTHER REVENUE					
Vending			\$ 7,428	\$ 4,152	\$ 11,580
Interest		\$ 476	768	1,131	1,899
Other	40,429	21,049	1,835	1,242	3,077
OTHER EXPENSES					
Transfer to Co-Curricular	156,000	55,000			
Capital Outlay	200,000	58,450		1,263	1,263
NET REVENUE (LOSS)	\$ 274,692	\$ 134,215	\$ 3,405	\$ 56,665	\$ 60,070

UNAUDITED

* Does Not Include Indirect Charges

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Budget Transfers and Adjustments Report

ITEM NO. 06-50G

EXHIBIT: Report

Background:

The enclosed Budget Transfers and Adjustments Report reflects budget adjustments through the period ending March 31, 2006. The adjustments represent changes to meet the ongoing needs of the District, including categorically funded programs, educational needs of the campuses, and new grants and agreements.

This report is strictly an informational report to the Board, representing the changes in the budget and expenditure categories during the past quarter. Since it is for informational purposes only, there is no formal action required by the Board.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Revenue Budget Adjustments/Transfers
As of 03/31/06**

	Adopted Budget	Budget Adj/Transfers	Current Budget
81000	FEDERAL REVENUES		
81200	\$ 3,639,677	\$ 1,315,842	\$ 4,955,519
81300	-	934,752	934,752
81400	377,799	71,594	449,393
81500	172,194	228,845	401,039
81600	2,000	12,069	14,069
81700	1,951,275	356,878	2,308,153
81990	1,446,366	686,271	2,132,637
Total	<u>7,589,311</u>	<u>3,606,251</u>	<u>11,195,562</u>
86000	STATE REVENUES		
86100	80,012,584	-	80,012,584
86200	7,288,353	994,080	8,282,433
86500	1,112,389	68,838	1,181,227
86700	500,000	-	500,000
86800	3,500,000	-	3,500,000
86900	-	-	-
Total	<u>92,413,326</u>	<u>1,062,918</u>	<u>93,476,244</u>
88000	LOCAL REVENUES		
88100	26,100,000	-	26,100,000
88200	-	-	-
88300	295,875	594,583	890,458
88400	117,430	3,363	120,793
88500	40,000	-	40,000
88600	350,000	265	350,265
88700	5,778,000	-	5,778,000
88800	2,087,000	-	2,087,000
88900	1,550,598	130,618	1,681,216
Total	<u>36,318,903</u>	<u>728,829</u>	<u>37,047,732</u>
Total General Fund Revenues	<u>\$ 136,321,540</u>	<u>\$ 5,397,998</u>	<u>\$ 141,719,538</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Revenue Budget Adjustments/Transfers
As of 03/31/06**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>
89000 OTHER FIN SOURCES			
89100 Proceeds/Fixed Assets	-	-	-
89400 Proceeds/Long-Term Debt	-	-	-
89800 Incoming Transfers	454,964	43,178	498,142
Total Other Financing Sources	\$ 454,964	43,178	\$ 498,142
Total District Revenues	<u>\$ 136,776,504</u>	<u>\$ 5,441,176</u>	<u>\$ 142,217,680</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Expenditure Budget Adjustments/Transfers
As of 03/31/06**

	Adopted Budget	Budget Adj/Transfers	Current Budget
91000	ACADEMIC SALARIES		
91100	\$ 31,538,958	\$ 616,639	\$ 32,155,597
91200	14,062,303	285,535	14,347,838
91300	11,290,705	1,997,501	13,288,206
91400	2,180,693	647,147	2,827,840
Total	<u>59,072,659</u>	<u>3,546,822</u>	<u>62,619,481</u>
92000	CLASSIFIED SALARIES		
92100	24,965,378	135,058	25,100,436
92200	1,165,671	12,596	1,178,267
92300	2,830,162	1,200,559	4,030,721
92400	398,088	494,248	892,336
Total	<u>29,359,299</u>	<u>1,842,461</u>	<u>31,201,760</u>
93000	BENEFITS		
93100	4,785,241	130,817	4,916,058
93200	2,513,983	27,271	2,541,254
93300	2,848,960	62,531	2,911,491
93400	13,100,400	120,272	13,220,672
93500	402,617	8,565	411,182
93600	2,078,538	36,926	2,115,464
93700	45,507	14,437	59,944
93900	252,000	-	252,000
Total	<u>26,027,246</u>	<u>400,819</u>	<u>26,428,065</u>
94000	SUPPLIES & MATERIALS		
94200	75,369	192,652	268,021
94300	1,101,476	351,142	1,452,618
94400	1,985,538	577,811	2,563,349
94500	40,693	256,761	297,454
Total	<u>3,203,076</u>	<u>1,378,366</u>	<u>4,581,442</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Expenditure Budget Adjustments/Transfers
As of 03/31/06**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>
95000	OTHER OPER EXPENSES		
95100	3,712,466	84,049	3,796,515
95200	1,827,053	369,909	2,196,962
95300	1,442,826	265,989	1,708,815
95400	215,872	285,100	500,972
95500	2,317,058	586,302	2,903,360
95600	981,577	(3,736)	977,841
95700	1,230,783	182,357	1,413,140
95900	860,115	506,470	1,366,585
	<u>Total</u>	<u>2,276,440</u>	<u>14,864,190</u>
96000	CAPITAL OUTLAY		
96100	-	-	-
96200	56,600	250,000	306,600
96400	210,200	281,438	491,638
96500	2,752,237	707,162	3,459,399
96800	300,614	70,248	370,862
	<u>Total</u>	<u>1,308,848</u>	<u>4,628,499</u>
	<u>Total General Fund Expenditures</u>	<u>\$ 10,753,756</u>	<u>\$ 144,323,437</u>
97000	OTHER OUTGO		
97100	-	177,461	177,461
97200	238,964	-	238,964
97300	1,804,023	5,350,000	7,154,023
97500	-	-	-
97600	221,015	426,128	647,143
97900	1,029,121	787,908	1,817,029
	<u>Total Other Outgo</u>	<u>\$ 6,741,497</u>	<u>\$ 10,034,620</u>
	<u>Total District Expenditures</u>	<u>\$ 17,495,253</u>	<u>\$ 154,358,057</u>

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Consideration to Adopt Resolution
Authorizing Inter-fund Transfer

ITEM NO. 06-51G

EXHIBIT: Resolution

Background:

Listed below is a \$250,000 transfer from Decision Package funds for the Fume Hoods at Fresno City College. This amount includes a 50% match by the District. Also included is a \$350,000 transfer from Parking Lot Revenues for parking maintenance. In order to properly account for the inter-fund transfer of monies between funds, the California Education Code requires a Resolution authorizing said transfer. The Resolution provides direction for the Fresno County Office of Education to complete an inter-fund transfer as follows:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Purpose</u>
General Fund	Capital Projects Fund	\$250,000	Replacement of Fume Hoods, FCC
General Fund	Capital Projects Fund	<u>\$350,000</u>	Parking Lot Rehab.
Total		\$600,000	

Recommendation:

It is recommended that the Board of Trustees:

- a) adopt Resolution No. 06-51G authorizing an inter-fund transfer in the amount of \$600,000 from the General Fund to the Capital Projects Fund; and
- b) authorize filing said Resolution with the Fresno County Office of Education.

RESOLUTION NO. 06-51G
AUTHORIZING INTER-FUND TRANSFER

WHEREAS, the Board of Trustees has authorized establishment of the General Fund, Capital Projects Fund, Bookstore Fund, Scholarship and Loan Fund, Student Financial Aid Fund, and Co-Curricular Fund for the purpose of properly accounting for revenues and expenditures; and

WHEREAS, in order to maintain consistent accounting practices, it will be necessary to transfer \$600,000 from the General Fund to the Capital Projects Fund;

NOW, THEREFORE, BE IT RESOLVED that Resolution No. 06-51G be approved authorizing the transfer of \$600,000 from the General Fund to the Capital Projects Fund.

* * * * *

The foregoing Resolution was adopted upon motion of Trustee _____, and seconded by Trustee _____, at a regular meeting of the Board of Trustees of the State Center Community College District on this 2nd day of May, 2006, by the following vote, to wit:

AYES:

NOES:

ABSENT:

Dorothy Smith, Secretary, Board of Trustees
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Consideration of Application for Leave
to Present Late Claim, Brenda M. Colldar

ITEM NO. 06-52G

EXHIBIT: Application for Leave to Present Late Claim

Background:

The District is in receipt of an Application for Leave to Present Late Claim submitted by Brenda M. Colldar, and the Board is asked to take action in accordance with the Government Code. The Board must reject the Application where there is a question of District liability and the amount of the claim is disputed. The Application has been submitted to the JPA and its Claims Administrator for defense coverage.

Estimated Fiscal Impact:

District – none; VIP JPA - unknown

Recommendation:

It is recommended that, in accordance with established procedures, the Board of Trustees reject the Application for Leave to Present Late Claim submitted by Brenda M. Colldar and direct the Chancellor or Vice Chancellor, Finance and Administration, to give written notice of said action to the claimant.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Consideration of Applications to File Late
Claim, Susan Hockert and Rick Hockert

ITEM NO. 06-53G

EXHIBIT: Applications to File Late Claim

Background:

The District is in receipt of two Applications to File Late Claim submitted on behalf of Susan Hockert and Rick Hockert, and the Board is asked to take action in accordance with the Government Code. The Board must reject the Applications where there is a question of District liability and the amount of the claims is disputed. The Applications have been submitted to the JPA and its Claims Administrator for defense coverage.

Estimated Fiscal Impact:

District - none; VIP JPA - unknown

Recommendation:

It is recommended that, in accordance with established procedures, the Board of Trustees reject the Applications to File Late Claim submitted on behalf of Susan Hockert and Rick Hockert and direct the Chancellor or Vice Chancellor, Finance and Administration, to give written notice of said action to the claimants.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Consideration to Authorize Agreement with
First 5 Fresno County for "Baby City" Grant,
Fresno City College

ITEM NO. 06-54G

EXHIBIT: None

Background:

The District, on behalf of Fresno City College, has been awarded a \$5,000 "Baby City" grant to fund a workshop that will focus on the specific needs of foster and former foster youth as they begin parenting. The workshop and presentations will be a collaborative effort by several social service agencies (WIC/Women, Infants and Children, First 5, Children's Services Network, Fresno Council on Child Abuse Prevention, EOC Transitional Living Program, and Babies First). Presentation topics include stress management, fathering, baby massage, nutrition, legal issues and relationships. Informational literature on housing, legal issues, child care, fathering, and health will also be available to attendees.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of Fresno City College, to enter into an Agreement with First 5 Fresno County in the amount of \$5,000 for a "Baby City" grant for the period March 16, 2006, through May 31, 2006;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Consideration to Authorize Agreement with
the Fresno County Workforce Investment Board
for the Fresno County Foster Bridge Program,
Fresno City College

ITEM NO. 06-55G

EXHIBIT: None

Background:

The District, on behalf of Fresno City College, has been awarded a three-year contract in the total amount of \$450,086 for the Fresno County Foster Bridge Program. This Program is a collaboration between Fresno City College, the Walter S. Johnson Foundation, and the Fresno County Workforce Investment Board. The project will serve 120 foster youth over a three-year period, providing post-secondary education, life skills and career guidance to prepare these participants for careers in high-growth industries or for transfer to a four-year college or university.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of Fresno City College, to enter into an Agreement with the Fresno County Workforce Investment Board in the amount of \$450,086 for the Fresno County Foster Bridge Program for the period May 1, 2006, through April 30, 2009;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Consideration to Authorize Agreement
with the Fresno County Workforce Investment
Board for Occupational Skills Training,
Reedley College

ITEM NO. 06-56G

EXHIBIT: None

Background:

The Workforce Investment Act provides funding for various programs to facilitate increased employment opportunities and placements for students in the various counties serving State Center Community College District. One of the programs eligible for Workforce Investment Board dollars is the reimbursement of student fees and costs associated with attending college training programs. The District is requesting authorization to enter into an Agreement with the Fresno County Workforce Investment Board to allow eligible Workforce Investment Act clients to attend programs at Reedley College.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of Reedley College, to enter into an Agreement with the Fresno County Workforce Investment Board (FCWIB) to provide occupational skills training to eligible Workforce Investment Act clients in exchange for the reimbursement of student training and tuition costs for the period February 12, 2006, to February 12, 2009;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Consideration to Adopt Resolution Authorizing Agreement with the California Department of Education for a Prekindergarten Child Resource Program, Fresno City College

ITEM NO. 06-57G

EXHIBIT: Resolution

Background:

The District has been notified of receipt of a grant from the California Department of Education to improve prekindergarten program quality at the Fresno City College Child Care Center. The funds may be used for:

- a) the purchase of age-appropriate instructional materials, books and equipment to improve prekindergarten program quality;
- b) staff development and training activities to enhance the quality of preschool curriculum and instruction; and
- c) minor renovations and repair to the prekindergarten service area and/or to comply with ADA and/or health and safety standards.

The grant in the amount of \$1,669 is for the period January 1, 2006, through June 30, 2006.

Recommendation:

It is recommended that the Board of Trustees:



- a) adopt a Resolution authorizing an Agreement, on behalf of Fresno City College, with the California Department of Education in the amount of \$1,669 for a Prekindergarten Child Resource Program for the period January 1, 2006, through June 30, 2006; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

RESOLUTION

This Resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing a Prekindergarten Child Resource Program for the Fresno City College Child Development Center and to authorize the designated personnel to sign contract documents for the period January 1, 2006, through June 30, 2006.

RESOLUTION

BE IT RESOLVED that the Governing Board of the State Center Community College District authorizes entering into Contract Number CPKR-5107 and that the persons who are listed below are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
Thomas A. Crow	Chancellor	
Douglas R. Brinkley	Vice Chancellor Finance and Administration	

PASSED AND ADOPTED this 2nd day of May, 2006, by the Governing Board of the State Center Community College District of Fresno County, California.

I, Dorothy Smith, Clerk of the Governing Board of State Center Community College District of Fresno County, California, certify that the foregoing is a full, true, and correct copy of a Resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the Resolution is on file in the office of said Board.

(Clerk's Signature)

5/2/06

(Date)

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Consideration to Authorize an Amendment to the Agreement with the California Department of Education for the Infant and Toddler Child Care Resource Program, Fresno City College and Reedley College

ITEM NO. 06-58G

EXHIBIT: None

Background:

The District, on behalf of Fresno City College and Reedley College, received an Infant and Toddler Child Care grant from the California Department of Education in the amount of \$2,597 for the period May 16, 2005, to June 30, 2006. The District recently received an Amendment to the Agreement which awarded additional funding for the program in the amount of \$2,379 for a total of \$4,976. The funds are to be used to purchase equipment and materials, expand recruitment and outreach efforts to enroll additional infant and toddler children, train staff to work with infant and toddler children, and to make minor renovations and repairs to the infant and toddler service areas.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize, on behalf of Fresno City College and Reedley College, an Amendment to the Agreement with the California Department of Education for additional funding in the amount of \$2,379 for the 2005-06 Infant and Toddler Child Care Resource Program; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Consideration to Adopt Resolution Authorizing
Agreement with the California Department of
Education for Child Care Nutrition Education Web
Resources, Fresno City College Cal-Pro-Center

ITEM NO. 06-59G

EXHIBIT: Resolution

Background:

The District, on behalf of the Fresno City College Cal-Pro-NET Center, has received a 27-month grant in the amount of \$331,880 from the California Department of Education to develop a series of nutrition education online courses for Child and Adult Care Food Program sponsors, which include child care administrators, teachers, food service professionals, and parents. Development of these nutrition education online courses will address this ongoing training need as well as promote healthy eating habits.

Recommendation:

It is recommended that the Board of Trustees:


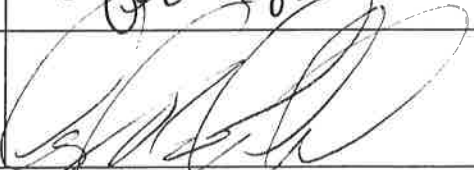
- a) authorize the District, on behalf of the Fresno City College Cal-Pro-NET Center, to enter into an Agreement with the California Department of Education in the amount of \$331,880 for Child Care Nutrition Education Web Resources for the period of June 15, 2006, through September 30, 2008; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

RESOLUTION

This Resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purposes of Child Care Nutrition Education Web Resources, Fresno City College Cal-Pro-NET Center, and to authorize the designated personnel to sign contract documents for the period June 15, 2006, through September 30, 2008.

RESOLUTION

BE IT RESOLVED that the Governing Board of the State Center Community College District authorizes entering into Contract Number 5430 and that the persons who are listed below are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
Thomas A. Crow	Chancellor	
Douglas R. Brinkley	Vice Chancellor Finance and Administration	

PASSED AND ADOPTED this 2nd day of May, 2006, by the Governing Board of the State Center Community College District of Fresno County, California.

I, Dorothy Smith, Clerk of the Governing Board of State Center Community College District of Fresno County, California, certify that the foregoing is a full, true, and correct copy of a Resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the Resolution is on file in the office of said Board.

(Clerk's Signature)

5/2/06

(Date)

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Consideration to Authorize Agreement for
Construction Testing Services, Practice Gym
and Health/Fitness Center, Fresno City College

ITEM NO. 06-60G

EXHIBIT: None

Background:

With construction of the Practice Gym and Health/Fitness Center scheduled to begin in June, it is appropriate to identify and enter into an Agreement with a construction testing firm for necessary field and laboratory testing services for these projects. The administration has previously qualified four construction testing firms for work on District projects through the Request for Qualifications process. Each of these qualified firms was recently invited to submit unit-cost price proposals for the Practice Gym and Health/Fitness Center projects.

The District received proposals from three labs: 1) BSK Associates; 2) Technicon Engineering Services, Inc.; and 3) Twining Laboratories, Inc. These proposals, as requested, included the unit cost for each test and the total number of tests estimated by each respondent to be required for this project. The District then compared these proposals to determine the most competitive pricing. Since the number of estimated tests for this project varied between the labs, three evaluations were completed by taking the number of tests specified by each lab and multiplying that number by the unit cost for all labs. The result of these comparisons is detailed as follows:

Testing Lab Name	Test Quantity #1	Test Quantity #2	Test Quantity #3
BSK	\$55,859.35	\$77,917.40	\$85,519.75
Technicon	\$51,727.26	\$69,945.48	\$76,933.50
Twining	\$47,654.78	\$66,363.15	\$71,648.33

As is evident from the evaluation, Twining is the most competitive bidder in all three calculations. The administration is recommending that the District contract with the firm of Twining Laboratories, Inc., for this project based upon competitive pricing as well as qualifications, experience and availability. Funding for this contract will be provided by Measure E General Obligation Bond Funds.

Fiscal Impact:

The estimated testing cost for this project is between \$50,000.00 and \$70,000.00, depending upon the number of tests required, and is funded by Measure E General Obligation Bond Funds.

Recommendation:

It is recommended that the Board of Trustees authorize an Agreement with Twining Laboratories, Inc., for construction testing services for the Practice Gym and Health/Fitness Center at Fresno City College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Consideration to Authorize Agreement for
Construction Inspection Services, Practice Gym
and Health/Fitness Center, Fresno City College

ITEM NO. 06-61G

EXHIBIT: None

Background:

With the construction of the Practice Gym and Health/Fitness Center at Fresno City College scheduled to begin in June, it is necessary to initiate contracts for construction inspection services for these two projects. Since each project on its own does not merit full-time project inspection, it is recommended that the District contract with a single project inspector to cover both projects.

Through an open-ended Request for Qualifications process, the District continues to advertise for DSA-qualified inspectors. This process has identified several inspection firms that have shown an interest in working with the District; however, these firms were either not currently available for these particular projects or the proposed compensation amount was higher than the recommended firm by \$1,000 per month.

Because of the size of the projects and construction methods utilized in the Practice Gym and Health/Fitness Center, a qualifying Class 1 certification is required for construction inspection. This is the highest certification available through DSA. A District survey of surrounding school districts has determined a price range of \$50 to \$65 per hour for DSA-certified construction inspection services. The hourly rate is generally based upon the complexity of the project, required certification and availability of inspectors. Current responses to the RFQ include an individual Class 1-certified inspector and a firm that represents three Class 1-certified inspectors and a Class 2-certified inspector. These responses to the RFQ set forth a proposed hourly rate of \$65 per hour.

The District has identified Bruce Grist of the firm of TWB Inspections as the recommended inspector for the Practice Gym and Health/Fitness Center projects. Mr. Grist is a Class 1-certified inspector, has experience as a project superintendent and is a licensed framing contractor. Mr. Grist has agreed to an hourly rate of \$65 per hour, which is in the mid-range of our survey for DSA-certified inspectors. This hourly rate will be prorated based upon the number of inspection hours necessary and is estimated to be \$7,500 per month for the duration of the project.

Fiscal Impact:

The administration has negotiated a fee of \$7,500 (\$65/hour) per month for the duration of construction. The total fee is estimated to be \$75,000 and will be paid by Measure E General Obligation Bonds.

Recommendation:

It is recommended that the Board of Trustees authorize an Agreement for Bruce Grist with the firm of TWB Inspections for construction inspection services for the Practice Gym and Health/Fitness Center projects at Fresno City College and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Consideration to Authorize Agreement for
Construction Inspection Services for Student
Services Modernization, Fresno City College

ITEM NO. 06-62G

EXHIBIT: None

Background:

With the construction of the Student Services Modernization project at Fresno City College scheduled to begin in June, it is necessary to initiate contracts for construction inspection services for this project. As is the case with many large modernization projects, the complexity and phased scheduling of the project require that the District contract with a qualified inspector for the duration of the project.

Through an open-ended Request for Qualifications process, the District continues to advertise for DSA-qualified inspectors. This process has identified several inspection firms that have shown an interest in working with the District.

The work of the Student Services Modernization project requires an inspector with a qualifying Class 2 certification. This is the second highest certification available through DSA. A District survey of surrounding School Districts has determined a price range of \$50 to \$65 per hour for DSA-certified construction inspection services. The hourly rate is generally based upon the complexity of the project, required certification and availability of inspectors. Current responses to the RFQ include an individual Class 1-certified inspector and a firm that represents three Class 1-certified inspectors and a Class 2-certified inspector. These responses to the RFQ set forth a proposed hourly rate of \$60 per hour.

The District has identified Stephen Hahn of the firm of TWB Inspections as the recommended inspector for the Student Services Modernization project. Mr. Hahn is a Class 2-certified inspector as well as a licensed general contractor. Mr. Hahn has agreed to an hourly rate of \$60 per hour, which is at the low end of our survey for DSA-certified inspectors. This hourly rate will be prorated based upon the number of inspection hours necessary and is estimated to be \$7,000 per month for the duration of the project.

Fiscal Impact:

The administration has negotiated a fee of \$7,000 (\$60/hour) per month for the duration of construction. The total fee is estimated to be \$63,000 and will be paid by Measure E General Obligation Bonds.

Recommendation:

It is recommended that the Board of Trustees authorize an Agreement for Stephen Hahn with the firm of TWB Inspections for construction inspection services for the Student Services Modernization project at Fresno City College and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Consideration of Bids, Fume Hood Replacement, ITEM NO. 06-63G
Math/Science Building, Fresno City College

EXHIBIT: None

Background:

Bid #0506-28 provides for the labor necessary to replace five existing fume hoods with new fume hoods in the Math/Science Building at the Fresno City College campus. The work of this project consists of demolition of the existing units and the electrical, plumbing, fire sprinkler, HVAC, metal fabrication, roofing, painting and finish work required in support of the fume hood replacements. The replacement fume hoods have been purchased by separate contract to ensure timely delivery, project coordination and compatibility. This project is designed to modernize the science lab areas of the Math/Science Building at Fresno City College.

Funding for this project will be provided by a combination of District Decision Package Funds and Fresno City College Decision Package Funds. The engineer's estimate for this project is \$150,000.00. Bids were received from two (2) contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
Strategic Mechanical, Inc.	\$136,591.00
Patton Air Conditioning	\$154,366.00

Fiscal Impact:

\$68,295.50 – District Decision Package Funds
\$68,295.50 – Fresno City College Decision Package Funds

Recommendation:

It is recommended that the Board of Trustees award Bid #0506-28 in the amount of \$136,591.00 to Strategic Mechanical, Inc., the lowest responsible bidder for the Fume Hood Replacement, Math/Science Building at Fresno City College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Consideration of Bids, Exterior Painting,
Various Buildings, Reedley College

ITEM NO. 06-64G

EXHIBIT: None

Background:

Bid #0506-25 provides for necessary exterior painting at various locations at the Reedley College campus. The work of this project consists of the preparation and painting of various exterior spaces. Locations included in this bid are the Animal Science Pavilion, Child Development Center, Life Science and Cafeteria buildings, and the Gymnasium and surrounding buildings, including the Locker Rooms, Snack Bar and Swimming Pool building. This project was necessitated by the need to maintain painted finishes at Reedley College.

Funding for this project will be provided by the State Scheduled Maintenance and Repair Program. The engineer's estimate for this project is \$117,000.00. Bids were received from four contractors as follows:

<u>Bidder</u>	<u>Bid Amount</u> (includes deductive alternates)
Nelson's Painting, Inc.	\$ 77,900.00
Color New Company	\$ 86,500.00
Ro's Precise Painting, Inc.	\$ 98,600.00
Wm. B. Saleh Company	\$105,947.00

Because of the inflationary bidding climate, three alternates were used as a means to keep the project within budget. As shown above and in accordance with Public Contract Code section 20103.8, the low bid was determined to be the amount of \$77,900.00. The administration is recommending award of the contract to Nelson's Painting, Inc., as the low bidder for this project, which will include the three alternates for a total award of \$96,200. The award is within budget and contains all desired work.

ITEM NO. 06-64G - Continued
Page 2

Fiscal Impact:

\$96,200.00 - State Scheduled Maintenance and Repair Program funds

Recommendation:

It is recommended that the Board of Trustees award Bid #0506-25 in the amount of \$96,200.00 to Nelson's Painting, Inc., the lowest responsible bidder for Exterior Painting, Various Buildings at Reedley College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Consideration to Adopt Resolution Discharging ITEM NO. 06-65G
 the State Center Junior College District Dormitory
 and Student Center Revenue Bonds of 1968,
 Reedley College

EXHIBIT: Resolution

Background:

In 1968 the District financed the construction of the Reedley College Dormitory using revenue bonds. On or about November 4, 1968, bonds in the total amount of \$860,000 were issued pursuant to a Bond Resolution. The District has paid off the balance of the bonds, including principal and interest.

The Bond Resolution provides that upon payment of all amounts due, the pledge of the Net Revenues provided for in the Bond Resolution shall cease and be discharged. The enclosed Resolution provides for this action and authorizes the Chancellor or Vice Chancellor, Finance and Administration, to take any further actions necessary to conclude and resolve this matter.

Fiscal Impact:

None

Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 06-65G Discharging the Reedley College Dormitory and Student Center Revenue Bonds of 1968, Issued Pursuant to Resolution Dated October 17, 1968.

RESOLUTION No. 06-65G
BEFORE THE GOVERNING BOARD
OF THE STATE CENTER COMMUNITY COLLEGE DISTRICT

In the Matter of Discharging Bonds)	RESOLUTION DISCHARGING THE
Issued Pursuant to the State Center Junior)	STATE CENTER JUNIOR COLLEGE
College District Dormitory and Student)	DISTRICT DORMITORY AND STUDENT
Center Revenue Bonds of 1968)	CENTER REVENUE BONDS OF 1968,
)	ISSUED PURSUANT TO RESOLUTION
)	DATED OCTOBER 17, 1968

WHEREAS, on October 17, 1968, the State Center Community College District, then known as State Center Junior College District ("District") adopted a "Resolution Authorizing the Issuance of State Center Junior College District Dormitory and Student Center Revenue Bonds of 1968" ("Bond Resolution"); and

WHEREAS, concurrently, on October 17, 1968, the District entered into a loan agreement with the United States of America, acting by and through the Secretary of Housing and Urban Development, said loan to be secured by a pledge of the net revenues from the dormitory project funded by bonds issued pursuant to the Bond Resolution; and

WHEREAS, on or about November 4, 1968, bonds in the total amount of \$860,000.00 were issued pursuant to the Bond Resolution and were sold to the United States of America Secretary of Housing and Urban Development; and

WHEREAS, on or about December 15, 1980 the ownership of the bonds was transferred to the United States Department of Education; and

WHEREAS, the District received a payoff statement from GMAC Commercial Mortgage showed the payoff balance for the loan secured by the bonds as being in the amount of \$35,525.00; and

WHEREAS, the District authorized the County Treasurer to wire the sum of \$35,525.00 to GMAC Commercial Mortgage to pay off the bonds pursuant to said payoff statement, the receipt of which funds thereafter was acknowledged by GMAC Commercial Mortgage; and

WHEREAS, Section 10.04 of the Bond Resolution provides that upon payment of all amounts due and thereafter to become due on the bonds, at the election of the Board, and upon written request being made by the Board to the County Treasurer and the Paying Agent as designated in the Bond Resolution, and notwithstanding that any bonds or interest coupon shall not have been surrendered for payment, the pledge of the Net Revenues provided for in the Bond Resolution and all other obligations of the Board under the Bond Resolution in respect of the bonds and coupons shall cease and be discharged.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the State Center Community College District hereby finds that the terms and provisions of the Bond Resolution have been fully carried out or substantially complied with, and that all sums due and owing pursuant to the bonds issued under the authority of the Bond Resolution have been fully paid.

BE IT FURTHER RESOLVED that the Board of Trustees elects to discharge the pledge of Net Revenues and all other obligations of the Board under the Bond Resolution in respect of the bonds.

BE IT FURTHER RESOLVED that the District's Chancellor, or its Vice Chancellor of Finance and Administration, or their designee(s), are authorized and directed to file a written request with the Treasurer of the County of Fresno, and the Paying Agent as designated in the Bond Resolution, or its Successor in Interest, to discharge any bonds or coupons which have not been surrendered for cancellation pursuant to Section 10.04 of the Bond Resolution.

BE IT FURTHER RESOLVED that the District's Chancellor or its Vice Chancellor, Finance and Administration, or their designee(s), are authorized and directed to take any further actions necessary to conclude and resolve this matter.

The foregoing Resolution was duly adopted upon motion of Trustee _____ and seconded by Trustee _____, at a regular meeting of the Board of Trustees of State Center Community College District on May 2, 2006, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Leslie W. Thonesen, President

Dorothy Smith, Secretary

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Consideration to Revise Titles of Associate Dean, Dean, College Business Manager, Districtwide ITEM NO. 06-21

EXHIBIT: None

Background:

The administration is recommending title changes for Associate Dean, Dean and College Business Manager. The changes would bring the District in line with the titles used by the majority (102) of California Community Colleges. The District is at a disadvantage when recruiting for vacant positions as there is confusion regarding the District's present titles and level of responsibilities. The revised titles will alleviate that confusion and align with the majority of California Community Colleges. There will be no fiscal impact as a result of this recommendation.

Current Title		Proposed Title
Dean of Instruction, Range 66	To	Vice President of Instruction, Range 66
Dean of Student Services, Range 66	To	Vice President of Student Services, Range 66
Dean of Instruction & Student Services, Range 66	To	Vice President of Instruction & Student Services, Range 66
Dean of Admission & Records, Range 66	To	Vice President of Admissions & Records, Range 66
Associate Dean of Instruction, Range 62	To	Dean of Instruction, Range 62
Associate Dean of Students, Range 62	To	Dean of Students, Range 62
Associate Dean of Human Resources, Range 60	To	Dean of Human Resources, Range 60
College Business Manager, Range 66	To	Vice President of Administrative Services, Range 66

Recommendation:

It is recommended the Board of Trustees approve the revised titles as listed above with no change in salary ranges.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Acknowledgment of Quarterly Financial
Status Report – General Fund

ITEM NO. 06-22

EXHIBIT: Report

Background:

Enclosed is the March 31, 2006, Quarterly Financial Status Report (CCFS-311Q) for the District General Fund, as required for California community college districts (ECS 84043). In accordance with State instructions, a copy of the report is forwarded electronically to the State Chancellor's Office.

The quarterly financial report reflects projected revenues and expenditures in line with the annual budget, as amended for additional grants, programs, etc. Actual revenues and expenditures are consistent with expectations at this time of the year, allowing for the fact that most of the revenue from certain federal monies, i.e., VTEA, and some property taxes are not fully received until later in the fiscal year. The report indicates budgeted expenditures exceed budgeted revenues by \$12,140,377. This difference is expected since the various Colleges and Centers have augmented their initial budgets with carryover funds reserved in the General Fund ending balance on June 30, 2005.

The District is projecting total FTES of 26,402, which is approximately 1.0% more than the 26,154 reported to the State Chancellor's Office last year. Although growth is less than anticipated due to other changes in the State Budget, full funding is expected from the State with no adverse impact to the District.

Recommendation:

It is recommended that the Board of Trustees acknowledge the Quarterly Financial Status Report (CCFS-311Q) as presented.



Fiscal Year 2005-2006
District:(570)STATE CENTER Quarter Ended: (Q3) March 31, 2006
Certified Date:25-Apr-06 12:00 PM

I. Historical and Current Perspectives of General Fund (Unrestricted and Restricted):

Annual	As of June 30 for fiscal year (FY) specified.			
	FY02-03	FY03-04	FY04-05	FY05-06
General Fund Revenues (Objects 8100, 8600, and 8800)	120,327,428	119,750,734	135,661,967	141,719,538
Other Financing Sources (Objects 8900)	324,786	413,499	453,842	498,142
General Fund Expenditures (Objects 1000-6000)	117,421,077	115,393,649	125,096,502	144,323,437
Other Outgo (Objects 7100, 7300, 7400, 7500, and 7600)	2,164,917	1,722,404	5,477,141	10,034,620
Reserve for contingency Unrestricted	0	0	0	0
Reserve for contingency Total	0	0	0	0
General Fund Ending Balance Unrestricted	17,997,006	20,980,399	26,345,074	14,204,697
General Fund Ending Balance Total	18,033,223	21,081,403	26,623,569	14,483,192
Prior-Year Adjustments	0	0	0	0
Attendance FTES	25,184	24,797	26,154	26,402
Quarter	For the same quarter to each fiscal year (FY) specified			
	FY02-03	FY03-04	FY04-05	FY05-06
General Fund Cash Balance (Excluding investments)	11,068,831	14,878,696	28,653,999	29,215,161

II. General Fund (Unrestricted and Restricted) Year-To-Date Revenues and Expenditures:

	Total Budget (Annual)	Actual (Year-to-Date)	Percentage %
General Fund Revenues (Objects 8100, 8600, and 8000)	141,719,538	100,880,148	71.18
Other Financing Source (Objects 8900)	498,142	422,262	84.77
General Fund Expenditures (Objects 1000-6000)	144,323,437	100,178,333	69.41
Other Outgo (Objects 7100, 7300, 7400, 7500, and 7600)	10,034,620	6,943,317	69.19

III. Has the district settled any employee contracts during this quarter? Yes No If yes, complete the following: (If multi-year settlement, provide information for all years covered)

Salaries

Contract Period Settled (Specify)	Management		Academic(Certificated)		Classified	
	Total Salary	Cost-Increase %*	Total Salary	Cost-Increase %*	Total Salary	Cost-Increase %*
Year 1	0		0		0	
Year 2	0		0		0	
Year 3	0		0		0	

* As specified in collective bargaining agreement.

Benefits

Contract Period Settled	Management Total	Academic Total	Classified Total
Year 1	0	0	0
Year 2	0	0	0
Year 3	0	0	0

Include a statement regarding the source of revenues to pay salary and benefit increases, e.g., from the district's reserves, from cost-of-living, etc.

IV. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit citations or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.) Yes No If yes, list events and their financial ramifications. (Include additional pages of explanation if needed.)

[Empty box for listing significant events]

V. Does the district have significant fiscal problems that must be addressed this year? Yes No Next year? Yes No If yes, what are the problems and what actions will be taken? (Include additional pages of explanation if needed.)

[Empty box for listing fiscal problems and actions]

CERTIFICATION

To the best of my knowledge, the data contained in this report are correct

To the best of my knowledge, the data contained in this report are correct. I further certify that this report was/will be presented at the governing board meeting specified below, afforded the opportunity to be discussed and entered into the minutes of meeting.

[Handwritten signature]
4/24/06

[Handwritten signature]

District Chief Business Officer

Date

District Superintendent

Date

Quarter Ended: (Q3) March 31, 2006

Governing Board Meeting Date

5 / 2 / 06

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Back

LOC.GRP: 1 - District Office

3L Account	YTD Encumbrances	MTD Actual	YTD Actual	YTD Budget	Available % Avail
MAJ.OBJ: 91 - Academic Salaries	0.00	621,754.31	1,584,811.08	2,432,393.00	847,581.92
MAJ.OBJ: 92 - Classified Salaries	0.00	562,782.51	4,997,319.23	7,106,062.00	2,108,742.77
MAJ.OBJ: 93 - Employee Benefits	4,919.76	371,359.57	2,825,744.86	3,859,328.00	1,028,663.38
MAJ.OBJ: 94 - Supplies & Materials	243,579.47	45,945.87	505,902.91	810,548.00	61,065.62
MAJ.OBJ: 95 - Other Oper Exp & Service	345,740.46	527,282.98	4,719,978.60	6,884,159.00	1,818,439.94
MAJ.OBJ: 96 - Capital Outlay	195,870.77	36,707.50	408,781.77	866,532.00	261,879.46
MAJ.OBJ: 97 - Other Outgo	0.00	0.00	6,537,088.39	7,923,516.00	1,386,427.61
=====					
LOC.GRP: 1 - District Office	790,110.46	2,165,832.74	21,579,626.84	29,882,538.00	7,512,800.70
=====					
					25.14

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	YTD Budget	Available % Avail
MAJ.OBJ: 91 - Academic Salaries	0.00	756,153.43	5,797,020.16	6,993,009.00	1,195,988.84
MAJ.OBJ: 92 - Classified Salaries	0.00	144,562.70	1,207,087.49	1,700,617.00	493,529.51
MAJ.OBJ: 93 - Employee Benefits	0.00	193,345.68	1,608,757.49	2,293,465.00	684,707.51
MAJ.OBJ: 94 - Supplies & Materials	60,911.53	10,738.92	239,112.58	350,263.00	50,238.89
MAJ.OBJ: 95 - Other Oper Exp & Service	67,848.08	35,766.21	253,506.60	395,911.00	74,556.32
MAJ.OBJ: 96 - Capital Outlay	45,141.65	5,531.17	125,259.64	275,365.00	104,963.71
MAJ.OBJ: 97 - Other Outgo	426.75	327.22	5,663.95	573,511.00	567,420.30

=====
 LOC.GRP: 4 - North Centers 174,328.01 1,146,425.33 9,236,407.91 12,582,141.00 3,171,405.08 25.21
 =====

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Consideration of Bids, Practice Gym,
Fresno City College

ITEM NO. 06-23

EXHIBIT: None

Background:

Bid #0506-19 provides for the work necessary to construct a new gymnasium facility at the Fresno City College campus. This will be a general-purpose physical education and athletic facility that will provide additional training facilities for a variety of indoor sports as well as additional space for physical education classes. The work of this project consists of the demolition of the existing racquetball courts and the construction of an 11,000-square-foot, multi-purpose gymnasium at the site of the existing racquetball courts at Fresno City College. This project was necessitated by the need for increased gymnasium space at Fresno City College.

Funding for this project will be provided by Measure E General Obligation Bond Funds. The engineer's estimate for this project is \$2,500,000.00. Bids were received from three (3) contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
Davis Moreno Construction, Inc.	\$2,916,000.00
Lewis C. Nelson and Sons, Inc.	\$2,980,000.00
DMG Construction, Inc.	\$3,091,450.00

Fiscal Impact:

\$2,916,000.00 – Measure E General Obligation Bond Funds

Recommendation:

It is recommended that the Board of Trustees award Bid #0506-19 in the amount of \$2,916,000.00 to Davis Moreno Construction, Inc., the lowest responsible bidder for the Practice Gym at Fresno City College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Consideration of Bids, Health/Fitness
Center, Fresno City College

ITEM NO. 06-24

EXHIBIT: None

Background:

Bid #0506-20 provides for the work necessary to construct a new health and fitness center at the Fresno City College campus. This new facility east of Blackstone Avenue will offer classroom and weight-training facilities for students. The work of this project consists of extensive site preparation and the construction of a 3,225-square-foot facility with a weight room, classroom, and restrooms in the area north of the field house at Fresno City College. This project was necessitated by the need for additional physical fitness and health-training facilities for students at Fresno City College.

Funding for this project will be provided by Measure E General Obligation Bond Funds. The engineer's estimate for this project is \$1,100,000.00. Bids were received from three (3) contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
Davis Moreno Construction, Inc.	\$1,308,000.00
DMG Construction, Inc.	\$1,735,290.00
Lewis C. Nelson and Sons, Inc.	\$2,048,000.00

Fiscal Impact:

\$1,308,000.00 – Measure E General Obligation Bond Funds

Recommendation:

It is recommended that the Board of Trustees award Bid #0506-20 in the amount of \$1,308,000.00 to Davis Moreno Construction, Inc., the lowest responsible bidder for the Health/Fitness Center at Fresno City College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Consideration of Bids, Student Services
Modernization, Fresno City College

ITEM NO. 06-25

EXHIBIT: None

Background:

Bid #0506-24 provides for necessary labor and materials to modernize the Student Services building at the Fresno City College campus. The work of this project consists of interior remodeling and improvements, interior and exterior painting, mechanical upgrades, electrical upgrades and low-voltage upgrades. This project consists of four sequential phases to allow staff to transition out of areas that must be vacated for construction work. The existing portables currently installed at the northwest corner of the campus will be used for temporary office space. The scheduled completion date for the entire project is January 2007. This project was necessitated by the need to upgrade and modernize the Student Services facilities at Fresno City College.

State Bond Funds are approved and allocated for this project. The state budget construction allocation, as requested in May of 2002, is \$3,044,000.00. Because of the current inflationary bidding climate and to help maximize the value of the state budget allocation, a number of additive and deductive alternates were included in the bid documents. The award recommendation includes all of the additive alternates and eliminates the deductive alternate. The engineer's estimate for this project is based upon the state allocation of \$3,044,000.00. Bids were received from four (4) contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
Harris Construction Co., Inc.	\$2,976,000.00
Lewis C. Nelson and Sons, Inc.	\$3,072,000.00
David A. Bush, Inc.	\$3,111,900.00
Davis Moreno Construction, Inc.	\$3,228,911.00

ITEM NO. 06-25 - Continued
Page 2

Fiscal Impact:

\$2,976,000.00 - State Bond Funds

Recommendation:

It is recommended that the Board of Trustees award Bid #0506-24 in the amount of \$2,976,000.00 to Harris Construction Co., Inc., the lowest responsible bidder for the Student Services Modernization at Fresno City College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 2, 2006

SUBJECT: Consideration of Bids, Pavement
Rehabilitation, Districtwide

ITEM NO. 06-26

EXHIBIT: None

Background:

Bid #0506-26 provides for parking lot and pavement improvements at various locations at Fresno City College, Reedley College, the Madera Center and Clovis Center. Pavement rehabilitation has typically been an annual project, utilizing funds from parking lot revenue to maintain the paved surfaces throughout the District. The last pavement rehabilitation was performed in 2002 as funds from parking lot revenue have been utilized for other projects in the last three years. The work of this project at Reedley College is for the rehabilitation of Campus Drive from the Reed Avenue entrance to the Automotive Shops and includes the cleaning of existing pavement, patching of existing cracks, and placement of overlay and striping. At the Madera Center the work includes cleaning, patching, and the placement of seal coat and striping at the front parking lot east of the Administration Building. The work at the Clovis Center includes cleaning, patching and placement of seal coat and striping at the main parking lot. The work to be performed at Fresno City College was rejected as the price exceeded budget estimates by a significant amount. This portion of the work will be reevaluated and bid with next year's rehabilitation project. This recommended project will be scheduled for completion during the summer months to allow for minimum disruption to District activities.

Funding for this project will be provided from Districtwide parking fee revenues. The engineer's estimate for this project, as recommended for award, is \$210,000.00.

Bids were received from two (2) contractors as follows:

<u>Bidder</u>	<u>Bid Amount</u>
Pyramid Paving & Engineering	\$164,873.00
JVD, Inc.	\$238,300.00

ITEM NO. 06-26 - Continued
Page 2

Fiscal Impact:

\$164,873.00 – Districtwide Parking Fee Revenues

Recommendation:

It is recommended that the Board of Trustees award Bid #0506-26 in the amount of \$164,873.00 to Pyramid Paving & Engineering, the lowest responsible bidder for Pavement Rehabilitation, Districtwide, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.