

AGENDA
Regular Meeting
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
Clovis Center
390 W. Fir Avenue, Room 308
Clovis, CA 93611
4:30 p.m., August 3, 2004

- I. Call to Order
- II. Pledge of Allegiance
- III. Introduction of Guests
- IV. Approval of Minutes, Meeting of June 29, 2004
- V. Delegations, Petitions, and Communications [see footnote, Page 3]
 - A. Special Recognition, 2003-04 Student Trustees William Smith
 - B. Swearing In of New Student Trustees Tom Crow
- VI. Reports of Chancellor and Staff
 - A. PRESENTATIONS
 - 1. Chancellor's Report Tom Crow
 - 2. Academic Senate Report Ron Nishinaka, RC
 - 3. Classified Senate Report Jerry Neff, DO/FCC
 - 4. Historic Old Administration Building Doug Brinkley
Clarence Mamuyac, ELS
Kurt Schindler, ELS
 - B. CONSIDERATION OF CONSENT AGENDA [04-124 through 04-146]
 - C. PERSONNEL
 - 1. Disclosure of Collective Bargaining Agreement, California School Employees Association, and Public Hearing [04-147] Randy Rowe

D. GENERAL

2. Consideration to Approve Foundation Fundraising Event [04-148] Tom Crow
3. Consideration of Bids, LAN/WAN Phase IV-B, Network Equipment Purchase, Fresno City College [04-149] Doug Brinkley
4. Consideration to Authorize Agreement for Structural Engineer Peer Review, Historic Old Administration Building, Fresno City College [04-150] Doug Brinkley
5. Consideration to Adopt an Internal Revenue Code (IRC) Section 125 Flexible Fringe Benefits Plan for State Center Community College District [04-151] Doug Brinkley
6. Consideration to Approve a Resolution Authorizing State Center Community College District to Implement the IRC Section 125 Plan and American Fidelity Assurance Company to Act as the Plan Administrator [04-152] Doug Brinkley

VII. Reports of Board Members

VIII. Old Business

IX. Future Agenda Items

X. Closed Session

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957
- B. CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time and Part-Time Faculty Bargaining Units, and CSEA Bargaining Unit]; Randy Rowe, Pursuant to Government Code Section 54957.6
- C. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT, Pursuant to Government Code Section 54957
Title: Interim Dean of Instruction and Student Services-North Centers

XI. Open Session (if any)

- A. Consideration to Appoint Interim Dean of Instruction and Student Services-North Centers [04-153]
- B. Ratification of Collective Bargaining Agreement, California School Employees Association

XII. Adjournment

The Board chairperson, under Board Policy 2350, has set a limit of three minutes each for those who wish to address the Board. General comments will be heard under Agenda Section Delegations, Petitions and Communications at the beginning of the meeting. Those who wish to speak to items to be considered in Closed Session will be given the opportunity to do so following the completion of the open agenda and just prior to the Board's going into Closed Session. Individuals wishing to address the Board should fill out a Request Form and file it with the Associate Vice Chancellor-Human Resources Randy Rowe, at the beginning of the meeting.

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Cindy Spring, Executive Secretary to the Chancellor, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5901, 8:00 a.m. to 5:00 p.m., Monday – Friday, at least 48 hours before the meeting.

CONSENT AGENDA
BOARD OF TRUSTEES MEETING
August 3, 2004

PERSONNEL

1. Employment, Resignation, Professional Improvement Leave, and Reduced Load Contract, Certificated Personnel [04-124]
2. Employment, Change of Status and Resignation, Classified Personnel [04-125]
3. Employment of Part-Time Faculty on Adjunct Faculty Salary Schedule, Summer 2004, Fresno City College, Reedley College, and North Centers [04-126]
4. Consideration to Approve Resolution to Eliminate Accounting Clerk I/II Position and Add a New Bookstore Sales Clerk III Position, Reedley College [04-127]
5. Consideration to Approve Resolution of Reduction in Hours for Accounting Technician I, Center for International Trade Development [04-128]
6. Consideration to Approve Additional Permanent Part-Time/Seasonal Registration Assistant Positions, Fresno City College [04-129]
7. Consideration to Approve Resolution to Eliminate District Associate Dean-Financial Aid Position [04-130]
8. Consideration to Transfer Administrative Aide Position #2060 from Fresno City College to the North Centers and Add a New Administrative Aide Position, Fresno City College [04-131]

GENERAL

9. Consideration of District Membership in Educational Organization [04-132]
10. Review of District Warrants and Checks [04-133]
11. Consideration to Authorize Year-end Balancing Transfers, 2003-04 Fiscal Year [04-134]
12. Consideration to Adopt Resolution Authorizing Inter-fund Transfer [04-135]

13. Consideration to Approve Annual Schedule of Materials Fees, Fresno City College and Reedley College [04-136]
14. Consideration of District Bank Accounts and Signatory Changes [04-137]
15. Consideration of Claim Against State Center Community College District, Larry Leonard Gonzales [04-138]
16. Consideration to Approve Increase in Child Development Lab Fees, Fresno City College [04-139]
17. Consideration to Adopt Resolution Authorizing Agreement with California Department of Education, Child Care and Development Block Grant, Fresno City College [04-140]
18. Consideration to Adopt Resolution Authorizing Agreement with California Department of Education, Child Development Careers Project, Fresno City College [04-141]
19. Consideration to Adopt Resolution Authorizing Agreement with California Department of Education, Child and Adult Care Food Program Promoting Integrity Now, Fresno City College [04-142]
20. Consideration to Adopt Resolution Authorizing Agreement with California Department of Education, Tech Prep Regional Distribution Point Project, State Center Consortium [04-143]
21. Consideration to Adopt Resolution Authorizing Agreement with California Department of Education to Maintain a Resource Library, State Center Consortium [04-144]
22. Consideration to Authorize Agreement with Pacific Café, Fresno City College [04-145]
23. Consideration to Accept Relocation Impact Statement, Willow/International [04-146]

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
June 29, 2004

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President William Smith at 4:30 p.m., June 29, 2004, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present William Smith, President
Patrick E. Patterson, Vice President
Isabel Barreras, Secretary
H. Ronald Feaver
Leslie Thonesen
Doug Crutchfield, Student Trustee, FCC

Trustees Absent Phillip J. Forhan
Dorothy Smith
Norma Lara, Student Trustee, RC

Also present were:

Tom Crow, Chancellor, SCCCCD
Ned Doffoney, President, Fresno City College
Tony Cantu, Interim President, Reedley College
Felix Aquino, Vice Chancellor-Educational Services and
Planning
Doug Brinkley, Vice Chancellor-Finance and Administration,
SCCCD
Randy Rowe, Associate Vice Chancellor-Human Resources,
SCCCD

Introduction of Guests Among the others present, the following signed the guest list:

Cindy Spring, Executive Secretary to the Chancellor, SCCCCD
Teresa Patterson, Executive Director-Public and Legislative
Relations, SCCCCD
Eileen O'Hare, General Counsel, SCCCCD
Brian Speece, Associate Vice Chancellor-Business and
Operations, SCCCCD
Joan Edwards, Executive Director-Foundation, SCCCCD
Ron Nishinaka, Academic Senate President and Staff, RC
Maggie Taylor, Academic Senate President and Staff, FCC
Paul Kaser, AFT Representative and Staff, FCC
Bill Carr, CSEA President and Staff, FCC
Jerry Neff, Classified Senate President and Staff, FCC
Lisa Maciel, Classified Senate President and Staff, RC

Introduction of Guests
(continued)

Terry Kershaw, Dean of Instruction and Student Services, NC
Michael Guerra, College Business Manager, FCC
Gene Blackwelder, College Business Manager, RC
Marilyn Meyer, Instructor, FCC
Ernie Smith, Associate Dean of Students-Career & Resource
Development, FCC

Approval of Minutes

The minutes of the Board meeting of June 1, 2004, were presented for approval. A motion was made by Mr. Feaver and seconded by Mr. Thonesen to approve the minutes of the June 1, 2004, meeting as presented.

The motion carried by the following vote:

Ayes - 5
Noes - 0
Absent - 2

Delegations, Petitions,
and Communications

There were no delegations, petitions, and communications.

Chancellor's Report

Dr. Crow reported that tonight's meeting marks the end of the fiscal year. It has been a year of uncertainty from a financial standpoint. During these difficult times, he has been encouraged with the work of the faculty, classified professionals, and management. The focus has remained on the students, as it should be. In the coming years, he looks forward to the many opportunities that we have to increase the quality and quantity of our educational programs and facilities.

This year has also been a year of transition for the administration. He thanked several people who served in interim roles for the betterment of the District. Tony Cantu did an admirable job as the Interim President at Reedley College. His leadership kept Reedley College moving ahead in improved programs and services.

Debbie Ikeda switched hats from the student services side of the organization to instruction and did an outstanding job as the Interim Dean of Instruction at Fresno City College.

Ernie Smith is to be commended for assuming the additional duties of the Associate Dean of Counseling at Fresno City College.

Dr. Crow also expressed his appreciation to Shirley Bruegman, who came out of retirement to serve as the Interim Vice Chancellor-North Centers.

Consent Agenda
Action

It was moved by Mr. Thonesen and seconded by Ms. Barreras that the Board of Trustees approve the consent agenda, as amended.

The motion carried by the following vote:

Ayes - 5
Noes - 0
Absent - 2

Employment ,
Resignation, and Leave
of Absence,
Certificated Personnel
[04-115]
Action

approve the certificated personnel recommendations, Items A through C, as amended. (Lists A through C are herewith made a part of these minutes as Appendix I, 04-115).

Employment, Change
of Status, Resignation,
and Retirement,
Classified Personnel
[04-116]
Action

approve classified personnel recommendations, Items A through G, as presented. (Lists A through G are herewith made a part of these minutes as Appendix II, 04-116).

Consideration to
Approve New
Classified Position,
Instructional
Technician-Biological
Science, Madera Center
[04-117]
Action

approve one new Instructional Technician-Biological Science for the Madera Center.

Review of District
Warrants and Checks
[04-118]
Action

review and sign the warrants register for the period May 25, 2004, to June 17, 2004, in the amount of \$4,578,448.28; and

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period May 21, 2004, to June 17, 2004, in the amount of \$447,763.21.

Consideration to Adopt
Resolution Establishing
2004-05 Appropriations
Limit
[04-119]
Action

adopt the Resolution IN THE MATTER OF THE ESTABLISHMENT OF AN APPROPRIATIONS LIMIT FOR THE 2004-05 FISCAL YEAR, which sets the 2004-05 Appropriations Limit for the District at \$161,947,316.00.

Consideration to Adopt
Resolution Authorizing
Agreement with the
California Department
of Education for Child
Development Services,
Fresno City College
[04-120]
Action

- a) authorized entering into an Agreement with the California Department of Education in the amount of \$1,435.00 for the period June 1, 2004, through June 30, 2005;
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the Agreement on behalf of the District; and
- c) authorize the Secretary of the Board of Trustees to execute the appropriate Board Resolution for submission with the Agreement to the California Department of Education.

Consideration to
Authorize Amendment
to Agreement with the
State of California,
Department of
Rehabilitation, for
Work Assessment
Vocational Education
(W.A.V.E.), Fresno
City College
[04-121]
Action

- a) authorize an Amendment to the W.A.V.E. Agreement with the State of California, Department of Rehabilitation, in the amount of \$221,084.00 for the period July 1, 2004, through June 30, 2005;
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to execute the Amendment and to prepare and submit any and all reports required on behalf of the District; and
- c) authorize renewal of the Agreement and related Amendments with similar terms and conditions.

*****End of Consent Agenda*****

Consideration to
Approve 2004-05
Tentative Budget
[04-122]
Action

Mr. Brinkley provided a PowerPoint presentation on the 2004-05 Tentative Budget, a copy of which is herewith made a part of these minutes as Appendix III, 04-122.

Mr. Thonesen referred to page 12 of the presentation, Block Grant B, and asked if there were plans to increase the allocation.

Mr. Smith questioned where to find the funding for vocational programs.

A motion was made by Ms. Barreras and seconded by Mr. Patterson that the Board of Trustees approve the 2004-05 Tentative Budget as amended.

The motion carried by the following vote:

Ayes - 5
Noes - 0
Absent - 2

Public Hearing, 2004-
2005 Proposed Final
Budget
[04-123]
Action

A motion was made by Mr. Patterson and seconded by Ms. Barreras that the Board of Trustees schedule a Public Hearing for the proposed 2004-05 Final Budget at 4:30 p.m. on September 7, 2004.

The motion carried by the following vote:

Ayes - 5
Noes - 0
Absent - 2

Board Reports

Mr. Doug Crutchfield, Fresno City College Student Trustee, stated the 2004-05 officers will begin their term on Thursday. He noted that he has served under five Student Body Presidents, two College Presidents, and three Chancellors. He noted that he received a first-class education at Fresno City College and graduated with honors. He also received a first-class wife, who he met while attending classes at FCC. It has been an outstanding experience and it is with pleasure that he completes his year as Student Trustee.

Ms. Barreras reported that she recently attended some legislative meetings in Sacramento. She met with various representatives to discuss the budget, equalization, etc., and it was a very productive visit.

Old Business

There was no old business.

Future Agenda Items

There were no future agenda items.

Closed Session

STUDENT COMPLAINT APPEAL, Pursuant to Education Code 72122

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957

CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time and Part-Time Faculty Bargaining Units, and CSEA Bargaining Unit], Randy Rowe, Pursuant to Government Code Section 54957.6

PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT, Pursuant to Government Code Section 54957
Title: Vice Chancellor-North Centers

Mr. Smith declared a recess at 5:11 p.m.

Open Session

The Board moved into open session at 6:13 p.m.

Report of Closed
Session

Mr. Smith reported that the Board, in closed session, heard and denied a student complaint appeal, and gave direction to its chief labor negotiator regarding full-time and part-time faculty negotiations and CSEA negotiations.

Mr. Smith also reported that the Board discussed the employment contract for the Vice Chancellor-North Centers. No action was taken in closed session.

Ratification of
Contract, Vice
Chancellor-North
Centers
Action

A motion was made by Ms. Barreras and seconded by Mr. Feaver that the Board of Trustees ratify a three-year employment contract for Dr. Terry Kershaw as the Vice Chancellor-North Centers, effective July 1, 2004, with an annual salary of \$132,972.00.

The motion carried by the following vote:

Ayes - 5
Noes - 0
Absent - 2

Adjournment

The meeting was adjourned at 6:15 p.m. by the unanimous consent of the Board.

Isabel Barreras
Secretary, Board of Trustees
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Employment, Resignation, Professional
Improvement Leave, and Reduced Load Contract,
Certificated Personnel

ITEM NO. 04-124

EXHIBIT: Certificated Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve the certificated personnel recommendations, Items A through E, as presented.

CERTIFICATED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons:

<u>Name</u>	<u>Campus</u>	<u>Range & Step</u>	<u>Salary</u>	<u>Position</u>
Alvarado, Samuel	RC	V, 8	\$77,126	DSP&S Counselor
McFann, Kent S.	FCC	V, 5	\$61,726	Theatre Arts/Scenic Light Design/Instructor

(New Applicant)
 (Temporary contract, August 12, 2004 – May 20, 2005)

Pinkerton, Jason	RC	III, 1	\$47,896	Natural Resources Instructor
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(New applicant)
 (First contract, August 12, 2004 – May 20, 2005)

Samra, Sandip	FCC	II, 2	\$55,076	Counselor
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(Current adjunct faculty)
 (First contract, August 4, 2004 – June 30, 2005)

Waterman, Jeanette	RC	III, 10	\$78,690	International Education Coordinator
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(Current categorically funded faculty)
 (Categorically funded contract, July 19, 2004 – June 30, 2005)

B. Recommendation to accept resignation from the following persons:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Jackson, Jannett	FCC	August 2, 2004	Associate Dean of Instruction
Moore Dianne	FCC	September 3, 2004	Director of Nursing

- C. Recommendation to approve Professional Improvement Leave (Article XIV-B, Section 2) for the following person:

Name	Campus	From	To	Position
Wen-Howe, Julie	FCC	August 12, 2004	May 20, 2005	Mathematics Instructor

- D. Recommendation to approve reduced load employment contract for the following person:

Name	Campus	From	To	Position
Colby, Camille	FCC	August 12, 2004	May 20, 2005	Spanish Instructor

- E. Recommendation to employ the following persons as exempt (Ed. Code 88076):

Name	Location	Classification	Hourly Rate	Date
Handza, Andreja	FCC	Training Institute Trainer III	\$39.11	July 1, 2004
King, Kirtley	FCC	Training Institute Trainer II	\$33.52	July 8, 2004
Martinez, Zack	FCC	Training Institute Trainer I	\$27.94	July 2, 2004
McCain, Don	FCC	Training Institute Trainer VI	\$55.86	July 8, 2004
Malekzadeh, Behrouz	FCC	Training Institute Trainer III	\$39.11	July 9, 2004
Pires, Mike	FCC	Training Institute Trainer IV	\$44.69	July 9, 2004
Stark, Denise	FCC	Training Institute Trainer IV	\$44.69	July 8, 2004

CERTIFICATED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons:

Name	Campus	Range & Step	Salary	Position
McFann, Kent S.	FCC	V, 5	\$61,726	Theatre Arts/Scenic Light Design/Instructor
(New Applicant) (Temporary contract, August 12, 2004 – May 20, 2005)				
Waterman, Jeanette	RC	III, 10	\$78,690	International Education Coordinator
(Current categorically funded faculty) (Categorically funded contract, July 19, 2004 – June 30, 2005)				

B. Recommendation to accept resignation from the following person:

Name	Campus	Effective Date	Position
Jackson, Jannett	FCC	August 2, 2004	Associate Dean of Instruction

C. Recommendation to approve Professional Improvement Leave (Article XIV-B, Section 2) for the following person:

Name	Campus	From	To	Position
Wen-Howe, Julie	FCC	August 12, 2004	May 20, 2005	Mathematics Instructor

D. Recommendation to approve reduced load employment contract for the following person:

Name	Campus	From	To	Position
Colby, Camille	FCC	August 12, 2004	May 20, 2005	Spanish Instructor

E. Recommendation to employ the following persons as exempt (Ed. Code 88076):

Name	Location	Classification	Hourly Rate	Date
Handza, Andreja	FCC	Training Institute Trainer III	\$39.11	July 1, 2004
King, Kirtley	FCC	Training Institute Trainer II	\$33.52	July 8, 2004
Martinez, Zack	FCC	Training Institute Trainer I	\$27.94	July 2, 2004
McCain, Don	FCC	Training Institute Trainer VI	\$55.86	July 8, 2004
Malekzadeh, Behrouz	FCC	Training Institute Trainer III	\$39.11	July 9, 2004
Pires, Mike	FCC	Training Institute Trainer IV	\$44.69	July 9, 2004
Stark, Denise	FCC	Training Institute Trainer IV	\$44.69	July 8, 2004

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Employment, Change of Status and Resignation, ITEM NO. 04-125
Classified Personnel

EXHIBIT: Classified Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve classified personnel recommendations, Items A through D, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following person as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Riversmith, Melody	FCC	Business Facilities Asst. Position No. 2027	48-A \$2592.17	7/6/04

B. Recommendation to employ the following persons as provisional – filling vacant position of: permanent full-time or permanent part-time pending recruitment/selection; or replacing regular employee on leave:

Name	Location	Classification	Hourly Rate	Date
Vang, Nhia	FCC	Office Assistant I	\$11.67 / hr.	6/24/04

C. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step	Date
Mallory, Lynn	FCC	Administrative Asst.	56-E	3/3/04
		Position No. 2039 to	\$4735.83 to	thru
		Administrative Asst.	56-E + 5%	7/5/04
		Position No. 2039	\$4972.63	

(Additional pay for inconsistent duties per Commission Rule 3.3B)

Vang, Choua	FCC	Office Assistant I – PPT Position No. 2378	38-A 11.67 / hr.	4/14/04
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(Employee recalled from layoff and placed in a PPT position per MOU)

Johnson, Susan	FCC	Department Secretary	44-C +5%	7/1/03
		Position No. 2287 to	\$2721.75 to	thru
		Office Assistant III	48-C	5/31/04
		Position No. 2066	\$2854.42	

(Correction of Additional Compensation per CSEA contract for “working out of class” pending recruitment and selection)

Johnson, Susan	FCC	Department Secretary	44-D	6/1/04
		Position No. 2287	\$2854.42	thru
		Office Assistant III	48-D	9/30/04
		Position No. 2066	\$2998.75	

(Compensation for “working out of class” pending recruitment and selection)

C. Recommendation to approve the change of status of the following regular employees (continued):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Range/Step</u>	<u>Date</u>
Ramos, Connie	FCC	Department Secretary Position No. 2219	44-C \$2592.17	6/9/04 thru
		Secretary to President Position No. 2111	58-A \$3548.75	6/30/04

(Compensation for "working out of class" while employee is on vacation)

Mena, Salvador	FCC	Educational Advisor Position No. 2108	57-E \$25.58 / hr.	7/1/04 thru 7/29/04
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(Working during non-duty month)

D. Recommendation to accept the resignation of the following regular employees:

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Range/Step</u>	<u>Date</u>
Bear, George	FCC	I.T. - Chem/Phy Sci. Position No. 2117	50-C \$2998.75	7/6/04
Montoya-Gomez Silvia	FCC	Inst. Research Coord. Position No. 2164	66-C \$4424.92	7/31/04

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Employment of Part-Time Faculty on Adjunct
Faculty Salary Schedule, Summer 2004,
Fresno City College, Reedley College,
and North Centers

ITEM NO. 04-126

EXHIBIT: Listings of Part-time Adjunct Faculty

Background:

Board Policy 4120 authorizes the administration to assign part-time faculty on the Adjunct Faculty Salary Schedule and calls for submittal to the Board of names of the individuals so assigned. Enclosed herewith for Board approval are assignment rosters from Fresno City College, Reedley College, and North Centers for Summer 2004.

Recommendation:

It is recommended that the Board of Trustees approve employment of part-time faculty on the Adjunct Faculty Salary Schedule for Fresno City College, Reedley College, and North Centers for Summer 2004, as presented.



**Fresno City College
Adjunct Instructors
Summer 2004**

Instructor Name	Section
Acquaviva, Sandra	HEALTH SCIENCE
Acuna, Olivia L	BUSINESS & TECHNOLOGY
Alley, Dawn	PSYCHOLOGY
Anda, Bonnie W	HEALTH SCIENCE
Armes, Stephen M	HISTORY
Atwal, Kabeljit K	CHILD DEVELOPMENT
Babcock, Bruce Alan	FRENCH
Baber, Roberta L.	INFORMATION SYSTEMS
Baker, Judy M	ENGLISH AS A SECOND LANGUAGE
Baker, Timothy W	ACCOUNTING
Banuelos, Fernando	INFORMATION SYSTEMS
Bartels, Fred W	PHYSICAL EDUCATION
Bertolani, William John	SPECIAL STUDIES
Bigham, Craig C	MATHEMATICS
Biletznikoff, Jr Frederic	PHYSICAL EDUCATION
Black Bull, Michael	AMERICAN INDIAN STUDIES
Bluth, Gary W	PHYSICAL EDUCATION
Bologna, Fred	THEATRE ARTS
Bonander, Paul Edwin	REAL ESTATE
Boone, Judith A	ENGLISH
Boyd, Steven L	HEALTH SCIENCE
	RADIOLOGIC TECHNOLOGY
Boydston, Susan G	PSYCHOLOGY
Brady, Jon L	HISTORY
Burnett, Lynn B	HEALTH SCIENCE
Bush, Bethany Smith	BIOLOGY
Caddell, Joseph F	CHEMISTRY
Callaghan, Cynthia R	HUMAN SERVICES
Carr, Sally A	LINGUISTICS
Carter, Brian K	ENGLISH
Caviglia, Anthony	PHYSICAL EDUCATION
	RECREATION
Cha, Tua	HMONG
Chacon, Kenneth R	ENGLISH
Cheney, Judith Anne	DENTAL HYGIENE

Chooljian, Karen M
 Christl, Janine R
 Clark, Julie
 Clement, Ralph N
 Clift, Renee T
 Coleman, Sarah J
 Consolatti, Allen J
 Copeland, Cheryl A
 Crombie, Karen M
 Crooks, Elizabeth H
 Culp, Robbey Craig
 Dedmond, Ann B
 Deklotz, Karl
 Delaney, Melissa A
 Demichillie, Robert W
 Denis-Arrue, Nuria M
 Denver, Monta J
 DeSoto-Liles, Sylvia C
 Devoe, Peterson Robert
 Dewitt, Hiram P
 Discont, Conrad M
 Dole, William E
 Dorn, Lawrence S
 Dose, Kenneth D
 Dunbar-McNary, Barbara
 Dunn, Barbara Jean
 Espana, Teresa M
 Espinosa, Rosemary
 Evans, Robert W
 Ewing, Mary Claire
 Fargano, Jacquelyn A
 Farrell, John P
 Farris, Diana L
 Ferrari, Linda H
 Ferrer, Sharon

 Fox, Jim A
 Freeman, Charles A
 Fry, Martha E
 Fry, Teddy Gene
 Gallardo, Araceli
 Garth, Rebecca H
 Geitner, Derek F
 Germond, Oliver
 Godfrey, Lonnie
 Godfrey, Lonnie L
 Gonzales, Paul N

 Good, David
 Guglielmino, Rosemarie

BIOLOGY
 THEATRE ARTS
 MATHEMATICS
 HISTORY
 HUMAN SERVICES
 ENGLISH
 ENGLISH
 ACCOUNTING
 BIOLOGY
 BUSINESS & TECHNOLOGY
 CHEMISTRY
 MATHEMATICS
 BUSINESS ADMINISTRATION
 ART
 PHYSICAL EDUCATION
 BIOLOGY
 DENTAL HYGIENE
 BUSINESS & TECHNOLOGY
 INFORMATION SYSTEMS
 HISTORY
 ENGLISH
 PHYSICAL EDUCATION
 MATHEMATICS
 PHYSICAL EDUCATION
 ENGLISH
 WORK EXPERIENCE
 ART
 ENGLISH
 GEOGRAPHY
 DENTAL HYGIENE
 PSYCHOLOGY
 HISTORY
 INFORMATION SYSTEMS
 ENGLISH
 SPANISH
 SPECIAL STUDIES
 GEOGRAPHY
 RADIOLOGIC TECHNOLOGY
 BUSINESS & TECHNOLOGY
 ACCOUNTING
 GUIDANCE STUDIES
 HUMAN SERVICES
 PHILOSOPHY
 PHYSICAL EDUCATION
 MATHEMATICS
 MATHEMATICS
 HEALTH SCIENCE
 RADIOLOGIC TECHNOLOGY
 ENGLISH
 ENGLISH

Gutierrez-Osborne, Virginia
 Haber, Judith A
 Hamp, David Marc
 Hanjiev, Arkady A
 Harralson, Christina D
 Harris, Stephanie
 Hawkins, Timothy G
 Hester-Haynes, Juanita C
 Heyne, Bridget

 Heyne, Jennifer R

 Higginbotham, Kathryn
 Hoff, Anunciacion

 Holmes, Wendy J
 Hord, John S
 Hughes, Larry C
 Husain, Mary E
 Jamison, Gregory A
 Jarvis, Janet P
 Jensen, Daniel A
 Jimenez, Michael
 Johal, Sarbjit S
 Johansson, Carl A
 Johnson, Donnie R
 Johnston, H. Bruce
 Jones, Sarah E
 Jordan, Lynette F
 Kabbani, Kathleen A
 Kamimoto, Martin S
 Karimbakas, Spiros K
 Kato-Gee, Jacquelyn
 Key, Roger A
 Kimball, Robert
 Kirby, James V
 Klee-Rovin, Gina L
 Klein, Amy E
 Klein, Annette M
 Knaapen, Beatrice A
 Knight, Melissa A
 Kretsch, Donna J
 Kulbeth, Jean L
 Lane, W. Keith
 Laney, Jason P
 Linder, Colby J
 Lindsey, Laura L
 Liu, Hsiu-Ju Teng
 Loftis, Darlene E
 Lopez, Bradley W

BIOLOGY
 BIOLOGY
 SPEECH
 MATHEMATICS
 ENGLISH
 GUIDANCE STUDIES
 BUSINESS ADMINISTRATION
 MATHEMATICS
 NURSING, REGISTERED
 SPECIAL STUDIES
 ECONOMICS
 HISTORY
 SPECIAL STUDIES
 NURSING, REGISTERED
 SPECIAL STUDIES
 BIOLOGY
 MUSIC
 PSYCHOLOGY
 SPEECH
 MATHEMATICS
 HEALTH SCIENCE
 MATHEMATICS
 CHICANO-LATINO STUDIES
 POLITICAL SCIENCE
 BIOLOGY
 PHYSICAL EDUCATION
 BIOLOGY
 INFORMATION SYSTEMS
 ENGLISH
 ENGLISH AS A SECOND LANGUAGE
 AUTOMOTIVE TECHNOLOGY
 MATHEMATICS
 SPECIAL STUDIES
 PHYSICAL SCIENCE
 BUSINESS & TECHNOLOGY
 HUMAN SERVICES
 PARALEGAL
 SOCIOLOGY
 AMERICAN SIGN LANGUAGE
 BUSINESS & TECHNOLOGY
 WOMEN'S STUDIES
 ENGLISH
 DENTAL HYGIENE
 BUSINESS ADMINISTRATION
 GEOGRAPHY
 BIOLOGY
 ART
 MATHEMATICS
 DEVELOPMENTAL SERVICES
 HEALTH SCIENCE

Lopez, Rachel
 Lotspeich, Roy
 Lucka, Wojciech
 MacDonald, Cynthia
 Magnia, Martha A
 Malekzadeh, Behrouz
 Marinovich, Branko B
 Marius, Deborah J
 Marsh, Robert R
 Martin, Sheila J
 Martinez, Jesus G
 Martinez, Michael H
 Martinez, Renato
 Mason, Ronald D
 Mativo, Kyalo W
 McClurg, Michael James
 McIlhargey, Patrick J
 McLaughlin, Linda T
 McLeod, Todd
 Mendez, Vincent L
 Miko, Kristina E
 Mizner, Keith B
 Moreno De Luna, Carmen
 Moreno, Janice E
 Morgan, Amy P
 Moua, Chai C
 Mouanoutoua, Vang L
 Mullaly, Patricia J

 Musick, William D
 Nance, Steven H
 Nelson, Cheryl L
 Nelson, Rebecca L
 Newman, Ilene F
 Nichols, Jess D
 Nichols, Tanya
 Nicholson, Bill G
 Norton, Kristen E

 Obermire, Margaret
 Ochs, Raquel R
 Odom, Janell L
 Oeser, Jeffrey A
 Ollila, Mary A
 Olson, Trophy Rachelle
 Orozco, Elma Bertha
 Otschkal, Nadine L
 Pacheco, Joanne M
 Paz, Isaias E
 Perez, Enid

ENGLISH
 MATHEMATICS
 BIOLOGY
 LIBRARY TECHNOLOGY
 CHILD DEVELOPMENT
 MATHEMATICS
 POLITICAL SCIENCE

 CHILD DEVELOPMENT
 MATHEMATICS
 BUSINESS & TECHNOLOGY
 SPANISH
 SPEECH
 SPANISH
 MATHEMATICS
 SWAHLI
 PHYSICAL EDUCATION
 LINGUISTICS
 AMERICAN SIGN LANGUAGE
 INFORMATION SYSTEMS
 ART
 ENGLISH
 ACCOUNTING
 SPANISH
 ENGLISH
 ART
 MATHEMATICS
 ASIAN-AMERICAN STUDIES
 ACCOUNTING
 BUSINESS & TECHNOLOGY
 PHYSICAL EDUCATION
 MUSIC
 BUSINESS & TECHNOLOGY
 BUSINESS & TECHNOLOGY
 GUIDANCE STUDIES
 BIOLOGY
 ENGLISH
 PHYSICAL EDUCATION
 EDUCATION
 CLERICAL TRAINING, CAREER &
 TECHNOLOGY
 CHILD DEVELOPMENT
 PHYSICAL EDUCATION
 ECONOMICS
 ART
 SPEECH
 SPANISH
 RECREATION
 DENTAL HYGIENE
 SPANISH
 CHICANO-LATINO STUDIES

Perez, Sonny
Perez-Hernandez, Jennife
Pesch, Sheila
Pinkard, Joyce P

Pontius, David L
Poole, T. Craig
Porteous, Scott G
Pranzo, Mary L
Radnejad, Forouzandeh
Ramirez, Gregory
Ramirez, Maria I
Ramos, Loretta M
Ramsey, Mary E
Rawn, Raymond C
Rhodes, Agnes L
Riddlesprigger, William
Rodriguez, Julie A
Rodriguez, Raquel
Rogers, Cindy M
Rosenthal, Aviva K
Rowan-Ono, Ellen
Rozier, K Raven
Russell, Wanda H
Samora, Lawrence R
Scheidt, Richard R
Schellack, Cherie L
Schellenberg, Matthew A
Scott, Ryan

Scroggins, Carol L
Sears, Michael E
Sellick, Krystal L
Shank, Gonzales Kelly
Shapazian, Debra
Shelton, Marilyn R
Shultz, Joseph J
Silva, Gilbert J
Sine, Cynthia A
Skaret, Wayne E

Sloan, Larry D
Smith, Jared E
Smith, Lorraine M
Snowden, Patrick R
Solberg, Eric
Solwazi, Kehinde
Staebler, Diane
Stanton, Raymond J

PHYSICAL EDUCATION
CHILD DEVELOPMENT
BUSINESS & TECHNOLOGY
SPANISH
SPECIAL STUDIES
INFORMATION SYSTEMS
BIOLOGY
BIOLOGY
ECONOMICS
GUIDANCE STUDIES
ENGLISH
GUIDANCE STUDIES
SPEECH
NURSING, REGISTERED
SPECIAL STUDIES
MATHEMATICS
ENGLISH
CHEMISTRY
SPANISH
ACCOUNTING
ENGLISH
ENGLISH
ENGLISH
ENGLISH
CHEMISTRY
HEALTH SCIENCE
BIOLOGY
ENGLISH
BUSINESS & TECHNOLOGY
DECISION SCIENCE
ENGLISH AS A SECOND LANGUAGE
INFORMATION SYSTEMS
BIOLOGY
BUSINESS & TECHNOLOGY
THEATRE ARTS
CHILD DEVELOPMENT
RADIOLOGIC TECHNOLOGY
HEALTH SCIENCE
SPEECH
BUSINESS & TECHNOLOGY
CLERICAL TRAINING, CAREER &
TECHNOLOGY
INDUSTRIAL TRAINING, CTC
PHYSICAL EDUCATION
INFORMATION SYSTEMS
ART
PHYSICAL EDUCATION
AFRICAN-AMERICAN STUDIES
BIOLOGY
MATHEMATICS

Stark, Scott M
 Stevens, Mark W
 Stewart, Richard J
 Stovall, Tina M
 Stratman, Thomas A
 Tayar, Walid C
 Temple, Donald L
 Thiesen, Lorraine J
 Tobenkin, Laurie E
 Tognazzini, Brenda J
 Turnbull, Patricia K

 Turner, Victorria F
 Unruh, David
 Van Wyk, Sharon
 Van Dusen Trippel, Cynthia
 Vang, Alee
 Vang, Linda M
 Vasquez, Ana M
 Vasquez, Rojelio

 Vidinoff, John M
 Vogt, Deon L
 Waddle, Carl D
 Walberg, Vance P
 Wall, Connie Lynn
 Wasemiller, Peter M
 Wayte, William R
 Weaver, Louis H
 Wen-Howe, Julie C
 Whitehead, Corey
 Williams, Rhonda A
 Wimer, Garrett A
 Young, Janee L

PHYSICAL EDUCATION
 PHYSICAL EDUCATION
 BIOLOGY
 BUSINESS & TECHNOLOGY
 CHEMISTRY
 MATHEMATICS
 DECISION SCIENCE
 SPEECH
 ENGLISH
 MATHEMATICS
 BUSINESS & TECHNOLOGY
 MARKETING
 NURSING, REGISTERED
 MATHEMATICS
 BUSINESS & TECHNOLOGY
 BUSINESS ADMINISTRATION
 ASIAN-AMERICAN STUDIES
 SOCIOLOGY
 SPANISH
 BUSINESS ADMINISTRATION
 MARKETING
 MATHEMATICS
 NURSING, REGISTERED
 MEDICAL ASSISTING
 PHYSICAL EDUCATION
 ENGLISH AS A SECOND LANGUAGE
 BUSINESS ADMINISTRATION
 PHYSICAL EDUCATION
 GEOGRAPHY
 MATHEMATICS
 MUSIC
 PHYSICAL EDUCATION
 ASTRONOMY
 SPEECH



**Fresno City College
Adjunct Instructors
Police Academy
Summer 2004**

Agnew Michael E
Anderson Gregory V
Arendt James J
Arnold Janis L
Avila Edward Howard
Baker Earle R
Bandy Beth A
Bawcom John L
Baxter Geary W
Beck Gordon J
Bennink Hendrikus
Antonius
Bernades Teri E
Bessinger Drew Mark
Bey Gary Irvin
Bissett Brian Dewayne
Boland Eugene S
Boyer Peter J
Bradford David Lee
Brand Michael
Bray Mark A
Brisendine Rodney B
Burks Troy L
Burnett Lynn B
Button Lynn E
Cambria Barbara J
Caporale Philip Anthony
Carrasco Lydia
Carrillo Rudy
Castro Manuel
Chastain Curtis E
Copher John E
Cotter Lee G
Craig Rodney Duane
Crews Patricia K
Cruise Harold W
Dadian Neil Gordon
Daniels Stevie M

Davis Janet E
Davis Terry L
Dennis Jo D
Desmond Christopher P
Desmond Richard T
Dewall Anthony R
Dobrinen Anne
Dooley William James
Douglass John M
Downing Clifford E
Dryden William N
Dunn Jeffrey Edward
Duran Louis Anthony
Elliott Michael L
Erwin Shawn K
Esmay William D
Fief Gary L
Field Frederick P
Fielden Sue A
Fleischmann Nicholas W
Flores Sherree L
Frascona Vincent Z
Frost Thomas A
Fuller Zebedee
Gaad Allen R
Gaines Richard K
Gamoian Lisa M
Garner Robert Charles
Garza Jose V
Gentry James R
Gibeault David A
Gines Ramon R
Gomez Joseph V
Gonzales Patricia
Green Daryl L
Grove Lori Jean
Grove William Eugene
Hahn Timothy Paul

Hahus Kenneth J
Harris Robert Edward
Haupt Harold H
Haynes Lorine H
Henkle Charles M
Hernandez Rayann J
Herrera Cruz Jose
Hickman Kevin D
Jacobo Henry
Jimenez Jimmy
Johnson Amy M
Johnson Dwayne A
Johnson Fred James
Johnson Susan M
Jones David E
Jones Frederica K
Jones Scott E
Joseph Mary
Kader Philip F
Kalpakoff Paul A
Katz Kenneth I
Kaundart Earl D
Keeney Mark Allan
Kennedy Rodney W
Kirkhart Larry C
Klose Thomas Lynn
Kurtze David Albert
Lamm Daniel E
La-Ponte Kirkorian Shiela
Law Timothy J
Lean Thomas C
Lee Linda L
Leonardo Susan Ann
Louviere Richard C
Lusk James W
Maier John W
Maroney Al Eugene
Martin Gary Allen

Matsuzaki Kent H
Mayo Edward S
McAnulty Laurie E
McComas Stephen H
McCrery John D
McFadden Matthew W
McKinney Rosanna L
Mechem Timothy D
Merithew Clinton F
Mestas Colleen K
Miller Veronica L
Mims Margaret A
Mitchell Marilyn S
Mitchell Marla K
Montoya Laurel J
Moore Robert W
Morgan Bryan S
Moses Christina
Mosier Michael S
Oki Gayle M
Owen Richard A
Padgett Rand A.
Padilla Mark
Patchell Alan D
Pendley Kevin Lee
Perez Gilbert Garcia
Perry Dwight D
Pino Jon W
Planas Edward
Preston Paul E
Pulido Jose T
Quesada Jaimy C
Ramos Michelle A
Reese Douglas G
Roberts Melissa J
Rowe Thomas John
Royal Randy J
Schmidt Eric G
Selecky David M
Sellai Diana M
Shapazian Michele R
Shuler Charles J
Shumate Harold Eldon
Silva Manuel J
Skiles Jonathan M
Smith David A
Smith Michael Austin
Sponhaltz Candace D

Stalker Brent William
Taylor Gary L
Taylor James L
Tidball Terry L
Torosian Marvin B
Tracy Vernon J
Tucker Judith L
Turk Leonard
Tushnet Geoffery D
Van Houwelingen Timothy
Villemin Douglas G
Wachter Jordan D
Watson James Edward
Watson John M
Weldon Marilyn K
West Marty Lee
Wilkins Stephen K
Williams Diane Elizabeth



**Fresno City College
Adjunct Instructors
Fire Academy
Summer 2004**

Akers David W
Baker Earle R
Banta Donald Jean
Barrera Jr Luis B
Baxter Geary W
Bey Gary Irvin
Binaski John P
Brothers Jon R
Brotsis William C
Bump Christopher M
Byrns Dennis C
Cabral Richard L
Cadigan Richard D
Cope Thomas F
Cottom Larry L
Cox Brian Harold
Damico James Matthew
Davis James Russell
Despain Michael Dan
Diebert Richard C
Donis Kerri Lyn
Duaine Matthew J
Eldridge Ronald D
Farley Ryan Patrick
Finrock Randy A
French Lawrence R
Garfield David L
Gastelum Jose Sanchez
Gerking Christopher
Gilman Kenneth Lyman
Guice Daniel R
Harold Kirk Dale
Henry Steven D
Hicks H. Douglas
Hilvers Robert S
Kraft Brian Lee
Krippner Virginia Lynn
Lawson Kevin A

Leigh John Robert
Long Cameron F
MacAlpine Donald B
Marquez Peter J
Martinez Mark R
Michaels Ralph L
Mitchell Marilyn S
Nelson John S
Norman Charles Alan
Ockey Donald A
O'Meara Daniel Martin
Pearson Douglas G
Ralls Jason M
Ramsey Leslie Dean
Rauch Steven T
Reid James H
Rogers Edward Bert
Rowe Deborah Kelley
San Agustin Michael J
Sawhill Gary L
Shackelton James L
Slater Gerald Lynn
Smith Paul L
Smith Scott Cummins
Stach Roger L
Starkey Gerard J
Stemler James M
Sulenta David W
Sutton Donald E
Torosian Brian G
Watkins Mark L
Watson John M
Young Jeffrey Allan

STUDENT SERVICES ADJUNCT FACULTY

Summer 2004

Aguirre, Alisha M.
Alvarado, Samuel L.
Arndt, John Richard
Bartels, Fred
Boney, Cheryl L.
Boone-Jones, Cary
Charters, Moire
Contreras-Vasquez, Evelia
Dehod, Arron
Friesen, Tiffany
Fry, Teddy
Fujioka-Hatfield, Donna
Gallardo, Araceli
Gonzalez, Carlos
Grisby, Fitima
Harris, Stephanie
Hernandez, Lily
Huxley, Deborah
Kincheloe, Carolyn
Kostin, Nadezhda
LeDuc, Leah G.
Manock, Doris
Mendoza, Noe
Molina, Melody
Munshower, Don
Newman, Ilene

Nolasco, Monica
Norman, Deborah
Pardue, Mary Ellen
Pavich, Peter ("Mike")
Peterson, Susanne S.
Radnejad, Forouzandeh
Radtke, Roger
Ramirez, Maria Isabel
Randazzo, Claudine J.
Renteria, Enrique
Richards-Murray, Paulette
Samra, Sandip
Schwartz, Lesa
Semien, Kenneth
Stock, Rosemarie
Story, Lynn
Tayar, Walid C.
Thepphavong, Kami
Unruh, Nancy
Yancy, Robert
Vang, May
Yang, Shoua
Yang, Tong
Zhang, Zheng
Zubiri-Rosalez, Manuel

**REEDLEY COLLEGE
SUMMER 2004 ADJUNCT FACULTY**

Reedley

Angel, Patricia	CHDEV
Attashian, Tina	MATH
Auernheimer, Louise	OT, IS
Blodgett, Ryan	GS
Carlsen, Katherine	ASL
Carvalho, Linda	SPEECH
Chennault, Janet	CHDEV
Cisneros, Amparo	SPAN
Clark, David	AGNR, MAG
Cleave, Donald	ENGL
Devoe Peterson, Robert	IS
Dominguez, David	ENGL
Eddy, Amy	PE
Elberg, Steven	POLSCI
Evans, Eugene	MFGT
Festejo, Lester	ECON
Festejo, Shirley	PE
Fetterhoff, Scott	SPEECH
Flores, Robyn	PSY
Fonseca, Brian	HLTH, PE
Froese, Ron	HIST
Gillespie, Jennifer	GEOG
Hacker, Jackson	PE
Hanjiev, Arkady	MATH
Heller, Felisa	ESL
Iraheta, Rene	SPAN
Jefferies, Shannon	PE
Johnson, Neal	POLSCI
Kinney, Kent	NR
Lane, Denice	ENGL
Lasalle, Kelly	ENGL
LaSalle, Ryan	ENGL
Lillyman, George	ENGL
Lingo, Cheryl	OT
Loya, Ralph	AG
Luera, Kristina	CHDEV
Main, Terri	SPEECH
Miller, Randall	HIST
Monk, Irene	PE
Montanez, Sheryl	IS

Morgan, Chris	ART
Morgan, Jordan	ENGL
Morris, Stephanie	FN
Nielsen, Willard	SOC
Nishinaka, Ronald	EH
Painter, Lisa	ASL
Parento, Lois	DA
Petty, Jonathon	ENGL
Reimer, Ronald	MATH
Reindi, Michelle	MATH
Rudy, Kathleen	SPST
Sandoval, Everett	IS
Scrivner, Richard	AG
Smith, Samuel	POLSCI
Smith, Teresa	OT
Snyder, Rebecca	ENGL
Soares, Merlyn	ART
Sorensen, Shelly	DA
Spencer, Janell	OT
Spicci, Bryon	BIOL
Tayar, Walid	MATH
Tindall, George	MATH
Ueno, Junko	ENGL
Welk, Randy	OT
White, Michael	PE
Williams, Clark	STAT
Yohn, Robert	EDUC

COMMUNITY CAMPUS

Dinuba

Kaur, Rajwant	MATH
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Selma

Blied, James	MATH
Bucher, Frederick	MATH
Granger, Steven	ENGL
Lasalle, Kelly	ENGL

**REEDLEY COLLEGE
NORTH CENTERS
SUMMER 2004 ADJUNCT FACULTY**

Clovis Center

Allen, William	MATH
Armas, Joseph	BA
Brown, Corvin	ENGL
Burdick, Jeffrey	ENGL
Burke, Laura	ENGL
Daher, Brandon	ENGL
Dent, Stephen	ART
Driggers, Dennis	HIST
Easterly, Amy	MATH
Elberg, Steven	POLSCI
Esquivel, James	MATH
Gilbert, Michael	BIOL
Gillespie, Velda	FN
Hendrixson, Jan	BIOL
Hughes, Deborah	CHDEV
Humphrey, Patrick	SPEECH
Kandarian, Todd	MATH
Lorton, Nalla	MATH
Luna, Alicia	SPAN
Luna, Frank	HIST
Martinez, Michael	SPEECH
McKay, Michael	IS
Mester, Thomas	BIOL
Morgan, Kathy	PSY
Neal, Carla	CHDEV
Partoviamin, Soheil	IS
Petrillose, Charles	STAT
Sanders, Claudia	HLTH
Sanwo, Melanie	ENGL
Schwartz-Casey, Jenifer	ENGL
Sparrow, Courtney	SPEECH

Stannard, Michael	PHIL
Taylor, Bradford	STAT
Weatherly, Michael	MATH
Youdelman, Nancy	ART

Madera Center

Anderson, Karen	ENGL
Ayers, Clifford	MATH
Cantrell, Lydia	PE
Clements, Dennis	HIST
Dawe, David	BIOL
Dodd, Thomas	MATH
Durbin, Randy	HLTH
Friedland, Steven	POLSCI
Hyde, Marcia	PSY
Leech, Stephen	ENGL
Millar, Brad	SPEECH
Neal, Carla	CHDEV
Patton, Michelle	ENGL
Richardson, David	HIST
Stannard, Michael	PHIL
Vega, Guadalupe	SPAN

Oakhurst Center

Fiorentino, Janet	POLSCI
Freedman, Marcia	PSY
Gorski, Elizabeth	SPEECH
Larsen, Daniel	IS
Leitz, Gary	MATH, PE
Meinhoff, Sharon	PHIL

**Reedley College
Student Services Division**

Part-Time Counselors—Summer 2004

<u>Name</u>	<u>Assignment</u>
Beltran, Adrian	Counseling
Blodgett, Ryan	Counseling
Cordova, Robert	OASIS
Gonzales, Alexandra	Counseling— CalWORKs MC
Hermosillo, Sandie	Counseling
Kaprielien, Sharon	Nurse
Lee, Yer	OASIS
McArron, Stacy	Counseling— North Centers
Rudy, Kathleen	Counseling— CalWORKs
Spomer, Chris	Counseling— Upward Bound

**NORTH CENTERS
Part-Time Counselors
Summer 2004**

Augie Caldera
Maria Ensminger
Alexandra Gonzales
Dennis Gregory
Vickie Martinez
Lupe Ramirez
Michael Rodriguez

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Consideration to Approve Resolution to
Eliminate Accounting Clerk I/II Position and
Add a New Bookstore Sales Clerk III Position,
Reedley College

ITEM NO. 04-127

EXHIBIT: Resolution

Background:

The resignation of the Accounting Clerk I/II Position #3080 as of June 30, 2004, brings an opportunity to restructure the bookstore staff at the Reedley College Bookstore. This reorganization request to eliminate the vacant Accounting Clerk I/II position and add a Bookstore Sales Clerk III position will better align the classification specification with the bookstore needs, as well as align all District bookstores to include a Bookstore Sales Clerk III position.

Fiscal Impact:

There is no impact to the District budget. The Bookstore is self-supporting and the position has been accounted for in the budget.

Recommendation:

It is recommended that the Board of Trustees approve the attached Resolution In the Matter of Elimination of One Accounting Clerk I/II Position and Approve the Addition of a New Bookstore Sales Clerk III Position at Reedley College.

STATE CENTER COMMUNITY COLLEGE DISTRICT

Meeting of the Board of Trustees
August 3, 2004

BOARD RESOLUTION NO. 04-127

WHEREAS, the position of Accounting Clerk I/II at the Reedley College Bookstore is vacant, and

WHEREAS, the department is in need of specific Bookstore Sales Clerk III duties and skills and

WHEREAS, in order to better align the duties, and

WHEREAS, the Board of Trustees hereby finds it is in the best interest of this College District that certain services now being provided by the District be discontinued to the following extent:

<u>Fresno City College</u>	<u>Position #</u>
1. Accounting Clerk I/II (vacant)	3080

NOW, THEREFORE BE IT RESOLVED that as of the date listed above, the position listed above shall be discontinued to the extent set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board on August 3, 2004, by the following vote:

AYES:

NAYES:

ABSENT:

Date: _____

Board of Trustees of the State
Center Community College District

President, Board of Trustees

STATE CENTER COMMUNITY COLLEGE DISTRICT

Meeting of the Board of Trustees
August 3, 2004

BOARD RESOLUTION NO. 04-128

WHEREAS, the State and Federal funding for the Center for International Trade Development is being reduced for the 2004-05 fiscal year, and

WHEREAS, the reduction of funding creates a reduction of work load as well as lack of funds, and

WHEREAS, the Board of Trustees hereby finds it is in the best interest of this College District that as of August 4, 2004, certain services now being provided by the District be reduced by the following extent:

REDUCTION OF HOURS

- | | |
|---|-------------------|
| | <u>Position #</u> |
| 1. Permanent Full-Time Accounting Technician I be reduced
to a Permanent Part-Time 19 hour per week position | #1036 |

NOW, THEREFORE BE IT RESOLVED that as of September 17, 2004, the position listed above shall be reduced to the extent set forth above.

BE IT FURTHER RESOLVED that the District Chancellor is hereby authorized to give notice of reduction of hours for one (1) classified employee of the District pursuant to the District's rules and regulations and applicable provisions of the bargaining unit contract and Education Code, not more than 45 days prior to the effective date of layoff as set forth above, and to those individuals who are potentially subject to layoff due to seniority bumping rights of the individual receiving the layoff notice.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board on August 3, 2004, by the following vote:

AYES:
NAYES:
ABSENT:

Date: _____

Board of Trustees of the State
Center Community College District

Secretary to the Board of Trustees

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Consideration to Approve Additional Permanent Part-Time/Seasonal Registration Assistant Positions, Districtwide ITEM NO. 04-129

EXHIBIT: None

Background:

During the peak registration periods of the Admissions & Records area, additional Permanent Part-Time/Seasonal Registration Assistant positions are needed to assist the Assessment Technicians at area high schools to perform clerical tasks and provide routine information. The effective dates for these positions are as follows:

Six positions	August 9 through September 3, 2004
Four positions	October 27 through December 23, 2004
Six positions	January 3 through January 28, 2005
Six positions	March 16 to May 27, 2005

Fiscal Impact:

The cost of the Permanent Part-Time/Seasonal Registration Assistant positions is included in the Fresno City College Student Services budget.

Recommendation:

It is recommended that the Board of Trustees approve the Permanent Part-Time/Seasonal Registration Assistant positions as listed above.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Consideration to Approve Resolution to
Eliminate District Associate Dean-Financial Aid
Position

ITEM NO. 04-130

EXHIBIT: Resolution

Background:

The retirement of the District Associate Dean-Financial Aid as of June 30, 2004, brings an opportunity to restructure the organization of the districtwide financial aid departments. The duties previously performed by this position are being reassigned to the existing financial aid managers with oversight from the Vice Chancellor-Educational Services and Planning.

Fiscal Impact:

The funding for this position will remain in the North Centers' budget.

Recommendation:

It is recommended that the Board of Trustees approve the attached Resolution In the Matter of Elimination of the District Associate Dean-Financial Aid Position, effective August 3, 2004.

STATE CENTER COMMUNITY COLLEGE DISTRICT

Meeting of the Board of Trustees
August 3, 2004

BOARD RESOLUTION NO. 04-130

WHEREAS, the position of District Associate Dean-Financial Aid is vacant, and

WHEREAS, due to a lack of work and lack of funds, and

WHEREAS, the Board of Trustees hereby finds it is in the best interest of this College District that certain services now being provided by the District be discontinued to the following extent:

Districtwide

1. District Associate Dean-Financial Aid (vacant)

NOW, THEREFORE BE IT RESOLVED that as of the date listed above, the position listed above shall be discontinued to the extent set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board on August 3, 2004, by the following vote:

AYES:

NAYES:

ABSENT:

Date: _____

Board of Trustees of the State
Center Community College District

Secretary to the Board of Trustees

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Consideration to Transfer Administrative Aide Position #2060 from Fresno City College to the North Centers and Add a New Administrative Aide Position, Fresno City College

ITEM NO. 04-131

EXHIBIT: None

Background:

The Administrative Aide position #2060 (secretarial support for District Associate Dean of Financial Aid) has always been a budgeted position included in the North Centers' budget. This position has been located at Fresno City College. Due to increased workload at the North Centers, the administration is requesting this position be located at the North Centers to provide secretarial support for the Associate Dean of Students and a new Administrative Aide position be created at Fresno City College to provide secretarial support for externally funded projects.

Fiscal Impact:

Position #2060 has been and is included in the North Centers' budget. The new Administrative Aide position has been accounted for in the 2004-05 Fresno City College budget.

Recommendation:

It is recommended that the Board of Trustees approve the transfer of Administrative Aide Position #2060, from Fresno City College, to the North Centers and add an additional Administrative Aide position at Fresno City College, effective August 4, 2004.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Consideration of District Membership in
Educational Organization

ITEM NO. 04-132

EXHIBIT: None

Background:

The 2004-05 dues billing for the District's institutional membership in the Association of Community College Trustees (ACCT) has been received. The ACCT dues of \$2,809.00 have increased by \$159.00 from last year.

Recommendation:

It is recommended that the Board of Trustees approve membership in the Association of Community College Trustees (ACCT) for 2004-2005, in the amount of \$2,809.00.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Review of District Warrants and Checks

ITEM NO. 04-133

EXHIBIT: None

Recommendation:

It is recommended that the Board of Trustees review and sign the warrants register for the period June 22, 2004, to July 22, 2004, in the amount of \$11,815,971.50.

It is also recommended that the Board of Trustees review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period June 18, 2004, to July 26, 2004, in the amount of \$354,931.98.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Consideration to Authorize Year-end Balancing
Transfers, 2003-04 Fiscal Year

ITEM NO. 04-134

EXHIBIT: None

Background:

Education Code Section 85201 authorizes districts to make year-end transfers to balance the major object accounts (i.e., certificated salaries, classified salaries, etc.) prior to closing the books for the fiscal year. The administration has identified areas of the 2003-04 budget where transfers will be required. It is necessary for the Board of Trustees to authorize year-end balancing transfers to more accurately reflect actual revenues and expenditures incurred during the fiscal year.

Recommendation:

It is recommended that the Board of Trustees authorize year-end balancing transfers for the 2003-04 fiscal year.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Consideration to Adopt Resolution
Authorizing Inter-fund Transfer

ITEM NO. 04-135

EXHIBIT: Resolution

Background:

On May 9, 2003, the General Fund loaned the Capital Projects Fund \$540,000 for cash-flow purposes to pay for the Madera Phase 1B project. This inter-fund transfer is to reimburse the General Fund for the amount loaned to the Capital Projects Fund. In order to properly account for the inter-fund transfer of monies between funds, the California Education Code requires a Resolution authorizing said transfer. This Resolution provides direction for the Fresno County Office of Education to complete an inter-fund transfer as follows:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Purpose</u>
Capital Projects Fund	General Fund	\$540,000	Loan Repayment

Recommendation:

It is recommended that the Board of Trustees:

- a) approve Resolution No. 04-135 authorizing the following inter-fund transfer:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Purpose</u>
Capital Projects Fund	General Fund	\$540,000	Loan Repayment

- b) authorize filing said Resolution with the Fresno County Office of Education.

RESOLUTION NO. 04-135

AUTHORIZING INTER-FUND TRANSFER

WHEREAS, the Board of Trustees has authorized establishment of the General Fund, Capital Projects Fund, Decision Package Fund, Bookstore Fund, and Co-Curricular Fund for the purpose of properly accounting for revenues and expenditures; and

WHEREAS, in order to maintain consistent accounting practices, it will be necessary to transfer \$540,000 from the Capital Projects Fund to the General Fund;

NOW, THEREFORE, BE IT RESOLVED that Resolution No. 04-135 be approved transferring \$540,000 from the Capital Projects Fund to the General Fund.

* * * * *

The foregoing Resolution was adopted upon motion of Trustee _____, and seconded by Trustee _____, at a regular meeting of the Board of Trustees of the State Center Community College District on this 3rd day of August, 2004, by the following vote, to wit:

AYES:

NOES:

ABSENT:

Isabel Barreras, Secretary, Board of Trustees
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Consideration to Approve Annual Schedule
of Materials Fees, Fresno City College
and Reedley College

ITEM NO. 04-136

EXHIBIT: Materials Fee Schedule

Background:

Title V of the California Code of Regulations allows districts to charge instructional materials fees for materials which are of continuing value to the students outside of the classroom setting, including, but not limited to, textbooks, tools, equipment, clothing, and those materials which are necessary for a student's vocational training and employment.

Many of the non-credit courses and various credit courses provide programs that are appropriate for assessment of an instructional materials fee. These programs include such items as woodworking projects, flower arranging, ceramics projects, and welding projects. Because these materials are of continuing value to the students and in most cases are retained by the students, it is appropriate to charge a materials fee. It should be noted that the fee cannot exceed the actual cost of the materials provided and cannot be a prerequisite to taking the available class. In order to provide courses of this nature, the District must rely upon the students paying the expenses for the value of the personal items; therefore, it is necessary for the Board of Trustees to adopt an instructional materials fee schedule for assessment of the appropriate fee.

Fiscal Impact:

None

Recommendation:

It is recommended that the Board of Trustees adopt a schedule of materials fees for the 2004-05 fiscal year.

FRESNO CITY COLLEGE
CLASS MATERIALS FEES
2004 - 2005

<u>Course ID</u>	<u>Title</u>	<u>Amount</u>
AC 50	Mech Refrig Prin	\$30 - 50
AC 51	Elec Systems	\$30 - 50
AC 53	Measure & Diag	\$30 - 50
AC 260C	Resident'l Heating	\$30 - 50
ACRT 51	Basic ACR	\$30 - 50
ACRT 51A	Basic ACR	\$30 - 50
ACRT 51B	Basic ACR	\$30 - 50
ACRT 53	Advanced ACR	\$30 - 50
ACRT 53A	Advanced ACR	\$30 - 50
ACRT 53B	Advanced ACR	\$30 - 50
AJ 200	Interview & Interr	\$ 10.00
AJ 219	Basic Course Recertification	\$ 120.00
AJ 270	Basic Pol Acad - Range Fee	\$ 85.00
AJ 270	Basic Pol Acad - Mat'l Fee	\$ 25.00
AJ 271	BRPA Module 'A'	\$ 35.00
AJ 272	BRPA Module 'B'	\$ 7 - 85
AJ 274	BRPA Module 'D'	\$ 35.00
AJ 276	Basic Supervisors	\$ 20.00
AJ 278	Pub Safety Disp	\$ -
AJ 291	Officer Safety	\$ 28.00
AJ 293	Drugs--H & S 11550	\$ 23.00
AJ 294	Field Train Offcr	\$ 15.00
AJ 201	Bomb recog/Recon	\$ 25.00
AJ 204	Presentation Skills	\$ 25.00
AJ 211	Expandable baton	\$ 20.00
AJ 218	Field Tactics Prob. Off.	\$ 10.00
AJ 276	Supervisory Skills	\$ 50.00
AJ 285	Probations Ofc Core	\$ 20.00
AJ 286	Juvenile Counselor Core	\$ 20.00
AJ 287	Background Investigation	\$ 48.00
AJ 290	RangeMaster	\$ 20.00
AJ 291	Drugs-Custodial Setting	\$ 23.00
AJ 293	Basic Pol Acad	\$ 48.00
AJ 294	Ofc Safety Patrol	\$ 10.00
AJ 295	Traffic Invest.	\$ 24.00
AJ 298	Sexual Assult Invest,	\$ 25.00
AMCTC 72	Engine Perform	\$ 3.00
ARCH 10	Intro to Draw	\$30 - 50
ARCH 11	Intro to Design	\$30 - 50
ARCH 12	Arch Practice	\$30 - 50
ARCH 20	Basic Graphics	\$30 - 50
ARCH 21	Bldg Materials	\$30 - 50
ARCH 22	Arch Practice	\$30 - 50
ARCH 24	Architectural CAD	\$30 - 50
ARCH 30	Environ Design	\$30 - 50
ARCH 31	Building Code	\$30 - 50
ARCH 32	Strength of Mat	\$30 - 50
ARCH 34	Adv Arch CAD	\$30 - 50
ARCH 40	Environ Design Fund	\$30 - 50

FRESNO CITY COLLEGE
CLASS MATERIALS FEES

2004 - 2005

ARCH 42	Steel & Timber Struc	\$30 - 50
ARCH 44	Arch Comp Rendering	\$30 - 50
AUTOT 52	Auto Elec Systems	\$30 - 50
AUTOT 53	Engine Perform	\$30 - 50
AUTOT 54	Suspn/Ster/Align	\$30 - 50
AUTOT 55	Power Trains	\$30 - 50
AUTOT 261A	Clean Air Car II	\$30 - 50
AUTOT 261B	Clean Air Car II	\$30 - 50
AUTOT 262A	Elec Trng Prg A6	\$30 - 50
AUTOT 262B	Eng Perf Trng A8	\$30 - 50
AUTOT 262C	Adv Eng Trng L1	\$30 - 50
AUTOT 281A	Power Train Sys1	\$30 - 50
AUTOT 282A	Suspen/Alignment	\$30 - 50
AUTOT 282B	Braking Systems	\$30 - 50
AUTOT 283A	Engine Perf/Diag	\$30 - 50
AUTOT 286	Auto Info Systems	\$30 - 50
AUTOT 9	Auto Essentials	\$30 - 50
AUTOT 292	ASE Cert Prep	\$30 - 50
AUTOT 294	Lmp/Brk Adj Prep	\$30 - 50
CABNT 51	Cabinetmaking	\$30 - 50
CABNT 51B	ADV Cabinetmaking	\$30 - 50
CABNT 53	Furn Constr/Wood	\$30 - 50
CADD 14	Intro to CAD	\$30 - 50
CADD 22	Mechncl Draw I	\$30 - 50
CADD 24	Advanced CAD	\$30 - 50
CADD 26	Int 3D Solid Mod	\$30 - 50
CADD 32	Mechncl Draw II	\$30 - 50
CADD 36	Adv 3D Solid Mod	\$30 - 50
CADD 42	Mechncl Draw III	\$30 - 50
CAM 10	CNC Mill Prg/Op1	\$30 - 50
CAM 20	CNC Mill Prg/Op2	\$30 - 50
CAM 30	CNC Mill Prg/Op3	\$30 - 50
CAM 40	CNC Lathe Prg/Op	\$30 - 50
CAM 50	Spec Proj/Prsntn	\$30 - 50
CONS 175	Resident Wiring	\$30 - 50
	Dental Hygiene	\$ 5,000.00
DRAFT 12	Board Draft Prac	\$30 - 50
EST 53	Lab Safety Pract	\$30 - 50
EST 54	Integrtd Devices	\$30 - 50
EST 55B	Digital Appltns	\$30 - 50
EST 56	Industrial Eltrn	\$30 - 50
EST 57	Commun Fund	\$30 - 50
EST 58	Prog Logic Cntrl	\$30 - 50
EST 60	PC & LAN Maint	\$30 - 50
EST 96	Nat'l Elec Code	\$30 - 50
FSM 160	Basic Skills Basic Foods	\$30
FN 1	Principles of Food Preparation	\$30
FSM 38	Quantity Food Preparation	\$60
HLTH 1	Contemp Hlth Issues	\$ 1.00
MMCTC 70	Weld & Mach Shop	\$ 3.00
MMCTC 71	Hydraulics-Pneum	\$ 3.00

FRESNO CITY COLLEGE
CLASS MATERIALS FEES

2004 - 2005

MMCTC 72	Electrical Fund	\$ 3.00
PHOTO 5	Intro to Photo	\$30 - 50
PHOTO 10	Bas Black/White	\$30 - 50
PHOTO 12	Photoshop for Photographers	\$30 - 50
PHOTO 15	Photo/Visual Lit	\$30 - 50
PHOTO 20	Adv Black/White	\$30 - 50
PHOTO 23	Digital Darkroom	\$30 - 50
PHOTO 25	Portraiture	\$30 - 50
PHOTO 30	Photojournalism	\$30 - 50
PHOTO 35	Lighting Prin	\$30 - 50
PHOTO 40	Editing/Marketng	\$30 - 50
	Registered Nursing	\$ 401.00
SPST 47	Crim Fld Resrch	\$ 200.00
SPST 77	CAC-Diag & Repr	\$30 - 50
SPST 77	Clean Air Car I	\$30 - 50
SS 277	Field Tactic Prob Off.2	\$ 10.00
TA 47	Shakespeare	\$ 467.50
WELD 2A	Intro Weld Tech	\$30 - 50
WELD 2B	Adv Mig & Tig	\$30 - 50
WELD 3A	Design & Fabr	\$30 - 50
WELD 3B	Adv Design & Fabr	\$30 - 50
WELD 4A	Struc Steel Cert	\$30 - 50
WELD 4B	Pipe, Tube & Cert	\$30 - 50

REEDLEY COLLEGE
INSTRUCTIONAL MATERIALS FEES
2004-2005

COURSE	TITLE	FEE
ART 10	BEGIN CERAMICS	\$ 5.00
ART 10X	BEGIN CERAMICS	\$ 5.00
ART 20	INTER CERAMICS	\$ 5.00
ART 20X	INTER CERAMICS	\$ 5.00
ART 37A	PHOTOSHOP	\$10.00
ART 38	PAINTER	\$10.00
ART 43	INDPNDNT PROJ STU-CERAMICS	\$ 5.00
ART 43	INDPNDNT PROJ STU-PHOTO	\$10.00
ART 130A	COMP DRAW & DES I	\$10.00
ART 137A	PHOTOSHOP	\$10.00
AUTOT 10	AUTO TECH	\$39.00
AUTOT 11	AUTO TECH	\$39.00
EH 35	FLORAL DESIGN	\$45.00
EH 38	ADV FLORAL DESIGN	\$45.00
EH 39	WEDDNG FLORL DES	\$55.00
NR 32	MUSEUM TAXIDERMY	\$15.00
NR 108	INTRO FLD STDY	\$35.00
NR 109	FOREST FLD STDY I	\$35.00
NR 110	FORS FLD STDY II	\$35.00
NR 115	ADV FIELD STDY I	\$35.00
NR 116	ADV FIELD STDS II	\$35.00
PHOTO 10	BAS BLACK/WHITE	\$10.00

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Consideration of District Bank Accounts
and Signatory Changes

ITEM NO. 04-137

EXHIBIT: List of Bank Accounts

Background:

Annually the District reviews bank accounts used throughout the District for continuing need, change in signatories, etc. The necessary changes for 2004-05 are:

- a) Barbara Hioco will replace Tony Cantu as a signatory on various Reedley College accounts;
- b) Tony Cantu will replace Deborah Ikeda as a signatory on various Fresno City College accounts; and
- c) the SCCCD Reedley College Financial Aid Account (Account #14829-01651) will be closed as this account has been inactive for several years and is no longer needed.

All other accounts within the District remain unchanged. A list of accounts is enclosed for Board information.

Recommendation:

It is recommended that the Board of Trustees approve the enclosed master list of District bank accounts and authorized signatories (Appendix III, 04-137).

STATE CENTER COMMUNITY COLLEGE DISTRICT
BANK ACCOUNTS
By Location

District-Controlled Bank Accounts

Bank of America
5292 North Palm
Fresno, CA 93704

Payroll Clearing Account
Account # [REDACTED] 1371

Thomas A. Crow
Douglas R. Brinkley
Randy Rowe
Edwin Eng

Traffic Fines Clearing Account
Account # [REDACTED] 1427

Thomas A. Crow
Douglas R. Brinkley
Randy Rowe
Edwin Eng

FCC Clearing Account
Account # [REDACTED] 1553

Thomas A. Crow
Douglas R. Brinkley
Randy Rowe
Edwin Eng

SCCCD North Centers Account
Account # [REDACTED] 0007

Thomas A. Crow
Douglas R. Brinkley
Randy Rowe
Edwin Eng

SCCCD Federal/State/EFT
Account # [REDACTED] 0018

Thomas A. Crow
Douglas R. Brinkley
Randy Rowe
Edwin Eng

Bank of America
Calwa Branch
2611 South Cedar
Fresno, CA 93725

CTC Clearing Account
Account # [REDACTED] 0059
Bank #90-1957-1211

Thomas A. Crow
Douglas R. Brinkley
Randy Rowe
Edwin Eng

Valley Independent Bank
1003 "I" Street
Reedley, CA 93654

Reedley College Clearing Account
Account # [REDACTED] 5920

Thomas A. Crow
Douglas R. Brinkley
Randy Rowe
Edwin Eng

Reedley College Food Service
Clearing Account
Account # [REDACTED] 5044

Thomas A. Crow
Douglas R. Brinkley
Randy Rowe
Edwin Eng

Reedley College Dorm
Clearing Account
Account # [REDACTED] 5052

Thomas A. Crow
Douglas R. Brinkley
Randy Rowe
Edwin Eng

Wells Fargo
Fashion Fair Office
715 E. Shaw
Fresno, CA 93710

Revolving Fund
Account # [REDACTED] 5829

Douglas R. Brinkley
Edwin Eng

Wells Fargo
Fresno Regional Commercial
Banking Office
1206 Van Ness Avenue
Fresno, CA 93721

Letter of Credit Account
Account # [REDACTED] 4741

Thomas A. Crow
Douglas R. Brinkley
Randy Rowe
Edwin Eng

Marketing One Securities, Inc.
Sanwa Bank California
601 South Figueroa, Suite W9-7
Los Angeles, CA 90017

Franklin U.S. Government
Securities Fund

Douglas R. Brinkley
Edwin Eng

Fresno City College-Controlled Bank Accounts

Bank of America
Tower Branch
1264 North Wishon
Fresno, CA 93728

Associated Student Body
Account # [REDACTED] 0181

Ned Doffoney
Anthony D. Cantu
Michael J. Guerra
Daniel F. Cousins

Co-Curricular Activity
Account # [REDACTED] 0183

Ned Doffoney
Anthony D. Cantu
Michael J. Guerra
Daniel F. Cousins

Federal Financial Asst.
Account # [REDACTED] 0185

Ned Doffoney
Anthony D. Cantu
Michael J. Guerra
Daniel F. Cousins

Scholarship & Loan
Account # [REDACTED] 0187

Ned Doffoney
Anthony D. Cantu
Michael J. Guerra
Daniel F. Cousins

E.O.P.&S. Emergency Loan
Account # [REDACTED] 2048

Ned Doffoney
Anthony D. Cantu
Michael J. Guerra
Daniel F. Cousins

Bookstore--Checking
Account # [REDACTED] 0177

Douglas R. Brinkley
Anthony D. Cantu
Deborah J. Ikeda
Michael J. Guerra

Bookstore--NaBanco VISA/-
MasterCard
Account # [REDACTED] 2050

Douglas R. Brinkley
Ned Doffoney
Anthony D. Cantu
Michael J. Guerra

Federal Aid Interest
Bearing Account
Account # [REDACTED] 1650

Ned Doffoney
Anthony D. Cantu
Michael J. Guerra
Daniel F. Cousins

AMENDED

Reedley College-Controlled Bank Accounts

Valley Independent Bank
1003 "I" Street
Reedley, CA 93654

Federal Direct Student
Financial Aid Account
Account # [REDACTED] 2347

Barbara A. Hioco
Ruben M. Fernandez
Gene D. Blackwelder

State of California Direct
Student Financial Aid
Account # [REDACTED] 5372

Barbara A. Hioco
Ruben M. Fernandez
Gene D. Blackwelder

Scholarship & Loan
Account # [REDACTED] 1321

Barbara A. Hioco
Ruben M. Fernandez
Gene D. Blackwelder

Co-Curricular
Account # [REDACTED] 5904

Barbara A. Hioco
Ruben M. Fernandez
Kimberly Perry
Gene D. Blackwelder

Associated Student Body
Account # [REDACTED] 5912

Barbara A. Hioco
Ruben M. Fernandez
Gene D. Blackwelder

Associated Student Body
Certificate of Deposit
Account # [REDACTED] 4665

Barbara A. Hioco
Gene D. Blackwelder
Brian Tessler

Bookstore--Checking
Account # [REDACTED] 9303

Douglas R. Brinkley
Gene D. Blackwelder
Michael Guerra

Reedley College ATM Account
Account # [REDACTED] 5389
(1 signature per Suzette)

Barbara A. Hioco
Gene D. Blackwelder

Bank of America
Tower Branch
1264 North Wishon
Fresno, CA 93728

SCCCD Reedley College
Financial Aid Account
Account # [REDACTED] 1651

Anthony D. Cantu
Ruben M. Fernandez
Gene D. Blackwelder

8/3/04 - Board Authorization to Close Account

Bank of America
P. O. Box 30746
Los Angeles, CA

Checking Account for above
VISA/Mastercharge Account
Account # [REDACTED] 7311

Douglas R. Brinkley
Gene D. Blackwelder
Michael Guerra

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Consideration of Claim Against State
Center Community College District,
Larry Leonard Gonzales

ITEM NO. 04-138

EXHIBIT: Claim

Background:

The District is in receipt of a claim submitted on behalf of Larry Leonard Gonzales, and the Board is asked to take action in accordance with the Government Code. The Board must reject the claim where there is a question of District liability and the amount of the claim is disputed. The claim has been submitted to the JPA and its Claims Administrator for defense coverage.

Estimated Fiscal Impact:

District – none; VIP JPA - unknown

Recommendation:

It is recommended that, in accordance with established procedures, the Board of Trustees reject the claim submitted on behalf of Larry Leonard Gonzales and direct the Chancellor or Vice Chancellor, Finance and Administration, to give written notice of said action to the claimant.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Consideration to Approve Increase in Child
Development Lab Fees, Fresno City College

ITEM NO. 04-139

EXHIBIT: None

Background:

The District charges Child Development Lab fees for children attending child care programs at licensed facilities at Fresno City College, Reedley College, and the Madera Center. Child development fees at Fresno City College have remained unchanged since July 1, 2002. The current rate is over \$100.00 less than the average monthly rate for toddlers and \$50.00 less than the average monthly rate for preschoolers in local private child care centers. Proposed rates remain less than the average for toddlers and \$5.00 more per month than the average for preschoolers. Based upon current programmatic requirements and costs, as well as the competitive market in Fresno, it is recommended that the child care fees be adjusted as follows:

<u>Services</u>	<u>Current Rate</u>	<u>Proposed Rate</u>	<u>Percent Change</u>
Full Day (over 4.5 hours)			
Toddlers	\$25.00	\$28.00	12%
Preschool	\$22.00	\$25.00	14%
Half Day (up to and incl. 4.5 hours)			
Toddlers	\$20.00	\$23.00	15%
Preschool	\$17.00	\$20.00	18%

The increase in fees will offset the increases in programmatic costs since 2002, including staff salaries and benefits. Parents who receive child care subsidies should not be affected as the proposed rates are in line with federal and state reimbursements.

Fiscal Impact:

Estimated additional income - \$54,000.

Recommendation:

It is recommended that the Board of Trustees authorize an increase in Child Development Lab fees for Fresno City College effective October 1, 2004, as follows:

<u>Services</u>	<u>Current Rate</u>	<u>Proposed Rate</u>	<u>Percent Change</u>
Full Day (over 4.5 hours)			
Toddlers	\$25.00	\$28.00	12%
Preschool	\$22.00	\$25.00	14%
Half Day (up to and incl. 4.5 hours)			
Toddlers	\$20.00	\$23.00	15%
Preschool	\$17.00	\$20.00	18%

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Consideration to Adopt Resolution Authorizing Agreement with the California Department of Education for Child Care and Development Block Grant, Fresno City College

ITEM NO. 04-140

EXHIBIT: Resolution

Background:

Fresno City College has received a Child Care and Development Block Grant from the California Department of Education. This grant will pay the child care expenses of approximately 30 children whose families qualify according to certain income standards. This grant will enable students with children 2-5 years old to obtain an education while their children are attending the child care center.

The District has been authorized to request up to a maximum of \$143,890 in 2004-05.

Recommendation:

It is recommended that the Board of Trustees:

- a) adopt a Resolution authorizing the District to enter into an Agreement with the California Department of Education in the maximum amount of \$143,890 for the 2004-05 Child Care and Development Block Grant; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

RESOLUTION

This Resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the Fresno City College Child Care and Development Block Grant and to authorize the designated personnel to sign contract documents for the period July 1, 2004, through June 30, 2005.

RESOLUTION

BE IT RESOLVED that the Governing Board of the State Center Community College District authorizes entering into Contract Number FCTR-4027 and that the persons who are listed below are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
Thomas A. Crow	Chancellor	
Douglas R. Brinkley	Vice Chancellor Finance and Administration	

PASSED AND ADOPTED this 3rd day of August, 2004, by the Governing Board of the State Center Community College District of Fresno County, California.

I, Isabel Barreras, Clerk of the Governing Board of State Center Community College District of Fresno County, California, certify that the foregoing is a full, true, and correct copy of a Resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the Resolution is on file in the office of said Board.

(Clerk's Signature)

(Date)

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Consideration to Adopt a Resolution
Authorizing an Agreement with the
California Department of Education for
Child Development Careers Project,
Fresno City College

ITEM NO. 04-141

EXHIBIT: Resolution

Background:

In 1997-98 the Temporary Assistance to Needy Families (TANF) Program was initiated by the Department of Education in an effort to provide transitional services to the then welfare-eligible participants. At that time the Department of Education accepted applications for statewide training grants, including a Child Development Training Grant which allowed for the training of 50-75 TANF students in child development careers.

The District has recently been notified of the continued award of a new Child Development Training Grant for the period May 1, 2003, to June 30, 2005. This grant, paid entirely by the Department of Education, shall be in an amount not to exceed \$404,000. The new grant allows for the enrollment of up to 50 CalWORKs-eligible participants and provides training and career education for students working in child care development.

Recommendation:

It is recommended that the Board of Trustees:

- a) adopt a Resolution authorizing the District to enter into an Agreement with the Department of Education for the providing of a CalWORKs Child Development Training Program at Fresno City College for the term May 1, 2003, through June 30, 2005, in an amount not to exceed \$404,000; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

RESOLUTION

This Resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the Child Development Careers Project at Fresno City College and to authorize the designated personnel to sign contract documents for the period May 1, 2003, through June 30, 2005.

RESOLUTION

BE IT RESOLVED that the Governing Board of the State Center Community College District authorizes entering into Contract Number 2422 and that the persons who are listed below are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
Thomas A. Crow	Chancellor	
Douglas R. Brinkley	Vice Chancellor Finance and Administration	

PASSED AND ADOPTED this 3rd day of August, 2004, by the Governing Board of the State Center Community College District of Fresno County, California.

I, Isabel Barreras, Clerk of the Governing Board of State Center Community College District of Fresno County, California, certify that the foregoing is a full, true, and correct copy of a Resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the Resolution is on file in the office of said Board.

(Clerk's Signature)

(Date)

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Consideration to Adopt Resolution Authorizing Agreement with California Department of Education, Child and Adult Care Food Program Promoting Integrity Now, Fresno City College

ITEM NO. 04-142

EXHIBIT: Resolution

Background:

The California Professional Nutrition Education and Training (Cal-Pro-Net) Center at Fresno City College is one of three universities/colleges in the state that develops and provides specialized instructional programs for child nutrition personnel at the production, supervisory and administrative levels. Of the three Centers, Fresno City College is the lead community college and now has an instructional network of 13 community colleges that offer courses designed for the child nutrition profession. The Cal-Pro-Net Center will join forces with the California Department of Education, Nutrition Services Division, in the updating and implementation of the Child and Adult Care Food Program Promoting Integrity Now (PIN) curricula developed in 2001 by the Fresno City College Cal-Pro-Net Center. The term of the Agreement is from January 1, 2004, through September 30, 2004, with funding in the amount of \$100,000.

Recommendation:

It is recommended that the Board of Trustees:

- a) adopt a Resolution authorizing the District to enter into an Agreement with the California Department of Education, Nutrition Services Division, for the updating and implementation of the Child and Adult Care Food Program Promoting Integrity Now curricula for the period January 1, 2004, through September 30, 2004; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

RESOLUTION

This Resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the Fresno City College Child and Adult Care Food Program Promoting Integrity Now and to authorize the designated personnel to sign contract documents for the period January 1, 2004, through September 30, 2004.

RESOLUTION

BE IT RESOLVED that the Governing Board of the State Center Community College District authorizes entering into Contract Number 3332 and that the persons who are listed below are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
Thomas A. Crow	Chancellor	
Douglas R. Brinkley	Vice Chancellor Finance and Administration	

PASSED AND ADOPTED this 3rd day of August, 2004, by the Governing Board of the State Center Community College District of Fresno County, California.

I, Isabel Barreras, Clerk of the Governing Board of State Center Community College District of Fresno County, California, certify that the foregoing is a full, true, and correct copy of a Resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the Resolution is on file in the office of said Board.

(Clerk's Signature)

(Date)

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Consideration to Adopt Resolution Authorizing
Agreement with California Department of
Education, Tech Prep Regional Distribution
Point Project, State Center Consortium

ITEM NO. 04- 143

EXHIBIT: Resolution

Background:

The District has recently been notified that the State Center Consortium has received funding from the California Department of Education to fund a Tech Prep Regional Distribution Point project. This project will facilitate or provide regional and/or statewide professional development activities for a variety of audiences, including faculty from secondary and postsecondary education agencies, teacher candidates, business and industry partners, counselors, administrators and other stakeholders in Curriculum, Multi-measure Assessments, and Articulation. The term of the Agreement is from May 1, 2004, through June 30, 2005, with funding in the amount of \$200,000.

Recommendation:

It is recommended that the Board of Trustees:

- a) adopt a Resolution authorizing the District to enter into an Agreement with the California Department of Education to fund a Tech Prep Regional Distribution Point project in the amount of \$200,000 for the period May 1, 2004, through June 30, 2005; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

RESOLUTION

This Resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the State Center Consortium Tech Prep Regional Distribution Point Project and to authorize the designated personnel to sign contract documents for the period May 1, 2004, through June 30, 2005.

RESOLUTION

BE IT RESOLVED that the Governing Board of the State Center Community College District authorizes entering into Contract No. 3288 and that the persons who are listed below are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
Thomas A. Crow	Chancellor	
Douglas R. Brinkley	Vice Chancellor Finance and Administration	

PASSED AND ADOPTED this 3rd day of August, 2004, by the Governing Board of the State Center Community College District of Fresno County, California.

I, Isabel Barreras, Clerk of the Governing Board of State Center Community College District of Fresno County, California, certify that the foregoing is a full, true, and correct copy of a Resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the Resolution is on file in the office of said Board.

(Clerk's Signature)

(Date)

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Consideration to Adopt Resolution Authorizing
Agreement with California Department of
Education to Maintain a Resource Library,
State Center Consortium

ITEM NO. 04-144

EXHIBIT: Resolution

Background:

The State Center Consortium has received an Amendment to an Agreement to increase funding and extend the performance period for the "SERVE Library." The funds are used to maintain a resource library of equity materials, particularly materials related to non-traditional occupational training and services to special populations, such as displaced homemakers, single parents, single pregnant women, and students pursuing non-traditional occupational training. The Amendment extends the contract ending date from June 30, 2004, to June 30, 2005, and increases the amount of the award from \$19,345 to \$40,071.

Recommendation:

It is recommended that the Board of Trustees:

- a) adopt a Resolution authorizing an Amendment to the Agreement with the California Department of Education to extend the performance period for the "SERVE Library" from June 30, 2004, to June 30, 2005, and to increase the award from \$19,354 to \$40,071; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Amendment on behalf of the District.

RESOLUTION

This Resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the State Center Consortium SERVE Library Project and to authorize the designated personnel to sign an Amendment extending the contract from June 30, 2004, to June 30, 2005, and increasing the award from \$19,345 to \$40,071.

RESOLUTION

BE IT RESOLVED that the Governing Board of the State Center Community College District authorizes entering into Contract No. 3021 and that the persons who are listed below are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
Thomas A. Crow	Chancellor	
Douglas R. Brinkley	Vice Chancellor Finance and Administration	

PASSED AND ADOPTED this 3rd day of August, 2004, by the Governing Board of the State Center Community College District of Fresno County, California.

I, Isabel Barreras, Clerk of the Governing Board of State Center Community College District of Fresno County, California, certify that the foregoing is a full, true, and correct copy of a Resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the Resolution is on file in the office of said Board.

(Clerk's Signature)

(Date)

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Consideration to Authorize Agreement
with Pacific Café, Fresno City College

ITEM NO. 04-145

EXHIBIT: None

Background:

In July 1994 the District entered into an Agreement with Yoshino Investment Corporation to provide a food service program located in the Fresno City College Bookstore. This Agreement included a term of ten years with certain renewal considerations. At the September 1999 meeting, the Board approved an assignment of this contract to Mr. Tom Hagihara. This assignment was approved based upon the long-standing and unique relationship of Yoshino's and Mr. Hagihara.

The District and Mr. Hagihara have now concluded negotiations on a new contract to continue the operation of the Pacific Café for a term of five additional years. Mr. Hagihara's structure of compensation to the District will be in the form of fixed monthly payments totaling \$33,000.00 per year (\$2,750.00 per month). This method of compensation is based upon a twelve-month food service operation to accommodate students, faculty and staff. The past two fiscal years have seen a reduction in the summer sessions offered at Fresno City College. If this reduction continues, the District will reduce the compensation due from Mr. Hagihara during the months of June and July. Other elements relating to the performance of this contract will remain unchanged.

Recommendation:

It is recommended that the Board of Trustees authorize a five-year Agreement with Mr. Tom Hagihara, beginning August 1, 2004, whereby the Pacific Café will continue to provide food service operations on a year-round basis at Fresno City College and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Consideration to Accept Relocation Impact
Statement, Willow/International

ITEM NO. 04- 146

EXHIBIT: Relocation Impact Statement

Background:

At the June 1, 2004, meeting the Board of Trustees accepted a housing valuation survey as a representative value of comparable properties for the relocation of current renters at the Willow/International site. As part of this relocation effort, the District was also required to prepare a Relocation Impact Statement and Last Resort Housing Plan. This statement was prepared and made available for public comment for a 30-day period. With no comments received, this Relocation Impact Statement is now finalized for acceptance by the Board of Trustees.

The purpose of the Relocation Impact Statement is to identify the housing needs of the affected occupants and to discuss the relocation assistance that will be made available to the occupants. The District will provide advisory and monetary assistance to allow the residential occupants to secure comparable replacement residential dwellings. Additionally, the existing business will be provided with assistance in locating a replacement site and relocation expenses. This relocation assistance is provided in accordance with the California Relocation Assistance Law (Gov. Code section 7260, et seq.).

Total relocation costs, as identified at the June 1, 2004, meeting, are estimated to be \$84,638.00. It is anticipated that the relocation of tenants will be completed by September 1, 2004. Funding for this project will be provided by Measure E General Obligation Bond Funds.

Fiscal Impact:

\$84,638.00 – Measure E General Obligation Bond Funds

Recommendation:

It is recommended that the Board of Trustees accept the Relocation Impact Statement and Last Resort Housing Plan for the Relocation of Tenants at the Willow/International project site.

Final
Relocation Impact Statement and
Last Resort Housing Plan for the
Willow/International Project Site

Prepared For

State Center Community College District

July 1, 2004

Final
Relocation Impact Statement and
Last Resort Housing Plan for the
Willow/International Project

State Center Community College District

SUBMITTED BY

CROSSROADS R/W
JULY 1, 2004

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Executive Summary

The State Center Community College District ("District") is planning for the development of a new facility situated on 111 acres in Clovis, California. The District has acquired the last remaining parcel for this project that is currently improved with one single-family residence, two mobile homes and one business. Funding for this project will be provided with local and state bonds.

The purpose of this Relocation Impact Statement ("Statement") is to identify the housing needs of the affected occupants and to discuss the Relocation Assistance that will be made available to the property occupants. The housing research conducted for this Statement has demonstrated that there is adequate housing available to allow the households to relocate to comparable housing in Clovis. The business will be provided assistance in locating a replacement site and will receive assistance for moving costs. The District will need to provide advisory and monetary assistance to allow the residential occupants to secure comparable replacement residential dwellings. In order to provide Relocation Assistance, the District will provide assistance in accordance with the California Relocation Assistance Law (Gov. Code, §7260 et seq.).

Project Scheduling. The District purchased the properties identified as Assessor Parcel Numbers 301-081-30, -62S-9, 67-8, 23S and 29S in 2002 and 2003. The District intends to initiate Relocation Assistance in June of 2004 in order to accommodate the occupants' request for expedited Relocation Assistance. Therefore, this Relocation Impact Statement was prepared in order to inform the occupants and the public of their rights as displaced persons. The occupants will be permitted to remain in the properties until at least October of 2004 in order to allow them a minimum of four months to secure replacement sites.

Project Assurances. No project occupant will be displaced without receiving written notice of the Relocation Assistance to which they will be entitled. The District has secured adequate funding to provide monetary assistance to the households and business as required.

Description of Improvements. The affected occupants reside on a 73 acre parcel situated on a heavily traveled road in an area that has been a rural community. The property is improved with a single-family residence and two mobile homes. The tenant-occupied dwellings are older homes but appear to be adequately maintained. The affected business is owned and operated by one of the residential tenants. The business is a sand, rock and gravel trucking company that stores equipment on site.

Address	Description	Occupancy
10309 North Willow, Clovis	3 Bedroom Single-Family Residence	Occupied by Tenant Household
10309 North Willow, #A, Clovis	2 Bedroom Mobile Home	Occupied by Tenant Household
10309 North Willow, #B, Clovis	2 Bedroom Mobile Home	Occupied by Tenant Household
10309 North Willow, Clovis	Yard Area	Occupied by Business Tenant

Project Cost Estimate. The following estimates are for budgeting purposes only. These figures should not be interpreted as firm, "not to exceed" or actual entitlement costs. These figures are based on the data obtained through occupant interviews, current project scope, replacement site availability, market rent research, and the judgment and experience of the writer. They do not include payments to consultants or to contractors.

Most Probable Cost	High Estimate
\$85,000	\$106,000

Special Circumstances. None of the households reported having occupants with accessibility issues or special needs.

Based on the information provided by the occupants, there are no households that are currently living in overcrowded conditions.

Relocation Assistance Program

This portion of the Statement summarizes the District's Relocation Assistance Program as it pertains to the occupants of the Willow/International Project. This summary of benefits has been provided for general information purposes only and it is not meant to be interpreted as law.

Definition of Terms

This Statement uses various acronyms and terminology that may be unfamiliar to some readers. Therefore, the definitions of various terms and conditions have been presented in this section in order to provide the reader with a greater understanding of the Relocation Assistance Program available to the project occupants.

Comparable Replacement Dwelling. A definition of a comparable replacement dwelling is a dwelling that is of similar size and type to the acquired dwelling. A more specific definition would include:

- Decent, safe and sanitary as described below.
- Functionally equivalent to the displacement dwelling. The term "functionally equivalent" means that it performs the same function, provides the same utility, and is capable of contributing to a comparable style of living.
- In an area not subject to unreasonable adverse environmental conditions from either natural or human sources.
- Currently available to the project occupants.
- Within the financial means of the displaced person, either by their own means or through assistance from the District.

Decent, Safe & Sanitary (DS & S). In order to meet decent, safe and sanitary requirements, a replacement site must meet the following criteria:

- Be structurally sound, weather tight and in good repair.
- Contain a safe electrical wiring system adequate for lighting and other devices.
- Contain a safe heating system capable of sustaining a healthful temperature.
- Be adequate in size with respect to the number of rooms and area of living space needed to accommodate the displaced person. This shall be interpreted to mean that no more than two persons shall occupy a bedroom and one person in the living room.

- Contain unobstructed egress to safe, open space at ground level. If the dwelling unit is on the second story or above, with access directly from or through a common corridor, the common corridor must have at least two means of egress.
- For a person who is mobility impaired, be free of any barriers that would preclude reasonable ingress, egress, or use of the dwelling by such person.

Eligible Occupant. Relocation Assistance benefits shall be available to the three households and one business that will be displaced for this project. The current residential occupants each meet the minimum length of occupancy requirements needed to qualify as fully eligible occupants. There is no minimum length of occupancy requirement for a business occupant.

Governing Regulations

This project is being funded with local and state bonds. Therefore, the District will administer the Relocation Assistance Program in compliance with the California Relocation Assistance Law (Gov. Code, §7260 et seq.). An explanation and application of these guidelines follow.

Summary of Residential Occupant Benefits

The State Center Community College District shall implement the following Relocation Assistance Program in order to provide the project occupants with the benefits to which they are entitled under the California Relocation Assistance Law.

A. Relocation Advisory Assistance. A Relocation Adviser will be assigned to each household. The Relocation Advisor shall provide ongoing advisory assistance by assisting the occupant in locating and securing a comparable replacement dwelling. In addition, the Relocation Advisor shall ensure that each household receives the following:

1. Each household will receive written documentation informing them of their rights and the availability of relocation assistance and benefits.
2. Each household shall be interviewed by their Relocation Advisor in order to ascertain replacement needs. The Relocation Advisor shall request documentation concerning length of occupancy, occupant income, public assistance, and other pertinent information.
3. A Housing Valuation Study will be prepared on the availability of replacement housing in the area. Consideration will be given to the condition of the dwellings and whether or not they compare favorably to the acquired site. A determination will then be made as to the reasonable cost for each type of comparable replacement dwelling needed. Each household will then receive a Letter of Entitlement that will explain the specific relocation benefits to which they are entitled.

4. The development of this project shall be so scheduled that no person lawfully occupying the acquired site shall be required to move from their dwelling without a written 90 days' notice from the District of the date by which such a move is required. The 90-Day Notice to Vacate will also include a list of referrals to available replacement sites in the area. The Relocation Advisor shall also inform each household of the vacate policies that will be pursued in order to carry out the project.
5. Each household shall receive current and continuing information on the availability of comparable replacement sites in the area.
6. Each household shall be assigned a Relocation Advisor who shall act as a liaison with prospective landlords, realtors, brokers and the District. The Relocation Advisor shall provide documentation to prospective landlords concerning residential rent differential payments and security deposits. In addition, the Relocation Advisor shall help each household complete relocation claims that will be submitted to the District. The Relocation Advisor shall also deliver relocation payments to the households or to their assignee.
7. Should a household have a grievance against the District in regards to relocation policies and procedures, the Relocation Advisor will provide the household with information concerning District's grievance procedures.
8. The Relocation Advisor shall inspect each replacement site to ensure that the unit meets decent, safe and sanitary standards.
9. The Relocation Advisor shall provide any services required to insure that the relocation process does not result in different or separate treatment of occupants on account of race, color, religion, national origin, sex, marital status or other arbitrary circumstances.
10. The Relocation Advisor shall provide referrals to other local assistance programs to the households in order to minimize their hardships. When needed, referrals to housing, finance, employment, training, health and welfare, and other assistance programs will be provided.

B. Moving Cost Assistance. Each household is entitled to receive a moving payment from the District to move their personal property to their replacement home. Each household may elect one of the two options for cost reimbursement outlined below:

Moving Cost Allowance. A household may choose to move their own property to the replacement site and to submit a claim based on the following Moving Cost Allowance Schedule. This allowance is in accordance with schedule maintained by the California Department of Transportation.

3 Rooms	4 Rooms	5 Rooms	6 Rooms	7 Rooms
\$925	\$1,100	\$1,325	\$1,550	\$1,775

Professional Moving Assistance. The household may choose to have a professional moving company move their personal property from their home to their replacement site. The District will pay actual moving expenses based on the lower of at least two acceptable moving bids from qualified professional moving carriers. The District will pay all reasonable costs to pack, move and unpack all personal property up to 50 miles from the displacement site. If an occupant chooses this option, a professional moving company will be paid directly by the District to perform the move.

C. Rent Differential Payment. A Rent Differential Payment is a payment made to a displaced residential tenant to assist with an increase in rent at the replacement site and to make the replacement housing affordable to the displaced tenant. The District will make all Rent Differential Payments either directly to a tenant or to the tenant's designee. The purpose of a Rent Differential Payment is to allow a household to relocate to a comparable replacement dwelling without having to pay an increase in rent for a maximum of 42 months and to make the unit affordable to the tenant. If the household provides adequate documentation, then the District will calculate the Rent Differential Payment based on income and on current rent. The household will be eligible to receive a payment based on whichever method proves to provide the greatest assistance.

Each tenant household will receive a Letter of Entitlement that describes all relocation benefits and the maximum Rent Differential Payment to which the household is entitled. The Letter will also explain the "spend to get" requirement. The "spend to get" requirement means that benefit payments will be made by the District only when the tenant demonstrates that entitlement amounts have been or will be spent. Rent Differential Payments must be used for reasonable and necessary expenses related to replacement housing.

If an occupant so chooses, they may use their Rent Differential Payment to purchase a replacement dwelling. If the occupant chooses this option, they must use the funds for a down payment and for non-recurring closing costs for a decent, safe and sanitary replacement dwelling. The District will deposit down payments directly into the escrow account to purchase the replacement site.

Last Resort Housing Program

Housing of Last Resort is a program that allows for the implementation of certain regulations if the Rent Differential Payments exceed the standard limits as set by State

regulations. These regulations stipulate that any residential tenant occupant who is eligible to receive a Rent Differential Payment in excess of \$5,250 is to be considered for Housing of Last Resort. If project occupants fall into this category, it will be necessary for the District to provide Last Resort Housing for the occupants. Several methods to provide Last Resort Housing to qualified households are available to the District:

1. Provide supplemental funds in excess of the standard limit to allow occupants to replace their current home with an affordable dwelling. All payments are based on the most comparable replacement property as approved in the District's Housing Valuation Studies. As with all other replacement housing payments,

occupants must meet spend to get requirements in order to claim Last Resort Housing Payments.

2. Build new replacement housing or rehabilitate existing units or provide funds for private parties to rehabilitate existing units for occupancy by displaced households.

Recommended Action. The most flexible of the Last Resort options is for the District to pay Rent Differential Payments in excess of \$5,250 for residential tenants. Since there are adequate replacement dwellings vacant and available, building replacement housing units and managing the property is not recommended at this time. It is also highly unlikely that construction of new replacement units could be completed to meet the project's schedule.

A study of the local housing market indicates that there will be an adequate supply of replacement dwellings available during the expected displacement period. Some of these units, however, would not be affordable to some of the households if the standard relocation payments were made. The recommended course of action is for the District to provide supplemental replacement housing funds to bring the units within the financial means of the occupants.

Summary of Business Relocation Benefits

This portion of the Statement summarizes the District's Relocation Assistance Program for the business occupant. This summary of benefits has been provided for general information purposes only and it is not meant to be interpreted as law.

The District has adopted the following Relocation Assistance Program in order to provide the business occupant with the benefits to which they are entitled under State of California Relocation Assistance Law and Guidelines. Full Relocation Assistance benefits shall be available to all occupants who legally operate a business within the project area and who are required to relocate as a result of the project.

A. Relocation Advisory Assistance. A Relocation Advisor will be assigned to the eligible project occupant. The Relocation Advisor shall provide ongoing advisory assistance to the business by assisting the business owner in identifying suitable replacement sites. In addition, the Relocation Advisor shall ensure that the business receives the following:

1. The business owner will receive written documentation informing them of their rights and the availability of relocation assistance and benefits.
2. The Relocation Advisor will interview the business owner in order to ascertain replacement needs. The Relocation Advisor shall request documentation concerning business ownership, current site use and existing lease agreements.
3. The development of this project shall be so scheduled that no business lawfully occupying the acquired site shall be required to move from their site without a written 90 days' notice from the District of the date by which such a move is required.
4. The business owner will receive current and continuing information on the availability of suitable replacement sites in the area.

5. The business owner will be assigned a Relocation Advisor who shall act as a liaison with prospective lessors, commercial brokers and the District. In addition, the Relocation Advisor shall assist the business in completing relocation claims that will be submitted to the District. The Relocation Advisor shall also deliver payments to the business owner or to their assignee.
6. Should the business owner have a grievance against the District in regards to relocation policies and procedures, the Relocation Advisor will provide the owner with information concerning the District's grievance procedures.
7. The Relocation Advisor shall provide any services required to insure that the relocation process does not result in different or separate treatment of occupants on account of race, color, religion, national origin, sex, marital status or other arbitrary circumstances.

B. Moving Cost Payment. Relocation payments to businesses consist entirely of the cost to move and reinstall personal property used in the operation of the business and costs related to the moving of the business. A business may elect one of two types of relocation moving benefits outlined below.

Option 1: Reimbursement for Actual Moving Costs

Moving Expenses. A business may claim payment based on moving bids as submitted by no less than two professional moving companies. The business may elect to have the mover with the lower bid move them, or the business may move itself and be reimbursed the amount of the lower of the two bids. The submitted bids will include the cost of dismantling, disconnecting, packing and crating all personal property, moving it to the replacement site, and unpacking, uncrating, reassembling and reconnecting the personal property at the replacement site. The District will reimburse the business for whatever reasonable costs are involved in recalibration and reinstallation of the businesses' machinery and equipment so that it is in the same functioning order as it was prior to the move. The moving bids shall also include transportation not to exceed 50 miles from the displacement site. The District will reimburse the business for connection charges to start utility services at the replacement site.

Storage Costs. If a business wishes to store the business personal property rather than move immediately into a replacement site, the District will pay up to twelve months of storage. Reimbursement will require documentation to support claims in the form of receipts, canceled checks or other written evidence.

Stationery Replacement. The District will also reimburse a business for all actual and reasonable costs related to replacing stationery that is made obsolete as a result of the move and re-lettering trucks if necessary.

Personal Property. There are two options for compensation for personal property that will not be relocated to the replacement site.

Payment for Loss of Tangible Personal Property. This payment is allowed when a business is entitled to relocate personal property in whole or in part, but elects not to do so. This payment is based on the lesser of (1) the depreciated appraised value of the item in place minus any net proceeds from the sale of the item, or (2) cost of moving the personal property. OR

Payment for Substitute Personal Property. When an item of personal property which is used in connection with the business is not moved but is replaced with a comparable item, reimbursement will be in an amount not to exceed the lesser of (1) the cost to replace the item minus any net proceeds received from the sale of the replaced item, or (2) the estimated cost of moving the item.

Searching Cost Expenses. A displaced business may claim actual, reasonable expenses related to the search for a replacement site for the business. Reimbursement for searching expenses may not exceed \$1,000.

Reestablishment Expenses. A business may receive a payment for expenses incurred in reestablishing the business at a replacement site. Reimbursement for Reestablishment Expenses may not exceed \$10,000. Claimed expenses may include, but are not limited to, repairs or improvements to the replacement site that are required by municipal code or ordinances, or that are required to render the site suitable for conducting business. Claims may also include costs related to the replacement of business signs, advertisement of the replacement location, one time costs for permits or licenses required for operation at the new location, and increased operating costs at the replacement site for the first two years.

Option 2: Fixed Moving Payment.

If a business chooses not to receive reimbursement under the Actual and Reasonable Moving Payment, it may instead choose to receive a fixed Moving Payment. The Fixed Moving Payment is made to a business owner based on the business' documented average net income for that site for the two years prior to displacement. The payment shall not be less than \$1,000 or more than \$20,000. If a business chooses to be paid under this option, the business must meet the following requirements:

1. The business must own or rent personal property, which must be moved.
2. The business cannot be relocated without a substantial loss of its existing patronage (clientele or net earnings).
3. The business must not be part of a commercial enterprise having more than three other entities which are not affected by the project and which are under the same ownership and engaged in the same or similar business activities.

4. The business must not be operated at the acquired site solely for the purpose of renting the site to others.
5. The business must have contributed materially to the income of the displaced business owner during the two taxable years prior to displacement. A business must demonstrate that it contributed materially in the following manner:
 - a) Had average annual gross receipts of at least \$5,000 in value during the two taxable years prior to displacement; or
 - b) Had average annual net earnings of at least \$1,000 in value during the two taxable years prior to displacement; or
 - c) Contributed at least 33 1/3% to the average gross annual income of the business owner during the two taxable years prior to displacement including income from all sources.

If a Fixed Moving Payment is elected, no payment may be made under the Actual and Reasonable Moving Payment option. The business will also be responsible for the arrangements and tasks of the self-move from the existing site.

Loss of Business Goodwill

The affected business may be entitled to receive compensation for Loss of Business Goodwill that is directly caused by the District's Relocation activities. The District's Relocation Advisor will provide the business with additional information regarding Loss of Business Goodwill.

The Appeals and Grievance Process

In the event an occupant believes he has been denied an eligible benefit, or disputes the amount of any payment, or has been discriminated against in any manner, the occupant will be afforded an opportunity to file an appeal or grievance with the District. An occupant should first contact his Relocation Advisor to see if the situation can be mutually resolved. If that remedy does not satisfy the occupant, the occupant can present their appeal to the District. If the appellant does not agree with the District's determination, the appellant can present their case to an Appeals Board. If an occupant chooses to file an appeal, their Relocation Advisor can provide additional information on the appeals process in writing. All appeals must be filed within 18 months of the date that the occupant vacates the acquired site.

Claim Processing and Distribution of Payments

All claims are to be filed through a Relocation Advisor. The Advisor will assist the occupants in completing their claim forms, will notify each occupant of the documentation needed in order to file the claim and will inspect all replacement properties as needed. Each claim will be submitted along with documentation to the District for review and processing. Checks will be

available for approved claims within three weeks of the date all documentation is submitted to the Relocation Advisor. Checks will be delivered to the occupant or to the occupant's designee. The District shall provide advance payments when necessary to secure replacement housing in a time frame that may be dictated by new landlords and whenever a later payment would result in financial hardship.

Appendix

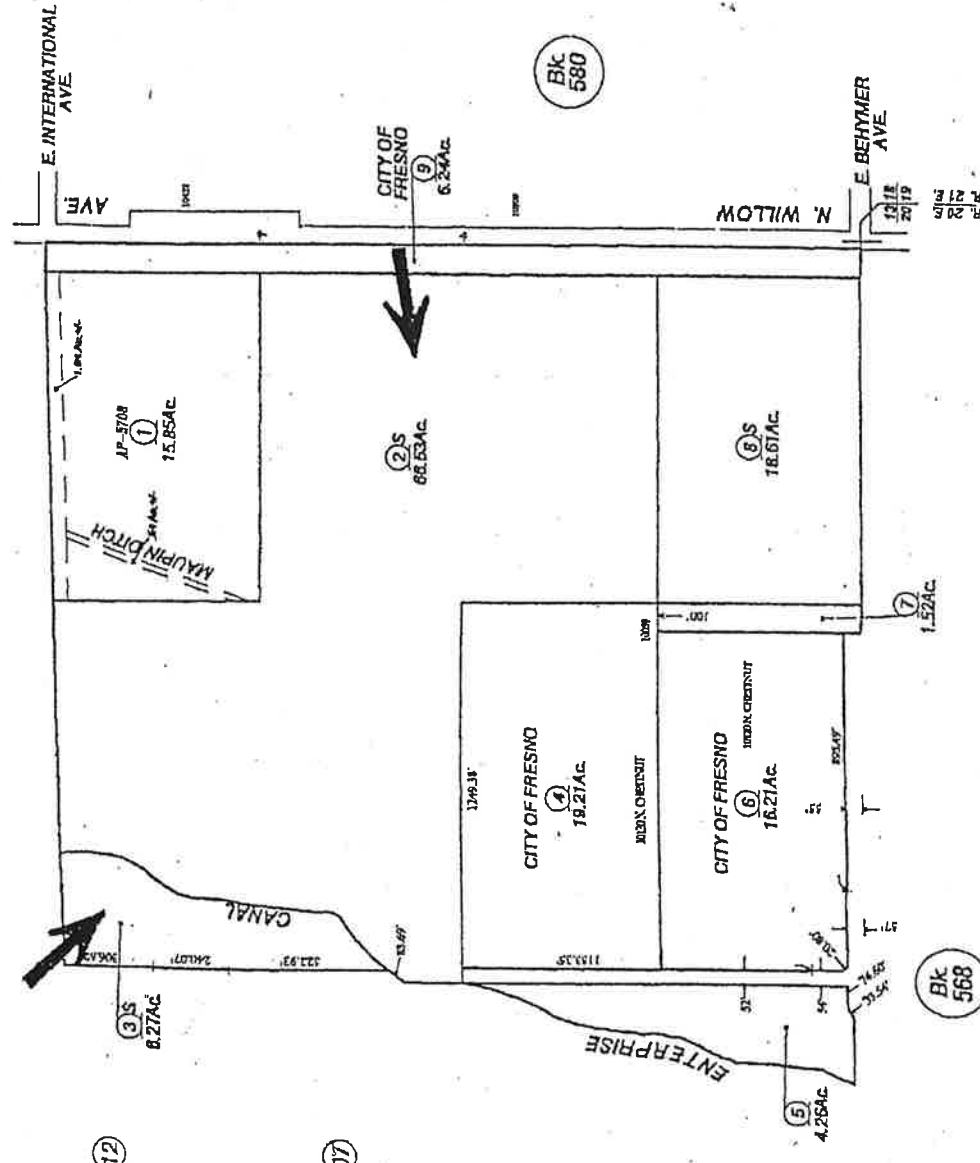
- Map of Subject Property
- Assessor's Map
- Relocation Assistance Program Handbook - Residential Occupants
- Relocation Assistance Program Handbook – Business Occupants
- Subject Property Photographs
- Examples of Available Three-Bedroom Single-Family Residences
- Available Rentals

SEC. 13, T. 12 S., R. 20 E., M.D. B. & M.

Tax Rate Area
5-028
76-045
76-052

578-02

NOTE
This map is for Assessment purposes only.
It is not to be construed as conveying
legal ownership or divisions of land for
purposes of zoning or subdivision law.



Agricultural Preserve

Assessor's Map Bk 578 - Pg. 02
County of Fresno, Calif.

THIS MAP SHOULD BE USED FOR REFERENCE PURPOSES ONLY. NO LIABILITY
IS ASSUMED FOR THE ACCURACY OF THE DATA SHOWN. PARCELS MAY NOT
COMPLY WITH LOCAL SUBDIVISION OR BUILDING ORDINANCES.

04-1-2007

Description: Fresno, CA Assessor Map 578.2 Page: 1 of 1
Order: Pal Comment:

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Disclosure of Collective Bargaining
Agreement, California School Employees
Association, and Public Hearing

ITEM NO. 04-147

EXHIBIT: Disclosure of Collective Bargaining Agreement and Tentative Agreement

Background:

CSEA and the District met regarding reopeners on the following articles:

- Article 28-Vacation Plan
- Article 31-Health and Welfare
- Article 33-Openers
- Article 34-Pay and Allowances

District Representatives and CSEA met for eight hours on Thursday, July 15, 2004. Both parties felt we were close to an agreement and decided to meet again on Friday, July 16, 2004. After approximately four hours we arrived at an agreement in principle. The tentative agreement was then prepared for both sides to sign and CSEA will be holding ratification/voting meetings throughout the District on Friday, July 30, 2004.

Terms of the tentative agreement are:

Article 28-Vacation Plan

Remains status quo

Article 31-Health and Welfare

Section 5. District Premium Contributions

The District contribution toward the health insurance plan:

1. for the 2004-05 fiscal year shall not exceed \$717.20

Additionally, if the full-time faculty bargaining unit, and/or management and/or confidential employees receive a medical district premium contribution during the 2004-05 fiscal year greater than \$717.20 per month, an equivalent amount shall be applied to the classified bargaining unit to be stated within Article 31 Section 5.

2. for the 2005-06 fiscal year shall not exceed \$803.26

Additionally, if the full-time faculty bargaining unit, and/or management and/or confidential employees receive a medical district premium contribution during the 2005-06 fiscal year greater than \$803.26 per month, an equivalent amount shall be applied to the classified bargaining unit to be stated within Article 31 Section 5.

Article 31-Openers

During the term of this agreement neither party shall be obligated to bargain any amendment to this Agreement unless both parties mutually agree to reopen negotiations. CSEA shall submit their proposal for a successor contract to the District not later than the regular board meeting in March 2006 and the Board shall hold the public hearing on the proposal at the next regular Board meeting.

Article 34-Pay and Allowances

2004-05 Salary

The District shall provide, effective July 1, 2004, for the 2004-05 school year an increase equivalent to the Statutory Cost-of-Living Adjustment to each cell of the salary schedule in effect during the 2003-04 school year for unit members.

In addition, the District shall provide an additional 1% if the District exceeds funded growth targets in credit and non-credit instruction the previous year according to the Second Principal Apportionment Report (P2).

If any other employee unit receives an increase to each cell of its salary schedule greater than that provided to CSEA, which becomes effective during the 2004-05 fiscal year, the same percentage increase will also be applied to each cell of the 2004-05 classified salary schedule. If all members of any other employee unit receive an off-schedule, one-time stipend in lieu of a salary schedule increase, the total amount of this stipend provided to the whole unit, (e.g. full-time faculty) will be divided equally among the classified unit members. Permanent, part-time classified employees will share pro-rata in any such stipend. For purposes of this section only, the other employee groups are: 1) full-time faculty, 2) management and 3) confidential.

The Statutory Cost-of-Living Adjustment shall be defined as that percentage amount included for California community colleges as contained in the 2004-05 California State Budget Act to the extent that it is actually funded.

2005-06 Salary

The District shall provide, effective July 1, 2005, for the 2005-06 school year an increase equivalent to the Statutory Cost-of-Living Adjustment to each cell of the salary schedule in effect during the 2004-05 school year for unit members.

In addition, the District shall provide an additional 1% if the District exceeds funded growth targets in credit and non-credit instruction the previous year according to the Second Principal Apportionment Report (P2).

If any other employee unit receives an increase to each cell of its salary schedule greater than that provided to CSEA, which becomes effective during the 2005-06 fiscal year, the same percentage increase will also be applied to each cell of the 2005-06 classified salary schedule. If all members of any other employee unit receive an off-schedule, one-time stipend in lieu of a salary schedule increase, the total amount of this stipend provided to the whole unit, (e.g. full-time faculty) will be divided equally among the classified unit members. Permanent, part-time classified employees will share pro-rata in any such stipend. For purposes of this section only, the other employee groups are: 1) full-time faculty, 2) management and 3) confidential.

The Statutory Cost-of-Living Adjustment shall be defined as that percentage amount included for California community colleges as contained in the 2005-06 California State Budget Act to the extent that it is actually funded.

Accumulated balances for sick leave and vacation shall be clearly displayed on monthly pay warrants by October 1, 2004, or managers will be provided a monthly update which they will provide to employees.

CSEA and the District agree to set up a committee to study the feasibility of bilingual stipends. The committee shall meet at least once quarterly. The committee will report to the bargaining teams by July 1, 2005. The committee will consist of not more than six members. Of these, three will be appointed by the Associate Vice Chancellor Human Resources and three will be appointed by the CSEA Chapter President.

Recommendation:

At this time it is appropriate to open the meeting for input from the public relative to the settlement. Following the opportunity for public input no action is necessary as the proposal will be considered in closed session. Also included is the disclosure of the collective bargaining agreement as required by law. The estimated cost for benefits for 2004-05 and 2005-06 is \$933,000. The estimated cost for salary for 2004-05 and 2005-06 is \$1,397,000. The estimated total cost of salary and benefits for 2004-04 and 2005-06 is \$2,330,000.

State Center Community College District

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

Name of bargaining unit: CSEA Bargaining Unit Chapter #379

What are the effective dates of the proposed agreement? From 7/1/04 to 6/30/06

Date of public meeting: 8/3/04 Date disclosure available: 7/27/04

Disclosure prepared by: Randy Rowe

A. Proposed change in salary

Indicate the percentage salary change over the prior year salary schedule for the current and subsequent fiscal years. Are the costs on-going or one-time costs?

Year of proposed agreement	2004-2005	2005-2006
Percentage salary change	COLA + 1%	COLA + 1%
On-going or one-time costs?	On-going	On-going

B. Cost of agreement

Indicate the costs of salary and benefit improvements that would be incurred under the agreement for the current and subsequent fiscal years. The total cost of the agreement shall be the same as the total cost reported on the SPI form Impact of Salary Settlement on the School District Budget.

Year	2004-2005	2005-2006
Salary	\$ 688,000	\$ 709,000
Benefits	\$ 440,000	\$ 493,000
Other costs	None	None
Total costs	\$1,128,000	\$1,202,000

C. Source of funding

Indicate the source of funding for the proposed agreement. If staff reductions would be required, this should be stated. Please use additional pages as necessary.

General Fund

D. Major provisions

List the major provisions and each of the other costs of the agreement for the current and subsequent fiscal years. Please use additional pages as necessary.

There will be no reopeners for the term of the contract.

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

State Center Community College DistrictName of bargaining unit: **CSEA Bargaining Unit Chapter #379**

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Date of public meeting: 8/3/04 Date disclosure available: 7/27/04

Disclosure prepared by: **Randy Rowe****A. Proposed change in salary**

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Year of proposed agreement	2004-2005	2005-2005
Percentage salary change	COLA + 1%	COLA + 1%
On-going or one-time costs?	On-going	On-going

B. Cost of agreement

Indicate the costs of salary and benefit improvements that would be incurred under the agreement for the current and subsequent fiscal years. The total cost of the agreement shall be the same as the total cost reported on the SPI form Impact of Salary Settlement on the School District Budget.

Year	2004-2005	2005-2006
Salary	\$ 688,000	\$ 709,000
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C. Source of funding

Indicate the source of funding for the proposed agreement. If staff reductions would be required, this should be stated. Please use additional pages as necessary.

General Fund**D. Major provisions**

List the major provisions and each of the other costs of the agreement for the current and subsequent fiscal years. Please use additional pages as necessary.

There will be no reopeners for the term of the contract.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Consideration to Approve Foundation
Fundraising Event

ITEM NO. 04-148

EXHIBIT: None

Background:

The Foundation Board is proposing a special fundraising event to be held in connection with the annual Renaissance Faire held on the Fresno City College campus. The "Renaissance Dinner" would be held on Saturday, March 12, 2005, in the Library Reference Room. The Foundation Board is requesting that wine and beer be served at the event, which is permitted for 501(c)(3) activities on a community college campus. Since the event is scheduled for a Saturday evening, no students will be utilizing the facility at that time. Musical groups from the campuses will entertain throughout the evening.

Recommendation:

It is recommended that the Board of Trustees approve the State Center Community College Foundation Board's recommendation to host a "Renaissance Dinner" fundraising event, including the serving of wine and beer, to be held on March 12, 2005, in the Fresno City College Library Reference Room.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 4, 2004

SUBJECT: Consideration of Bids, LAN/WAN Phase IV B, ITEM NO. 04-149
Purchase of Network Equipment
Fresno City College

EXHIBIT: None

Background:

Bid #0405-04 is for the purchase of network equipment necessary to complete Phase IV of the District's Wide Area Network (WAN) and Local Area Network (LAN) infrastructure project. The purchase of this equipment will allow for the connection of the buildings identified in the award of the LAN/WAN Phase IV Renovations project to the new network. This network equipment purchase was separated from the construction portion of the project to allow for more aggressive pricing directly from network equipment dealers and to allow the opportunity to specify the most current releases of available equipment. This phase, when completed, will expand the existing network foundation to all buildings on the Fresno City College campus with the exception of Technical and Industrial (which will be funded by State Bonds), Operations, Child Development and those facilities on the east side of Blackstone Avenue. This expanded network continues to provide a continuous state-of-the-art, districtwide network to support demands for increased speed, capacity, connectivity and reliability of our integrated information management system.

Funding for this purchase will be provided by Measure E General Obligation Bond Funds. Specifications for this project were developed by the District's network engineer with significant input from District technology staff. The engineer's estimate for this purchase is \$525,000.00.

In accordance with the bid specifications, the bid response from American Digicom Corp. has been deemed non-responsive. Bids were received from seven (7) vendors as follows:

<u>Bidder</u>	<u>Award Amount</u>
Stealth Network Communications	\$499,915.78
Pro-Onsite Technologies	\$500,081.00

Compuwave	\$515,150.59
SBC Datacomm	\$537,411.68
Level 4 Networks	\$549,445.69
AMS.NET	\$553,241.10
American Digicom Corp.	non-responsive

Fiscal Impact:

\$499,915.78 - Measure E General Obligation Bond Funds

Recommendation:

It is recommended that the Board of Trustees award Bid #0405-04 in the amount of \$499,915.78 to Stealth Network Communications, the lowest responsible bidder for LAN/WAN Phase IV-B, Purchase of Network Equipment, and authorize a purchase order to be issued against this bid.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Consideration to Authorize Agreement for
Structural Engineer Peer Review, Historic Old
Administration Building, Fresno City College

ITEM NO. 04-150

EXHIBIT: None

Background:

The District is currently in the concept and programming phases for the renovation of the Old Administration Building (OAB) on the Fresno City College campus. The District has contracted with ELS Architecture and Urban Design for the architectural and engineering services necessary to complete this project. The structural engineer for this project, as a subcontractor to ELS, is A.T. Merovich and Associates.

Architectural and engineering designs and calculations for this project must be approved by the California Division of the State Architect (DSA). Requirements for DSA approval require that the owner retain an independent peer review consultant to provide expertise and recommendations appropriate to the design, analysis and performance issues associated with this project. This independent consultant must contract directly with the District to validate the structural rehabilitation and methodologies from the design phase through the construction phase.

The District reviewed the qualifications of three structural engineering firms. A determination was made by administrative staff that the firm of Telesis Engineers, Consulting Structural Engineers, located in Berkeley, California, is uniquely qualified to perform the structural peer review function for the OAB project. Their experience includes numerous successful peer review projects. The principal in the firm, Dr. Charles Thiel, is also the Chairman of the CSU Seismic Review Board. The firm's credentials and experience were confirmed by the District's design professionals for the project, ELS and A.T. Merovich, the CSU Assistant Vice Chancellor for Facilities, the State Chancellor's Office, the Division of the State Architect, and the Executive Director of the California Seismic Safety Commission. Based upon proposal responses and evaluations, the administration is recommending that Telesis Engineers be named as the structural engineer peer review consultant for the OAB project. Funding for this consultant contract will be provided by Measure E General Obligation Bond Funds.

Fiscal Impact:

The fee for the peer review services is estimated to be \$25,000 and will be funded entirely by Measure E General Obligation Bond Funds.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize an Agreement with Telesis Engineers, Consulting Structural Engineers, for structural engineer peer review of the Historic Old Administration Building at Fresno City College; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Consideration to Adopt an Internal Revenue Code (IRC) Section 125 Flexible Fringe Benefits Plan for State Center Community College District ITEM NO. 04-151

EXHIBIT: None

Background:

The District has agreed to implement the Internal Revenue Code Section 125 Flexible Fringe Benefits Plan with the employee groups commonly identified as CSEA, Confidential, Management, and Board to become effective October 1, 2004. The IRC Section 125 Flexible Fringe Benefits Plan (Plan) allows employees to direct a part of their pay, on a pre-tax basis, into special accounts that can be used throughout the year for the reimbursement of certain out-of-pocket expenses, including insurance excess premiums beyond the District contribution, insurance products, a dependent care plan (both child and elder care), and a medical expense reimbursement plan, which would include insurance co-payments and deductibles. To provide this benefit to its employees, the State Center Community College District must have developed and adopted an IRC Section 125 Flexible Fringe Benefits Plan in accordance with appropriate federal and state statutes and regulations.

With the assistance of American Fidelity Assurance Company, a SCCCD Flexible Fringe Benefits Plan has been developed, which is in compliance with the IRC Section 125, Health Insurance Portability and Accountability Act of 1996 (HIPAA), and all applicable federal and state statutes and regulations related to such a Plan. The Plan allows for permanent employees working 20 hours or more, who are eligible for the District medical plan and are in the employee groups commonly identified as CSEA, Confidential, Management, and Board, to participate in the Plan. The Plan provides for the following benefits to be funded on a pre-tax basis from special accounts as follows:

- a) Insurance Products (up to \$5,000 per year);
- b) Dependent Care Plan (up to \$5,000 per year);

- c) Medical Expense Reimbursement Plan (up to \$2,400) per year per enrolled person;
- d) Plan administration in compliance with applicable federal and state statutes and regulations, including, but not limited to, those contained within IRC Section 125 and HIPAA.

Contributions to the Plan are limited to the employee's salary from the District, not to exceed statutory limits. Funds in the Plan not expended during the Plan year shall become the property of the District and lost to the employee.

Recommendation:

It is recommended that the Board of Trustees adopt an Internal Revenue Code (IRC) Section 125 Flexible Fringe Benefits Plan for State Center Community College District for the employee groups commonly known as CSEA, Confidential, Management, and Board to become effective October 1, 2004.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 3, 2004

SUBJECT: Consideration to Approve Resolution Authorizing ITEM NO. 04- 152
State Center Community College District to
Implement IRC Section 125 Plan and
American Fidelity Assurance Company to
Act as Plan Administrator

EXHIBIT: Resolution

Background:

The administration has determined that the implementation of the Internal Revenue Code (IRC) Section 125 Fringe Benefits Plan (Plan) will be beneficial to employees and has reached agreement with CSEA to provided benefits under IRC Section 125. The administration further recommends that these benefits be extended to the non-bargaining unit members identified as Board Members, Confidential, and Management. The Plan allows employees to direct a part of their pay, on a pre-tax basis, into special accounts than can be used throughout the year for the reimbursement of certain out-of-pocket expenses, including insurance excess premiums beyond the District contribution, insurance products, a dependent care plan (both child and elder care), and a medical expense reimbursement plan, which would include insurance co-payments and deductibles.

The benefit will be provided to employees of the groups indicated above when hired for a permanent position of 20 hours or more, who are eligible for medical benefits from the District. Each employee, as provided by IRC Section 125, may designate the following: a) up to \$5,000 for insurance products; b) up to \$5,000 for the dependent care plan; and c) up to \$2,400 per person enrolled for the medical expense reimbursement plan, not to exceed their actual salary from the District in either case. American Fidelity will serve as the Plan Administrator and record keeper for the District. There is no cost to the District or employees for this service from American Fidelity.

In order to comply with the Internal Revenue Code, it is necessary that all District employees eligible to participate in the IRC Section 125 Plan be informed about the Plan. The District and CSEA have agreed that American Fidelity Assurance Company must meet with the employees in groups or individually to explain the IRC Flexible Fringe Benefits Plan, meet with each employee to sign up for the Plan, and may offer other insurance products to the employee.

Recommendation:

It is recommended that the Board of Trustees approve a Resolution:

- a) authorizing State Center Community College District to implement the Internal Revenue Code (IRC) Section 125 Fringe Benefits Plan; and
- b) authorizing American Fidelity Assurance Company to act as the Plan Administrator and record keeper for CSEA, Confidential, Board Members, and Management.

RESOLUTION NO. 04-152

RESOLUTION AUTHORIZING STATE CENTER COMMUNITY COLLEGE DISTRICT
TO IMPLEMENT AN
INTERNAL REVENUE CODE (IRC) SECTION 125 FLEXIBLE FRINGE BENEFITS PLAN
AND AMERICAN FIDELITY ASSURANCE COMPANY
TO ACT AS THE PLAN ADMINISTRATOR

WHEREAS, an Internal Revenue Code (IRC) Section 125 Flexible Fringe Benefits Plan allows employees to direct part of their pay, on a pre-tax basis, into special accounts that can be used throughout the year for reimbursement of certain out-of-pocket medical, dental, and/or dependent day care expenses;

WHEREAS, the District has negotiated the implementation of an IRC Section 125 Flexible Fringe Benefits Plan (Plan) with an effective implementation date of October 1, 2004; and

WHEREAS, the Plan Administrator will hold group orientations and receive enrollment election forms during August and September 2004.

NOW, THEREFORE, BE IT RESOLVED that the Plan will provide the opportunity for District employees to maximize their healthcare benefits with tax-sheltered funds or to select other insurance products, which would be beneficial according to the needs of a particular family;

BE IT FURTHER RESOLVED that State Center Community College District is authorized to implement an Internal Revenue Code (IRC) Section 125 Flexible Fringe Benefits Plan and American Fidelity Assurance Company is authorized to act as the Plan Administrator .

* * * * *

The foregoing Resolution was adopted upon motion of Trustee _____, and seconded by Trustee _____, at a regular meeting of the Board of Trustees of the State Center Community College District on this 3rd day of August, 2004, by the following vote, to wit:

AYES:

NOES:

ABSENT:

William J. Smith, President, Board of Trustees
State Center Community College District
Fresno, California