

**AMENDED**

**AGENDA**

Regular Meeting

BOARD OF TRUSTEES

STATE CENTER COMMUNITY COLLEGE DISTRICT

**Forum Hall, Reedley College**

**995 N. Reed Avenue, Reedley, California**

**4:30 p.m.**, April 6, 2004

**\*\*\*See Special Notice – Page 3\*\*\***

- I. Call to Order
- II. Pledge of Allegiance
- III. Introduction of Guests
- IV. Approval of Minutes, Meeting of March 2, 2004
- V. Delegations, Petitions, and Communications [see footnote, Page 3]
  - A. CSEA Presentation of Initial Reopener Proposal
- VI. Reports of Chancellor and Staff
  - A. PRESENTATIONS
    1. Chancellor's Report Tom Crow
    2. Reports by Reedley College Academic Senate, Classified Senate, and Associated Students Ron Nishinaka  
Kasey Oliver  
Norma Lara
    3. Dinuba Center Kim Perry  
Ed Todd
  - B. CONSIDERATION OF CONSENT AGENDA [04-60 through 04-72]
  - C. PERSONNEL
    1. Disclosure of Collective Bargaining Agreement, SCFT Full-Time Bargaining Unit, and Public Hearing [04-73] Randy Rowe

D. GENERAL

- |  |         |               |
|--|---------|---------------|
| 2. California Community College Trustees<br>2004 Ballot for Board of Directors   | [04-74] | William Smith |
| 3. Consideration of Bids, LAN/WAN, Phase IV,<br>Room Modifications, Fresno City College  | [04-75] | Doug Brinkley |
| 4. Consideration of Resolution for Participation<br>in Community College League of California<br>2004-05 Cash Flow (TRANS) Financing Program   | [04-76] | Doug Brinkley |
| 5. Consideration to Approve Health Fee Increase  | [04-77] | Doug Brinkley |
| 6. Consideration to Approve 2004-05 Decision<br>Package Recommendations  | [04-78] | Doug Brinkley |
| 7. Consideration of Resolution Authorizing<br>Submittal of Final Project Proposal for<br>Willow/International, Phase II, and<br>Authorization to Submit 2006-2010 Five-Year<br>Construction Plan | [04-79] | Doug Brinkley |

VII. Reports of Board Members

VIII. Old Business

IX. Future Agenda Items

X. Closed Session

A. CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time and Part-Time Faculty Bargaining Units, and CSEA Bargaining Unit]; Randy Rowe, Pursuant to Government Code Section 54957.6

B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957

X. Closed Session (continued)

C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Pursuant to  
Government Code Section 54956.8, Southeast Site

Property: Parcel Numbers 481 020 01, 481 020 31, 481 020 47, 481 090 27, 481  
090 28, 481 120 03, 481 120 04, 481 050 03, 481 050 05, 481 050 06, 481 050 07,  
316 021 11, 316 021 10, 316 160 12, 316 160 36, 316 160 43, 316 160 61, 316 160  
59, 316 160 40, 316 021 19, 316 021 20, 316 021 21, 316 021 23, 316 021 54, 316  
021 55, 316 021 56, 316 021 57, 316 021 58, 316 160 20, 316 160 33, 316 160 46,  
316 160 62, 316 160 63, 316 160 65, 316 160 71, 316 160 72, 316 021 26, 316 021  
27, 316 021 28, 316 021 29, 316 021 30, 316 021 42, 316 021 43, **316 040 48, 316  
040 69 S, 316 040 72, 316 051 18, 316 051 19 S, 316 051 20, 316 051 21, 316 051 22 S**

Agency Negotiator: Douglas R. Brinkley, Vice Chancellor-Finance and  
Administration

Negotiating Parties: To be determined

Under Negotiation: To be determined

XI. Open Session (if any)

A. Ratification of Collective Bargaining Agreement,  
State Center Federation Local 1533, CFT/AFT, CIO/AFL

XII. Adjournment

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The Board chairperson, under Board Policy 2350, has set a limit of three minutes each for those who wish to address the Board. General comments will be heard under Agenda Section Delegations, Petitions and Communications at the beginning of the meeting. Those who wish to speak to items to be considered in Closed Session will be given the opportunity to do so following the completion of the open agenda and just prior to the Board going into Closed Session. Individuals wishing to address the Board should fill out a Request Form and file it with the Associate Vice Chancellor-Human Resources, Randy Rowe, at the beginning of the meeting.

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Cindy Spring, Executive Secretary to the Chancellor, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5901, 8:00 a.m. to 5:00 p.m., Monday – Friday, at least 48 hours before the meeting.

**SPECIAL NOTICE**

**The Board of Trustees will meet at Reedley College, 995 N. Reed Avenue, Reedley, CA, at 3:00 p.m. and travel to the Dinuba Vocational Center, 199 North "L" Street, Dinuba, CA, for a tour of the facility beginning at 3:15 p.m.**

CONSENT AGENDA  
BOARD OF TRUSTEES MEETING  
April 6, 2004

PERSONNEL

1. Employment and Retirement, Certificated Personnel [04-60]
2. Employment, Promotion, Transfer, Change of Status, Resignation,  
and Retirement, Classified Personnel [04-61]
3. Consideration to Approve Resolution of Layoff and Reduction of Months  
of Categorically Funded Classified Personnel/Positions [04-62]

GENERAL

4. Consideration to Approve Out-of-State Travel, Jazz Ensemble, Jazz  
Combos, and City Singers, Fresno City College [04-63]
5. Consideration to Approve Out-of State Travel, Theatre Arts Students,  
Fresno City College [04-64]
6. Consideration to Approve Out-of-State Travel, CASS Students,  
Reedley College [04-65]
7. Consideration to Approve Out-of-State Travel, Upward Bound Students,  
Reedley College [04-66]
8. Review of District Warrants and Checks [04-67]
9. Consideration to Approve Agreement with SixTen and Associates for  
2004-05 Mandate Reimbursement Claim Preparation Services [04-68]
10. Consideration to Approve Agreement with Surabian Packing Incorporated  
for Farm Produce Stand, Reedley College [04-69]
11. Consideration to Adopt Resolution Authorizing Agreement with State of  
California, Department of Rehabilitation, for Work Assessment Vocational  
Education (W.A.V.E.), Fresno City College [04-70]
12. Consideration of Bids, Roof Coatings, Reedley College [04-71]
13. Consideration of Bids, Water Improvements, Reedley College [04-72]

MINUTES OF MEETING OF  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
March 2, 2004

Call to Order                   A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President William Smith at 4:31 p.m., March 2, 2004, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present               William Smith, President  
Patrick E. Patterson, Vice President (arrived at 5:50 p.m.)  
Isabel Barreras, Secretary (arrived at 4:37 p.m.)  
Phillip J. Forhan  
Dorothy Smith (left at 7:12 p.m.)  
Leslie Thonesen  
Norma Lara, Student Trustee, RC  
Doug Crutchfield, Student Trustee, FCC

Trustee Absent                 H. Ronald Feaver

Also present were:

Tom Crow, Chancellor, SCCCCD  
Ned Doffoney, President, Fresno City College  
Tony Cantu, Interim President, Reedley College  
Shirley Bruegman, Interim Vice Chancellor-North Centers  
Felix Aquino, Vice Chancellor-Educational Services and  
Planning  
Doug Brinkley, Vice Chancellor-Finance and Administration,  
SCCCD  
Randy Rowe, Associate Vice Chancellor-Human Resources,  
SCCCD

Introduction of Guests       Among the others present, the following signed the guest list:

Cindy Spring, Executive Secretary to the Chancellor, SCCCCD  
Teresa Patterson, Executive Director-Public and Legislative  
Relations, SCCCCD  
Eileen O'Hare, General Counsel, SCCCCD  
Brian Speece, Associate Vice Chancellor-Business and  
Operations, SCCCCD  
Joan Edwards, Executive Director – SCCC Foundation  
Larry Dickson, Classified Senate President and Staff, FCC  
Ron Nishinaka, Academic Senate President and Staff, RC  
Kenley Neufeld, Academic Senate Representative and Staff, FCC  
Zwi Reznik, AFT President and Staff, FCC  
Bill Carr, CSEA President and Staff, FCC

Introduction of Guests  
(continued)

Terry Kershaw, Dean of Instruction and Student Services, NC  
Ed Eng, Director of Finance, SCCC  
Randy Vogt, Director of Purchasing, SCCC  
Michael Guerra, College Business Manager, FCC  
Cris Monahan-Bremer, Director of Marketing and  
Communications, FCC  
John Cummings, District Dean-Admissions and Records, SCCC  
Candy Hansen, Director-Center for International Trade  
Development, FCC  
Jim Studebaker, Faculty, RC  
Norma Kaser, Faculty, MC  
Sheryl Young-Manning, Faculty, MC  
Alexis Khoury, Faculty, RC  
Frank Quintana, Associate Dean of Instruction-Fine, Performing  
and Communication Arts, FCC  
Deborah Ikeda, Interim Dean of Instruction, FCC  
Lee Liddle, Faculty, FCC  
Brian Ruttshauser, Faculty, FCC  
Jim Walsh, Faculty, FCC  
Jerry Bill, Faculty, FCC  
Ann Walzberg, Faculty, FCC  
Paul Kaser, Faculty, RC  
Joaquin Jimenez, District Associate Dean-Financial Aid, SCCC  
Marilyn Meyer, Associate Dean of Instruction-Business Division,  
FCC  
Lisa Maciel, Financial Aid Assistant I, RC  
Lucille Rash, Retired Faculty, FCC  
Lynn Badertscher, Faculty, FCC  
Lee Farley, Associate Dean of Students-EOPS, FCC  
Maria Kelly, Faculty, RC  
Jean Carroll, Faculty, RC  
Wilifred Alire, Librarian, RC  
Daniel Himes, Faculty, FCC  
David Borofka, Faculty, RC  
Loren Palsgaard, Faculty, MC  
Wendell Stephenson, Faculty, FCC  
Allen Beck, Faculty, FCC  
Lavell Hopkins, Maintenance Specialist, SCCC  
Lesa Schwartz, Faculty, RC  
Sonny Festejo, Faculty, RC  
James Shepard, Faculty, FCC  
Dan Wheeler, Faculty, FCC  
Michael Dana, Faculty, FCC

Approval of Minutes

The minutes of the Board meetings of February 3, 2004, and February 20, 2004, were presented for approval. A motion was made by Mr. Forhan and seconded by Ms. Smith to approve the minutes of the February 3, 2004, and February 20, 2004, meetings as presented. The motion carried by the following vote:

Ayes - 4  
Noes - 0  
Absent - 3

Delegations, Petitions,  
and Communications

Mr. Zwi Reznik, Mr. Richard Valencia, and Mr. Jerry Bill addressed the Board regarding AFT negotiations. Ms. Lucille Rash addressed the Board regarding health benefits for retirees.

Mr. Smith stated that the Board wants to reach an agreement and he is confident they will do so. He added that an agreement has been reached with the classified unit and he is sure one will be reached with the teachers.

Chancellor's Report

Dr. Crow stated that today is an important date in the District's future. Proposition 55 will bring over \$46 million to the District. When it passes the District will see the remodel of the Technical and Industrial area at Fresno City College, the first permanent building at Willow/International, and preliminary plans for the Fresno City College Student Services building remodel. Also, Propositions 57 and 58 will go a long way to determining the District's ability to serve the ever-increasing student demand.

The first meeting of the Strategic Plan Implementation Task Force Steering Committee will be held on March 11. Dr. Felix Aquino is coordinating the District's efforts to attain the goals outlined in the 2004-07 Strategic Plan.

Dr. Crow noted that he is very pleased with the progress of two of the major Measure E projects. Due to the dedicated involvement of the faculty, classified professionals, administration, and architects, the classroom building project at Reedley College and the OAB project at FCC are moving ahead quite well. The committee at Reedley College recently held a progress meeting on the working drawings. The architects for the OAB will be meeting with the committees on March 10.

Campus Report,  
Reedley College

Mr. Cantu reported on the following from Reedley College:

- Former Tiger basketball guard/forward William Reeves has been named to the 2003 Pepsi Scholar Athlete Honor Roll.

Campus Report,  
Reedley College  
(continued)

- Former Reedley College Men's Basketball Coach, Keith Hughes, will be inducted into the Hall of Fame on March 12 at the Commission on Athletics 2004 California Community College Basketball Championship.
- Tiger Women's basketball captured the Central Valley Conference Championship on February 21.
- The annual FFA Field Day will be held on March 20.
- The Math, Science and Engineering Department will host its annual Open House on March 18 at 6:00 p.m.
- Kaleidoscope is scheduled for March 31 from 9:30 a.m. to 2:00 p.m.

Campus Report, Fresno  
City College

Dr. Doffoney reported on the following from Fresno City College:

- The men's basketball team advanced to the second round of Northern California playoffs by defeating Foothill College on Saturday night.
- Speech teachers Polly Begley, Debbie Ockey, and Jerry Thurston recently presented at the Western Speech Communication Association.
- State Chancellor Mark Drummond will meet with community college student newspaper staff at a statewide interactive video conference on March 5.
- Women's History Month activities.
- Twenty-one Radiology Technology graduates recently took the state certification exams, and all twenty-one graduates passed.

Campus Report,  
North Centers

Dr. Bruegman reported on the following from the North Centers:

- Dedication of the Academic Village I building on February 6
- Black History Month activities.
- Cash for College workshops held on February 21 and 23.
- Julie Whiting coordinated a workshop, "College – Making It Happen" on February 24.
- Women's History Month activities.

Academic Senate  
Report

Mr. Kenley Neufeld, Fresno City College Academic Senate Representative, reported on the following:

- Nancy Hoff is the Senate's nominee for the Standback-Stroud Diversity Award.
- The Academic Senate Executive Boards of Reedley College and Fresno City College met in a joint executive committee meeting on February 20.
- On February 27 Ron Nishinaka, Debbie Lencioni, Zwi Reznik and Maggie Taylor attended the Statewide



Academic Senate  
Report (continued)

Academic Senate's Curriculum Colloquia on raising the graduation requirements in English and Math for Associate degrees.

Classified Senate  
Report

Mr. Larry Dickson, Fresno City College Classified Senate representative, reported:

- The Senate will participate in the Thirteenth Annual Fresno City College Renaissance Festival on March 13-14.
- Tickets are on sale for the Senate's night at the Fresno Falcon's game. Tickets are priced at \$13.00.
- The Classified Professionals Mega Conference is scheduled for April 6. The theme of the conference is "Go for the Gold, An All-Star Game Plan for SCCCDC Classified Professionals."

Fine, Performing and  
Communication Arts  
Report

Mr. Frank Quintana provided an update on the newly formed Fine, Performing and Communication Arts Division at Fresno City College.

Consent Agenda  
Action

It was moved by Mr. Thonesen and seconded by Ms. Barreras that the Board of Trustees approve the consent agenda as amended. The motion carried by the following vote:

Ayes - 5  
Noes - 0  
Absent - 2

Employment and  
Resignation,  
Certificated Personnel  
[04-45]  
Action

approve certificated personnel recommendations, Items A through C, as presented. (Lists A through C are herewith made a part of these minutes as Appendix I, 04-45).

Employment,  
Promotion, Transfer,  
Change of Status,  
Resignation and  
Retirement, Classified  
Personnel  
[04-46]  
Action

approve classified personnel recommendations, Items A through G, as presented. (Lists A through G are herewith made a part of these minutes as Appendix II, 04-46).

Employment of Part-Time Faculty on Adjunct Faculty Salary Schedule, Spring 2004, Fresno City College, Reedley College, and North Centers  
[04-47]  
Action

approve employment of part-time faculty on the Adjunct Faculty Salary Schedule for Fresno City College, Reedley College, and North Centers for Spring 2004, as presented.

Consideration to Approve 2004-2005 Contract Status of Certificated Personnel  
[04-48]  
Action

pursuant to Education Code Sections 87605, 87608, and 87609, approve the attached list of certificated personnel for re-employment for the 2004 academic year as amended, subject to assignment by the Chancellor and salary placement as adopted by the Board of Trustees. (The attached list of certificated personnel is herewith made a part of these minutes as Appendix III, 04-48).

Approval of Certificated Personnel Teaching in Secondary Subject Area  
[04-49]  
Action

adopt the following resolution:

WHEREAS, in accordance with Section 52060 of the California Administrative Code, the governing board of a district may authorize holders of the Community College Instructor Credential issued before January 15, 1977, to teach courses in those secondary subject areas designated on their credential documents; and, for holders of the Community College Instructor Credential issued after January 15, 1977, to teach courses in a subject matter area in which the holders have completed a minor; and

WHEREAS, it is the intention of this Board to provide such authorization as needed to carry out the educational programs of the institutions of this District during the 2004-2005 college year;

NOW, THEREFORE, BE IT RESOLVED that whenever the college Presidents and the Chancellor believe it is necessary and in the best interest of the District's students, the Board of Trustees of the State Center Community College District hereby authorizes holders of the Community College Instructor Credential issued:

- (1) before January 15, 1977, to teach courses in those secondary subject areas designated on their credential documents, and
- (2) after January 15, 1977, to teach courses in the subject matter area in which the credential holders have completed a minor.

Consideration to  
Approve Study Abroad  
Program, Semester in  
England, Spring 2005  
[04-50]  
Action

- a) approve the offering of a 12-15 unit Semester in England program in Kingston-upon-Thames for spring semester 2005; and
- b) appoint Rosemarie Guglielmino and Ken Zamora as instructors for the program.

Consideration to  
Approve 2003-2004  
Partnership for  
Excellence  
Expenditures Report  
[04-51]  
Action

approve the 2003-2004 Partnership for Excellence Expenditures Report as presented.

Consideration to  
Approve Out-of-  
Country Travel,  
Concert Band, Fresno  
City College  
[04-52]  
Action

approve out-of-country travel for the concert band to perform at the 60<sup>th</sup> Anniversary of D-Day in Normandy, France, from June 1-10, 2004, with the understanding that the trip will be financed without requiring expenditures of District funds.

Review of District  
Warrants and Checks  
[04-53]  
Action

review and sign the warrants register for the period January 27, 2004, to February 19, 2004, in the amount of \$8,887,815.50; and

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period January 12, 2004, to February 19, 2004, in the amount of \$1,274,192.02.

Consideration of Report  
of Investments  
[04-54]  
Action

accept the Quarterly Performance Review, as provided by the County of Fresno, for the quarter ending December 31, 2003.

Consideration to  
Authorize Agreement  
with the Fresno County  
Human Services  
System, Department of  
Children and Family  
Services, for  
Independent Living  
Skills Education/  
Training, Fresno City  
College  
[04-55]  
Action

- a) authorize the District, on behalf of Fresno City College, to enter into an agreement with the County of Fresno to provide mentoring services and classes for Independent Living Skills Program eligible youths with funding in the amount of \$78,068.00 for the period April 1, 2004, through March 31, 2005;
- b) authorize the renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the agreement on behalf of the District.

Consideration to  
Authorize Economic  
and Workforce  
Development Grant  
Agreement with  
California Community  
Colleges Chancellor's  
Office, Fresno City  
College  
[04-56]  
Action

- a) authorize the District, on behalf of Fresno City College, to enter into an Economic and Workforce Development Grant with the California Community Colleges Chancellor's Office to train nursing students with funding in the amount of \$68,852.00 for fiscal year 2004-05 and \$81,203.00 for fiscal year 2005-06;
- b) authorize the renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the agreement on behalf of the District.

Consideration to  
Authorize Agreement  
with the City of Dinuba  
for Curriculum  
Management, Reedley  
College  
[04-57]  
Action

- a) authorize the District, on behalf of Reedley College, to enter into an agreement with the City of Dinuba for curriculum management services with funding in the amount of \$100,000.00 for the period November 17, 2003, through March 1, 2005;
- b) authorize the renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the agreement on behalf of the District.

\*\*\*\*\*End of Consent Agenda\*\*\*\*\*

Disclosure of  
Collective Bargaining  
Agreement, California  
School Employees  
Association, and Public  
Hearing  
[04-58]  
No Action

Mr. Rowe stated that the terms of the CSEA agreement include:

Article 1 – Term

Three year agreement through June 30, 2006.

Article 2 – Recognition

Added the following positions to the confidential classification: Personnel Technician, Human Resources/MIS Data Researcher, and Administrative Assistant to the Fresno City College Business Manager.

Disclosure of  
Collective Bargaining  
Agreement, California  
School Employees  
Association, and Public  
Hearing  
[04-58]  
No Action  
(continued)

Article 9 – Sick Leave

Catastrophic leave is sick leave that is donated by unit members for the benefit and use of a fellow unit member who has been absent from work for an extended period of time due to medical necessity. A unit member may only be granted catastrophic leave when he/she has exhausted all leaves available to them as identified in the collective bargaining contract.

Article 22 – Recruitment, Transfer, Promotion Eligibility Lists

When management decides to fill a vacant position, it shall first be offered for lateral transfer. The list of three (3) most senior laterals shall be used to fill the vacant position. If less than three (3) laterals apply, the District may select from a combined total of three (3) ranks of lateral and the eligibility list.

Article 23 – Transfers – Work Location

Police Officers' work location is that of the geographical area of the District. Mileage for Police Officers: Police Officers shall be entitled to mileage. Mileage reimbursement shall be limited to any increase in mileage from the work site location closest to the Police Officer's home and travel to the assigned work site. Mileage between the Police Officer's home and closest work site location is not reimbursable. The District reserves the right to assign police officers to different District work locations in its sole discretion.

Article 29 – Hours of Work

Police Officer Shift and Work Schedules: Police Officers shall be assigned their shifts based on seniority. Shifts will be six (6) months duration unless changed by the Chief of Police for reasons pertaining to operational necessity. Officers will be allowed to select the same shift twice in a row, but must select a different shift for the third rotation. No officers will be required to be assigned duty on the graveyard shift for more than two successive rotations.

Flexible Hour Employee: A flexible hour employee is one that is hired in a permanent classified position. The positions of Sign Language Interpreter, Bus Driver, and Piano Accompanist will be flexible hour employees. Their hours can fluctuate on a daily basis based on the needs of the department.

Article 31 – Health & Welfare Benefits

District Premium Contributions: Effective April 1, 2004, the District contribution toward the medical insurance plans for the fiscal years shall not exceed \$652.00 per month.

Disclosure of  
Collective Bargaining  
Agreement, California  
School Employees  
Association, and Public  
Hearing  
[04-58]  
No Action  
(continued)

Article 33 – Openers

During the 2004-2005 and 2005-2006 terms, both parties shall be obligated to reopen Article 31 Health and Welfare, and Article 34 Pay and Allowances and One (1) article of choice by each party providing CSEA submits its initial proposal between March 1-15 of the prior school year respectively.

Article 34 – Pay and Allowances

2003-2004 Salary and Medical Benefits: If the full-time faculty bargaining unit, and/or management and/or confidential employees, receive an increase to each cell of their respective salary schedules which were in effect during the 2002-2003 fiscal year and that increase is applied and becomes effective during the 2003-2004 fiscal year, that same increase percentage to each cell shall also be applied to each cell of the 2003-2004 classified salary schedule. Additionally, if the full-time faculty bargaining unit, and/or management and/or confidential employees, receive a medical district premium contribution greater than \$652.00 per month, effective April 1, 2004, an equivalent amount shall be applied to the classified bargaining unit to be stated within Article 31 section 5.

An IRC section 125 Plan shall be implemented in accordance with Governmental rules and regulations for unit members for medical health insurance plans made available by the College District.

Article 35 – Layoff/Reduction of Hours/Abolition of Positions

Notice of Layoff: The District shall notify the affected employee(s) who is/are categorically funded, not less than forty-five (45) days prior to the effective date of the layoff.

Equal Seniority: Equal seniority shall be determined on the first day of hire (first day of work); if that is equal, it will be on the highest rank on the eligibility list; if that is equal it will be made on the highest score.

Also included is the disclosure of the collective bargaining agreement as required by law. This has been posted since February 23, 2004. There is no salary cost for the 2003-04 fiscal year; however, if the full-time faculty bargaining unit, management and/or confidential employees receive an increase to the salary schedule, then the classified bargaining unit would receive that same increase to their salary schedule. The increased benefit cost would be \$209,643.00. The costs for year two and year three are unknown at this time.

Disclosure of  
Collective Bargaining  
Agreement, California  
School Employees  
Association, and Public  
Hearing  
[04-58]  
No Action  
(continued)

Public Hearing

Mr. Rowe added that at this time it is appropriate to open the meeting for input from the public relative to the settlement. Following the opportunity for public input no action is necessary as the proposal will be considered in closed session.

Mr. Smith opened the public hearing at 5:18 p.m.

Mr. Bill Carr, CSEA President, stated that CSEA and the District partnered and were able to come to a settlement. He expressed his appreciation for the respect given to the employees on the health benefits issues, and stated that he looks forward to beginning negotiations again in one month.

There being no further public comment, Mr. Smith closed the public hearing at 5:20 p.m.

Assignment of Board  
Representatives for  
Graduation Ceremonies  
[04-59]  
Action

Board members volunteered to participate in the May 21, 2004, graduation ceremonies as follows:

Fresno City College: William Smith and Isabel Barreras  
Reedley College: Phillip Forhan, Dorothy Smith, and Les  
Thonesen  
Madera Center: Pat Patterson and Ron Feaver

Board Reports

Norma Lara, Reedley College Student Trustee reported on the following:

- Women's History Month activities.
- March 15 Student Rally in Sacramento.
- Kid's Day newspaper sale on March 16.
- Spring Week activities will include Kaleidoscope on March 31, and voting for new ASB officers.

Doug Crutchfield, Fresno City College Student Trustee reported on:

- The "March in March II" Rally in Sacramento will be held on March 15 to garner support for community colleges. Students will also be meeting with legislators.
- The ASG is participating in the statewide "Missing Student Project" art and advocacy program. Statues will be decorated by the Art Department and then taken to the State Capitol for display.
- The ASG is also purchasing five urns for the disposal of cigarette butts and submitting a decision package for the purchase of additional urns.
- For Community College Month, the ASG is looking at the possibility of bringing students into the community to talk about their experiences.

Board Reports  
(continued)

Ms. Smith commented on the student rally in Sacramento and the power of community college students and the importance of voting. She also expressed her appreciation to Dr. Doffoney for the gumbo fundraiser to benefit the Concert Band's trip to Europe.

Ms. Barreras noted the Academic Village I dedication at the Madera Center and the continuing support from the community.

Mr. Smith referred to a radio program he heard this morning on NPR regarding community colleges. The editorial talked about the number of students that do not get four-year degrees, but are attending community colleges. The message was that community colleges are under funded. The word is finally getting out.

Future Agenda Items

There were no future agenda items.

Closed Session

Mr. Smith stated that the Board, in closed session, will be discussing:

CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time and Part-Time Faculty Bargaining Units, and CSEA Bargaining Unit], Randy Rowe, Pursuant to Government Code Section 54957.6

CONFERENCE WITH LABOR NEGOTIATOR [MANAGEMENT/CONFIDENTIAL], Pursuant to Government Code Section 54957.6

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/ RELEASE, Pursuant to Government Code Section 54957

CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Pursuant to Government Code Section 54956.8, Southeast Site Property: Parcel Numbers 481 020 01, 481 020 31, 481 020 47, 481 090 27, 481 090 28, 481 120 03, 481 120 04, 481 050 03, 481 050 05, 481 050 06, 481 050 07, 316 021 11, 316 021 10, 316 160 12, 316 160 36, 316 160 43, 316 160 61, 316 160 59, 316 160 40, 316 021 19, 316 021 20, 316 021 21, 316 021 23, 316 021 54, 316 021 55, 316 021 56, 316 021 57, 316 021 58, 316 160 20, 316 160 33, 316 160 46, 316 160 62, 316 160 63, 316 160 65, 316 160 71, 316 160 72, 316 021 26, 316 021 27, 316 021 28, 316 021 29, 316 021 30, 316 021 42, 316 021 43

Agency Negotiator: Douglas R. Brinkley, Vice Chancellor-  
Finance and Administration

Negotiating Parties: To be determined

Under Negotiation: To be determined



Closed Session  
(continued)

CONFERENCE WITH REAL PROPERTY NEGOTIATORS,  
Pursuant to Government Code Section 54956.8  
Property: Lots 1, 18, 19, and 20 in the Herndon Peach Business  
Park  
Agency Negotiator: Douglas R. Brinkley, Vice Chancellor-  
Finance and Administration  
Negotiating Party: Velma Dyck  
Under Negotiation: Terms of Payment

Mr. Smith declared a recess at 5:34 p.m.

Open Session

The Board moved into open session at 7:30 p.m.

Report of Closed  
Session

Mr. Smith reported that the Board, in closed session:

- a) Gave direction to its chief labor negotiator regarding full-time and part-time faculty negotiations.
- b) The Board took action on May 6, 2003, to terminate a classified employee. The Board took action to amend the disciplinary charges against the employee on October 7, 2003. On February 23, 2004, the Personnel Commission took action to uphold the termination of that classified employee.
- c) Gave direction to its real property negotiator regarding the southeast site and Clovis Center site.

Ratification of  
California School  
Employees Association  
Contract

A motion was made by Ms. Barreras and seconded by Mr. Patterson that the Board of Trustees ratify the Collective Bargaining Agreement with the California School Employees Association on the terms presented in the proposal earlier this evening. The term of the agreement is for three years, July 1, 2003, through June 30, 2006. The motion carried by the following vote:

Ayes - 5  
Noes - 0  
Absent - 2 (Mr. Feaver and Ms. Smith)

Management/  
Confidential Health  
Benefits

A motion was made by Mr. Forhan and seconded by Ms. Barreras that the Board of Trustees approve the same level of health benefits for Management/Confidential employees as ratified in the CSEA contract. The motion carried by the following vote:

Ayes - 5  
Noes - 0  
Absent - 2 (Mr. Feaver and Ms. Smith)

Adjournment

The meeting was adjourned at 7:32 p.m. by the unanimous consent of the Board.

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Isabel Barreras  
Secretary, Board of Trustees  
State Center Community College District

cs

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2004

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SUBJECT: Employment and Retirement,  
Certificated Personnel

ITEM NO. 04-60

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EXHIBIT: Certificated Personnel Recommendations

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Recommendation:

It is recommended that the Board of Trustees approve the certificated personnel recommendations, Items A and B, as presented.

CERTIFICATED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as exempt (Ed Code 88076):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Colston, William	FCC	Training Institute Trainer 4	\$44.69	March 17, 2004

B. Recommendation to accept resignation for the purpose of retirement from the following person:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Jimenez, Joaquin	FCC	July 1, 2004	District Associate Dean, Financial Aid and Veterans/International Students

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2004

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SUBJECT: Employment, Promotion, Transfer, Change  
of Status, Resignation, and Retirement,  
Classified Personnel

ITEM NO. 04-61

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EXHIBIT: Classified Personnel Recommendations

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Recommendation:

It is recommended that the Board of Trustees approve classified personnel recommendations, Items A through J, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Larios, Joe	RC	Instructional Aide -PPT Position No. 3092	32-A \$10.08 / hr.	2/23/04
Aldrich, Laurie	RC	Instructional Aide – PPT Position No. 3077	32-A \$10.08 / hr.	2/25/04
Barrett, Jeffrey	FCC	Theatre Manager Position No. 2122	61-B \$3732.75	3/4/04
Williams, Artie	FCC	Custodian Position No. 2181	41-A \$2394.25	3/22/04

B. Recommendation to employ the following persons as provisional – filling vacant position of: permanent full-time or permanent part-time pending recruitment/selection; or replacing regular employee on leave:

Name	Location	Classification	Hourly Rate	Date
Kith, Anderson	FCC	Registration Asst.	\$10.30 / hr.	2/12/04
Wiget, Maria	CC	Department Secretary	\$13.51 / hr.	2/24/04
Whaley, Dianna	FCC	Educational Advisor	\$18.60 / hr.	2/25/04
Mendoza, Yolanda	RC	Accounting Clerk III	\$14.94 / hr.	2/26/04
Ramirez, Jr. Eloy	FCC	Custodian	\$12.57 / hr.	3/18/04

C. Recommendation to employ the following persons as limited term (Ed Code 88105):

Name	Location	Classification	Hourly Rate	Date
Garcia, Ruben	FCC	Custodian	\$12.57 / hr.	2/25/04

C. Recommendation to employ the following persons as limited term (Ed Code 88105)(continued):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Badella-Bird, Geni	FCC	Educational Advisor	\$18.60 / hr.	2/15/04 thru 6/30/04
Burns, Candice	FCC	Educational Advisor	\$18.60 / hr.	2/15/04 thru 6/30/04
Carr, William	FCC	Educational Advisor	\$18.60 / hr.	2/15/04 thru 3/19/04
Duarte, Adrienne	FCC	Educational Advisor	\$18.60 / hr.	2/15/04 thru 6/30/04
Heinz, Tasha	FCC	Educational Advisor	\$18.60 / hr.	2/15/04 thru 6/30/04
Lee, Nicole	FCC	Educational Advisor	\$18.60 / hr.	2/15/04 thru 6/30/04
Reposo, Mario	FCC	Educational Advisor	\$18.60 / hr.	2/15/04 thru 6/30/04
Thomas, Melissa	FCC	Educational Advisor	\$18.60 / hr.	2/15/04 thru 6/30/04
Walker, Oscar	FCC	Educational Advisor	\$18.60 / hr.	2/15/04 thru 6/30/04
Fernandez, Peter	FCC	Registration Assistant	\$10.30 / hr.	3/17/04 thru 5/28/04
Minnite, Vista	FCC	Registration Assistant	\$10.30 / hr.	3/17/04 thru 5/28/04

D. Recommendation to approve the promotion of the following regular employees:

Name	Location	Classification	Range/Step	Date
Gray, Sabrina	FCC	Office Assistant I-PPT	38-B	10/1/03
		Position No. 2378 to Office Assistant II-PPT	\$12.27 / hr. to 41-B	
		Position No. 2378	\$13.20 / hr.	
(Retroactive Pay for Alternate Series Promotion from OA I to OA II)				
Fox, Robin	FCC	Office Assistant I	38-B	1/1/04
		Position No. 2018 to Office Assistant II	\$2130.42 to 41-B	
		Position No. 2018	\$2290.17	
(Alternate Series Promotion from OA I to OA II)				
Withrow, Nancy	FCC	Office Assistant I	38-B	1/1/04
		Position No. 2020 to Office Assistant II	\$2130.42 to 41-B	
		Position No. 2020	\$2290.17	
(Alternate Series Promotion from OA I to OA II)				
Figueroa, Rebeca	RC	Food Service Wkr I	33-B	2/1/04
		Position No. 3041 to Food Service Wkr II	\$10.83 / hr. to 36-B	
		Position No. 3041	\$11.67 / hr.	
(Alternate Series Promotion from FSW I to FSW II)				
Buck, Christy	DO	Accounting Clerk III	48-D	3/4/04
		Position No. 1019 to Buyer	\$2998.75 to 61-A	
		Position No. 1014	\$3554.25	
McCabe, Keelin	FCC	Office Assistant III	48-C	3/22/04
		Position No. 2337 to	\$2854.42 to	
	RC	Administrative Assistant	55-A	
		Position No. 3043	\$3071.50	

E. Recommendation to approve the promotion of the following probationary employee:

Camara, Kellee	FCC	Office Assistant I	38-A	3/29/04
		Position No. 2425 to Department Secretary	\$2025.67 to 44-A	
		Position No. 2453	\$2346.33	



F. Recommendation to approve the transfer of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Gray, Sabrina	FCC	Office Assistant II-PPT Position No. 2378 to Office Assistant II Position No. 2429	41-B \$13.20 / hr. to 41-B \$2290.17	3/9/04

(Transferred to a full-time position)

Vandyken, Robert	RC	Custodian-PPT Position No. 3138 to	41-A \$12.57 / hr. to	3/22/04
	FCC	Custodian Position No. 2178	41-A \$2339.82	

(Transferred to a full-time position)

G. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step	Date
Reynolds, Kaye	FCC	Office Assistant III Position No. 2252 to Student Serv Spec Position No. 2005	48-E \$3148.67 to 52-D \$3309.58	2/3/04 thru 2/10/04

(Additional compensation for "working out of class")

Bello, Roberta	RC	Food Service Wkr II Position No. 3074 to Food Service Wkr II Position No. 3074	36-E \$15.20 / hr. to 36-E + 5% \$15.96 / hr.	2/25/04
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(Assuming additional duties while employee is out on leave)

Chesterton, Linda	RC	Accounting Clerk III Position No. 3118 to Accounting Clerk III Position No. 3118	48-E \$19.65 / hr. to 48-E + 5% \$20.63 / hr.	2/25/04
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(Assuming additional duties while employee is out on leave)

Bracamontes, Ernest	RC	Cook Position No. 3067 to Cook Position No. 3067	43-E \$16.45 / hr. to 43-E + 5% \$17.27 / hr.	3/1/04
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(Assuming additional duties while employee is out on leave)

G. Recommendation to approve the change of status of the following regular employees (continued):

Name	Location	Classification	Range/Step	Date
Van Galder, Anne	FCC	Administrative Aide Position No. 2488 to	53-D \$3436.75 to	3/16/04
	DO	Office Assistant III Position No. 1091	48-C \$3199.00	

(Return to Regular Assignment)

Schmidt, Susan	DO	Office Assistant III Position No. 1091 to	48-C \$2854.42 to	3/18/04
	FCC	Department Secretary Position No. 2056	44-E \$2854.42	

(Change of limited term assignment)

Carr, William	FCC	Financial Aid Assistant II Position No. 2448	60-E \$4214.22	3/22/04
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(Laid off employee was offered position per MOU between District and CSEA)

H. Recommendation to approve the change of status of the following provisional employee:

Name	Location	Classification	Hourly Rate	Date
McNamer, Darleen	FCC	Bookstore Sales Clerk I to Department Secretary	\$11.40 / hr. to \$13.51 / hr.	2/3/04

I. Recommendation to accept the resignation of the following regular employee:

Name	Location	Classification	Range/Step	Date
Hara, Richard	DO	Vehicle Mechanic Position No. 1102	63-B \$3919.00	2/12/04

J. Recommendation to approve the retirement of the following regular employee:

Name	Location	Classification	Range/Step	Date
Archuleta, Irene	FCC	Administrative Aide Position No. 2044	53-E \$3743.00	4/30/04

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2004

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SUBJECT: Consideration to Approve Resolution of Layoff and Reduction of Months of Categorically Funded Classified Personnel/Positions

ITEM NO. 04-62

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EXHIBIT: Resolution

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Background:

The CSEA collective bargaining agreement requires a 45-day layoff notice to any categorically funded classified employee whose position is being eliminated or reduced. Due to budget reductions, district priorities, and internal reorganization, two areas are being recommended for classified employee layoffs or reductions. It should be noted that any employee in a layoff may have "bumping" rights as well as 39-month recall rights.

State Center Consortium

The State Center Consortium will have a reduction in grant funding for the 2004-05 fiscal year. As a result of this reduction in funds, it is necessary to eliminate one Department Secretary position from the State Center Consortium staff effective at the end of the work day June 30, 2004. The District needs to consider this layoff due to lack of funds and lack of work.

Disabled Students Program and Services

Since the District has eliminated the four-week summer session, there is no longer a need to have Mobility Drivers on duty for twelve months. The DSP&S program currently has two permanent part-time Mobility Drivers that are 12-month employees. Administration is recommending reducing these permanent part-time Mobility Driver positions from 12 months to 11 months.

Recommendation:

It is recommended that the Board of Trustees approve the Resolution in the Matter of Reduction in Months of Classified Services for the 2003-04 school year and layoff for the 2004-05 school year.

## STATE CENTER COMMUNITY COLLEGE DISTRICT

Meeting of the Board of Trustees  
April 6, 2004

## BOARD RESOLUTION No.: 04-62

**WHEREAS**, the reduction in course offerings has effected the number of students attending DSPS summer school, and

**WHEREAS**, funding for the State Center Consortium is being reduced for the 2004-05 fiscal year, and

**WHEREAS**, this funding reduction is effective July 1, 2004, and

**WHEREAS**, the Board of Trustees hereby finds it is in the best interest of this College District, that as of May 28, 2004, certain services now being provided by the District be reduced by the following extent:

1 Mobility Driver (reduction to 11 months)	Position #2407
1 Mobility Driver (reduction to 11 months)	Position #2408

**WHEREAS**, the Board of Trustees hereby finds it is in the best interest of this College District that as of June 30, 2004, certain services now being provided by the District be eliminated by the following extent:

1 Department Secretary (eliminate position)	Position #1138
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**NOW, BE IT RESOLVED** that due to lack of work and lack of funds the positions listed above shall be discontinued to the extent and effective dates as set forth above.

**BE IT FURTHER RESOLVED** that the District Chancellor be and is hereby authorized to give notices of layoff/reduction in months to three (3) classified employees of the District pursuant to the District's rules and regulations and applicable provisions of the bargaining unit contract and Education Code not later than 45 days prior to the effective date of layoff as set forth above and to those individuals who are potentially subject to layoff due to seniority bumping rights of the individuals receiving layoff notices.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board on April 6, 2004, by the following vote:

AYES:

NAYES:

ABSENT:

Board of Trustees of the State

Center Community College District

Date: \_\_\_\_\_

\_\_\_\_\_  
Secretary to the Board of Trustees

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2004

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SUBJECT: Consideration to Approve Out-of-State Travel, Jazz Ensemble, Jazz Combos, and City Singers, Fresno City College

ITEM NO. 04-63

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EXHIBIT: None

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Background:

Fresno City College is seeking Board authorization for approximately fifty Fresno City College music students to attend the Reno Jazz Festival to be held at the University of Nevada, Reno, on April 23-25, 2004. The advisor is Michael Dana. No funds are being asked of the District.

Recommendation:

It is recommended that the Board of Trustees approve out-of-state travel for approximately fifty Fresno City College Jazz Ensemble, Jazz Combos, and City Singers students to attend the Reno Jazz Festival to be held at the University of Nevada, Reno, on April 23-25, 2004, with the understanding that the trip will be financed without requiring expenditures of District funds.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2004

---

SUBJECT: Consideration to Approve Out-of-State Travel, Theatre Arts Students, Fresno City College      ITEM NO. 04-64

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EXHIBIT: None

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Background:

Fresno City College is seeking Board authorization for a maximum of sixteen Fresno City College theatre arts students to attend the Oregon Shakespeare Festival to be held in Ashland, Oregon, on June 14-20, 2004. The advisor is Debra Shapazian. No funds are being asked of the District.

Recommendation:

It is recommended that the Board of Trustees approve out-of-state travel for a maximum of sixteen Fresno City College theatre arts students to attend the Oregon Shakespeare Festival to be held in Ashland, Oregon, on June 14-20, 2004, with the understanding that the trip will be financed without requiring expenditures of District funds.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2004

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SUBJECT: Consideration to Approve Out-of-State  
Travel, CASS Students, Reedley College

ITEM NO. 04-65

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EXHIBIT: None

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Background:

Reedley College is seeking Board authorization for approximately sixteen CASS students to attend the West Coast Leadership/Reentry Conference to be held at Mt. Hood Community College in Gresham, Oregon, on May 7-10, 2004. The advisors are Terri Porter and Sophia Quintero. No funds are being asked of the District.

Recommendation:

It is recommended that the Board of Trustees approve out-of-state travel for approximately sixteen CASS students to attend the West Coast Leadership/Reentry Conference to be held at Mt. Hood Community College in Gresham, Oregon, on May 7-10, 2004, with the understanding that the trip will be financed without requiring expenditures of District funds.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2004

---

SUBJECT:    Consideration to Approve Out-of-State    ITEM NO. 04-66  
              Travel, Upward Bound Students, Reedley  
              College

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EXHIBIT:    None

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Background:

Reedley College is seeking Board authorization for two Upward Bound students to attend the Council of Opportunity in Education Student Leadership Conference to be held in Washington, D.C., on June 5-10, 2004. The advisor is Diana Banuelos. No funds are being asked of the District.

Recommendation:

It is recommended that the Board of Trustees approve out-of-state travel for two Upward Bound students to attend the Council of Opportunity in Education Student Leadership Conference to be held in Washington, D.C., on June 5-10, 2004, with the understanding that the trip will be financed without requiring expenditures of District funds.



STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2004

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SUBJECT: Review of District Warrants and Checks

ITEM NO. 04-67

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EXHIBIT: None

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Recommendation:

It is recommended that the Board of Trustees review and sign the warrants register for the period February 24, 2004, to March 31, 2004, in the amount of \$16,294,312.64.

It is also recommended that the Board of Trustees review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period February 6, 2004, to March 19, 2004, in the amount of \$303,024.68.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2004

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SUBJECT: Consideration to Approve Agreement with  
SixTen and Associates for 2004-05 Mandate  
Reimbursement Claim Preparation Services

ITEM NO. 04-68

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EXHIBIT: None

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Background:

Annually the District submits reimbursements for mandated programs that have been imposed on districts and approved for reimbursement by the Commission on State Mandates. Currently community college districts are eligible for reimbursement for five different mandated program areas. In addition, several test claims have been filed for consideration of reimbursement in the future.

For the past several years the District has contracted with SixTen and Associates for the preparation of the District's reimbursement claims. SixTen and Associates is a consulting firm that specializes in maximizing the District's reimbursement under the mandated cost reimbursement process. It should be noted that all costs associated with SixTen and Associates' services for preparing the District's annual claims are fully reimbursed by the Department of Finance under the mandated claims process.

The following amounts have been received in past years: 2000-01 - \$639,852; and 2001-02 - \$601,101. Similar amounts are expected to be reimbursed for 2002-03, 2003-04, and 2004-05; however, the Governor has indicated these reimbursements will be deferred to at least 2006-07 as a result of the State budget crisis. When reimbursement is eventually received, interest will be included. Even though this process has been interrupted, districts must submit claims to maintain eligibility and to receive reimbursement when funds become available.

It is recommended that the District engage the services of SixTen and Associates for the preparation of the 2004-05 mandated reimbursement claims at a fee not to exceed \$24,000. This fee has remained the same since 2001-02.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize entering into an Agreement with SixTen and Associates in an amount not to exceed \$24,000 for the preparation and submission of the 2004-05 mandate reimbursement claims;  
and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2004

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SUBJECT: Consideration to Approve Agreement with  
Surabian Packing Inc. for Farm Produce Stand,  
Reedley College

ITEM NO. 04-69

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EXHIBIT: None

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Background:

In September 2003, Reedley College and Surabian Packing, Inc., began exploring the possibility of establishing a produce stand on the Reedley campus. The result of this discussion is a concept to locate a small fruit stand adjacent to Reed Avenue and the northern entrance to the campus, with the intent of selling fruit grown on the school farm.

Surabian Packing, Inc., currently farms five parcels at Reedley College totaling 160 acres as part of a 10 year lease agreement renewed in November 2001. The fruit crops under production on these parcels include peaches, plums, nectarines, pluots, grapes, pomegranates and citrus. This farming operation is integrally tied to instruction as agriculture students are involved in many aspects of the production cycle as part of their regular classroom and laboratory experience. This relationship of classroom instruction with industry greatly enhances learning and validates the instructional process.

The agreement, as crafted, would allow for the employment of Reedley College students through Surabian Packing, Inc., to market and sell the produce. The concept of involving students in this process has the potential to tie theory taught in the classroom to real world agricultural production and business. This project could also involve the Senior Garden Program and serve as an outlet for excess produce.

Costs for this operation would be the responsibility of Surabian Packing, Inc. while revenue would be shared evenly. Signage would be developed that conveys to the public that the product being sold was produced by Reedley College programs. This proposed relationship is supported by the Reedley College Strategic Plan within the areas of "Public and Private Partnerships" and "Enhancing the College Climate and Integrating with the Community".

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize entering into a five-year agreement with Surabian Packing, Inc., for the sale of produce and other agricultural products grown on the Reedley College School Farm; and
- b) authorize the placement of a fruit stand adjacent to Reed Avenue and the northern entrance to Reedley College or other mutually agreed upon location; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2004

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SUBJECT: Consideration to Adopt Resolution Authorizing Agreement with State of California, Department of Rehabilitation, for Work Assessment Vocational Education (W.A.V.E.), Fresno City College

ITEM NO. 04-70

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EXHIBIT: Resolution

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Background:

The District has recently been notified by the Fresno District of the Department of Rehabilitation that the Fresno City College Work Assessment Vocational Education (WAVE) Program will be funded for the third year. This program will provide services to 45 Department of Rehabilitation clients to receive Cooperative Program auxiliary services. In addition to providing training and employment services, the program enables participants to achieve greater economic and social independence.

This Department of Rehabilitation grant will provide funding for a Job Developer and WAVE Vocational Training Assistants, as well as various operating expenses. The total value of the fully funded grant is \$221,084.

Recommendation:

It is recommended that the Board of Trustees:

- a) approve the Fresno City College 2003-04 Department of Rehabilitation Cooperative Contract for Work Assessment Vocational Education (WAVE) in the amount of \$221,084;
- b) authorize the Chancellor or his designee to execute the Agreement and to prepare and submit any and all reports required on behalf of the District; and
- c) authorize the Secretary of the Board of Trustees to execute the appropriate Board Resolution for submission with the project Agreement to the State Department of Rehabilitation.

STATE OF CALIFORNIA  
**BOARD RESOLUTION**  
 DR 324 (New 01/94) Computer Generated

DEPARTMENT OF REHABILITATION

Original  
 Amendment # \_\_\_\_\_

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FULL Name of Corporation or Public Agency

State Center Community College District

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WHEREAS, the Board of Directors or Board of Trustees of the above-named corporation or public agency has read the proposed agreement between State of California, Department of Rehabilitation, and above-named corporation or public agency and said Board of Directors or Board of Trustees acknowledges the benefits and responsibilities to be shared by both parties to said agreement,

NOW, THEREFORE, BE IT RESOLVED that said Board of Directors or Board of Trustees does hereby authorize the following person:

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Name of Person Authorized to Sign Agreement    Title of Person Authorized to Sign Agreement

Douglas R. Brinkley, Vice Chancellor, Finance and Administration

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of the above-named corporation or public agency on behalf of the corporation or public agency to sign and execute said agreement and all amendments there to, except to increase the financial liability of said corporation or public agency.

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**CERTIFICATION**

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I, the Recording Secretary named below, hereby certify that the foregoing resolution was duly and regularly adopted by the Board of Directors or Board of Trustees of above-named corporation or public agency at a meeting of said Board regularly called and convened at which a quorum of said Board of Directors or Board of Trustees was present and voting, and that said resolution was adopted by a vote of the majority of all Directors or Trustees present at said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand as Recording Secretary of said corporation or public agency.

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Address Where Board Meeting Held

1525 East Weldon Avenue, Fresno, CA 93704

Date of Board Meeting	Signature of Recording Secretary	Date Signed
4/6/04		4/6/04

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STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2003

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SUBJECT: Consideration of Bids,  
Roof Coatings,  
Reedley College

ITEM NO. 04-71

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EXHIBIT: None

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Background:

Bid #0304-19 is for the work necessary to provide a two-coat elastomeric roof coating system and other related items of work at various locations at Reedley College. The work of this project consists of cleaning and pressure washing the roof surface, repairing and resealing of the roof membrane, and coating the roofs with a District-approved elastomeric reflective roof coating system. The roofs to be coated include the Cafeteria, Aeronautics, and Auto Shop buildings. This bid was necessitated by the deteriorated condition of the existing roofs.

Funding for this project will be provided by a combination of 2003/04 Scheduled Maintenance and Repair Funds and Locally Funded Capital Projects Funds. The scheduled maintenance budget for this project is \$40,000.00. Bids were received from four (4) contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
<b>Graham Prewett, Inc.</b>	<b>\$67,000.00</b>
Fresno Roofing Company, Inc.	\$69,714.00
Brian Hobbs Roofing	\$76,604.00
California Commercial Roofing Systems	\$96,266.00

In keeping with Public Contract Code, award of this project is determined by using the base bid amount. In consultation with our roofing consultant, it was determined that coating of the Aeronautics building roof could be deferred until future scheduled maintenance funding is available. With this in mind, the Administration is recommending that Deductive Alternate #2 be utilized to delete the Aeronautics building roof. The actual recommended award amount for the remaining two roofs is at a price of \$46,000.00.



ITEM NO. 04-71 - Continued  
Page 2

Fiscal Impact:

\$40,000.00 – 2003/04 Scheduled Maintenance and Repair Funds for Reedley College  
\$ 6,000.00 – Locally Funded Capital Project Funds

Recommendation:

It is recommended that the Board of Trustees award Bid #0304-19, in the amount of \$46,000.00, to Graham Prewett, Inc., the lowest responsible bidder for Roof Coatings at Reedley College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2003

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SUBJECT: Consideration of Bids,  
Water Improvements,  
Reedley College

ITEM NO. 04-72

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EXHIBIT: None

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Background:

Bid #0304-20 is for the work necessary to provide upgrades to the water system at Reedley College. The work of this project includes the installation of new irrigation and domestic water lines, removal and replacement of water valves, valve boxes and lids, as well as related asphalt and concrete modifications. Advantages of this project will include the potential isolation of the domestic water system to various areas and buildings on the campus to help with future repair and replacement projects. This is a short-duration project with completion scheduled within 21 days after commencement of the work.

Funding for this project will be provided by 2003/04 Scheduled Maintenance and Repair Funds for Reedley College. The engineer's estimate for this project is \$45,000.00. Bids were received from four (4) contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
<b>J S Brar Company</b>	<b>\$41,860.00</b>
Integrity Landscape	\$45,000.00
Sanchez Grading	\$45,841.00
Hobbs Construction	\$74,680.00

Fiscal Impact:

\$41,860.00 – 2003/04 Scheduled Maintenance and Repair Funds for Reedley College

ITEM NO. 04-72 - Continued  
Page 2

Recommendation:

It is recommended that the Board of Trustees award Bid #0304-20, in the amount of \$41,860.00, to J S Brar Company, the lowest responsible bidder for Water Improvements at Reedley College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2004

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SUBJECT: Disclosure of Collective Bargaining Agreement, SCFT Full-Time Bargaining Unit, and Public Hearing  
ITEM NO. 04-73

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EXHIBIT: Disclosure of Collective Bargaining Agreement

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Background:

The terms of the agreement include:

Article V – Waiver of Bargaining

Section 3. Reopener Negotiations

This contract may be reopened by either party for the 2004-05 school year and 2005-06 school year in the manner limited only to Article XVII Compensation, Article XV Insurance Programs and one article of choice by each party, by giving notice to the other party not later than, September 15, 2004 and March 15, 2005 respectively of the prior school year.

Article XII – Hours, Workload, Class Size

Section 6. Calendar

Faculty members may request to schedule a “flex day” at a time other than the date at the beginning the spring semester for a specific educationally related activity which is beneficial to the education of students providing such alternate schedule is management approved and within the normal travel and conference budget expenses. Faculty scheduling alternate flex days activities are responsible for the reporting requirements required in regulation.

Item No. 04-73 (continued)

## Section 12. Reassigned Time for Faculty Senate

The District agrees to provide the Faculty senates at Fresno City College and Reedley College reassigned time of the equivalent of 1.5 FTE each for the conduct of faculty senate activities as follows: (1) perform faculty senate duties and responsibilities, (2) direct, coordinate or participate on faculty senate sub-committees or on campus or district committees to which the senate has member appointment rights or programs. Such release time shall be agreed to and scheduled prior to the beginning of each semester.

## Section 13. Distance Education

Teaching Load Factor: Unit members teaching distance education courses must teach at least 40% of their load on campus per semester. The District may allow a unit member to teach less than 40% of their load on campus per semester, providing there is mutual agreement between the immediate supervisor and unit member.

## Article XV – Insurance Programs

### Section 5. District Premium Contributions:

Effective April 1, 2004 the District contribution toward the medical insurance plans for the fiscal year shall not exceed \$652.00 per month.

IRC section 125 Plan shall be implemented in accordance with Governmental rules and regulations for full-time faculty for premium conversion, medical reimbursement and dependent care.

## Article XVII – Compensation

### Section 1. Salary

2003-04 Salary – The salary schedule which was in effect during the 2002-2003 school year shall remain in effect for the 2003-2004 school year. The District shall provide a total of \$122,000 to be used as one-time non-repetitive (off schedule) stipends payable to bargaining unit members who are selected by the State Center Federation of Teachers to receive one-time non-repetitive (off schedule) stipends in amounts specified and determined by the Federation. The parties agree that the total amount of stipends paid by the District shall not exceed \$122,000.

Item No. 04-73 (continued)

Part-Time (Adjunct) Teaching Credit for Initial Placement on the Salary Schedule – Initial placement on the salary schedule shall include part-time (adjunct) teaching credit at any post secondary institutions which are accredited by the appropriate regional accreditation agency at the time the teaching experience occurs, and must be verified by official documentation.

For each accumulated amount of thirty (30) lecture hour equivalents (LHE) one (1) year of placement shall be credited on the initial placement of the salary schedule up to a maximum of four (4) years. In no event shall placement exceed step 6 when part-time teaching experience is combined with full-time teaching.

#### Article XIX – Intellectual Property Rights

Purpose: The District and the Federation have a mutual interest in establishing an environment that fosters and encourages the creativity of individual unit members. In accordance with the mutual goal, the purpose of this Article is to identify the owners of the copyrights to certain works that may be created by unit members.

A District supported work prepared within the scope of employment. “District Supported Work” shall mean a work produced that is the result of the unit member having received appreciable amounts of additional District support beyond that normally provided by the District in the performance of the member’s assignment. District supported work does not include works made in the course of the unit member’s independent efforts.

#### Recommendation:

At this time it is appropriate to open the meeting for input from the public relative to the settlement. Following the opportunity for public input no action is necessary as the proposal will be considered in closed session.

## DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

## State Center Community College District

Name of bargaining unit: **SCFT Local 1533, CFT/AFT, AFL-CIO Full-Time**

What are the effective dates of the proposed agreement? From 7/1/03 to 6/30/06

Date of public meeting: 4/6/04 Date disclosure available: 3/30/04

Disclosure prepared by: **Randy Rowe**

A. Proposed change in salary

Indicate the percentage salary change over the prior year salary schedule for the current and subsequent fiscal years. Are the costs on-going or one-time costs?

Year of proposed agreement	2003-2004	2004-2005	2005-2006
Percentage salary change	*	N/A	N/A
On-going or one-time costs?	<b>One-Time</b>	N/A	N/A

\*The salary schedule which was in effect during the 2002-2003 school year shall remain in effect for the 2003-2004 school year. The District shall provide a total of \$122,000 to be used as one-time non-repetitive (off schedule) stipends payable to bargaining unit members who are selected by the State Center Federation of Teachers to receive one-time non-repetitive (off schedule) stipends in amounts specified and determined by the Federation. The parties agree that the total amount of stipends paid by the District shall not exceed \$122,000.

B. Cost of agreement

Indicate the costs of salary and benefit improvements that would be incurred under the agreement for the current and subsequent fiscal years. The total cost of the agreement shall be the same as the total cost reported on the SPI form Impact of Salary Settlement on the School District Budget.

Year	2003-2004	2004-2005	2005-2006
Salary	<b>0</b>	N/A	N/A
Benefits	<b>\$ 101,748</b>	N/A	N/A
Other costs	<b>\$ 154,000</b>	N/A	N/A
Total costs	<b>\$ 255,748</b>	N/A	N/A

C. Source of funding

Indicate the source of funding for the proposed agreement. If staff reductions would be required, this should be stated. Please use additional pages as necessary.

**General Fund**

D. Major provisions

List the major provisions and each of the other costs of the agreement for the current and subsequent fiscal years. Please use additional pages as necessary.

**No Other fiscal impact:**

- a. **Distance Education**
- b. **Flex Day**
- c. **Intellectual Property Rights**
- d. **Tenure Review Evaluation Procedures**
- e. **Voluntary Transfer**
- f. **Sick Leave Provisions**

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2004

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SUBJECT: California Community College Trustees  
2004 Ballot for Board of Directors

ITEM NO. 04-74

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EXHIBIT: List of Candidates

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Background:

The election of members of the CCCT Board will take place between March 10 and April 25, 2004. There are ten (10) two-year vacancies on the Board. A list of the candidates nominated to fill the vacancies is enclosed. The ten candidates who receive the most votes will serve two-year terms. In the event of a tie vote for the last position to be filled, the CCCT Board of Directors will vote to break the tie.

The Board may vote for up to ten (10) individuals. The deadline for mailing the ballot is April 25, 2004.

Recommendation:

It is recommended that the Board of Trustees authorize the Secretary of the Board to cast a ballot for up to ten (10) individuals, as directed, from the list of nominees for the 2004 election of the Board of Directors of the California Community College Trustees.





STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2004

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SUBJECT: Consideration of Bids,  
LAN/WAN Phase IV, Room Modifications,  
Fresno City College

ITEM NO. 04-75

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EXHIBIT: None

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Background:

Bid #0304-18 is for all labor and materials necessary to modify existing space into network rooms at eight locations at Fresno City College and one location at the District Office. This project is in support of the LAN/WAN Phase IV network project and provides for the renovations necessary to create and/or modify network rooms to house required network electronics. The work of this project consists of selective demolition to existing rooms; the construction of new doors, partitions, windows and finishes; modification of existing and installation of new air conditioning systems; and modification of fire alarm, plumbing, and electrical systems in support of the new facilities. Interior and exterior renovations of existing buildings are required to complete the work of this project. The work of this project will be accomplished in a single phase, with completion within 90 days, to provide the least possible interference between this contract and the activities of other contractors performing LAN/WAN Phase IV construction.

Funding for this project will be provided by Measure E General Obligation Bonds. The engineer's estimate for this project is \$225,000.00. Bids were received from five (5) contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
<b>Durham Construction Company, Inc.</b>	<b>\$197,400.00</b>
All-States Construction, Inc.	\$239,000.00
Davis Moreno Construction, Inc.	\$240,319.00
D & S Construction, Inc.	\$248,499.00
Mark Wilson Construction, Inc.	\$266,807.00

ITEM NO. 04-75 - Continued

Page 2

Fiscal Impact:

\$197,400.00 - Measure E General Obligation Bonds

Recommendation:

It is recommended that the Board of Trustees award Bid #0304-18 in the amount of \$197,400.00 to Durham Construction Company, Inc., the lowest responsible bidder for LAN/WAN Phase IV Room Modifications at Fresno City College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2004

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SUBJECT: Consideration of Resolution for Participation  
in Community College League of California  
2004-05 Cash-Flow (TRANS) Financing Program

ITEM NO. 04-76

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EXHIBIT: Resolution

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Background:

Because of the method of payment on State apportionment monies, the District has experienced a cash-flow shortfall in the fall months in recent years. While State apportionment monies and tax revenues are ultimately received, the majority of these funds are received during the second half of the fiscal year. This amount of shortfall fluctuates from year to year based upon the timing of payments received from the property taxes and State apportionment, as well as expenditures by the District.

To ease the cash-flow burden, the District is authorized to sell Tax and Revenue Anticipation Notes (TRANS) that provide an adequate cash flow to meet the District's General Fund obligations until receipt of property taxes and State apportionments. A program called the Tax and Revenue Anticipation Note Financing Program, sponsored by the Community College League of California, provides a pooled structure that simplifies the issuance of TRANS in a cost-effective, secure manner. By participating in the program, the District will issue a tax-exempt note at a fixed rate of interest and simultaneously secure a low-risk investment (i.e., Guaranteed Investment Contract, County Pool, or LAIF) to generate income, offsetting the debt service expense.

The District has been requesting and receiving TRANS authorization since 1999-00. Typically, the issues have been \$7 million or \$5 million. For 2003-04 it was determined that the District did not have a cash-flow shortfall significant enough to justify issuing a TRANS, particularly in light of low-interest-rate on investments. The District is requesting authorization to issue a TRANS in 2004-05 in an amount not to exceed \$10 million should the District determine the need for such an issuance. The actual amount borrowed will be determined by the financial consultant for the California Community College League based upon submittal of financial data from the District and consultation with staff.

The program requires that the Board adopt a Resolution that delegates to the administration the right to decide on participation at the time of the sale when the interest costs and reimbursement costs are locked in. Approving this Resolution will allow the Chancellor or his designee to proceed with the necessary steps to take part in the program.

Recommendation:

It is recommended that the Board of Trustees:

- a) approve the Resolution of the Governing Board that authorizes:
  - 1) the borrowing of funds for fiscal year 2004-05 not to exceed \$10 million;
  - 2) the issuance and sale of 2004-05 Tax and Revenue Anticipation Notes (TRANS);
  - 3) participation in the Tax and Revenue Anticipation Note Financing Program; and
- b) authorize the administration to borrow up to a 13-month period, with a final determination made at time of pricing.

STATE CENTER COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 04-76

RESOLUTION AUTHORIZING THE ISSUANCE OF A 2004 TAX AND REVENUE ANTICIPATION NOTE AND PARTICIPATION IN THE COMMUNITY COLLEGE LEAGUE OF CALIFORNIA CASH FLOW FINANCING PROGRAM

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WHEREAS, pursuant to Sections 53850 *et seq.* of the Government Code of the State of California (the "Act") contained in Article 7.6 thereof, entitled "Temporary Borrowing," on or after the first day of any fiscal year (being July 1), the State Center Community College District (the "District") may, pursuant to a resolution of its Board of Trustees (the "Board"), borrow money by issuing notes for any purpose for which the District is authorized to expend moneys, including but not limited to current expenses, capital expenditures, and the discharge of any obligation or indebtedness of the District;

WHEREAS, the Board hereby determines that an amount (the "Principal Amount") not to exceed \$10,000,000 (the "Maximum Principal Amount"), which Principal Amount is to be confirmed and set forth in the Pricing Confirmation (as defined in Section 4 hereof), is needed for the requirements of the District to satisfy obligations of the District, and that it is necessary that the Principal Amount be borrowed for such purpose by the issuance of a temporary note therefor in anticipation of the receipt of taxes, revenue and other moneys to be received by the District during or attributable to fiscal year 2004-2005;

WHEREAS, it appears, and the Board hereby finds and determines, that the Principal Amount, when added to the interest payable thereon, does not exceed eighty-five percent (85%) of the estimated amount of the uncollected taxes, income, revenue, cash receipts and other moneys of the District attributable to fiscal year 2004-2005, and available for the payment of said note and the interest thereon;

WHEREAS, pursuant to Section 53856 of the Code, certain revenues that will be received by the District during and attributable to fiscal year 2004-2005 can be pledged for the payment of said note and the interest thereon (as hereinafter provided);

WHEREAS, the Board has determined that it is in the best interests of the District to participate in the Community College League of California Cash Flow Financing Program (the "Program"), whereby participating community college districts (collectively, the "Participating Districts") will simultaneously issue tax and revenue anticipation notes;

WHEREAS, the tax and revenue anticipation note authorized hereby (the "Note") will be sold to the Community College League Financing Authority (the "Authority") pursuant to a note purchase agreement, dated as of the date of the Pricing Confirmation, by and between the Authority and the District (the "Note Purchase Agreement"); and

WHEREAS, as part of the Program, the Authority will issue one or more series (each a "Series") of 2004 Tax and Revenue Anticipation Bonds (the "Bonds") pursuant to an Indenture (the

“Indenture”) between the Authority and Wells Fargo Bank, National Association (the “Trustee”), which Bonds will be secured by the tax and revenue anticipation notes of the Participating Districts, each Series to be distinguished by the type of credit enhancement, if any, that secures such Series, the principal amounts of the notes securing such Series the date of maturity of such Series, or by such other factors as may be determined by the Authority pursuant to the advice of RBC Dain Rauscher Inc., as financial advisor for the Program (the “Financial Advisor”);

NOW, THEREFORE, the Board of the District hereby resolves as follows:

Section 1. Recitals. All of the above recitals are true and correct and the District so finds, determines, and represents.

Section 2. Authorization of Issuance of Note; Terms. The District hereby determines to borrow, solely for the purpose of anticipating taxes, income, revenue, cash receipts and other moneys to be received by the District during or attributable to fiscal year 2004-2005, an aggregate principal amount not to exceed the Maximum Principal Amount by the issuance, by the District, of a temporary note under Sections 53850 et seq. of the Code designated as the District’s “2004 Tax and Revenue Anticipation Note.” The Note shall be dated the date of delivery thereof; shall mature (without option of prior redemption) not more than 13 months from said date of delivery on a date indicated on the face of the Note and set forth in the Pricing Confirmation (as defined below), or if such date is not a day on which banks in New York or California are open for business, on the first business day prior to such date; and shall bear interest, payable on the dates set forth in the Note and computed on the basis of a 365/366 day year and the actual number of days elapsed, at the rate indicated on the face of the Note and set forth in the Pricing Confirmation (the “Note Rate”), but not in excess of twelve percent (12.0%) per annum. If the Note is not fully paid at maturity, then the unpaid portion thereof shall continue to bear interest thereafter at the Default Rate (to be set forth in the Pricing Confirmation). Both the principal of and interest on the Note shall be payable only upon surrender thereof, in lawful money of the United States of America, at the corporate trust office of the Trustee, which Trustee is hereby designated to be the Paying Agent for the Note (the “Paying Agent”).

Section 3. Form of Note. The Note shall be issued in registered form without coupons and shall be substantially in the form and substance set forth in Exhibit A attached hereto and by reference incorporated herein, the blanks in said form to be filled in with appropriate words and figures.

Section 4. Sale of the Note. The Note shall be sold to the Authority pursuant to the Note Purchase Agreement. The form of the Note Purchase Agreement, including the form of the pricing confirmation supplement (the “Pricing Confirmation”) set forth as Exhibit B thereto, presented to this meeting is hereby approved. The Chancellor, Vice Chancellor, Finance & Administration, Associate Vice Chancellor, Human Resources, chief business officer or any other person designated by the Vice Chancellor, Finance & Administration of the District (the “Authorized Representatives”) are each hereby authorized and directed to execute (which execution shall be accomplished by execution of the Pricing Confirmation) and deliver the Note Purchase Agreement (including the Pricing Confirmation) in substantially said form, with such changes thereto as such Authorized Representative shall approve, such approval to be conclusively evidenced by his or her execution and delivery thereof; provided, however, that the interest rate on the Note shall not exceed twelve percent (12.0%) per annum, the discount on the Note, when added to the District’s share of the costs of

issuance of the Bonds, shall not exceed one and one-half percent (1.5%), and the Principal Amount shall not exceed the Maximum Principal Amount.

Section 5. Program Approval. The District's participation in the Program is approved; provided, however, that the District's decision to participate in the Program shall not be binding on the District until the execution and delivery of the Pricing Confirmation.

The District acknowledges that the Authority will execute and deliver the Indenture, (currently on file with the District), to the Trustee in substantially said form, with such changes thereto as an Authorized Representative shall approve, such approval to be conclusively evidenced by execution and delivery of the Pricing Confirmation. The District authorizes and requests the Authority to issue Bonds pursuant to and as provided in the Indenture as finally executed.

The District acknowledges that the Authority, acting upon the advice of the Financial Advisor, may seek such credit enhancement for the Note and for the Series of Bonds related thereto as it deems necessary or desirable. The District agrees to be bound by the terms of such credit enhancement, if any, and the agreements related thereto. The District's approval of such credit enhancement, if any, and the agreements related thereto shall be conclusively evidenced by execution and delivery of the Pricing Confirmation. Each Authorized Representative is authorized to execute and deliver, on behalf of the District, all agreements related to credit enhancement for the Note and for the Series of Bonds related thereto that such Authorized Representative shall approve, such approval to be conclusively evidenced by execution and delivery of such agreements.

The Authorized Representatives of the District are hereby authorized and directed to provide the Financial Advisor with such information relating to the District as the Financial Advisor shall reasonably request for inclusion in the Preliminary Official Statement and Official Statement related to the Bonds. Upon inclusion of the information relating to the District therein, the Preliminary Official Statement is, except for certain omissions permitted by Rule 15c2-12 of the Securities Exchange Act of 1934, as amended (the "Rule"), hereby deemed final within the meaning of the Rule with respect to the District. If, at any time prior to the execution of the Pricing Confirmation, any event occurs as a result of which the information contained in the Preliminary Official Statement related to the District might include an untrue statement of a material fact or omit to state any material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading, the District shall promptly notify the Financial Advisor.

The District agrees to pay or cause to be paid, in addition to the amounts payable under the Note, its share of any fees or expenses of the Trustee in connection with its participation in the Program, as determined in accordance with the Indenture. Such additional fees and expenses will be paid by the District within twenty-five (25) days of receipt by the District of a bill therefor from the Trustee.

Section 6. Transfer; Exchange. The Note shall initially be registered in the name of the Authority. Thereafter, the Note may not be transferred or exchanged except for a transfer to a provider of credit enhancement for the Note or for the Series of Bonds related thereto as provided by the terms of such credit enhancement and any agreement related thereto.

Section 7. Deposit of Note Proceeds; No Arbitrage. A portion of the proceeds from the sale of the Note, in an amount equal to the District's share of the costs of issuance (including any fees and expenses incurred in connection with credit enhancement) of the Note and of the Series of



Bonds related to the Note, shall be deposited in the Costs of Issuance Fund established under the Indenture and expended as directed by the Authority on costs of issuance as provided in the Indenture. The remainder of the proceeds from the sale of the Note shall be deposited in the Proceeds Fund established under the Indenture and, until transferred pursuant to a requisition of the District, be invested in Permitted Investments (as defined in and under the terms of the Indenture) as directed by the Authority. While they are on deposit in the Proceeds Fund, proceeds from the sale of the Note shall constitute additional security for repayment of the Note. Upon requisition submitted to the Trustee in accordance with the Indenture, the Note proceeds deposited in the Proceeds Fund shall be transferred to or on behalf of the District for any purpose for which the District is authorized to use and expend moneys. The District hereby covenants that it will make no use of the proceeds of the Note that would cause the Note to be an "arbitrage bond" under Section 148 of the Code; and, to that end, so long as the Note is outstanding, the District, and all of its officers having custody or control of such proceeds, shall comply with all requirements of said section, including restrictions on the use and investment of proceeds of the Note and the rebate of a portion of investment earnings on certain amounts, including proceeds of the Note, if required, to the Federal government, and of the Income Tax Regulations of the United States Treasury promulgated thereunder or under any predecessor provisions, to the extent that such regulations are, at the time, applicable and in effect, so that the Note will not be an "arbitrage bond."

Section 8. Payment of Note.

(a) Source of Payment. The principal amount of the Note, together with the interest thereon, shall be payable from taxes, income, revenue, cash receipts and other moneys which are received by the District during fiscal year 2004-2005 and which are available therefor. The Note shall be a general obligation of the District, and to the extent the Note is not paid from the Pledged Revenues defined below, the Note shall be paid with interest thereon from any other moneys of the District lawfully available therefor, as provided herein and by law.

(b) Pledged Revenues. As security for the payment of the principal of and interest on the Note, the District hereby pledges certain unrestricted revenues (as further described in the following paragraph, the "Pledged Revenues") which are received by the District in the months specified in the Pricing Confirmation as Pledge Months (each a "Pledge Month" and collectively the "Pledge Months"). The term "unrestricted revenues" shall mean taxes, income, revenue, cash receipts, and other money of the District as provided in Section 53856 of the Act, which are intended as receipts for the general fund of the District and which are generally available for the payment of current expenses and other obligations of the District.

With respect to each Pledge Month, the amount of unrestricted revenues which shall constitute Pledged Revenues will be equal to a percentage of the Principal Amount plus a percentage of the interest due on the Note on the applicable interest payment dates, including maturity, such percentages, and dates to be specified in the Pricing Confirmation. Any one of the Authorized Representatives of the District is hereby authorized to approve the determination of the Pledge Months and the amount of Pledged Revenues with respect to each Pledge Month by executing and delivering the Pricing Confirmation, such execution and delivery to be conclusive evidence of approval by this Board and such Authorized Representative.

The principal of the Note and the interest thereon shall be a first lien and charge against and shall be payable from the first moneys received by the District from such Pledged Revenues, as provided by law.

In the event that there are insufficient unrestricted revenues received by the District to permit the deposit into the Repayment Account, as hereinafter defined, of the full amount of Pledged Revenues to be deposited from unrestricted revenues in any Pledge Month, then the amount of any deficiency shall be satisfied and made up from any other moneys of the District lawfully available for the repayment of the Note and the interest thereon.

(c) Deposit of Pledged Revenues in Repayment Account. Pledged Revenues shall be held by the District in a special account within the District's general fund designated as the District's "2004 Tax and Revenue Anticipation Note Repayment Account" (the "Repayment Account") and applied as directed in this resolution. Any moneys placed in the Repayment Account shall be for the benefit of the holder of the Note, and until the Note and all interest thereon are paid or until provision has been made for the payment of the Note at maturity with interest to maturity, the moneys in the Repayment Account shall be applied only for the purposes for which the Repayment Account is created. Upon the written request of the Trustee or any provider of credit enhancement for the Note or the Series of Bonds related thereto, the District shall, within ten (10) Business Days following its receipt of such request, provide written evidence that the deposits to the Repayment Account required by this resolution have been made. In addition, the District shall provide such additional financial information as may be required by any provider of credit enhancement for the Note or the Series of Bonds related thereto. The District may satisfy the requirement of depositing moneys in the Repayment Account by directing the Trustee to so designate such deposit from moneys in the Proceeds Fund attributable to the District.

(d) Disbursement of Moneys in Repayment Account. The District shall, to the extent necessary to pay the principal of and the interest on the Note, cause the moneys in the Repayment Account to be transferred to the Trustee, or credited by the Trustee from the Proceeds Fund, at least five (5) Business Days (as defined in the Indenture) prior to the date that interest on the Note must be paid, as applicable, and prior to the maturity of the Note. Moneys so transferred to, or credited by, the Trustee shall be deposited in the appropriate Bond Payment Fund established under the Indenture and applied to the payment of the principal of and interest on the Note when due and at maturity, as provided in the Indenture. In the event that moneys in the Repayment Account are insufficient to pay the principal of and interest on the Note when due and at maturity, such moneys shall be applied first to pay interest on the Note and second to pay principal of the Note. Any moneys remaining in or accruing to the Repayment Account after the principal of and the interest on the Note have been paid, or provision for such payment has been made, shall be transferred to the general fund of the District, subject to any other disposition required by the Indenture.

Section 9. Execution and Delivery of Note. The Note shall be executed by the manual or facsimile signature of an Authorized Representative and countersigned by the manual or facsimile signature of the Secretary or the Clerk of the Board. The proper officers of the District are hereby requested to deliver the Note to the Authority.

Section 10. Covenants and Warranties.

(a) It is hereby covenanted and warranted by the District that all representations and recitals contained in this resolution are true and correct.

(b) The District shall not incur any indebtedness secured by a pledge of its unrestricted revenues unless such pledge is subordinate in all respects to the pledge of unrestricted revenues hereunder.

(c) So long as any Bonds issued in connection with the Note are outstanding, the District will not create or suffer to be created any pledge of or lien on the Note other than the pledge and lien of the Indenture.

(d) The District and its appropriate officials have duly taken, or will take, all proceedings necessary to be taken by them for the levy, collection and enforcement of the Pledged Revenues in accordance with the law and for carrying out the provisions of this resolution and the Note.

Section 11. Ratification and Approval of Past and Future Actions. All actions heretofore taken by the officers and agents of the District with respect to the Note, the Bonds, and the Program are hereby approved, confirmed and ratified, and the officers and agents of the District are hereby authorized and directed to do any and all things and take any and all actions, which they, or any of them, may deem necessary or advisable in order to consummate the lawful issuance and delivery of the Note and the District's participation in the Program in accordance with this resolution and resolutions hereafter adopted by the District. The Authorized Representatives are hereby designated as "Authorized District Representatives" under the Indenture.

Section 12. Events of Default and Remedies.

If any of the following events occur, it is hereby defined as and declared to be and to constitute an "Event of Default":

(a) Failure by the District to make or cause to be made the transfers and deposits to the Repayment Account or any other payment required to be paid hereunder on or before the date on which such transfer, deposit or other payment is due and payable;

(b) Failure by the District to observe and perform any covenant, condition or agreement on its part to be observed or performed under this resolution, for a period of fifteen (15) days after written notice, specifying such failure and requesting that it be remedied, is given to the District by the Paying Agent, unless the Paying Agent shall agree in writing to an extension of such time prior to its expiration;

(c) Any warranty, representation or other statement by or on behalf of the District contained in this resolution or the Note Purchase Agreement (including the Pricing Confirmation) or in any requisition or any financial report delivered by the District or in any instrument furnished in compliance with or in reference to this resolution or the Note Purchase Agreement or in connection with the Note, is false or misleading in any material respect;

(d) A petition is filed against the District under any bankruptcy, reorganization, arrangement, insolvency, readjustment of debt, dissolution or liquidation law of any jurisdiction, whether now or hereafter in effect, and is not dismissed within 30 days after such filing, but the Paying Agent shall have the right to intervene in the proceedings prior to the expiration of such 30 days to protect its interests and the interests of the registered owner of the Note;

(e) The District files a petition in voluntary bankruptcy or seeking relief under any provision of any bankruptcy, reorganization, arrangement, insolvency, readjustment of debt, dissolution or liquidation law of any jurisdiction, whether now or hereafter in effect, or consents to the filing of any petition against it under such law; or

(f) The District admits insolvency or bankruptcy or is generally not paying its debts as such debts become due, or becomes insolvent or bankrupt or makes an assignment for the benefit of creditors, or a custodian (including without limitation a receiver, liquidator or trustee) of the District or any of its property is appointed by court order or takes possession thereof and such order remains in effect or such possession continues for more than 30 days, but the Paying Agent shall have the right to intervene in the proceedings prior to the expiration of such 30 days to protect its interests and the interests of the registered owner of the Note.

Whenever any Event of Default referred to in this Section shall have happened and be continuing, the Paying Agent shall, in addition to any other remedies provided herein or by law or under the Indenture, have the right, at its option without any further demand or notice, to take one or any combination of the following remedial steps:

(1) Without declaring the Note to be immediately due and payable, require the District to pay to the Paying Agent an amount equal to the principal of the Note and interest thereon to maturity, plus all other amounts due hereunder, and upon notice to the District the same shall become immediately due and payable by the District without further notice or demand; and

(2) Take whatever other action at law or in equity (except for acceleration of payment on the Note) which may appear necessary or desirable to collect the amounts then due and thereafter to become due hereunder or to enforce any other of its rights hereunder.

Section 13. Proceedings Constitute Contract. The provisions of the Note and of this resolution shall constitute a contract between the District and the registered owner of the Note, and such provisions shall be enforceable by mandamus or any other appropriate suit, action or proceeding at law or in equity in any court of competent jurisdiction, and shall be irrevocable.

Section 14. Request to Borrow; Transmittal of Resolution. The Note shall be issued in conjunction with the note or notes of one or more other community college districts, as described in Section 53853(b) of the Act. Following its adoption by the Board, signed copies of this resolution shall be transmitted by the Secretary of the Board to the treasurer of the county (the "County") in which the District is located, to the County's board of supervisors (the "County Board"), and to the County's superintendent of schools. Transmittal of this resolution to the County Board shall constitute a request by the Board for borrowing and for the issuance of the Note by the County Board. This resolution is based on the assumption that the County Board will fail to authorize, by resolution, the issuance of the Note within 45 calendar days of its receipt hereof or that the County Board will notify the District that it will not authorize the issuance of the Note within such 45-day period. If within such 45-day period the County Board authorizes, by resolution, issuance of the Note, then, notwithstanding this resolution, the Notes shall be issued in the name of the District by the County Board pursuant to such resolution of the County Board.

Section 15. Limited Liability. Notwithstanding anything to the contrary contained herein or in the Note or in any other document mentioned herein or related to the Note or to any Series of Bonds to which the Note may be assigned, the District shall not have any liability hereunder or by reason hereof or in connection with the transactions contemplated hereby except to the extent payable from moneys available therefor as set forth in Section 8 hereof.

Section 16. Amendments. At any time or from time to time, the District may adopt one or more Supplemental Resolutions, without the necessity for consent of the owner of the Note, for any one or more of the following purposes:

(a) to add to the covenants and agreements of the District in this Resolution, other covenants and agreements to be observed by the District which are not contrary to or inconsistent with this Resolution as theretofore in effect;

(b) to add to the limitations and restrictions in this Resolution, other limitations and restrictions to be observed by the District which are not contrary to or inconsistent with this Resolution as theretofore in effect,

(c) to confirm, as further assurance, any pledge under, and the subjection to any lien or pledge created or to be created by, this Resolution, of any monies, securities or funds, or to establish any additional funds or accounts to be held under this Resolution;

(d) to cure any ambiguity, supply any omission, or cure or correct any defect or inconsistent provision in this Resolution; or

(e) to amend or supplement this Resolution in any other respect;

provided, however, that any such Supplemental Resolution does not adversely affect the interests of the owner of the Note.

Any modification or amendment of this Resolution and of the rights and obligations of the District and of the owner of the Note may be made by a Supplemental Resolution, with the written consent of the owner of the Note; provided, however, that if such modification or amendment will, by its terms, not take effect so long as the Note remains outstanding, the consent of the owner of the Note shall not be required. No such modification or amendment shall change or modify any of the rights or obligations of the Paying Agent without its written assent thereto.

In addition to the amendments permitted by the above paragraphs, this Resolution, including the form of the Note, may be amended at any time prior to the execution and delivery of the Note pursuant to the Note Purchase Agreement or the Indenture, the provisions of which are incorporated herein by reference to the extent that they relate to the Note, the District, and the District's participation in the Program. Any amendment of this Resolution pursuant to this paragraph shall not require the execution and delivery of a Supplemental Resolution

Section 17. Severability. In the event any provision of this Resolution shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

Section 18. Appointment of Bond Counsel. The law firm of Stradling Yocca Carlson & Rauth, a Professional Corporation, San Francisco, California is hereby appointed as Bond Counsel for the Note and for the Program. The District acknowledges that Bond Counsel regularly performs legal services for many private and public entities in connection with a wide variety of matters, and that Bond Counsel has represented, is representing or may in the future represent other public entities, underwriters, trustees, rating agencies, insurers, credit enhancement providers, lenders, financial, and other consultants who may have a role or interest in the proposed financing or that may

be involved with or adverse to the District in this or some other matter. Given the special, limited role of Bond Counsel described above the District acknowledges that no conflict of interest exists or would exist, waives any conflict of interest that might appear to exist, and consents to any and all such relationships.

Section 19. Effective Date. This Resolution shall take effect from and after its date of adoption.

PASSED AND ADOPTED by the District this 6<sup>th</sup> day of April, 2004, by the following vote:

AYES:

NOES:

ABSENT:

---

President, Board of Trustees

Attest:

---

Secretary, Board of Trustees

EXHIBIT A

STATE CENTER COMMUNITY COLLEGE DISTRICT  
2004 TAX AND REVENUE ANTICIPATION NOTE

Registered No. 1 \$ \_\_\_\_\_

Rate of Interest: \_\_\_\_\_ %      Maturity Date: \_\_\_\_\_, 2005      Note Date: \_\_\_\_\_, 2004

REGISTERED OWNER: COMMUNITY COLLEGE LEAGUE FINANCING AUTHORITY

PRINCIPAL AMOUNT: \_\_\_\_\_ DOLLARS

FOR VALUE RECEIVED, the State Center Community College District (the "District") acknowledges itself indebted to and promises to pay the Registered Owner identified above, at the corporate trust office of Wells Fargo Bank, National Association, in Los Angeles, California, (the "Paying Agent"), the Principal Amount specified above, in lawful money of the United States of America, on the Maturity Date specified above, together with interest thereon at the Rate of Interest per annum set forth above (computed on the basis of a 365/366 day year and the actual number of days elapsed) in like lawful money from the Note Date specified above until payment in full of said principal sum. Both the principal of and interest on this Note shall be payable as specified above; provided, however, no interest shall be payable for any period after maturity during which the holder hereof fails to properly present this Note for payment.

It is hereby certified, recited and declared that this Note has been made, executed and given pursuant to and by authority of a resolution of the Board of Trustees of the District duly passed and adopted under and by authority of Article 7.6 (commencing with Section 53850) of Chapter 4, Part 1, Division 2, Title 5, California Government Code, and that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this Note have existed, happened and been performed in regular and due time, form and manner as required by law, and that this Note, together with all other indebtedness and obligations of the District, does not exceed any limit prescribed by the Constitution or statutes of the State of California.

The principal amount of the Note, together with the interest thereon, shall be payable from taxes, income, revenue, cash receipts and other moneys that are received by the District during fiscal year 2004-2005. As security for the payment of the principal of and interest on the Note the District has pledged an amount equal to fifty percent (50%) of the principal amount of the Note plus fifty percent (50%) of the interest due on the Note from the unrestricted revenues received by the District in the month ending January 31, 2005; and an amount equal to fifty percent (50%) of the principal amount of the Note plus fifty percent (50%) of the interest due on the Note at maturity from the unrestricted revenues received by the District in the month ending April 30, 2005 (such pledged amounts being hereinafter called the "Pledged Revenues"); and the principal of the Note and the interest thereon shall constitute a first lien and charge thereon and shall be payable from the Pledged Revenues, and to the extent not so paid shall be paid from any other moneys of the District lawfully available therefor.

The District and the Paying Agent may deem and treat the registered owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes, and neither the District nor the Paying Agent shall be affected by any notice to the contrary.

IN WITNESS WHEREOF, the District has caused this Note to be signed by the manual or facsimile signature of its Authorized Representative and countersigned by the manual or facsimile signature of the Secretary of its Board of Trustees, each as of the Note Date.

**STATE CENTER COMMUNITY COLLEGE  
DISTRICT**

By \_\_\_\_\_  
Authorized Representative

Countersigned:

By \_\_\_\_\_  
Secretary, Board of Trustees



**EXHIBIT B**  
**FORM OF NOTE PURCHASE AGREEMENT**

## NOTE PURCHASE AGREEMENT

**THIS NOTE PURCHASE AGREEMENT**, dated as of the purchase date (the "Purchase Date") specified in the Pricing Confirmation Supplement attached hereto as Exhibit A (the "Pricing Supplement"), is entered into by and between the California Community College Financing Authority (the "Authority") and the community college district (the "District") named in the Pricing Supplement.

### WITNESSETH:

**WHEREAS**, community college districts are authorized by Article 7.6, Chapter 4, Part 1, Division 2, Title 5 of the Government Code of the State of California (the "Act") to borrow money by the issuance of temporary notes;

**WHEREAS**, the District's board of trustees (the "Board") has adopted a resolution (the "Resolution") determining to borrow, solely for the purpose of anticipating taxes, income, revenue, cash receipts and other moneys to be received by the District during or attributable to its fiscal year 2004-2005, an aggregate principal amount not to exceed the Maximum Principal Amount (as defined in the Resolution) by the issuance by the District of a temporary note designated as the District's 2004 Tax and Revenue Anticipation Note (the "Note");

**WHEREAS**, the District has determined that it is in the best interests of the District to participate in the Community College League of California Cash Flow Financing Program (the "Program"), whereby participating community college districts (the "Participating Districts") will simultaneously issue tax and revenue anticipation notes for purchase by the Authority;

**WHEREAS**, as part of the Program, the Authority will issue its 2004 Tax and Revenue Anticipation Bonds (the "Bonds") pursuant to an Indenture (the "Indenture") between the Authority and Wells Fargo Bank, National Association (the "Trustee"), which Bonds will be secured by the 2004 tax and revenue anticipation notes of the Participating Districts;

**WHEREAS**, in order to participate in the Program, the District has agreed to be responsible for its share of the fees and expenses of the Trustee and the costs of issuing the Bonds, which anticipated fees, expenses and costs of issuance will be deducted from the purchase price set forth in the Pricing Supplement and which unanticipated fees, expenses and costs of issuance will be billed to the District as the same may arise; and

**WHEREAS**, the costs of issuance which will be deducted from the purchase price set forth in the Pricing Supplement shall not exceed one and one-half percent (1.5%) of the principal amount of the Note;

**NOW, THEREFORE**, for good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

**Section 1. Purchase and Sale of the Note.** Upon the terms and conditions and in reliance upon the representations, warranties and agreements set forth herein, the Authority hereby agrees to purchase from the District, and the District hereby agrees to sell to the Authority, the Note, as described herein and in the Resolution.

**Section 2. Purchase Price.** The purchase price of the Note shall be the purchase price set forth in the Pricing Supplement. The Note shall bear interest at the interest rate per annum set forth in the Pricing Supplement, which is hereby agreed to by and between the Authority and the District by its duly authorized representative executing this Purchase Agreement on behalf of the District.

**Section 3. Adjustments to Principal Amount of Note and Purchase Price.** The Authority and the District hereby agree that the principal amount of the Note shall be reduced, as determined by the Authority and the District, based upon the advice of Stradling Yocca Carlson & Rauth, a Professional Corporation ("Bond Counsel"), in order that the proceeds produced from the sale of the Note will be an amount which will not be subject to either (i) yield restriction (in order for interest to be excluded from gross income under Section 103 of the Internal Revenue Code of 1986, as amended (the "Code")) or (ii) a rebate requirement (under Section 148 of the Code). The Authority and the District hereby further agree that the purchase price of the Note shall be reduced as a result of the reduction of the principal amount of the Note as may be agreed upon by the Authority and the District.

**Section 4. Delivery of and Payment for the Note.** The delivery of the Note (the "Closing") shall take place at 8:00 a.m., California time, on the closing date set forth in the Pricing Supplement or at such other time or date as may be mutually agreeable to the Participating Districts, the Authority and the Original Purchaser, at the San Francisco office of Stradling Yocca Carlson & Rauth, a Professional Corporation or such other place as the Participating Districts, the Authority and the Original Purchaser shall mutually agree. At the Closing, the District shall cause the Note to be delivered to the Authority, duly executed and authenticated, together with the other documents hereinafter mentioned, and the proceeds of the purchase price of the Note set forth in the Pricing Supplement shall be deposited in an amount indicated in the Pricing Supplement as the Deposit to Proceeds Fund which shall be held by the Trustee for the District in the amount attributable to the District under the Indenture and the remainder in the Costs of Issuance Fund held thereunder. The Note shall be made available to the Authority or the Original Purchaser for inspection at least 24 hours prior to the Closing.

If at any time prior to 90 days after the Closing Date, any event occurs as a result of which information relating to the District included in the official statement of the Authority related to the Bonds (the "Official Statement") contains an untrue statement of a material fact or omits to state any material fact necessary to make the statements therein in light of the circumstances under which they were made not misleading, the District shall promptly notify the Authority and the Original Purchaser thereof, and if, in the opinion of the Authority or the Original Purchaser, such event requires the preparation and publication of a supplement or amendment to the Official Statement the District shall cooperate with the Authority and the Original Purchaser in the preparation of an amendment or supplement to the Official Statement in a form and in a manner approved by the Authority and the Original Purchaser, and all reasonable expenses incurred thereby shall be paid by the Original Purchaser.

**Section 5. The Note.** The Note shall be issued in registered form, without coupons, in the principal amount set forth in the Pricing Supplement.

**Section 6. Representations and Warranties of the District.** The District represents and warrants to the Authority and the Original Purchaser that:

(a) All representations and warranties set forth in the Resolution are true and correct on the date hereof and are made for the benefit of the Authority and the Original Purchaser as if set forth herein.

(b) A copy of the Resolution has been delivered to the Authority, and the Resolution will not be amended or repealed without the consent of the Authority, which consent will not be unreasonably withheld.

**Section 7. Conditions Precedent to the Closing.** Conditions precedent to the Closing are as follows:

(a) The execution and delivery of the Note consistent with the Resolution.

(b) Delivery of each certificate, document, instrument and opinion required by the Contract of Purchase related to the Bonds.

(c) Delivery of such other certificates, instruments or opinions as Bond Counsel may deem necessary or desirable to evidence the due authorization, execution and delivery of documents pertaining to this transaction, the legal, valid and binding nature thereof, and compliance of all parties with the terms and conditions thereof.

(d) Delivery of a legal opinion addressed to the District (with a reliance letter to the Authority and the Credit Provider), dated the date of Closing, of counsel to the District with respect to the validity of the Note, in form and substance acceptable to the Authority.

**Section 8. Events Permitting the Authority to Terminate.** The Authority may terminate its obligation to purchase the Note at any time before the Closing if any of the following occurs:

(a) Any legislative, executive or regulatory action (including the introduction of legislation) or any court decision which, in the judgment of the Authority, casts sufficient doubt on the legality of the Note or the tax-exempt status of interest on obligations such as the Bonds, so as to impair materially the marketability or to reduce materially the market price of such obligations;

(b) Any action by the Securities and Exchange Commission or a court which would require registration of the Note, the Bonds or any instrument securing the Note or Bonds under the Securities Act of 1933, as amended, in connection with the public offering thereof, or qualification of the Resolution or the Indenture under the Trust Indenture Act of 1939, as amended;

(c) Any restriction on trading in securities, or any banking moratorium, or the inception or escalation of any war or major military hostilities which, in the judgment of the Authority, substantially impairs the ability of the Original Purchaser to market the Bonds; or

(d) The Original Purchaser terminates its obligation to purchase the Bonds pursuant to the terms of the Contract of Purchase related to the Bonds.

Neither the Original Purchaser nor the Authority shall be responsible for the payment of any fees, costs or expenses of the issuance, offering and sale of the District's Note except that the Original Purchaser shall be responsible for California Debt and Investment Advisory Commission fees and for its own internal costs. The fees, costs and expenses that are categorized in the "Costs of

Issuance" definition in the Indenture shall be paid from the Costs of Issuance Fund. The District shall pay any additional costs attributable to it as set forth in the Indenture other than the fees, costs and expenses so payable from the Costs of Issuance Fund.

**Section 9. Limited Liability.** Notwithstanding anything to the contrary contained herein or in the Note or in any other document mentioned herein or related to the Note or to the Bonds, the District shall not have any liability hereunder or by reason hereof or in connection herewith or with the transactions contemplated hereby except to the extent payable from moneys available therefor as set forth in Section 8 of the Resolution.

**Section 10. No Assignment.** The Purchase Agreement has been made by the District and the Authority, and no person other than the District and the Authority or their successors or assigns shall acquire or have any right under or by virtue of the Purchase Agreement. All of the representations, warranties and agreements contained in the Purchase Agreement shall survive the delivery of and payment by the Authority for the Note and any termination of the Purchase Agreement.

**Section 11. Applicable Law.** The Purchase Agreement shall be interpreted, governed and enforced in accordance with the laws of the State of California.

**Section 12. Effectiveness.** The Purchase Agreement shall become effective upon the execution hereof by the Authority and execution of the Pricing Supplement by the District, and the Purchase Agreement, including the Pricing Supplement, shall be valid, binding and enforceable from and after the time of such effectiveness.

**Section 13. Severability.** In the event any provision of the Purchase Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

**Section 14. Headings.** Any headings preceding the text of several sections hereof shall be solely for convenience of reference and shall not constitute a part of this Agreement, nor shall they affect its meaning, construction or effect.

**Section 15. Execution in Counterparts.** This Purchase Agreement may be executed and entered into in several counterparts, each of which shall be deemed an original, and all of which shall constitute but one and the same instrument.

**IN WITNESS WHEREOF**, the parties hereto have caused this Purchase Agreement to be executed by their duly authorized representatives as of the Purchase Date. The District shall execute this Purchase Agreement by executing and delivering the Pricing Supplement.

CALIFORNIA COMMUNITY COLLEGE  
FINANCING AUTHORITY

By: \_\_\_\_\_  
Executive Director

Exhibit A

Pricing Confirmation Supplement

District: \_\_\_\_\_

Pricing Information

Principal Amount of Note: \$ \_\_\_\_\_  
Interest Rate on Note: \_\_\_\_\_ %  
Re-Offering Yield: \_\_\_\_\_ %  
Net Interest Cost: \_\_\_\_\_ %  
Default Rate: \_\_\_\_\_ %  
Purchase Price: \$ \_\_\_\_\_  
Less: Costs of Issuance: \_\_\_\_\_ %  
Deposit to Proceeds Account: \$ \_\_\_\_\_

Important Dates

Purchase Date: \_\_\_\_/\_\_\_\_/2004  
Closing Date: \_\_\_\_/\_\_\_\_/2004  
Maturity Date: \_\_\_\_/\_\_\_\_/2005  
Interest Payment Date(s) \_\_\_\_/\_\_\_\_/2005  
\_\_\_\_/\_\_\_\_/2005  
Principal Repayment Date: \_\_\_\_/\_\_\_\_/2005  
First Pledge Month:  
Pledge Amount: \$ \_\_\_\_\_  
Pledge Percentage: \_\_\_\_\_ %  
Second Pledge Month:  
Pledge Amount: \$ \_\_\_\_\_  
Pledge Percentage: \_\_\_\_\_ %

The undersigned (the "Authorized Representative") certifies that he or she has reviewed the Note Purchase Agreement (the "Purchase Agreement") to which this Pricing Confirmation Supplement (the "Pricing Supplement") is attached as Exhibit A. By execution of this Pricing Supplement, the District acknowledges, agrees and directs, as the case may be, as follows:

1. Capitalized terms not otherwise defined herein shall have the meanings ascribed thereto in the Purchase Agreement or, if not defined in the Purchase Agreement, in the Indenture.

2. The undersigned has been duly authorized by the Board to execute this Pricing Supplement and to take the other actions contemplated herein.

3. The representations, warranties and covenants set forth in Section 10 of the Resolution are true and correct on and as of the date hereof.

4. The information related to the District contained in the Preliminary Official Statement related to the Bonds, including the Appendices thereto, does not contain any untrue statement of a material fact or omit to state any material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading.

5. The District agrees to provide the required Payment Account Deposit Certification (upon a request therefor) in accordance with the Indenture.

6. The District hereby directs the Trustee to transfer, at least five (5) Business Days (as defined in the Indenture) prior to an interest payment date, if appropriate, and the Note Maturity Date (as defined in the Indenture), the moneys in the Payment Account (if held by the Trustee) to the Bond Payment Fund (as defined in the Indenture).

IN WITNESS WHEREOF, the District has caused this Pricing Confirmation Supplement to be executed by its duly authorized representative as of the Purchase Date. By its execution and delivery of this Pricing Confirmation Supplement, the District agrees to and accepts the terms of the Purchase Agreement, including this Pricing Confirmation Supplement.

\_\_\_\_\_

By: \_\_\_\_\_  
Authorized Representative



STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2004

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SUBJECT: Consideration to Approve Health Fee Increase

ITEM NO. 04-77

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EXHIBIT: None

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Background:

Education Code Section 76355 provides the governing board of community college districts the option of increasing student health fees by the same percentage as the increase in the Implicit Price Deflator Index for State and Local Government Purchase of Goods and Services. The District was recently notified that the index calculation is producing an increase of \$1 above the existing fee.

These established fees assist districts in offsetting the cost of providing needed health care services for our students. It is, therefore, appropriate to apply the calculated fee increase to minimize the encroachment of the student health program upon other General Fund activities. The \$1 increase is authorized by the Education Code to be effective with Summer Session 2004 and will result in a semester increase from \$12 to \$13 and a Summer Session increase from \$9 to \$10. In addition, because the North Centers have not provided a full complement of health services to our students, the District has reduced fees for all Centers, including CTC, to a rate of \$4. Effective 2004-05, health services will be increased for the North Centers and, coupled with the \$1 allowable calculated increase from the State, it is appropriate to also increase the Centers' rate from \$4 to \$5.

Because registration commenced for Summer 2004 on March 15, the administration made arrangements to assess these fees, with ratification of the adjustments by the Board of Trustees at the April 6 Board meeting. It is, therefore, appropriate for the Board to ratify the health fee increase of \$1, effective Summer 2004.

Recommendation:

It is recommended that the Board of Trustees authorize a \$1 increase in all student health fees, effective with Summer Session 2004, resulting in the following rates: \$13 per semester for District Colleges; \$5 per semester for District Centers; \$10 for Summer Session.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2004

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SUBJECT: Consideration to Approve 2004-05  
Decision Package Recommendations

ITEM NO. 04-78

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EXHIBIT: Decision Package Document

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Background:

At the February 3, 2004, regularly scheduled Board meeting the Board of Trustees approved the budget calendar for preparation of the District's 2004-05 budget. The timeline included review of the draft decision packages at the Board retreat on March 26-27. Approval of the decision packages at the April meeting will allow the District to utilize these funds to acquire goods and services for the fall term.

The 2004-05 Decision Package Program was based upon projections of revenues of \$3.2 million. Allocations have been based upon the following appropriations:

Fresno City College	\$1,125,000
Reedley College	525,000
North Centers	375,000
Districtwide	1,075,000
Board/Supplemental	100,000

The process for establishment of campus recommendations is similar to the process utilized on the campuses in recent years, which is a collaborative effort of all constituents.

Recommendation:

It is recommended that the Board of Trustees approve the 2004-05 Decision Package recommendations as presented.



**2004-05  
BUDGET**

# **DECISION PACKAGES**

**Office of the Chancellor  
STATE CENTER COMMUNITY  
COLLEGE DISTRICT**

**Fresno  
City  
College**

**Reedley  
College**

**North  
Centers**

**Clovis  
Madera  
Oakhurst**

**STATE CENTER COMMUNITY COLLEGE DISTRICT**

**2004-05**

**DECISION PACKAGES**

**April 6, 2004**

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## INTRODUCTION

### 2004-05 LOTTERY/DECISION PACKAGES

In November 1984 the California electorate approved a statewide initiative authorizing a State Lottery Program. As part of the initiative, 34% of the lottery proceeds are to be distributed to all public educational entities in the state, including local school districts, community colleges, and state university systems.

Since the inception of the program, there has been a considerable variance in lottery collections and subsequent proceeds to community college districts. These amounts have varied from a high of \$178 per FTES in 1989 to a low of \$76 per FTES in 1992. Although all 2003-04 collections have not yet been received, it is currently anticipated that the District will receive approximately \$123 per FTES or \$3.2 million.

In March 2000 the California Electorate approved Senate Bill 20, which required that 50% of any lottery revenue increases from 1997-98 be spent on instructional materials. Based upon a District projection of \$3.2 million and the 1997-98 level of lottery funding, it is projected that the District's Senate Bill 20 instructional materials requirement will be \$330,000. Each campus has been required to allocate a portion of these funds for projects relating to instructional materials to meet the requirements of SB20. Instructional materials proposals totaling \$383,300 are contained in the recommended Decision Packages from the Colleges/Centers.

In recent years the District has utilized the decision package process whereby funds are allocated out of the prior year's proceeds for one-time, non-salary expenses in areas such as staff development, equipment, minor facility improvements, and deferred maintenance-related projects. By allocating resources from the prior year's revenues, the District is able to withstand the tremendous variances in lottery collections without overspending its budget. This process has allowed the District to enhance programmatic offerings to meet the needs of students and has provided a funding source for minor facility improvements.

At the April 24, 2003, Budget Workshop, the administration provided a draft 2003-04 decision package summary totaling \$3.2 million and noted that for 2003-04 the process for developing the packages would remain the same but the items in the proposals would represent operational items rather than the traditional projects. This \$3.2 million total included \$100,000, which was set aside for discretionary purposes for the Board of Trustees during 2003-04. With the 2004-05 decision packages process, the District has returned to the standard of utilizing lottery funds to enhance programmatic offerings to meet the needs of students and to provide a funding source for minor facility improvements.

In establishing the 2004-05 decision package projects and recommendations, the Chancellor called for the development of proposals from each College/Center and the District Office. The proposals were approved through channels at each location with input provided by various employee groups and site representatives.

The attached decision package proposals have been updated to reflect the most current revenue projection of \$3.2 million and include the amount of \$100,000, which has been set aside for discretionary purposes for the Board of Trustees during 2004-05.

**SUMMARY**  
**2004-05 DECISION PACKAGES**  
**Lottery Funding**

**District**

Staff Development and Training	\$ 45,000	
Employee Recognition Program	15,000	
International Education	15,000	
Districtwide Marketing and Communication	50,000	
Scheduled Maintenance and Repair (Deferred Maintenance)	350,000	
Districtwide Safety and Hazardous Materials Program	70,000	
District Operations Non-Instructional Equipment	34,900	
8-Passenger Van	27,788	
Facilities Minor Construction	88,000	
LAN/WAN Equipment Maintenance Contracts	50,000	
Datatel SQL Conversion	192,000	
Admiss. & Records Optical Character Recognition & Image Systems	85,000	
Equipment Upgrades for Admissions & Records Staff	<u>52,312</u>	
		\$1,075,000

**Fresno City College**

Staff Development and Training	\$ 75,000	
Student Development	50,000	
Speakers Forum	25,000	
Marketing	50,000	
Facilities Improvements	128,727	
Instructional Materials and Supplies (Prop. 20 Compliance)	202,600	
Equipment and Operational Support	<u>593,673</u>	
		\$1,125,000

**Reedley College**

Staff Development and Training	\$ 60,000	
College Marketing and Cultural Enrichment	50,000	
Technology Upgrades and Additions	81,650	
Instructional Supplies (Prop. 20 Compliance)	94,700	
Instructional Materials and Supplies	150,850	
Equipment Replacement	<u>87,800</u>	
		\$ 525,000

**North Centers**

Staff Development and Training	\$ 30,000	
Marketing, School Relations and Cultural Enrichment	42,000	
Instructional Materials and Supplies (Prop. 20 Compliance)	86,000	
Instructional Equipment	143,000	
Non-Instructional Supplies and Equipment	15,000	
Technology	<u>59,000</u>	
		\$ 375,000

**Supplemental**

Supplemental – Districtwide		<u>\$ 100,000</u>
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<b>TOTAL 2004-05 DECISION PACKAGES</b>		<u><u>\$3,200,000</u></u>
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**DISTRICT**

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: Staff Development and Training Location: District Office

Prepared By: Randy Rowe

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan No. 5A

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-05</u>
91000	\$ 2,000
93000	3,000
94000	12,500
95000	<u>27,500</u>
TOTAL	<u>\$45,000</u>

**PROPOSED PROJECT DESCRIPTION:**

While both colleges will continue their own staff development programs, the District Staff Development Program will focus on classified, confidential and management staff development with particular emphasis on Districtwide needs and operations.

Activities designed to assist staff to become more aware of the special needs of the protected groups will utilize experts from the field at both the community college level and individuals particularly sensitive to the needs of the ethnically diverse central San Joaquin Valley.

**OBJECTIVES TO BE ACHIEVED:**

1. Management Staff Development: Facilitate development plan for management team with skill development related to both specific needs of District and general professional growth.
2. Classified Staff Development: Facilitate Districtwide workshops both job specific and general growth; coordinate "symposium" activities for classified staff with sensitivity to special needs.
3. Confidential Staff Development: Facilitate Districtwide workshops both job specific and general growth; coordinate "symposium" activities for confidential staff with sensitivity to special needs.

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: Employee Recognition Program Location: District Office

Prepared By: Randy Rowe

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan No. 5A

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-05</u>
94000	\$10,000
95000	<u>5,000</u>
TOTAL	<u>\$15,000</u>

**PROPOSED PROJECT DESCRIPTION:**

Employee recognition awards are intended to recognize and celebrate years of service to the students and support of our District. The awards given to the employees have been paid for from lottery funds in past years. The 2004-05 decision package is to place funding under the supervision of the office responsible for organizing the awards.

**OBJECTIVES TO BE ACHIEVED:**

1. Provide funding to purchase five-year incremental awards as well as awards for retirees.
2. Provide lunch at the two campuses.

**GOALS:**

1. Provide recognition of dedicated employees.
2. Provide recognition of dedicated retiring employees.

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: International Education Location: Districtwide

Prepared By: Felix Aquino

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal No. 4

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-05</u>
94000	\$ 2,000
95000	<u>13,000</u>
TOTAL	<u>\$15,000</u>

**PROPOSED PROJECT DESCRIPTION:**

Focus on districtwide recruitment of international students and the internationalization of the curriculum at the campuses and centers.

**OBJECTIVES TO BE ACHIEVED:**

1. Continue marketing efforts by utilizing the International Education Services website and printed materials.
2. Direct attention toward recruitment efforts of international students.
3. Continue supporting staff development activities for faculty to internationalize their course curriculum.
4. Continue to sponsor and organize a districtwide reception for international students.

**GOALS:**

1. Increase international student enrollment from 2003-2004 levels.
2. Provide opportunities for faculty to internationalize their course curriculum.

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: Districtwide Marketing and Communication Location: District Office

Prepared By: Teresa M. Patterson, Executive Director, Public & Legislative Relations

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal No. 7

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-05</u>
95000	<u>\$50,000</u>
TOTAL	<u>\$50,000</u>

**PROPOSED PROJECT DESCRIPTION:**

The need for creating a strong districtwide presence which encompasses the colleges, centers and satellite sites is articulated in Strategic Plan Goal #7: *Creating a climate in which there is collaboration and open communication, both internally and externally.* The District has been effective in its efforts at each individual location but needs to continue communicating its “collective voice” to the public. This campaign would create an “umbrella” message designed to communicate to various stakeholder groups the value of a community college education, as well as the District’s community efforts, including economic development activities. The campaign would include targeted media buys, special events, promotional materials and marketing collateral.

**OBJECTIVES TO BE ACHIEVED:**

1. Create awareness of the importance of a community college education.
2. Increase visibility and community recognition of the District’s contributions to economic development efforts.

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: Scheduled Maintenance and Repair (Deferred Maintenance) Location: Districtwide

Prepared By: Brian Speece

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal No. 5B

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-05</u>
96000	<u>\$350,000</u>
TOTAL	<u>\$350,000</u>

**PROPOSED PROJECT DESCRIPTION:**

The District annually submits a Five-Year Plan to the State for the Scheduled Maintenance and Repair Program. Included is a prioritized list of projects submitted to the State for approval in 2004-05. Based upon the Governor's January budget for 2004-05, the Scheduled Maintenance Program will receive \$12.470 million statewide. The actual amount of State funding the District will receive is not known; therefore, the local match requirement will not be known until after the adoption of the State budget. This funding from lottery will allow the District to identify funds for the anticipated match.

**OBJECTIVES TO BE ACHIEVED:**

The prioritized list of Scheduled Maintenance and Repair projects, if funded by the State, will address critically needed issues. The major projects prioritized for funding include:

- Reroof Student Services Building, Fresno City College
- Reroof Upper Roof at the Cafeteria, Fresno City College
- Retrofit Building to Meet AB 425 Compliance, Clovis Center
- Clean and Service Switchgear and Transformers, Districtwide
- Replace Fire Alarm System - Phase III, Districtwide

- Repair/Reseal Air Handlers, Districtwide
- Replace Exterior Doors & Hardware, Forestry, Dental, Aero, and Forum, Reedley College
- Replace Domestic Sewer Lines, Districtwide
- Retrofit HVAC System in Two-Story Building, Clovis Center
- Reroof Business, Home Ec., Phy. Sci, Soc. Sci, Art, Reedley College
- Reroof Gym, Men's P.E., Women's P.E. and Staff Offices, Reedley College
- Retrofit HVAC System in One-Story Building, Clovis Center
- Replace/Repair Exterior Lights, Districtwide

While these projects represent the District's prioritization, the State emphasizes projects in these as well as other areas and, therefore, the final approved list may be somewhat different. In addition, the final implementation of these projects will be dependent upon the actual amount of State funding and corresponding District match.

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: Districtwide Safety and Hazardous Materials Program Location: District Operations

Prepared By: Brian Speece

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal No. 5B

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-05</u>
94000	\$20,000
95000	25,000
96000	<u>25,000</u>
TOTAL	<u>\$70,000</u>

**PROPOSED PROJECT DESCRIPTION:**

The District is responsible for ensuring that the colleges and centers are in compliance with all fire, access, hazardous materials, and all safety codes and regulations. This funding will be used to maintain existing programs, correct identified deficiencies, and implement new programs as required by law.

**OBJECTIVES TO BE ACHIEVED:**

1. Upgrade building systems identified as fire and life safety issues in fire inspection reports.
2. Continue to implement recommendations identified in the Valley Insurance Program's property, liability and worker's compensation survey reports.
3. Manage and dispose of hazardous substances generated on District sites.



**STATE CENTER COMMUNITY COLLEGE DISTRICT  
Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: District Operations Non-Instructional Equipment Location: District Operations

Prepared By: Brian Speece

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal No. 5B

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-05</u>
96000	\$ <u>34,900</u>
TOTAL	\$ <u>34,900</u>

**PROPOSED PROJECT DESCRIPTION:**

This proposal would fund the replacement of equipment in the Operations Departments (see attached list).

**OBJECTIVES TO BE ACHIEVED:**

1. Replace broken or worn-out equipment.
2. Provide safety equipment.

ATTACHMENT 'A'

1. Fresno City College Pool Covers	\$ 14,000
2. Tow-behind blower at the Madera Center	6,500
3. Five (5) Gang mowers at the Madera Center	5,000
4. Portable TIG/MIG welder	1,500
5. Boiler tube cleaner	3,800
6. Underground pipe locator	2,000
7. Van storage unit	900
8. Replace blowers	<u>1,200</u>
TOTAL	<u>\$ 34,900</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: 8-Passenger Van Location: District Operations

Prepared By: Brian Speece

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal No. 5B

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-05</u>
96000	\$27,788
TOTAL	<u>\$27,788</u>

**PROPOSED PROJECT DESCRIPTION:**

Begin replacing 10- and 15-passenger vans with the purchase of one (1) new 8-passenger van.

**OBJECTIVES TO BE ACHIEVED:**

On January 1, 2005, a new State law will require that all drivers of 10- and 15- passenger vans be required to obtain Class B Drivers Licenses. This package will fund one (1) new 8-passenger van, which is not affected by the law. It is anticipated that carryover funds from the prior year will be used to purchase additional 8-passenger vans.

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: Facilities Minor Construction Location: District Operations

Prepared By: Brian Speece

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal No. 5B

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-05</u>
96000	\$ <u>88,000</u>
TOTAL	\$ <u>88,000</u>

**PROPOSED PROJECT DESCRIPTION:**

This proposal will fund facilities repairs and modernizations districtwide. See the attached project schedule for a detailed list and project costs.

**OBJECTIVES TO BE ACHIEVED:**

1. Maintain District Facilities.
2. Replace building and site equipment that is obsolete, inefficient, or beyond useful life.
3. Fund projects that do not qualify for State-funded Scheduled Maintenance.
4. Augment the Scheduled Maintenance funds that have been reduced by the State.

ATTACHMENT 'A'

1. This project would fund miscellaneous exterior painting, including the Student Center building at the Madera Center and the portables at the Oakhurst Center.	\$25,000
2. This project would fund repair of the Reedley College track.	20,000
3. This project would fund repair and replacement of sidewalks districtwide.	15,000
4. This project would fund installation of a chiller room door at Fresno City College.	5,000
5. The baseball scoreboard at Eules Ballpark is obsolete and parts are no longer available. This project would fund 50% of the replacement cost, and the remaining 50% would be funded as part of the FCC decision package for Equipment and Operational Support.	15,000
6. The Reedley College Library Addition Project includes the installation of a new chiller and cooling tower at the Central Plant. As a result, the existing Grounds Shop and storage area are being relocated to the Transportation area. This project would fund relocation costs.	8,000
	<hr/>
TOTAL	<u>\$88,000</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: LAN/WAN Equipment Maintenance Contracts Location: Districtwide

Prepared By: Vikki Piper

**DISTRICT/COLLEGE/CENTER GOAL(S):**

Strategic Plan Goals Nos. 1, 6 and 7

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-05</u>
95000	<u>\$50,000</u>
TOTAL	<u>\$50,000</u>

**PROPOSED PROJECT DESCRIPTION:**

This funding will be used to purchase maintenance contracts on the equipment that provides LAN/WAN and Internet connectivity across the District.

**OBJECTIVES TO BE ACHIEVED:**

1. Maintain Critical Network Uptime using Cisco Systems SmartNet Service Contracts.
2. Continue to provide a reliable network infrastructure for administrative (Datatel) and Instructional (Internet, Email, Websites, Domains, File and Print Services).

**GOALS:**

1. Protect districtwide Network equipment investment.
2. Maintain highly available Network for critical institutional services.

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Fiscal Year 2004-05**  
**DECISION PACKAGE**

Title: Datatel SQL Conversion Location: Districtwide

Prepared By: Vikki Piper

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal No. 6

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-05</u>
96000	<u>\$192,000</u>
TOTAL	<u>\$192,000</u>

**PROPOSED PROJECT DESCRIPTION:**

The purpose of this project is to convert from Datatel's Unidata database to Datatel's Microsoft SQL database and to concurrently implement Datatel's Release 18. This represents a fundamental change in database technology, bringing greater flexibility, accessibility, and lower total ownership costs. This proposal includes funding in the amount of \$192,000 for the purchase of hardware. The 2005-06 decision package process will include funding in the amount of \$121,000 for the purchase of software.

**OBJECTIVES TO BE ACHIEVED:**

1. Replace the existing hierarchical database Unidata with an industry standard database, Microsoft SQL.
2. Move to Datatel's Release 18. It is anticipated that Datatel will stop supporting Release 17 sometime in 2006.
3. Move from a Unix environment to a Windows environment concurrent with the move to Microsoft SQL.

**GOALS:**

1. Protect Districtwide investment in the Datatel system by moving to the latest release.

2. Reduce total ownership costs by moving to a Windows platform.
3. Provide greater data accessibility by moving to a Microsoft SQL database. This product has numerous third-party products that easily interface with it.
4. Provide greater reporting capabilities through the use of software products such as Access, Excel and Crystal Reports, which seamlessly interface with Microsoft SQL.



**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: Admiss. & Records Optical Character Recognition and Image Systems Location: Districtwide

Prepared By: John Cummings

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**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal Nos. 6.1, 6.3 and 8.1

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-05</u>
94000 Non-Instructional Supplies	\$ 58,000
95000 Equipment Repair & Maintenance	10,400
96000 Other Operating Expenses & Services	<u>16,600</u>
TOTAL	<u>\$ 85,000</u>

**PROPOSED PROJECT DESCRIPTION:**

This proposal will build the system infrastructure to provide immediate access to student data by students, faculty and staff via the Blackboard portal; enable prospective students, faculty and staff to have on-demand access from any computer with Internet capabilities; and support student success by providing on-demand data for use in matriculation, advising/counseling and other student services.

**OBJECTIVES TO BE ACHIEVED:**

1. Update paper application processing from manual/scantron to Optical Character Recognition (OCR);
2. Make available non-native transcript data upon receipt;
3. Make non-native coursework more readily accessible and available for immediate review of course equivalencies;
4. Integrate non-native data to automate requisite equivalencies and develop on-line student educational plans;
5. Decentralize student records;
6. Facilitate on-line distance education and counseling;

7. Support on-line services to include on-line orientation, tutorial and proposed on-line associates degrees;
8. Incorporate all future on-line and paper forms into student record systems.

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: Equipment Upgrades for Admissions & Records Staff Location: Districtwide

Prepared By: John Cummings

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal Nos. 6.1 and 6.3

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-05</u>
96000 Other Operating Expenses & Services	\$ <u>52,312</u>
TOTAL	\$ <u>52,312</u>

**PROPOSED PROJECT DESCRIPTION:**

Upgrade computers and peripherals throughout District's Admissions & Records offices.

**OBJECTIVES TO BE ACHIEVED:**

1. Provide more advanced computers to accommodate emerging technologies utilized within the Admissions & Records functions; gain access to optical scanning, documents, and electronic data transfers from all online applications; increase memory and speed capacities for submission and receipt of electronic data.
2. Provide better space utilization for Admissions & Records work stations.
3. Provide needed office equipment for Admissions & Records functions at the North Centers.

**CLOVIS CENTER:**

- 2 Computers and 17" Flat Screens @ \$1,417 each
  - GX 270 Small Mini-tower 2.8 GHz P4 512 MB
  - Dell UltraSharp 1703 FP Flat Panel with Height Adjustable Stand, 17.0 inch VIS
- 1 Networked printer - \$1500 (HP 4050)
- 1 Optical Scanner - \$350 (Epson Perfection 3200)
- 2 Task Chairs - \$250-300 each

**MADERA CENTER:**

- 2 Printers - \$350 each (personal LaserJet Hp1300)
- 1 Networked printer - \$1500 each (HP 4050)
- 2 Headsets - \$480 each
- 2 Computers and 17" Flat Screens @ \$1,417 each
  - GX 270 Small Mini-tower 2.8 GHz P4 512 MB
  - Dell UltraSharp 1703 FP Flat Panel with Height Adjustable Stand, 17.0 inch VIS
- 1 Optical Scanner - \$350 (Epson Perfection 3200)

**OAKHURST CENTER:**

- 2 Computers and 17" Flat Screens @ \$1,417.00 each
  - GX 270 Small Mini-tower 2.8 GHz P4 512 MB
  - Dell UltraSharp 1703 FP Flat Panel with Height Adjustable Stand, 17.0 inch VIS
- 1 Printer (networked) - \$1,500.00 (HP 4050)
- 1 Optical Scanner - \$ 350.00 (Epson Perfection 3200)

**FRESNO CITY COLLEGE:**

- 16 17" Dell Flat LCD monitors @ \$ 450.00 each
- 10 Dell GX270 Computers and 17" LCD Dell monitors @ \$1,200.00 each

**REEDLEY COLLEGE:**

- 14 Dell GX270 Computers and 17" LCD Dell monitors @ \$1,200.00 each

**FRESNO CITY COLLEGE**

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: Staff Development and Training Location: Fresno City College

Prepared By: Debbie Ikeda and Michael Guerra

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal Nos. 1, 2, 5A and 8

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-05</u>
95000 Conference	<u>\$75,000</u>
TOTAL	<u>\$75,000</u>

**PROPOSED PROJECT DESCRIPTION:**

This proposal outlines a selected program of activities for the professional enhancement of all segments of the college's staff. It is designed to strengthen classroom instruction, strengthen the delivery of instructional, student services and administrative services, and increase the use of technology across all college units.

**OBJECTIVES TO BE ACHIEVED:**

1. ADJUNCT FACULTY SERVICES \$ 6,000

Efforts to recruit and to provide special information needs for part-time instructors have increased. This proposal is to provide supplies, including publication of the Guide for Adjunct Faculty, faculty semester identification cards, and opening of school orientation meetings.

2. NEW FACULTY ORIENTATION \$ 4,000

Two faculty members will coordinate an orientation program for new full-time, permanent faculty. Activities will include an orientation meeting modeled after the format used in Great Teachers Seminar, technology training, campus visitations, and development of a quick-guide handbook.

3. CLASSIFIED IN-SERVICE TRAINING \$ 6,000

This project calls for leadership and project management training for classified staff, including managers and directors. Funding will provide in-house leadership and teamwork training for work unit members to promote student success.

4. TRAVEL & CONFERENCE, IN-SERVICE TRAINING \$ 49,000

This item is proposed specifically for required travel that does not fall under the guidelines established for the use of AB1725 staff development funds. This item provides for travel to special meetings, certifications, associations, and faculty sponsors of student clubs and organizations.

This will also support administrative staff development activities, including travel and conference, expenses incurred by faculty on classroom field trips, and institutional supported travel and conference for telecommunications, research and planning, matriculation, and advanced technology.

5. FACULTY FLEX DAYS (2) \$ 10,000

This item is proposed to support presenters and in-service training for department and division staff development activities.

TOTAL \$ 75,000

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: Student Development Location: Fresno City College

Prepared By: Robert Fox

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal Nos. 1, 2, 3 and 4

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-05</u>
94290 Other Books	\$ 500
94410 Office/Class Supplies	9,000
94490 Other Supplies	10,500
95310 Conference	7,000
95530 Contract Labor/Services	22,000
95720 Printing/Binding/Duplicating	<u>1,000</u>
TOTAL	<u>\$ 50,000</u>

**PROPOSED PROJECT DESCRIPTION:**

The purpose of this project is threefold. It will enable the college to recognize and encourage success, in part, by reinforcing the importance of reading and writing, which will be accomplished by encouraging students and staff to engage in these activities outside the traditional classroom setting. This project will also recognize and celebrate the rich diversity of our service area and provide leadership training opportunities for students. Finally, the project will address the needs of students in designated groups whose success is a matter of institutional priority (i.e., student athletes, Native Americans, IDILE, international scholars, and veterans).

**OBJECTIVES TO BE ACHIEVED:**

1. STUDENT RECOGNITION PROJECT \$ 5,000

Develop and implement a program to recognize and celebrate the achievements and/or services of students and alumni. Develop and implement programs to recognize students' high academic achievements with a certificate from the College President.



2. READERS/WRITERS \$ 5,000

Provide venues for students to showcase their reading and writing. This project will be in collaboration with reading and writing initiatives in the instructional area. Additionally, students will be exposed to local individuals skilled in writing and the spoken word.

3. CAMPUS DIVERSITY/LEADERSHIP \$ 15,000

Provide students with an opportunity to develop and enhance their leadership skills. Recognize and reward exemplary leadership behavior. Promote and deepen each student's understanding of his/her own culture and heritage and that of others.

4. SPECIAL STUDENT DEVELOPMENT PROJECTS \$ 25,000

Provide enrichment and motivational activities to help students achieve their educational goals and refine academic skills. Promote intellectual, career, social, and moral development and personal responsibility. Encourage each student to develop a comprehensive plan and attitude to ensure lifelong success. These objectives will be achieved in part by the use of highly skilled consultants who are able to assist in the completion of this project.

TOTAL \$ 50,000

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: Speakers Forum Location: Fresno City College

Prepared By: Debbie Ikeda and Michael Guerra

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal Nos. 8 and 9

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-05</u>
94000 Office Supplies	\$ 2,000
95000 Advertising	3,000
95000 Contract Labor Services	<u>20,000</u>
TOTAL	<u>\$25,000</u>

**PROPOSED PROJECT DESCRIPTION:**

For many years the College sponsored a speakers forum from Community Services Reserve Funds. This source of funding is no longer available.

The college would like to continue the Speakers Forum Series, which provides a unique educational experience for both our students and the community at large.

Some of the speakers simply present for an evening in our Theatre. Others may also spend a day speaking to selected classes of students.

**OBJECTIVES TO BE ACHIEVED:**

1. Provide a speakers series that will provide a unique educational experience for students.
2. Promote a speakers series that will draw community members to campus and possibly generate interest in attending other college functions or even registering as a student.

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: Marketing Location: Fresno City College

Prepared By: Debbie Ikeda and Michael Guerra

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal Nos. 8 and 9

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-05</u>
94000 Office Supplies	\$ 20,000
95000 Advertising	<u>30,000</u>
TOTAL	<u>\$ 50,000</u>

**PROPOSED PROJECT DESCRIPTION:**

Future student growth at Fresno City College will depend heavily upon increasing enrollments in those programs that have less than full classes. A yearly marketing plan is developed by the campus marketing advisory committee and management.

The plan will identify those programs where new, fairly inexpensive brochures can be developed to enhance this objective. A secondary objective will be to make more visible the presence of Fresno City College as part of the State Center Community College District.

**OBJECTIVES TO BE ACHIEVED:**

1. Continue to work with our high schools to improve student recruitment efforts, particularly for the programs where space is available.
2. Produce new, updated recruitment and presentation materials.
3. Increase WSCH/FTE in specific programs/increase FTES without increasing instructional staff.

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: Facilities Improvements Location: Fresno City College

Prepared By: Michael Guerra

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal Nos. 5A, 5B, 5C and 9

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-05</u>
92150 Classified/OT	\$ 15,500
93330 OASDI - Instructional	1,182
93530 SUI - Non-Instructional	47
93630 WC - Non-Instructional	243
94490 Other Supplies	7,900
96400 Construction	88,873
96510 Equipment	<u>14,982</u>
<b>TOTAL</b>	<b><u>\$128,727</u></b>

**PROPOSED PROJECT DESCRIPTION:**

This proposal will upgrade facilities, including classrooms, offices, athletic facilities, restrooms and work areas, maintain interior environments and address safety issues, as well as upgrade and maintain hardscapes for a safe exterior environment.

**OBJECTIVES TO BE ACHIEVED:**

1. Provide a safe and aesthetically pleasing environment for educational pursuits
2. Maintain top athletic facilities in tennis instruction and competition events
3. Provide sanitary facilities for students, staff, and the public
4. Reconfigure work areas to promote efficiency and increased work flow
5. Provide safe storage for college equipment

1. CARPET \$ 25,000

This project will upgrade carpet in classrooms, labs and offices to maintain interior environments and eliminate trip hazards in areas where carpet is worn.

2. LANDSCAPES/SIDEWALKS \$ 20,000

This will allow for maintenance of landscape and hardscape areas to prevent deterioration and trip hazards and facilitate access for our handicapped population.

3. PAINTING \$ 25,000

This project will provide painting to upgrade facilities to maintain both interior and exterior environments, and wainscoting to facilitate maintenance efforts in removing graffiti and applying washable surfaces.

4. TENNIS COURT RESURFACING \$ 15,000

This project will allow for resurfacing of one-third of the tennis courts. Each year one-third of the courts are resurfaced to maintain surfaces and prevent excessive deterioration.

5. GYM/BASKETBALL COURT RESURFACING \$ 13,900

This project will provide for refinishing of the gym floors and painting of standard lines and demarcation in accordance with national standards.

6. RESTROOM UPGRADES \$ 10,000

This project will upgrade urinals and toilets with automatic flush meters to maintain clean and odorless facilities. Additionally, scratched and marred mirrors will be replaced.

7. BUSINESS OFFICE ELECTRICAL REVAMP \$ 5,093

This project will redo the electrical configuration to provide a safe work area and prevent circuit trips due to overload. It will provide adequate electrical power to increase staff efficiency.

8. ENHANCED OFFICE RECONFIGURATION \$ 9,400

This project will increase efficiency by rearranging equipment and the electrical configuration. Relocation of modular workstations into a central configuration will consolidate the work area. It will also allow for creation of an ADA-accessible work area for faculty and staff.

9. FCC UTILITY CART STORAGE \$ 4,464

This project will replace a fencing enclosure on a utility cart storage area which will improve the appearance of the campus boundary immediately adjacent.

TOTAL \$ 128,727

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: Instructional Materials and Supplies (Prop. 20 Compliance) Location: Fresno City College

Prepared By: Deborah J. Ikeda

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal Nos. 1, 6, 7 and 8

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-05</u>
94310 Instructional Supplies	\$ 67,069
95235 Library Database Subscriptions	65,531
96810 Library Books	<u>70,000</u>
TOTAL	<u>\$202,600</u>

**PROPOSED PROJECT DESCRIPTION:**

This proposal is for instructional materials that are designed for use by students and their teachers as a learning resource and to help students acquire facts, skills, or opinions or to develop cognitive processes. Instructional material purchased may be printed or nonprinted and may include textbooks, technology-based materials, and other educational materials and tests. Software, books, magazines, periodicals, instructional supplies and materials, educational software licensing, and library books will be purchased with these funds.

**OBJECTIVES TO BE ACHIEVED:**

1. CAMPUS SOFTWARE \$ 67,069

Purchase technology, equipment, support, needed upgrades for software, and maintenance for student computer labs on campus to fulfill needs for reliable technology and technology support to the classrooms.

2. LIBRARY DATABASE SUBSCRIPTIONS \$ 65,531

Purchase periodical subscriptions that include, but are not limited to, daily newspaper subscriptions and print periodical subscriptions not covered in database subscriptions.

3. LIBRARY BOOKS \$ 70,000

Purchase library books and materials that include large-print books, video records and audio books to insure students and faculty have adequate materials available for research.

TOTAL \$202,600



**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: Equipment and Operational Support Location: Fresno City College

Prepared By: Deborah J. Ikeda

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal Nos. 1, 2, 3, 4, 5A, 5B, 5C, 6, 8, 9 and 10

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-05</u>
94310 Instructional Supplies	\$ 70,585
94315 Software Instructional	3,804
94410 Supplies	47,973
94415 Software Non Instructional	3,000
94490 Other Supplies	10,669
95225 Equipment Repair & Maintenance	55,743
95230 Alarm System	4,245
96410 Construction	10,280
96510 Instructional Equipment	<u>387,374</u>
TOTAL	<u>\$593,673</u>

**PROPOSED PROJECT DESCRIPTION:**

This proposal will provide funding for instructional, student services and administrative equipment, as well as support materials that are designed to facilitate operations of the college.

**OBJECTIVES TO BE ACHIEVED:**

1. HONORS PROGRAM \$15,599

These funds will increase the internal memory of the existing computers. New computers and software will be purchased to augment the current computer lab.

2. LEARNING RESOURCE CENTER (LRC) \$80,379

The LRC supports the network on campus by purchasing all collegewide software licenses, such as Microsoft, Blackboard, Norton Anti-Virus, and many others. In addition, they purchase the warranties and maintenance agreements for all the servers on

campus. The LRC is also responsible for purchasing, maintaining, and installing all audio visual equipment and printers on campus. These funds will be used to purchase parts, equipment and tools that are necessary to provide repairs and upgrades to computers and AV Equipment.

3. BUSINESS DIVISION \$60,945

These funds will be used to purchase a laptop lab that can be used in different classrooms to support Business Administration classes.

4. HUMANITIES DIVISION \$51,769

This funding will replace outdated desktop computers and monitors to maintain optimum performance in the reading and writing program computer labs. With the focus upon Internet capability and online instruction, new computers will be necessary for proper instruction to occur in the lab. Additionally, two laser printers will be purchased to replace eight-year-old printers.

5. MATH, SCIENCE & ENGINEERING \$28,510

These funds will be used to purchase instructional equipment for use in the Physical Sciences, Biology, Chemistry, Math, Physics and Geography classes and to replace a refrigerator, water bath, stirring hot plates, and slides in the Biology classes. Chemistry will use the funding to repair five precision balances and to replace glassware that is required for the organic classes.

6. SOCIAL SCIENCE \$34,573

Instructional equipment funds will be used for Criminology, Geography, Asian American Studies, Education, and Chicano/Latino Studies. Funds will be used specifically to purchase a digital projector, hand-held microscopes, audio headsets, videos, portable microphones and selected seat replacements for the forum halls.

Non-instructional Equipment funds will be used for the Child Development Center and for the Forum Halls and Division Office. Funds will be used to purchase window awnings for the Child Development Center, security cameras at the Child Development Center and security fobs to alarm the Division Office and Forum Halls.

7. APPLIED TECHNOLOGY \$79,511

Instructional equipment will be purchased to support the departments of the Applied Technology Division, including the Police Academy, Automotive Technology, Cabinetmaking Technology, Photography, Graphic Communications, Automotive Mechanics at CTC, Computer Aided Manufacturing, Welding, Fire Technology, and Maintenance Mechanic at CTC. An example of the equipment to be purchased includes skid car replacement parts, router accessory kit with dust removal attachments, Kreonite ProMate II Processor for photography, digital camcorder, tool boxes for auto classes, computer hardware to upgrade current automotive scanners, vacuum pump in CAM lab,

Seal/Biengang 160M press for photo, ultrasonic test equipment, and a ventilation chain saw for the Fire Academy.

8. HEALTH SCIENCE \$66,287

Instructional and operational equipment will be purchased to support the instructional needs of the Health Science Departments. Dental Hygiene will purchase equipment to run the dental hygiene clinic according to OSHA and OSAP infection control guidelines. This equipment includes a dental disinfectant washer and other materials. The Radiology Department will order the materials to teach students the venipuncture technique. The Athletics Department will replace the 30-year-old baseball scoreboard that is obsolete and no longer cost-effective to repair. The 10-year-old wrestling mats will be replaced and part of the track timing system will be replaced. Respiratory Care will purchase operational equipment to assist their students in passing the licensing exam, and Medical Assisting will purchase a sound system for a classroom that is used in distance learning.

9. FINE, PERFORMING & COMMUNICATION ARTS \$81,100

Funds will be used to fob and alarm those classrooms that house expensive equipment. The Music Department will install a library shelving system to house thousands of titles of music. Funds will also be used to replace obsolete synthesizer keyboards in the computer music lab. The Art Department will purchase a beater with casters and a press, which are pieces of art equipment for crafts and hand papermaking classes.

10. STUDENT SERVICES \$95,000

Funds will be used by Student Services to purchase a van to support the Registration-to-Go Program and outreach efforts to area high schools and other centers. The Student Activities Program will purchase equipment to support their activities, including a portable stage, poster maker, digital camera, and a sound system. Additionally, computer equipment will be purchased for the Student Services Programs to replace computers that are not capable of running under the new operating systems. Instructional equipment for Guidance Studies classes will include the purchase of a digital projector and laptop computer for classroom presentations.

TOTAL \$593,673

**REEDLEY COLLEGE**

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: Staff Development and Training Location: Reedley College

Prepared By: Tony Cantu

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal Nos. 1, 5A, 6, 7 and 9; College Strategic Plan Goal Nos. 1, 2, 3 and 6

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-05</u>
95310	<u>\$60,000</u>
TOTAL	<u>\$60,000</u>

**PROPOSED PROJECT DESCRIPTION:**

In accordance with District and College Strategic Plans and Goals this Decision Package will provide funding for staff and faculty professional development and in-service training opportunities. The campus student population continues to increase and become more diverse and technology innovations abound. Staff development activities will be provided to train faculty and staff to effectively address these changes. There is also a need for improved technological skills to effectively provide services to students. Professional development and training is necessary for staff and faculty members to keep updated on professional state-of-the-art technology, instructional delivery innovations, modern-day educational support services and good business practices in their respective areas of expertise.

**OBJECTIVES TO BE ACHIEVED:**

1. Strengthen the delivery of instructional, student services and administrative services programs of the College;
2. Increase staff awareness of cultural diversity within and external to the classroom;
3. Enhance academic excellence throughout instructional programs and student services;
4. Promote campuswide involvement in multi-faceted staff development activities;

5. This decision package will provide funding for selected travel and registration expenses to professional development and in-service training workshops and conferences that are directly related to the College's and District's Strategic Plans and Missions as well as local professional development opportunities.

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: College Marketing and Cultural Enrichment Location: Reedley College

Prepared By: Tony Cantu, Ruben Fernandez and Kimberly Perry

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal Nos. 1, 2, 3, 4, 6 and 9; College Strategic Plan Goal Nos. 2, 3, 4 and 6

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-05</u>
94410	\$ 10,000
95520	5,000
95710	<u>35,000</u>
TOTAL	\$ <u>50,000</u>

**PROPOSED PROJECT DESCRIPTION:**

The community services funding from the District has been discontinued and it is proposed to fund these activities from Lottery funds for continuation of campus and community cultural event programming. These funds will be used to provide a variety of cultural awareness activities such as Cinco de Mayo, Black History Week and Kaleidoscope. These activities were also highly recommended by the Accreditation Team Report. \$10,000

The college's marketing advisory committee addresses the campus needs for a comprehensive plan to market the college. As a result of the efforts of the committee and management, a yearly plan is developed that provides direction for the marketing of the campus. Components of the plan include the printing of materials that support the efforts to recruit students to the campus and mileage reimbursement for high school recruitment visitations. This proposed package would provide improved and updated recruitment materials for marketing the college and its various programs to prospective students. \$35,000

A speakers forum will bring in speakers for presentations on topics that would be of interest to the local community and College students, faculty and staff. It is also intended to bring in resource professionals for a campus and community reading/lecture series to enrich the curriculum and community service. \$5,000

## **OBJECTIVES TO BE ACHIEVED:**

1. Improve the emphasis on student recruitment from service area high schools and strengthen the relationship with the feeder schools.
2. Provide additional display backdrops for recruitment visitations and purchase a new supply of recruitment presentation materials.
3. Provide funding for updated marketing supplies that will include printed materials, advertising for all college sites and regularly scheduled recruitment staff visitations to high schools.
4. Increase opportunities for student cultural enrichment and awareness.
5. Increase opportunities for community cultural enrichment and involvement in the life of the campus.
6. Provide opportunities for students and community members to meet, hear and learn from notable authors, journalists, notable academicians and others who have distinguished themselves in diverse fields of study.
7. Provide information on timely topics of interest to the community.



**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Fiscal Year 2004-2005**

**DECISION PACKAGE**

Title: Technology Upgrades and Additions Location: Reedley College

Prepared By: Kimberly Perry, Ruben Fernandez and Gene Blackwelder

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal Nos. 1, 2, 5C, 6 and 7; College Strategic Plan Goal Nos. 3, 4, 6 and 7

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-2005</u>
96510 New Instructional Equipment	\$ 20,138
96515 New Equipment	<u>61,512</u>
TOTAL	<u>\$ 81,650</u>

**PROPOSED PROJECT DESCRIPTION:**

In accordance with the District's and College's Strategic Plans and Goals, the purpose of this decision package is to provide the campus with funding for new, replacement and repair equipment campuswide that will maintain the highest and most practical level of emerging and current technology available in the industry. There are ongoing needs to add new, replace obsolete or repair equipment that is used in support of the College's varied and numerous programs.

**OBJECTIVES TO BE ACHIEVED:**

1. Projection of a contemporary high-tech campus image to both prospective and current students, faculty and staff.
2. The availability of state-of-the-art, high-tech equipment will enhance delivery of student services, classroom management and instructional delivery that will better prepare students for the transition to jobs in business, industry and professional careers and transfer to baccalaureate programs.
3. Replacement of obsolete, old and worn-out equipment that is no longer cost effective to repair.

4. Improved operational efficiency and service effectiveness of campus departments receiving new or replacement equipment.
5. Equipment enhancements to the campus technological equipment inventory that will support the upgrade to XP and the Exchange Server, ensuring appropriate security and speed of network operation.
6. Refer to the following schedule for more specific details.

SCHEDULE OF  
NEW, REPLACEMENT AND/OR REPAIR OF TECHNOLOGY-RELATED EQUIPMENT  
2004-2005 DECISION PACKAGES

Office of Instruction Computers (7)	\$10,562
Convert Wireless Cart to Wireless Lab in Forum 10	4,976
Convert Bus 41, 49 and Port 5 to 30 station computer labs	5,000
Upgrade Distance Learning in Forum 10 to include microphones, audio mixer, ELMO, Monitors, FAX, DVD	10,162
Business Services Office Computers (2)	5,000
Mail Services Computer and Software	3,000
Assessment Center (7 PC's and 2 Printers)	11,500
Counseling (11 PC's and 8 Printers)	19,400
Dean of Students' Office (3 PC's)	5,850
Health Services (4 PC's)	6,200

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: Instructional Supplies (Prop. 20 Compliance) Location: Reedley College

Prepared By: Kimberly Perry

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal Nos. 1, 2, 6 and 7; College Strategic Plan Goal Nos. 3 and 6

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-05</u>
94310	\$ <u>94,700</u>
TOTAL	\$ <u>94,700</u>

**PROPOSED PROJECT DESCRIPTION:**

At the Primary Election held on March 7, 2000, California voters approved Proposition 20. Prop. 20 requires that fifty percent of any growth in statewide lottery revenues for public education above what was allocated in the 1997-98 fiscal year be allocated to school districts and community colleges for the sole purpose of instructional materials and supplies.

**OBJECTIVES TO BE ACHIEVED:**

1. The library will continue to provide current and up-to-date online databases and resources to Reedley College and the Clovis and Madera Centers.

Library Electronic Resources \$65,000

2. This project will upgrade and renew various instructional software site licenses and software.

Campuswide Software and Licenses \$ 8,700

3. This project will also provide much needed support for enrollment growth and technological enhancements in instructional programs across the college. It will also provide essential upgrades to software in instructional areas. For some programs there is the additional objective of increasing student retention and success by making additional, specialized course materials more easily available to students who are having difficulty.

Specialized Software for Instructional Programs \$15,000  
Physics Lab Software \$ 6,000

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: Instructional Materials and Supplies Location: Reedley College

Prepared By: Kimberly Perry

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal No. 1 and 2; College Strategic Plan Goal No. 3

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-05</u>
94310	<u>\$150,850</u>
TOTAL	<u>\$150,850</u>

**PROPOSED PROJECT DESCRIPTION:**

This project will provide much-needed support for enrollment growth and enhancements in instructional programs across the college. It will also provide funding for essential supplies in instructional areas.

**OBJECTIVES TO BE ACHIEVED:**

This project will provide much needed support for enrollment growth and technological enhancements in instructional programs across the college as detailed below. Specifically it will provide instructional materials and supplies for student lab exercises, add multi-media aspects to the learning environment, and update software programs. For some programs, there is the additional objective of increasing student retention and success by making additional, specialized course materials more easily available to students who require accommodation.

Instructional Supplies will be allocated as follows:

Agriculture/Natural Resources	\$ 4,315
Composition and Literature	\$ 1,500
Fine Arts and Social Sciences	\$13,070
Industrial Technology	\$35,219
Math, Science and Engineering	\$10,075
PE/Health	\$29,560
Reading, Speech, ESL, Foreign Language	\$ 286
Office of Instruction	\$56,825

STATE CENTER COMMUNITY COLLEGE DISTRICT  
Fiscal Year 2004-2005

**DECISION PACKAGE**

Title: Equipment Replacement Location: Reedley College

Prepared By: Kimberly Perry, Ruben Fernandez and Gene Blackwelder

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal Nos. 1, 2 and 5; College Strategic Plan Goal Nos. 3, 4 and 7

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-05</u>
96510 Instructional Equipment	\$ 37,500
96515 Non-Instructional Equipment.	<u>50,300</u>
TOTAL	<u>\$ 87,800</u>

**PROPOSED PROJECT DESCRIPTION:**

The purpose of this decision package is to provide the campus with funding for new, replacement and repair of instructional equipment, other educational support services-related equipment and safety and security systems campuswide. There are ongoing needs to add new, replace obsolete or repair equipment that is used in support of the District's and College's educational and student services programs.

**OBJECTIVES TO BE ACHIEVED:**

1. Replace obsolete, old and worn-out equipment that is no longer cost-effective to repair.
2. Improve operational efficiency, customer service reliability and effectiveness of campus departments receiving new equipment.
3. Purchase and/or repair equipment that will appropriately support instructional programs, as well as other educational support service-related programs, and provide safety and security systems for a residential campus.
4. Refer to the following schedule for more specific details.

SCHEDULE OF  
NEW, REPLACEMENT AND/OR REPAIR OF EQUIPMENT  
2004-2005 DECISION PACKAGES

Air Vacuum and Water Pump for Dental Assisting Operatories	\$24,000
Two Fuel Pump Injector Testers – Mechanized Agriculture	3,250
Portable Aluminum Bleachers – AGNR	6,750
Digital Volt-Ohm Meter	3,500
Postage Meter	4,500
Steam Cleaner	4,000
Floor Care Equipment	3,000
Steam Jacketed Braising Pan	15,000
Safety and Security Systems for Residence Hall	23,800

**NORTH CENTERS**

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: Staff Development and Training Location: Madera/Clovis/Oakhurst

Prepared By: Shirley Bruegman

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal No. 1

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-2005</u>
95000	<u>\$30,000</u>
TOTAL	<u>\$30,000</u>

**PROPOSED PROJECT DESCRIPTION:**

In an effort to provide our full-time and part-time faculty and staff the opportunity for professional development, the North Centers proposes staff development funding. As in past years, the focus would be on exploring emerging trends and remaining current in subject information in order to improve the instructional and student support programs. Emphasis will be placed on the self-study component of the accreditation process.

**OBJECTIVES TO BE ACHIEVED:**

1. Provide professional development opportunities for permanent and part-time faculty and staff of the North Centers, i.e., Web Advisor training for all adjunct faculty.
2. Provide the opportunity for the continued improvement of the instructional and student support programs.



**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: Marketing, School Relations and Cultural Enrichment Location: Madera/Clovis/Oakhurst

Prepared By: Shirley Bruegman

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**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal Nos. 2, 3, 4 and 7

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-2005</u>
94000	\$ 4,250
95000	<u>37,750</u>
<b>TOTAL</b>	<b><u>\$42,000</u></b>

**PROPOSED PROJECT DESCRIPTION:**

Monies will support the operational expenses for student programs and activities, such as Black History Month, Women's History Month, Spanish Cultural Activities (i.e., Las Posadas, Cesar Chavez Day), Speakers Series, Graduation, student Journalism and Art publication. In addition, materials to support the North Centers' school relations efforts will be developed.

**OBJECTIVES TO BE ACHIEVED:**

1. Provide cultural events, programs and activities to students and members of the community.
2. Enhance student learning by integrating curriculum with co-curricular activities.
3. Replenish depleted supply of materials for school relations efforts, including brochures and other printed materials for the North Centers.
4. Provide for printing of class schedules for North Centers.

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: Instructional Materials and Supplies (Prop. 20 Compliance) Location: Madera/Clovis/Oakhurst

Prepared By: Shirley Bruegman

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**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal Nos. 1 and 10

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-2005</u>
94000	\$30,000
95000	7,000
96000	<u>49,000</u>
TOTAL	<u>\$86,000</u>

**PROPOSED PROJECT DESCRIPTION:**

Funds are needed at the Madera and Clovis Centers to continue to work toward a well-selected collection of library resources. It is also necessary to address the accreditation recommendation of providing accessible library resources electronically. Lastly, these funds will satisfy the requirements of Proposition 20--to provide classroom and library supplies and materials.

**OBJECTIVES TO BE ACHIEVED:**

1. Provide classroom supplies and materials for science courses at the Madera, Clovis and Oakhurst Centers.
2. Purchase a combined total of approximately five hundred (500) new books for the Madera and Clovis libraries in order to satisfy accreditation recommendations.
3. Maintain and enhance the periodical collection of the Madera and Clovis libraries.
4. Purchase Horizon software to address providing electronically accessible library resources.

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: Instructional Equipment Location: Madera/Clovis/Oakhurst

Prepared By: Shirley Bruegman

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal No. 1

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-2005</u>
96000	<u>\$143,000</u>
TOTAL	<u>\$143,000</u>

**PROPOSED PROJECT DESCRIPTION:**

Funds are needed to provide science lab equipment for the Clovis and Oakhurst Centers. These funds will purchase items, such as Anatomy and Physiology models, a cabinet for Geology specimens, and scientific balances. \$13,310.

In addition, equipment will be purchased for the Madera Center Microbiology lab, i.e., incubators, centrifuges, a microcentrifuge refrigerator, binocular microscopes, a trinocular microscope, microvideo camera, and precision balances. \$100,190.

Funding will be utilized to purchase Video Data projectors for the Clovis Center classrooms, as well as new computers for the Distance Learning labs at Madera, Clovis, and Oakhurst. \$29,500.

**OBJECTIVES TO BE ACHIEVED:**

1. Purchase equipment for the Microbiology lab at the Madera Center and general science equipment for the Clovis and Oakhurst Centers.
2. Purchase five (5) Video Data projectors for the Clovis Center classrooms.
3. Purchase one (1) computer per site for the Fujitsu-Distance Learning labs at Clovis, Madera, and Oakhurst.

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: Non-Instructional Supplies and Equipment Location: Madera/Clovis/Oakhurst

Prepared By: Shirley Bruegman

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**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal No. 5B

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-2005</u>
94000	\$ 4,500
96000	<u>10,500</u>
TOTAL	<u>\$ 15,000</u>

**PROPOSED PROJECT DESCRIPTION:**

Over the last several years, we have added additional facilities and expanded existing ones. This proposal will provide funds to address the existing need to purchase and replace custodial and maintenance equipment for the upkeep of the Clovis and Oakhurst Centers.

**OBJECTIVES TO BE ACHIEVED:**

1. Increase our ability to maintain administrative, instructional, and student facilities at the Clovis and Oakhurst Centers.
2. Maintain equipment in good working condition.

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
Fiscal Year 2004-05**

**DECISION PACKAGE**

Title: Technology Location: Madera/Clovis/Oakhurst

Prepared By: Shirley Bruegman

**DISTRICT/COLLEGE/CENTER GOAL(S):**

District Strategic Plan Goal No. 6

**PROPOSED BUDGET DETAIL:**

<u>Major Object</u>	<u>2004-2005</u>
95000	\$ 20,000
96000	<u>39,000</u>
TOTAL	<u>\$ 59,000</u>

**PROPOSED PROJECT DESCRIPTION:**

An increased need for the support of technology has developed as a result of the growth of the North Centers. These monies will allow for the upgrading of software and computer equipment. In addition, funding is needed for the purchase of faculty-use computers. Computers will also be purchased for the Clovis Center library.

**OBJECTIVES TO BE ACHIEVED:**

1. Fund the technology upgrades for the North Centers' instructional computer labs and faculty computers.
2. Provide funding for new software licensing for the Madera, Clovis, and Oakhurst Centers.
3. Purchase twenty (20) computers for the Clovis Center library.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2004

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SUBJECT: Consideration of Resolution Authorizing  
Submittal of Final Project Proposal for  
Willow/International, Phase II, and  
Authorization to Submit 2006-2010  
Five-Year Construction Plan

ITEM NO. 04-79

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EXHIBIT: Resolution and List of Projects

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Background:

The State Capital Outlay Program includes various steps to ultimately receive State approval and funding for capital projects. The initial step includes the submission of an Initial Project Proposal (IPP) for identification of needed campus projects. Once an IPP is accepted by the State and it receives priority status, authorization is given for a district to submit a Final Project Proposal (FPP). This Final Project Proposal, when accepted, leads to the prioritization for funding of preliminary plans and working drawings, leading to the ultimate funding of the construction phase of the project.

At the June 24, 2003, meeting the Board authorized the submittal of an IPP for the construction of the second academic building at Willow/International. The District has been approved to submit an FPP for this project. The FPP submittal is for a building with a gross square footage of 76,873 and assignable square footage of 51,164. The project has an estimated total cost of \$23,131,600. Funds in the amount of \$12,480,600 are available for this project from the Measure E bond. The FPP utilizes the Measure E funds as a local contribution for the development of the design drawings and documents and for a portion of the construction costs to ensure the project remains competitive for State funding.

In addition to submitting the FPP, the District is required to complete and submit to the Chancellor's Office on an annual basis a Five-Year Construction Plan identifying facility-related needs and information. This information includes District enrollments, facility square footage, space utilization, and proposed construction projects necessary to meet the enrollment and programmatic needs for the five-year period. The Chancellor's Office also requires that all locally funded projects, including those that will be designed and constructed beyond the current five-year period, be identified and included in the plan.

Enclosed is a listing of District projects, including the Measure E projects, submitted in the Five-Year Plan.

Recommendation:

It is recommended that the Board of Trustees:

- a) adopt Resolution No. 04-79 authorizing submittal of the Final Project Proposal for Willow/International, Phase II; and
- b) approve submittal of the District's Five-Year Construction Plan for the period 2006-2010.

RESOLUTION NO. 04-79

BEFORE THE BOARD OF TRUSTEES  
OF THE STATE CENTER COMMUNITY COLLEGE DISTRICT  
AUTHORIZATION TO SUBMIT FINAL PROJECT PROPOSAL

WHEREAS, under provisions of Education Code Section 81800, et al., of the California Community College Construction Act of 1980, State Center Community College District is required to submit a Final Project Proposal, as requested, for the 2006-2007 fiscal year funding; and

WHEREAS, the requested project is part of the District's 2006-2010 Five-Year Construction Plan;

NOW, THEREFORE, BE IS RESOLVED that the President and Secretary of the Board be, and they are hereby, authorized to submit the proposed project, as directed by the Chancellor's Office, California Community Colleges, under said Act, and to execute the necessary application, assurance, and authentication forms for the following project:

Academic Facilities, On-Site Development, Phase II  
Willow/International Center

THE FOREGOING RESOLUTION was adopted by the Board of Trustees of the State Center Community College District at a meeting of the Board held on April 6, 2004:

AYES:

NOES:

ABSENT:

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Isabel Barreras, Secretary  
Board of Trustees  
State Center Community College District



**PRIORITY LISTING OF DISTRICT PROJECTS**

1. Reedley Learning Resources Center Addition  
Reedley College
2. Reedley Classroom Expansion  
Reedley College
3. Old Administration Building  
Fresno City College
4. LAN/WAN Network Renovations, Phase IV  
Fresno City College
5. Weldon Underpass Access – Life Safety  
Fresno City College
6. Willow-International Academic Facilities, Phase 1  
Clovis Center
7. Applied Technology Modernization  
Fresno City College
8. Student Services Building Modernization  
Fresno City College
9. Southeast Site Acquisition  
Career & Technology Center
10. Parking Lot Expansion  
Fresno City College
11. Willow-International Academic Facilities, Phase II  
Clovis Center
12. Child Development Center  
Fresno City College
13. Child Development Center  
Reedley College
14. Residence Hall  
Reedley College

## **PRIORITY LISTING OF DISTRICT PROJECTS**

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15. CTC Construction/Relocation
16. New Bookstore  
Reedley College
17. Classroom Renovation  
Reedley College
18. Student Center  
Reedley College
19. Vocational Labs  
Madera Center
20. Police Academy Renovation  
Fresno City College
21. Student Center  
Madera Center
22. Health and Fitness Center  
Madera Center
23. New Technology Center  
Fresno City College
24. Secondary Effects, Residence Hall  
Reedley College
25. Secondary Effects, Bookstore  
Reedley College
26. Gym Renovation  
Fresno City College
27. Health and Fitness Center  
Fresno City College
28. Health and Fitness Center, Reedley  
Reedley College

## **PRIORITY LISTING OF DISTRICT PROJECTS**

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29. Oakhurst Classrooms  
Oakhurst Center
30. Architectural Barrier Removal, Phase I  
Reedley College
31. Architectural Barrier Removal, Phase I  
Fresno City College
32. Architectural Barrier Removal, Phase II  
Reedley College
33. Architectural Barrier Removal, Phase II  
Fresno City College