

MINUTES OF MEETING OF  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
June 3, 2003

Call to Order                   A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Dorothy Smith at 4:31 p.m., June 3, 2003, at the Oakhurst Center, 40241 Highway 41, Room 10, Oakhurst, CA 93644.

Trustees Present               Dorothy Smith, President  
William Smith, Vice President  
Pat Patterson, Secretary  
Isabel Barreras  
Adolfo Corona  
Phillip J. Forhan (arrived at 4:40 p.m.)  
Leslie Thonesen  
George Kutnerian, Student Trustee, FCC

Also present were:

Tom Crow, Interim Chancellor, SCCCCD  
Ned Doffoney, President, Fresno City College  
Don Yeager, Vice Chancellor-North Centers  
Terry Kershaw, Interim Vice Chancellor-Educational Services and Planning, SCCCCD  
Doug Brinkley, Vice Chancellor-Finance and Administration, SCCCCD  
Randy Rowe, Associate Vice Chancellor-Human Resources, SCCCCD

Introduction of                Among the others present, the following signed the guest list:  
Guests

Cindy Spring, Executive Secretary to the Chancellor, SCCCCD  
Teresa Patterson, Executive Director-Public and Legislative Relations, SCCCCD  
Eileen O'Hare, General Counsel, SCCCCD  
Brian Speece, Associate Vice Chancellor-Business and Operations, SCCCCD  
Joan Edwards, Executive Director – SCCC Foundation  
Linda Nies, Classified Senate President and Staff, RC  
Ron Nishinaka, Academic Senate President and Staff, RC  
Zwi Reznik, AFT President and Staff, FCC  
Gene Blackwelder, College Business Manager, RC  
Christina Masterson, Interim Dean of Instruction and Student Services, NC  
Elizabeth Carlisle, Executive Director, The Training Institute, SCCCCD  
Ernie Smith, Associate Dean of Students-EOP&S, FCC

Introduction of  
Guests (continued)

Cyndie Sine, Coordinator-Planning, Faculty Development &  
Program Review, FCC  
Tony Cantu, Dean of Instruction, FCC  
Ruben Fernandez, Dean of Students, RC  
Charles Francis, Director-Grant Funded Education, The Training  
Institute  
Tom Driscoll, Construction Services Manager, SCCC  
Jim Steinberg, The Fresno Bee  
Richard Hoffman, Coordinator/Instructor, Oakhurst Center  
Jim Chin, Associate Dean of Instruction, North Centers  
Kristie Ratchford, Student, Oakhurst Center  
Aaron Valencia, Student, Oakhurst Center  
Cris Monahan Bremer, Director of Marketing and  
Communications, FCC  
Judith Scott, Sierra Star  
Susan Liberty, Interim Associate Dean of Instruction-Humanities  
Division, FCC  
Carolyn Drake, Associate Dean of Instruction-Health Sciences  
Division, FCC  
Margarita Perez, Webmaster, SCCC  
Bill Turini, Instructor, RC

Approval of Minutes

The minutes of the Board meetings of April 1, April 24, May 6,  
and May 21, 2003, were presented for approval. A motion was  
made by Mr. Corona and seconded by Ms. Barreras to approve  
the minutes of the April 1, April 24, May 6, and May 21, 2003,  
meetings as presented. The motion carried by the following vote:

Ayes - 6  
Noes - 0  
Absent - 1

Delegations,  
Petitions, and  
Communications

There were no delegations, petitions, and communications.

Interim Chancellor's  
Report

Dr. Crow stated that he is personally very pleased to be in  
Oakhurst this afternoon. The Center has grown to the point that it  
is a viable entity to the residents of Eastern Madera and Mariposa  
counties. The Board's foresight and commitment to this  
operation has definitely enhanced the educational opportunities in  
this region.

The Foundation held a successful reception and sneak preview of  
New Wrinkles last Thursday. The event had a full house.

This evening the Board will hear a report on the Measure E  
website. He thanked Terry Kershaw, Teresa Patterson, and  
Margarita Perez for their outstanding work in a short period

Interim Chancellor's  
Report (continued)

of time. The website will greatly contribute to keeping the public informed about the progress of our various construction projects.

The Board and administration will be conducting interviews tomorrow and Thursday with the finalists for the Vice Chancellor of Educational Services and Planning. The process had a wide range of constituent groups involved in the initial process.

Campus Report,  
Reedley College

From Reedley College, Dr. Crow reported the following:

- The six-week summer session begins June 30.
- Coach Brian Tessler and Tiger Women's Basketball hosted 32 varsity high school basketball teams at a Memorial Day Weekend Tournament on May 24. On June 7, sixteen teams will visit the campus for a junior varsity tournament.
- GEAR UP students from Parlier High and Reedley High and Upward Bound students from Reedley, Parlier, and Washington Union High Schools will be living on campus from June 22 to July 24 for their academic summer programs.
- Hundreds of young athletes will visit the campus during the summer sports camps. Programs will include volleyball and basketball.
- Volleyball players will have three opportunities to participate in grass tournaments during the summer. The co-ed tournaments will be held on June 28 and July 26. The 7<sup>th</sup> Annual Farmers Classic men's and women's doubles grass volleyball tournament will be held on August 9.

Campus Report,  
North Centers

Dr. Yeager reported on the following from the North Centers:

- The seventh North Centers Commencement Ceremony was held in May at the Madera Center with 285 students being recognized as candidates for Associate in Arts and Science degrees. Trustees Phil Forhan and Isabel Barreras were on hand to confer degrees and congratulate the graduates.
- During the month of May, Dee Chamberlain, Coordinator of the North Centers Licensed Vocational Nursing Program, received several honors: Nominated as "Registered Nurse of the Year" in the education category, by the Central Valley Coalition of Nursing Organizations; recognized by Sigma Theta Tau for her contribution to nursing education; and honored by Madera Community Hospital for her dedication and service to the nursing community.

Campus Report,  
Fresno City College

Dr. Doffoney reported on the following:

- The six-week summer session begins June 30. Registration for the Fall Semester continues, with classes beginning on August 18.
- The Child Development Center will graduate nineteen pre-kindergarten students on June 13.
- The City Singers embarked on their northern tour of Washington and Vancouver, British Columbia on May 26. The fifteen voice group performed at the Seattle Center, Western Washington University and St. Mary's Kerrisdale in Vancouver.
- For the sixth consecutive year, the intercollegiate athletics program is the top Northern California college in the California Community College All-Sport Standings.

Oakhurst Center  
Update

Dr. Don Yeager welcomed everyone to the Oakhurst Center and provided a brief review of the Center's history.

Dr. Richard Hoffman presented information regarding enrollment, curriculum, and the Distance Learning and DSPS programs.

Students Kristine Ratchford and Aaron Valencia shared how they have benefited from the Oakhurst Center and the many opportunities provided by the Center.

Measure E Update

Mr. Doug Brinkley reported that the administration conducted a tour on May 29 of the Old Administration Building for architects and other design professionals interested in responding to the District's Request for Qualifications. There were twenty-one different architectural firms and five other design professionals that participated in the tour. The RFQ's are due to the District by June 20.

The District sold the first series of Measure E bonds on May 15 at a True Interest Cost of 4.17%. The transaction is scheduled to fund on June 17, 2003.

Reedley College is scheduled to have initial architectural interviews on June 10 for the classroom project.

The LAN/WAN project has begun at Fresno City College. The project is off to a smooth start and is currently on the time schedule developed for the project. The underground work is scheduled to be completed by July 30, and the total project is scheduled for completion on October 3.

Mr. Patterson expressed his concerns regarding the recent Fresno Bee article about the recent architectural tour and statements made that \$25 million will not be enough to renovate the building. He also questioned the Fresno Historical Society's involvement in

Measure E Update  
(continued)

the process and their responsibility to raise funds for the building. He stated that he will not go forward with anything that will only partially restore the OAB and allow a portion of the building to be mothballed. Mr. Patterson also expressed his concerns regarding the bidding process and that architects may be bidding on something that may not be utilized. He suggested that staff meet with the Fresno Historical Society to ensure their involvement with the legislature and fundraising activities.

Mr. Smith stated that the Board and District are committed to go forward with the \$25 million as a result of the bond measure. We do not have anyone we can hold responsible for there not being enough money. We have to move forward and hope the \$25 million will cover it.

Mr. Forhan referred to Senate Bill 242 by Senator Knight regarding Field Act requirements being waived. Dr. Crow stated that staff will follow-up immediately to determine if the legislation could apply to the OAB. Mr. Forhan also noted a letter signed by the Fresno Historical Society acknowledging the District's financial limitations regarding renovation of the building. Mr. Forhan suggested that an oversight committee be formed for just the OAB. He also stated that he would like to serve on the Architect Selection Committee for the building, and that the District's PIO draft legislation regarding the Field Act.

Measure E Website  
Update

Dr. Patterson provided an overview of the District's Measure E website. Board members expressed their appreciation of the new website being developed in such a short period of time.

Consent Agenda  
Action

Ms. Smith stated that Item No. 03-112, Consideration to Approve Resolution of Layoff and Reduction of Hours of Categorically Funded Classified Personnel/Positions, Fresno City College, has been amended.

It was moved by Mr. Smith and seconded by Mr. Patterson that the Board of Trustees approve the consent agenda, as amended. The motion carried unanimously.

Resignation, Leave  
of Absence, and  
Reduced Load Prior  
to Retirement,  
Certificated  
Personnel  
[03-110]  
Action

approve certificated personnel recommendations, Items A through C, as presented. (Lists A through C are herewith made a part of these minutes as Appendix I, 03-110).

Employment,  
Promotion, Transfer,  
Change of Status,  
Leave of Absence,  
Resignation, and  
Termination,  
Classified Personnel  
[03-111]  
Action

approve classified personnel recommendations, Items A through H, as presented. (Lists A through H are herewith made a part of these minutes as Appendix II, 03-111).

Consideration to  
Approve Resolution  
of Layoff and  
Reduction of Hours  
of Categorically  
Funded  
Personnel/Positions,  
Fresno City College  
[03-112]  
Action

approve Resolution No. 03-112, as amended, authorizing the Interim Chancellor (or designee) to give notices of layoff and/or reduction in hours to those immediately effected by the Resolution or indirectly effected as a result of bumping procedures.

Consideration to  
Approve Curriculum  
Proposals, Spring  
2003 through Fall  
2004, Fresno City  
College and Reedley  
College  
[03-113]  
Action

approve the Fresno City College and Reedley College curriculum proposals for Spring 2003 through Fall 2004, as presented.

Review of District  
Warrants and Checks  
[03-114]  
Action

review and sign the warrants register for the period April 29, 2003, to May 30, 2003, in the amount of \$9,796,936.39; and

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period April 10, 2003, to May 22, 2003, in the amount of \$301,778.44.

Consideration of  
Reports of  
Investments  
[03-115]  
Action

accept the Quarterly Performance Review, as provided by the County of Fresno, for the quarter ending March 31, 2003.

Consideration to  
Approve Resolution  
Authorizing Notice  
of Intent to Establish  
2003-04  
Appropriations Limit  
(Gann)  
[03-116]  
Action

adopt Resolution No. 03-116, NOTICE OF INTENT TO ESTABLISH AN APPROPRIATIONS LIMIT FOR THE 2003-2004 FISCAL YEAR.

Consideration to  
Approve 2003-04  
CalWORKs Program  
Services Agreement  
with County of  
Fresno, Fresno City  
College  
[03-117]  
Action

- a) authorize entering into an Agreement with the County of Fresno for CalWORKs Program Services in the amount of \$346,880 for the period July 1, 2003, through June 30, 2004;
- b) authorize future and annual renewal of the Agreement with similar terms and conditions; and
- c) authorize the Interim Chancellor or Vice Chancellor-Finance and Administration, to sign the Agreement on behalf of the District.

Consideration of  
Resolution of  
Intention to Dedicate  
Street Right-of-Way  
Easement to the City  
of Fresno, Willow/  
International Site  
[03-118]  
Action

- a) approve Resolution No. 03-118 signifying the District's intention to dedicate the necessary property and right-of-way to the City of Fresno for improvements along Behymer Avenue adjacent to the Willow/International site; and
- b) schedule a public hearing for this matter for 4:30 p.m. on Tuesday, June 24, 2003.

Consideration to  
Authorize  
Signatories for  
District Contracts  
and Grants  
[03-119]  
Action

authorize District administrators Thomas A. Crow, Douglas R. Brinkley, and Randy Rowe to sign contracts and grants on behalf of the District.

Consideration to  
Authorize District  
Personnel to Sign  
Orders and Registers  
[03-120]  
Action

authorize the Interim Chancellor and Vice Chancellor-Finance and Administration to sign orders and registers drawn on the funds of the District, authorize the Associate Vice Chancellor-Human Resources to sign Notices of Employment for all employees, and authorize a majority of Board members to sign orders and registers in the name of the Board of Trustees.

Consideration to  
Approve  
Amendment to  
Agreement with  
Yoshino's Pacific  
Café, Fresno City  
College  
[03-121]  
Action

approve an Amendment to the existing Agreement whereby Mr. Tom Hagihara will continue to provide food service operations on a year-round basis but will pay no commission to the District for the month of June 2003 and half-commission for the months of July and August 2003 for the operation of Yoshino's Pacific Café at Fresno City College.

\*\*\*\*\*End of Consent Agenda\*\*\*\*\*

Consideration to  
Approve Personnel  
Commission Budget  
[03-122]

Mr. Rowe stated that the Personnel Commission at its meeting on May 12, 2003, held a public hearing regarding the proposed budget for 2003-04. The Director of Classified Personnel presented a status quo budget of \$269,521.00. The budget for 2003-04 will remain the same as the 2002-03 budget.

Mr. Patterson stated that he objected to the budget and that he would never support any budget presented. This is an archaic system and the State will not reimburse the District for this added expense.

Mr. Corona questioned if the County Superintendent rejects the budget, does it fall to the last approved budget amount. Mr. Rowe explained the process if this should occur.

Mr. Smith stated that this is a status quo budget. We have had some problems in the past; however, our relationship and cooperation with the Commission has improved and the Board should support the recommended budget at this time. It is the law and it will not be changed.

Dr. Crow added that the District's relationship with the Commission has improved. Randy Rowe, Eileen O'Hare, and Diane Clerou have been instrumental in developing a positive working relationship, and the CSEA has also been very supportive.

Action

A motion was made by Mr. Smith and seconded by Mr. Corona that the Board of Trustees approve the proposed status quo budget for 2003-04. The motion carried by the following vote:

Ayes - 6  
Noes - 1 (Mr. Patterson)  
Absent - 0



Disclosure of  
Collective  
Bargaining  
Agreement, AFT  
Part-Time  
Bargaining Unit, and  
Public Hearing  
[03-123]  
Public Hearing  
No Action

Mr. Rowe reviewed the tentative agreement reached between the State Center Federation of Teachers Part-Time Bargaining Unit and the District's negotiation team. Following the public hearing, the Board will consider ratification of the agreement in closed session.

Ms. Smith opened the public hearing at 5:46 p.m. There being no public comment, the hearing was closed at 5:47 p.m.

Consideration of  
Draft Initial Project  
Proposals for  
Willow/International  
Phase II, Child  
Development Center,  
Fresno City College,  
and Child  
Development Center,  
Reedley College  
[03-124]  
No Action

Mr. Brinkley reviewed the draft Initial Project Proposals for Willow/International – Phase II, and Child Development Centers at Fresno City College and Reedley College. The Initial Project Proposals will be presented at the June 24, 2003, meeting for the Board's consideration for submittal to the State.

Board Reports

Mr. Kutnerian, Fresno City College Student Trustee, stated that he was a flag bearer at this year's graduation ceremony and he will be walking at next year's ceremony.

Mr. Corona stated that he enjoyed the commencement ceremony at Reedley College and it is a reminder of the District's purpose.

Mr. Smith stated that he enjoyed the Fresno City College commencement enormously. He noted that as the college approaches the 100<sup>th</sup> year, it would be nice to note the ceremony as the 98<sup>th</sup>, 99<sup>th</sup>, etc. commencement.

Ms. Smith reported that she also attended the Fresno City College graduation, and Dr. Doffoney gave a very inspirational speech. She attended the Honors' Ceremony as well. It is always a very touching ceremony as the graduates are true success stories. Ms. Smith also congratulated Jackie Grisby at the District Office for recently receiving her BS degree from Fresno Pacific University.

Old Business

There was no old business.

Future Board Items

There were no future board items.

Closed Session

Ms. Smith stated that the Board, in closed session, will be discussing:

- Consideration to Ratify Tentative Bargaining Agreement, AFT Part-Time Bargaining Unit, and Public Hearing
- CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time and CSEA Bargaining Units], Randy Rowe, Pursuant to Government Code Section 54957.6
- PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957
- PUBLIC EMPLOYEE APPOINTMENT, Pursuant to Government Code Section 54957, Fresno City College Management Reorganization
- PUBLIC EMPLOYEE APPOINTMENT, Pursuant to Government Code Section 54957, Appointment of Interim President, Reedley College
- PUBLIC EMPLOYEE APPOINTMENT, Pursuant to Government Code Section 54957, Appointment of Interim Dean of Instruction, Reedley College
- CONFERENCE WITH LABOR NEGOTIATOR [Unrepresented Employees: President-Fresno City College and Vice Chancellor-North Centers]; Tom Crow, Pursuant to Government Code Section 54957.6

Ms. Smith declared a recess at 5:53 p.m.

Open Session

The Board moved into open session at 7:00 p.m.

Report of Closed Session

Ms. Smith reported that the Board, in closed session:

- Ratified a Collective Bargaining Agreement with the SCFT Part-Time bargaining unit on the terms presented in the proposal earlier this evening. The term of the agreement is for three years, July 1, 2002, and continuing until June 30, 2005.
- Gave direction to its chief labor negotiator regarding full-time faculty and CSEA negotiations.
- Approved the proposed management reorganization at Fresno City College.
- Extended the employment contract of Dr. Ned Doffoney, President of Fresno City College, for one additional year, effective July 1, 2003.

Report of Closed  
Session  
(continued)

- Gave direction to the administration regarding the contract of an academic administrator.

Consideration to  
Appoint Interim  
President, Reedley  
College  
[03-125]  
Action

A motion was made by Mr. Corona and seconded by Mr. Smith that the Board of Trustees appoint Anthony Cantu as Interim President of Reedley College at a monthly salary of \$11,152, effective June 4, 2003. The motion carried unanimously.

Consideration to  
Appoint Interim  
Dean of Instruction  
[03-126]  
Action

A motion was made by Mr. Patterson and seconded by Ms. Barreras that the Board of Trustees appoint Kimberly Perry as Interim Dean of Instruction at Reedley College at a monthly salary of \$9,072, effective June 4, 2003, and to serve in this capacity until the successful candidate for the Dean of Instruction at Reedley College begins the position. The motion carried unanimously.

Adjournment

The meeting was adjourned at 7:05 p.m. by the unanimous consent of the Board.



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Patrick E. Patterson  
Secretary, Board of Trustees  
State Center Community College District

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CERTIFICATED PERSONNEL RECOMMENDATIONS

- A. Recommendation to accept resignation from the following person:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Nelson, Judith	RC	June 30, 2003	Dental Assisting Instructor

- B. Recommendation to approve reduced load prior to retirement (Article XVIII, Section 4) for the following person:

<u>Name</u>	<u>Campus</u>	<u>From</u>	<u>Position</u>
Walsh, James	FCC	August 14, 2003	Sociology Instructor

- C. Recommendation to approve a change of duty days for the following persons:

<u>Name</u>	<u>Campus</u>	<u>From</u>	<u>To</u>	<u>Position</u>
Elgin, Judy	FCC	207	198	Business & Technology Instructor
Stovall, Tina	FCC	207	198	Business & Technology Instructor

## CLASSIFIED PERSONNEL RECOMMENDATIONS

## A. Recommendation to employ the following persons (probationary):

Name	Location	Classification	Range/Step/Salary	Date
Hernandez, Mary Lou	FCC	Office Asst. I Position No. 2022	38-A \$2025.67	6/2/03
Lorenzano, Adelfa	RC	College Center Asst. Position No. 3086	57-A \$3224.75	6/2/03

## B. Recommendation to approve the promotion of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Trexler, Gina	FCC	Accounting Clerk III Position No. 2348 to Accounting Technician II Position No. 2047	48-C \$2854.42 61-A \$3554.25	6/2/03
Sullivan, Cheryl	FCC DO	Accounting Clerk III Position No. 2075 to Accounting Technician II Position No. 1067	48-E \$3148.69 61-A \$3554.25	5/16/03

## C. Recommendation to approve change of status of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Poole, Kevin	RC	Lead Custodian - Provisional Position No. 3056 to General Utility Worker Position No. 3064	46-A \$2652.65 43-B \$2586.27	5/31/03

(Returned to Regular Assignment)