

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
June 24, 2003

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Dorothy Smith at 4:30 p.m., June 24, 2003, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present Dorothy Smith, President
William Smith, Vice President
Pat Patterson, Secretary
Isabel Barreras
Adolfo Corona (arrived at 4:33 p.m.)
Phillip J. Forhan
Leslie Thonesen
George Kutnerian, Student Trustee, FCC

Also present were:

Tom Crow, Interim Chancellor, SCCC
Ned Doffoney, President, Fresno City College
Tony Cantu, Interim President, Reedley College
Don Yeager, Vice Chancellor-North Centers
Doug Brinkley, Vice Chancellor-Finance and Administration,
SCCC
Randy Rowe, Associate Vice Chancellor-Human Resources,
SCCC

Introduction of Among the others present, the following signed the guest list:
Guests

Cindy Spring, Executive Secretary to the Chancellor, SCCC
Teresa Patterson, Executive Director-Public and Legislative
Relations, SCCC
Eileen O'Hare, General Counsel, SCCC
Brian Speece, Associate Vice Chancellor-Business and
Operations, SCCC
Joan Edwards, Executive Director – SCCC Foundation
Larry Dickson, Classified Senate President and Staff, FCC
Kasey Oliver, Classified Senate President and Staff, RC
Michael Roberts, Academic Senate President and Staff, FCC
Ron Nishinaka, Academic Senate President and Staff, RC
Zwi Reznik, AFT President and Staff, FCC
Francis Sullivan, CSEA President and Staff, FCC
Gene Blackwelder, College Business Manager, RC

Introduction of
Guests (continued)

Ed Eng, Director of Finance, SCCC
Randy Vogt, Director of Purchasing, SCCC
Michael Guerra, College Business Manager, FCC
Ernie Smith, Associate Dean of Students-EOP&S, FCC
Joaquin Jimenez, District Associate Dean-Financial Aid, SCCC
Rick Christl, Associate Dean of Instruction-Applied Technology
Division, FCC
Jeff Jossierand, Director of Classified Personnel, Personnel
Commission
Marilyn Meyer, Associate Dean of Instruction-Business Division,
FCC
Ken Machoian, ATT Grant, FCC
Jim Steinberg, The Fresno Bee
Bill Baker, Director-Title V and Grants, SCCC
Charlie Lochbaum, Network Coordinator, SCCC
Cris Monahan Bremer, Director of Marketing and
Communications, FCC
Diane Clerou, Associate Dean-Human Resources, SCCC
Dianne Moore, Director of Nursing, FCC
Kim Perry, Interim Dean of Instruction, RC
Rob Cannell, Instructor, RC
Monica Cuevas, Director-Manchester Center, FCC
Susan Liberty, Interim Associate Dean of Instruction-Humanities
Division, FCC

Approval of Minutes

The minutes of the Board meeting of June 3, 2003, were presented for approval. A motion was made by Mr. Smith and seconded by Mr. Thonesen to approve the minutes of the June 3, 2003, meeting as presented. The motion carried by the following vote:

Ayes - 6
Noes - 0
Absent - 1

Delegations,
Petitions, and
Communications

Ms. Smith presented a plaque to Ms. Cathy Frost in appreciation of her dedicated service as the Board's representative on the Personnel Commission for nearly three years.

Mr. Zwi Reznik addressed the Board regarding the District's medical benefits and the State Budget Accountability Act.

Assemblymember Sarah Reyes provided an update on the State budget crisis and information regarding the OAB Field Act exemption.

Delegations,
Petitions, and
Communications
(continued)

Mr. Francis Sullivan also expressed his concern regarding issues surrounding the District's health insurance plan.

Interim Chancellor's
Report

Dr. Crow reported that the organizational meeting of the Citizens' Bond Oversight Committee will take place on Thursday, July 10, 2003, at 5:30 p.m. in the District Office Board Room. The purpose of the meeting will be to review the bylaws of the committee, audit requirements, capital facilities program schedule, and select a Chair and Vice Chair.

A meeting on the Old Administration Building with representatives of the Board, Historical Society, Fresno City College, and District will be held on Wednesday, June 25, from 3 p.m. to 5 p.m. in the FCC President's Conference Room. John Loomis from Stanford University will tour the OAB and provide his assessment of the renovation project.

On June 10, he toured the new building at the Madera Center and was very impressed with the focus on being student friendly. The project is on schedule for completion in December.

The six week summer sessions will begin at Fresno City College, Reedley College, and the North Centers on Monday, June 30. The summer offerings have been seriously reduced due to the budget situation.

Academic Senate
Report

Mr. Ron Nishinaka, Reedley College Academic Senate President, reported on the following:

- Expressed appreciation for the active role played by all constituent groups in the filling of interim positions in the District.
- Proposed change of English and mathematics degree requirements for AA/AS degrees.
- Spring Plenary Session held May 1-3 in San Francisco.
- Single Course Qualification.
- Academic Accommodation Review Procedures.
- North Centers' Faculty Association request for collegial advice.
- Change in Academic Senate Secretary for the fall semester.
- Congratulated Tom Crow, Tony Cantu, and Kim Perry on their interim positions.

Consent Agenda
Action

It was moved by Mr. Thonesen and seconded by Mr. Corona that the Board of Trustees approve the consent agenda as presented. The motion carried unanimously.

Resignation,
Reduced Load Prior
to Retirement, and
Change of Duty
Days, Certificated
Personnel
[03-127]
Action

approve certificated personnel recommendations, Items A through C, as presented. (Lists A through C are herewith made a part of these minutes as Appendix I, 03-127).

Employment,
Promotion, and
Change of Status,
Classified Personnel
[03-128]
Action

approve classified personnel recommendations, Items A through C, as presented. (Lists A through C are herewith made a part of these minutes as Appendix II, 03-128).

Consideration to
Approve New Duties
and Responsibilities,
Instructional
Technician – Dental
Assistant
[03-129]
Action

fix and prescribe the duties for the position of Instructional Technician – Dental Assistant classification.

Review of District
Warrants and Checks
[03-130]
Action

review and sign the warrants register for the period May 28, 2003, to June 12, 2003, in the amount of \$5,556,924.64; and

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period May 9, 2003, to June 12, 2003, in the amount of \$224,686.32.

Consideration to
Adopt Resolution
Establishing 2003-04
Appropriations Limit
[03-131]
Action

adopt the Resolution IN THE MATTER OF THE ESTABLISHMENT OF AN APPROPRIATIONS LIMIT FOR THE 2003-04 FISCAL YEAR, which sets the 2003-04 Appropriations Limit for the District at \$157,723,875.

Consideration to
Accept Maintenance
Project, Math/
Science Building
Asbestos Removal,
Fresno City College
[03-132]
Action

- a) accept the project for the Math/Science Building Asbestos Removal, Fresno City College; and
- b) authorize the Interim Chancellor or his designee to file a Notice of Completion with the County Recorder.

*****End of Consent Agenda*****

Consideration to
Approve 2003-04
Tentative Budget
[03-133]

Mr. Brinkley provided a PowerPoint presentation on the 2003-04 Tentative Budget, a copy of which is herewith made a part of these minutes as Appendix III, 03-133.

Mr. Thonesen asked about the status of the southeast site and expressed his concern regarding property values increasing.

Action

A motion was made by Mr. Patterson and seconded by Mr. Forhan that the Board of Trustees approve the 2003-04 Tentative Budget as presented. The motion carried unanimously.

Public Hearing,
2003-04 Proposed
Final Budget
[03-134]
Action

A motion was made by Mr. Patterson and seconded by Mr. Corona that the Board of Trustees schedule a Public Hearing for the proposed 2003-04 Final Budget at 4:30 p.m. on September 2, 2003. The motion carried unanimously.

Consideration to
Approve 2003-04
Decision Package
Recommendations
[03-135]
Action

Mr. Forhan questioned if there were any restrictions on the use of lottery funds.

Mr. Smith stated that the State Chancellor's Office has suggested that districts maintain reserves at a certain level. He asked if they had given the districts a percentage of the reserves that may be used due to the budget crisis.

A motion was made by Mr. Patterson and seconded by Mr. Forhan that the Board of Trustees approve the 2003-04 Decision Package recommendations as presented. The motion carried unanimously.

Consideration to
Authorize Submittal
of 2005-09 Five-Year
Construction Plan
and Priority Projects
[03-136]
Action

A motion was made by Mr. Thonesen and seconded by Ms. Barreras that the Board of Trustees authorize submittal of the 2005-09 Five-Year Construction Plan to the State Chancellor's Office. The motion carried unanimously.

Public Hearing and
Consideration to
Adopt Resolution
Authorizing
Dedication of Street
Right-of-Way
Easement to City of
Fresno, Willow/
International Site
[03-137]
Public Hearing

Mr. Brinkley noted that at the June 3, 2003, Board meeting, the Board approved a resolution signifying the District's intention to dedicate the necessary property and right-of-way to the City of Fresno for improvements along Behymer Avenue adjacent to the Willow/International site and scheduled a public hearing on this matter for today's meeting.

Ms. Smith opened the public hearing at 5:42 p.m. There being no public comment, the hearing was closed at 5:43 p.m.

Action

A motion was made by Mr. Smith and seconded by Mr. Kutnerian that the Board of Trustees adopt Resolution No. 03-137 authorizing dedication of an easement to the City of Fresno for property located along Behymer Avenue adjacent to the Willow/International site and authorize the Interim Chancellor or the Vice Chancellor-Finance and Administration, to execute said Deed of Easement in the name of the District.

Board members Patterson, Forhan, and Dorothy Smith expressed concern regarding authorization of the easement at this time as it may lessen the District's negotiation abilities with the City of Fresno and City of Clovis on future easements.

Dr. Crow recommended that the item be tabled at this time.

Action

Mr. Smith stated that he would like to withdraw his motion. It was seconded by Mr. Patterson and the motion carried unanimously.

Action

A motion was made by Mr. Forhan and seconded by Mr. Corona that the Board of Trustees table any action on this item to the August board meeting. The motion carried unanimously.

Ms. Smith stated that the Board has expressed its reservations regarding this matter and wants to ensure that the District does not give away any bargaining power on future easements.

Consideration to
Approve Agreement
with Teter
Consultants for
Architectural
Services, Applied
Technology
Modernization,
Fresno City College
[03-138]
Action

A motion was made by Mr. Smith and seconded by Mr. Forhan that the Board of Trustees:

- a) authorize entering into an Agreement with Teter Consultants for architectural services for the development of preliminary plans and working drawings for the Fresno City College Applied Technology Modernization Project; and
- b) authorize the Interim Chancellor or Vice Chancellor-Finance and Administration, to sign the Agreement on behalf of the District.

The motion carried unanimously.

Consideration to
Approve Agreement
with Teter
Consultants for
Architectural
Services, Student
Services Building
Remodel, Fresno
City College
[03-139]
Action

A motion was made by Mr. Thonesen and seconded by Ms. Barreras that the Board of Trustees:

- a) authorize entering into an Agreement with Teter Consultants for architectural services for the development of preliminary plans and working drawings for the Fresno City College Student Services Building Remodel; and
- b) authorize the Interim Chancellor or Vice Chancellor-Finance and Administration, to sign the Agreement on behalf of the District.

The motion carried unanimously.

Consideration to
Approve Agreement
with Edwin S.
Darden Associates,
Inc., for Architectural
Services, Willow/
International-Phase II
[03-140]
Action

A motion was made by Mr. Corona and seconded by Mr. Patterson that the Board of Trustees:

- a) authorize entering into an Agreement with Edwin S. Darden Associates, Inc., for architectural services, with responsibility for all subsequent architectural work for the Willow/International-Phase II project, including preliminary plans, working drawings, bidding, construction contract oversight and closeout; and
- b) authorize the Interim Chancellor or Vice Chancellor-Finance and Administration, to sign the Agreement on behalf of the District.

The motion carried unanimously.

Consideration to
Authorize Submittal
of Initial Project
Proposals for
Willow/International-
Phase II, Child
Development Center,
Fresno City College,
and Child
Development Center,
Reedley College
[03-141]
Action

A motion was made by Mr. Smith and seconded by Mr. Patterson that the Board of Trustees authorize submittal of the following Initial Project Proposals to the State Chancellor's Office: Willow/International - Phase II, Child Development Center at Fresno City College, and Child Development Center at Reedley College. The motion carried unanimously.

Consideration to
Approve Selection of
Architect, Classroom
Building, Reedley
College
[03-142]
Action

Mr. Gene Blackwelder shared the consultative process involved in the selection of the architect for the Reedley College classroom building.

A motion was made by Mr. Thonesen and seconded by Mr. Corona that the Board of Trustees:

- a) authorize entering into an agreement with the firm of Phillips Metsch Sweeney Moore Architects for architectural services relating to the New Classroom Building at Reedley College; and
- b) authorize the Interim Chancellor or Vice Chancellor-Finance and Administration, to sign the agreement on behalf of the District.

The motion carried unanimously.

Board Reports

Mr. Kutnerian, Fresno City College Student Trustee, stated that he will save his remarks for the August meeting.

Ms. Smith extended her congratulations to Julie Whiting at the North Centers, for being accepted into the CSUF doctoral program.

Ms. Smith stated that Mr. Forhan has already expressed an interest in serving on the OAB Architect Selection Committee; however, one or two additional board members are needed. It was agreed that in addition to Mr. Forhan, that Ms. Smith and Mr. Patterson will serve on the committee and that Mr. Kutnerian will be the student representative.

Board Reports
(continued)

Ms. Smith advised that the Board has a meeting scheduled for July 8, 2003, for the purpose of evaluating the Chancellor and asked if the Board wanted to conduct a meeting in July as scheduled. Board members expressed their reasons to have or not have the meeting on July 8 and to possibly discuss pending issues in August to allow staff some vacation time. It was suggested that the Board use the July 8 date to meet with the Interim Chancellor to discuss his goals for the coming year and to have a workshop on the Brown Act.

A motion was made by Mr. Patterson and seconded by Mr. Smith that the Board of Trustees cancel the July 8, 2003, meeting. The motion carried by the following vote:

Ayes - 4
Noes - 3
Absent - 0

Following a brief discussion regarding the procedure used for the above action, the motion was withdrawn and it was agreed that the Board would meet as scheduled on July 8, 2003. The purpose of the meeting will be for the Interim Chancellor to discuss his goals for the District.

Old Business

There was no old business.

Future Board Items

Mr. Forhan requested that a Mark Analysis Report and Transfers to the CSU and UC Systems Report be presented to the Board in the fall.

Closed Session

Ms. Smith stated that the Board, in closed session, will be discussing:

- CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time and CSEA Bargaining Units], Randy Rowe, Pursuant to Government Code Section 54957.6
- PUBLIC EMPLOYEE APPOINTMENT, Pursuant to Government Code Section 54957, Appointment of Interim Associate Dean, Reedley College
- PUBLIC EMPLOYEE APPOINTMENT, Pursuant to Government Code Section 54957, Appointment of Interim Dean of Instruction, Fresno City College

Closed Session
(continued)

- PUBLIC EMPLOYEE APPOINTMENT, Pursuant to Government Code Section 54957, Appointment of Vice Chancellor-Educational Services and Planning
- PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957

Ms. Smith declared a recess at 6:35 p.m.

Open Session

The Board moved into open session at 7:45 p.m.

Report of Closed Session

Ms. Smith reported that the Board, in closed session, gave direction to its chief labor negotiator regarding full-time faculty and CSEA negotiations.

Consideration to Appoint Interim Associate Dean, Reedley College [03-143];
Action

A motion was made by Mr. Smith and seconded by Mr. Corona that the Board of Trustees:

appoint Robert Cannell as the Interim Associate Dean at Reedley College, with a monthly salary of \$8,324.00, effective July 1, 2003;

Consideration to Appoint Interim Dean of Instruction, Fresno City College [03-144]; and
Action

appoint Deborah Ikeda as Interim Dean of Instruction at Fresno City College, with a monthly salary of \$9,989.00, effective July 1, 2003; and

Consideration to Appoint Vice Chancellor-Educational Services and Planning [03-145]
Action

appoint Dr. Felix Aquino as the Vice Chancellor-Educational Services and Planning, effective August 4, 2003, with an annual salary of \$130,000. The length of the contract is three years.

The motion carried unanimously.

Adjournment

The meeting was adjourned at 7:50 p.m. by the unanimous consent of the Board.



Patrick E. Patterson
Secretary, Board of Trustees
State Center Community College District

CERTIFICATED PERSONNEL RECOMMENDATIONS

- A. Recommendation to accept resignation from the following person:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Nelson, Judith	RC	June 30, 2003	Dental Assisting Instructor

- B. Recommendation to approve reduced load prior to retirement (Article XVIII, Section 4) for the following person:

<u>Name</u>	<u>Campus</u>	<u>From</u>	<u>Position</u>
Walsh, James	FCC	August 14, 2003	Sociology Instructor

- C. Recommendation to approve a change of duty days for the following persons:

<u>Name</u>	<u>Campus</u>	<u>From</u>	<u>To</u>	<u>Position</u>
Elgin, Judy	FCC	207	198	Business & Technology Instructor
Stovall, Tina	FCC	207	198	Business & Technology Instructor

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons (probationary):

Name	Location	Classification	Range/Step/Salary	Date
Hernandez, Mary Lou	FCC	Office Asst. I Position No. 2022	38-A \$2025.67	6/2/03
Lorenzano, Adelfa	RC	College Center Asst. Position No. 3086	57-A \$3224.75	6/2/03

B. Recommendation to approve the promotion of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Trexler, Gina	FCC	Accounting Clerk III Position No. 2348 to Accounting Technician II Position No. 2047	48-C \$2854.42 61-A \$3554.25	6/2/03
Sullivan, Cheryl	FCC DO	Accounting Clerk III Position No. 2075 to Accounting Technician II Position No. 1067	48-E \$3148.69 61-A \$3554.25	5/16/03

C. Recommendation to approve change of status of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Poole, Kevin	RC	Lead Custodian - Provisional Position No. 3056 to General Utility Worker Position No. 3064	46-A \$2652.65 43-B \$2586.27	5/31/03

(Returned to Regular Assignment)

STATE CENTER COMMUNITY
COLLEGE DISTRICT

2003-04

TENTATIVE BUDGET

June 24, 2003

2003-04

**Tentative Budget
General Budget Assumptions**

- Meet the enrollment cap and growth
- Meet full-time faculty obligation
- Fund current certificated and classified employees
- Categorically funded programs will remain within their budget allocation

2003-04

**Tentative Budget
Revenue Assumptions***

<u>Item</u>	<u>State Impact</u>	<u>SCCCD Impact</u>
Base Apportionment:		
State Appropriation	\$1,461,345,000 (-14.30%)	
Local Property Tax	2,131,398,000 (5.90%)	
Student Fees @ \$18/unit	<u>260,138,000 (53.50%)</u>	
	\$3,852,881,000 (- 3.72%)	\$84,056,359 (Decreased \$3,247,711)
COLA	\$ -0- (Statutory 1.86% unfunded)	\$ -0- (\$1,623,856 unfunded)
Growth	\$ 120,095,000 (3%)	\$1,169,335 (1.37%)

*Based on Governor's May Revise

2003-04

Tentative Budget

Revenue Assumptions*

<u>Item</u>	<u>State Impact</u>	<u>SCCCD Impact</u>
PFE	\$150,000,000 (Decreased 50.0%)	\$3,192,591 (Decreased \$3,192,591)
EOPS	\$ 82,671,000 (Decreased 1.2%)	\$2,133,026 (Decreased \$26,421)
DSPS	\$ 82,583,000 (Decreased 1.2%)	\$1,332,750 (Decreased \$16,542)

*Based on Governor's May Revise

2003-04

Tentative Budget

Revenue Assumptions*

<u>Item</u>	<u>State Impact</u>	<u>SCCCD Impact</u>
Scheduled Maint. & Repair	\$ 17,248,000 (Decreased 65%)	\$ 350,000 Est. (Decreased \$250,000)
Instr. Equip. & Library Materials	\$ 17,249,000 (Decreased 65%)	\$ 370,604 (Decreased \$581,721)
Basic Skills/ Apprenticeship	\$ 36,161,000 (Decreased 11%)	Unknown

*Based on Governor's May Revise

2003-04

Tentative Budget

Revenue Assumptions*

<u>Item</u>	<u>State Impact</u>	<u>SCCCD Impact</u>
Matriculation	\$ 48,303,000 (Decreased 11%)	\$ 834,628 (Decreased \$103,743)
CalWORKs	\$ 31,210,000 (Decreased 11%)	\$ 925,887 (Decreased \$112,435)
Part-time Faculty	\$ 50,828,000 (Decreased 11%)	\$ 1,104,237 (Decreased \$134,086)

*Based on Governor's May Revise

2003-04

**Tentative Budget
Expenditure Assumptions**

Item

SCCCD Impact

Salary Adjustments

\$1,054,828

Adjusted for Step and/or
Column Increases

PERS

\$1,068,831

(Increased 7.65%)

*Based on Governor's May Revise

State Center Community College District

Tentative Budget

Budget Summary FY 2003-04

	FY2001-02 ACTUAL	FY2002-03 PROJECTED	FY2003-04 PROPOSED	INC./ (DEC.) FY04 VS. FY03
REVENUES				
Federal Revenues	\$ 9,105,107	\$ 9,698,159	\$ 8,340,362	(1,357,797)
State Revenues	72,487,838	69,666,339	65,138,870	(4,527,469)
Local Revenues	39,428,070	39,800,398	38,192,753	(1,607,645)
Other Financing Sources	1,477,483	42,991	-	(42,991)
TOTAL REVENUES	\$ 122,498,498	\$ 119,207,887	\$ 111,671,985	(7,535,902)
EXPENDITURES				
Certificated Salaries	\$ 52,462,896	\$ 54,216,250	\$ 49,891,150	(4,325,100)
Classified Salaries	24,651,939	26,008,592	25,232,667	(775,925)
Employee Benefits	15,483,196	17,534,567	19,456,100	1,921,533
Supplies and Materials	3,690,363	3,233,365	2,771,621	(461,744)
Other Operating Expenses	12,420,893	11,299,430	11,491,658	192,228
Capital Outlay	5,856,152	3,463,944	1,891,000	(1,572,944)
Other Outgo	4,430,391	2,114,779	937,789	(1,176,990)
TOTAL EXPENDITURES	\$ 118,995,830	\$ 117,870,927	\$ 111,671,985	(6,198,942)
REVENUES OVER/(UNDER) EXPENDITURES	\$ 3,502,668	\$ 1,336,960	\$ -	(1,336,960)

20003-04

**Tentative Budget
Capital Projects**

Item

Funding

State Building Program:

\$13,110,000

Madera Phase 1B*

RC Learning Resources Center

FCC Applied Tech. Modernization

FCC Railroad Underpass

Hazardous Substances

\$ 50,000

Scheduled Maintenance
& Repair

\$350,000 Est. State Match
\$350,000 District Match

Parking Lot Rehabilitation

\$ 250,000

*Final balance due from State. Includes construction, furnishings and equipment.

20003-04

Tentative Budget Measure E

<u>Item</u>	<u>Funding</u>
Willow/International, Phase 1	\$ 2,770,000
Willow/International, Phase 2	60,000
WAN/LAN, Phase III	720,000
WAN/LAN, Phase IV	560,000
Reedley College Classroom Building	524,000
Southeast Site	10,000,000
Old Administration Building	1,500,000
Fresno City College Parking Expansion	100,000