

AGENDA
Regular Meeting
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704
4:00 p.m., December 10, 2002

- I. Call to Order
- II. Pledge of Allegiance
- III. Introduction of Guests
- IV. Swearing In of Board Members Judith Redwine
- V. Approval of Minutes, Meeting of November 5, 2002
- VI. Delegations, Petitions, and Communications [see footnote, page 2]
 - A. Special Recognition – John Wallace and Don Bruegman Phil Forhan
 - B. Special Recognition – Steve Norton and Julie Barber Judith Redwine
- VII. Organization of Board
 - A. Election of Officers and Adoption of Board Calendar [02-252] Phil Forhan
 - B. Special Presentation
- VI. Reports of Chancellor and Staff
 - A. PRESENTATIONS
 - 1. Chancellor's Report Judith Redwine
 - 2. Campus Reports Ned Doffoney, FCC
Tom Crow, RC
Don Yeager, NC
 - 3. Academic Senate Report Olga Quercia, FCC
 - 4. Classified Senate Report Linda Nies, RC

A. PRESENTATIONS (continued)

5. Title 5 Update

Terry Kershaw
Bill Baker
Jennifer Werner, RC
Loretta Teng, FCC

B. CONSIDERATION OF CONSENT AGENDA [02-253 through 02-275]

C. PERSONNEL

D. GENERAL

1. Capital Facilities Program Status Report [02-276] Doug Brinkley

VII. Reports of Board Members

VIII. Old Business

IX. Future Agenda Items

X. Closed Session

A. CONFERENCE WITH LABOR NEGOTIATOR [SCFT Part-Time Bargaining Unit];
Randy Rowe, Pursuant to Government Code Section 54957.6

B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION,
Pursuant to Government Code Section 54956.9(c); Deciding whether to Initiate
Litigation: One Potential Case

C. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to
Government Code Section 54957

XI. Open Session (if any)

XII. Adjournment

The Board chairperson, under Board Policy 9320.1, has set a limit of three minutes each for those who wish to address the Board. General comments will be heard under Agenda Section Delegations, Petitions and Communications at the beginning of the meeting. Those who wish to speak to items to be considered in Closed Session will be given the opportunity to do so following the completion of the open agenda and just prior to the Board's going into Closed Session. Individuals wishing to address the Board should fill out a Request Form and file it with the Associate Vice Chancellor-Personnel, Mr. Randy Rowe, at the beginning of the meeting.

CONSENT AGENDA
BOARD OF TRUSTEES MEETING
December 10, 2002

PERSONNEL

1. Employment and Change of Duty Days, Certificated Personnel [02-253]
2. Employment, Promotion, Change of Status, Transfer, Leave of Absence, Resignation, and Termination, Classified Personnel [02-254]
3. Consideration to Approve Resolution of Layoff and Elimination of Classified Personnel/Positions in Categorical and District Funded Positions, Fresno City College [02-255]
4. Consideration to Approve Increasing Instructional Tech Child Development Position from Permanent Part-Time to Full-Time [02-256]
5. Consideration to Approve New Classified Duties and Responsibilities [02-257]
6. Consideration to Approve Agreement for Search Consultant for Position of Vice Chancellor-Educational Services and Planning [02-258]

GENERAL

7. Consideration to Approve Curriculum Proposals, Spring 2003 through Fall 2004, Fresno City College and Reedley College [02-259]
8. Consideration to Approve 2002-03 Telecommunications and Technology Infrastructure Program (TTIP) [02-260]
9. Review of District Warrants and Checks [02-261]
10. Consideration to Accept Construction Project, WAN/LAN Project, Phase II, Districtwide [02-262]
11. Consideration of Report of Investments [02-263]
12. Consideration to Authorize District Personnel to Sign Orders and Registers [02-264]
13. Consideration to Approve Dedication of Easement for Pacific Gas and Electric Company, Fresno City College [02-265]

14. Consideration to Approve Agreement with California Department of Education for Child Development Center Instructional Materials, Fresno City College [02-266]
15. Consideration to Approve Agreement with California Department of Education for Child Care Food Program, Fresno City College [02-267]
16. Consideration to Approve Agreement with Central Region Consortium for Special Population VTEA Mini-Grant, Fresno City College and Reedley College [02-268]
17. Consideration to Approve California School-to-Career Grant with the Employment Development Department, State Center Consortium [02-269]
18. Consideration to Approve Agreement with State of California Department of Rehabilitation for WorkAbility III Program, Reedley College [02-270]
19. Consideration to Approve Agreement for VTEA Statewide Advisory Committee for Agriculture and Natural Resources, Reedley College [02-271]
20. Consideration to Approve Agreement with California Community Colleges Chancellor's Office for Industry Driven Regional Collaborative Grant, Center for International Trade [02-272]
21. Consideration to Approve Amendment to Agreement with California Department of Education for Use of Premises, State Center Consortium [02-273]
22. Consideration of Bids, HVAC Rehabilitation, Science Labs, Fresno City College [02-274]
23. Consideration of Bids, Relocatable Day Care Center, Reedley College [02-275]

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
November 5, 2002

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Phillip Forhan at 4:01 p.m., November 5, 2002, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present Phillip J. Forhan, President
Adolfo Corona, Vice President (arrived at 4:06 p.m.)
Ron Manfredi, Secretary
Pat Patterson
Dorothy Smith (arrived at 4:03 p.m.)
William J. Smith (arrived at 4:05 p.m.)
Leslie Thonesen
Natalie Alquinzon, Student Trustee, RC
George Kutnerian, Student Trustee, FCC

Also present were:

Judith A. Redwine, Chancellor, SCCC
Ned Doffoney, President, Fresno City College
Tom Crow, President, Reedley College
Don Yeager, Vice Chancellor-North Centers
Doug Brinkley, Vice Chancellor-Finance and Administration, SCCC
Randy Rowe, Associate Vice Chancellor-Human Resources, SCCC

Introduction of
Guests Among the others present, the following signed the guest list:

Cindy Spring, Executive Secretary to the Chancellor, SCCC
Teresa Patterson, Executive Director-Public and Legislative Relations, SCCC
Eileen O'Hare, General Counsel, SCCC
Brian Speece, Associate Vice Chancellor-Business and Operations, SCCC
Olga Quercia, Academic Senate President and Staff, FCC
Larry Dickson, Classified Senate President and Staff, FCC
Linda Nies, Classified Senate President and Staff, RC
Ron Nishinaka, Academic Senate President and Staff, RC
Zwi Reznik, AFT President and Staff, FCC
Gene Blackwelder, College Business Manager, RC
Jeff Josserand, Director of Classified Personnel, Personnel Commission

Introduction of
Guests (continued)

Cyndie Sine, Coordinator of Planning, Faculty Development and
Program Review, FCC
Ed Eng, Director of Finance, SCCCCD
Randy Vogt, Director of Purchasing, SCCCCD
Terry Kershaw, Dean of Instruction and Student Services, NC
Marvin Reyes, Chief of Police, SCCCCD
Susan Liberty, Interim Associate Dean of Instruction-Humanities,
FCC
John Cummings, District Dean-Admissions and Records, SCCCCD
Carl Simms, Director-Maintenance and Operations, SCCCCD
Tom Driscoll, Construction Services Manager, SCCCCD
Tony Cantu, Dean of Instruction, FCC
Marilyn Meyer, Associate Dean of Instruction-Business Division,
FCC
Joaquin Jimenez, District Associate Dean-Financial Aid, SCCCCD
Ron Taylor, Dean of Instruction, RC
Ernie Smith, Associate Dean of Students-CalWORKs Program,
FCC
Robert Fox, Dean of Students, FCC
Jannett Jackson, Associate Dean of Instruction-Learning
Resources Center, FCC
M. E. Mericle, Associate Dean of Instruction-Social Sciences
Division, FCC
Ted Uyesaka, Director-Management Information Systems,
SCCCCD
Michael Guerra, College Business Manager, FCC
Allen Beck, Instructor, FCC
Richard Lindstrom, Director-Police Academy, FCC
Kimberly Perry, Associate Dean-Occupational Education, PE, &
Health, RC
Richard Christl, Associate Dean of Instruction-Applied
Technology Division, FCC
Mark McCollough, Instructor, FCC
Gene Evans, Instructor, RC
Lee Liddle, Instructor, FCC
Evelyn Fiorani, Duplications Supervisor, FCC
Ralph Clement, FCC
Raven Rozier, Adjunct Faculty, FCC
Sue Fulton-Stahl, Adjunct Faculty, FCC
Greg Coxsom, CMS Viron Corporation
Barbara Valencia, FCC
Richard A. Valencia, Instructor, FCC
Steven Armes, Adjunct Faculty, FCC
Rod Gaudin, Instructor, FCC
Zay Guffy-Bill, FCC
Gerry Bill, Instructor, FCC
Monica Nolesco, FCC
Debra Kruhn, FCC

Introduction of
Guests (continued)

Susan Holford, Instructor, FCC
Pam Thomas, Instructor, FCC
Lisa Maciel, Financial Aid Assistant I, RC
Nicole Bragg, FCC
Ken Machoian, ATT Grant Director, FCC
Angel Garcia, RC
William Tisbell, RC
Michelle West, RC

Approval of Minutes

The minutes of the Board meetings of October 1 and October 3, 2002, were presented for approval.

A motion was made by Mr. Manfredi and seconded by Mr. Thonesen to approve the minutes of the October 1 and October 3, 2002, meetings as presented. The motion carried by the following vote:

Ayes - 5
Noes - 0
Absent - 2

Delegations,
Petitions, and
Communications

Mr. Forhan presented a plaque of appreciation to Trustee Manfredi for his 17 years of service to the District.

Mr. John Ferdinandi, Mayor's Rail Consolidation Task Force, was scheduled to address the Board but was unable to attend.

Mr. Zwi Reznik, Mr. Tom Moradian, and Mr. Steven Armes addressed the Board regarding the stalemate with part-time faculty negotiations and encouraged the District to settle the contract.

Chancellor's Report

Dr. Redwine called attention to the recently published Foundation Annual Report. She noted that the publication is a very fine summary of the work of the organization and encouraged everyone to become familiar with the activities of the Foundation.

Campus Report,
Fresno City College

Dr. Doffoney reported on the following:

- *Rampage Awards*
- Mervyn's Community Closet Tour for CalWORKs students
- Fresno Hispanic Scholarship Fund Training Grant
- Lt. Governor Cruz Bustamante to be recognized as one of the Community College League's Distinguished Alumnus
- Ernie Smith has earned his doctorate degree from Portland State University

Campus Report,
Fresno City College
(continued)

- National Council for Marketing and Public Relations Awards
- The Training Institute has been awarded a grant under the Governor's "Buy California Initiative."
- Dr. Lee Farley has been appointed to the advisory board of "Encourage Tomorrow."
- Textbooks authored by faculty members
- Four computer students successfully completed the A+ Examination.
- Police Academy graduation on November 15
- Veterans Ceremony held on November 8
- Shakespeare Festival performance to be held on November 18

Campus Report,
Reedley College

From Reedley College, Dr. Crow reported the following:

- Presentation by instructor Paul Kaser at "The California Stories: The Grapes of Wrath" film discussion series
- Virtual Enterprise Company Introductions Day
- CASS Program annual review on November 5-7
- Veterans Day Memorial Service on November 7
- San Francisco Shakespeare Festival's performance of *Macbeth* on November 7 in Forum Hall
- "Equipment Technology: Today and Beyond" conference to be hosted by the college's Equipment Technician Program on November 8
- Selection of two students to participate in the SCCC Foundation/SunMaid Internship Program

Campus Report,
North Centers

Dr. Yeager reported on the following from the North Centers:

- Fall Harvest Festival sponsored by the ASB
- El Dia de Los Muertos commemoration
- English faculty and students celebration of John Steinbeck's birthday
- Customer Service Academy upcoming workshop
- Madera Ranchos Kiwanis will hold their annual "Madera Center Scholarship Walk/Run" on November 24
- Las Posadas Celebration at the Madera Center on December 3
- Veterans Day activities
- Negotiations continue between the City of Madera and the Madera County officials regarding extending the sphere of influence to the Madera Plan area
- Reception for Ron Manfredi on December 5 from 4:00 p.m. to 6:30 p.m. at the Madera Center

Academic Senate
Report

Mr. Ron Nishinaka, Reedley College Academic Senate President reported:

- Compressed/Alternate Calendars
- Review of Flex Day Activities
- English 125/126 Graduation Requirement
- North Centers Faculty Association Constitution/Bylaws
- ASCCC Fall Plenary Session
- Equivalency/Minimum Qualifications for Faculty
- Noted this is his last report as Senate President and expressed his appreciation to the Board for their leadership and commitment to serve.

Mr. Patterson questioned why the AFT would be involved in the compressed calendar issue and stated that he would like to see a good study on this topic. Mr. Reznik noted that the compressed calendar would be a matter for negotiations; however, the Academic Senate and AFT do consult collegially on a regular basis.

Classified Senate
Report

Larry Dickson, Fresno City College Classified Senate President, reported on the following:

- Leadership State Center Class II meeting on November 22, with presentations on fiscal responsibility by Doug Brinkley, Gene Blackwelder, Michael Guerra, and Janell Mendoza. Class II's program conclusion and graduation ceremony will be held on December 13 at 8:00 a.m. at Fresno City Hall.
- The Classified Senate has planned a Staff Development Day for November 11.
- The Classified Professionals Districtwide Staff Development Day has been scheduled for April 16, 2003.

Computer Aided
Manufacturing
Program Report

Mr. Rick Christl, Gene Evans, and Mark McCollough provided information on the Computer Aided Manufacturing Programs at Reedley College and Fresno City College. The Board and Chancellor were presented with a sample of the students' work from Reedley College and Fresno City College.

Board members asked about the ratio of males and females in the program, if the programs meet the local demand, when the classes are offered, recruitment of high school students, and possibly showcasing the program in the Historic Old Administration Building once it is renovated.

Consent Agenda
Action

Mr. Forhan stated that Item No. 02-227, Consideration to Approve Resolution of Layoff and Elimination of Classified Personnel/Positions in Categorically Funded Positions at Fresno City College has been pulled from the agenda. The District was notified that a grant was awarded on November 1.

It was moved by Mr. Smith and seconded by Mr. Patterson that the Board of Trustees approve the consent agenda as presented, with the exception of Item No. 02-227. The motion carried unanimously.

Resignation and
Retirement,
Certificated
Personnel
[02-225]
Action

approve certificated personnel recommendations, Items A and B, as presented. (Lists A and B are herewith made a part of these minutes as Appendix I, 02-225).

Employment,
Promotion, Change
of Status, Leave of
Absence, and
Termination,
Classified Personnel
[02-226]
Action

approve classified personnel recommendations, Items A through H, as presented. (Lists A through H are herewith made a part of these minutes as Appendix II, 02-226).

Consideration to
Approve Resolution
of Layoff and
Elimination of
Classified Personnel/
Positions in
Categorically
Funded Positions,
Fresno City College
[02-227]
No Action

This item was pulled from the agenda.

Consideration to
Approve New
Classified Duties
and Responsibilities
[02-228]
Action

fix and prescribe the duties for the following classified positions:

1. Cafeteria Attendant
2. Registration Assistant (Flexible Hour Permanent Classified Employee)
3. Reg-to-Go Orientation Assistant (Flexible Hour Permanent Classified Employee)
4. Bookstore Seasonal Assistant (Flexible Hour Permanent Classified Employee)

Resolution
Scheduling Date and
Time for
Organizational
Meeting of the
Board
[02-229]
Action

adopt, as presented, the proposed Resolution selecting December 10, 2002, at 4:00 p.m., as the date and time for its annual organizational meeting, and direct the Chancellor to notify, by copy of the completed Resolution, all members of the Board and the County Superintendent of Schools of the time and date selected.

Consideration to
Approve Study
Abroad Program,
Mexico, Summer
2003
[02-230]
Action

approve the offering of a Summer 2003 session in Mexico, whereby students can earn three units of credit; and approve Jill Minar as instructor for the program.

Consideration to
Approve Study
Abroad Program,
London, England,
Summer 2003
[02-231]
Action

approve the offering of a Summer 2003 session in London, England, whereby students can earn five units of credit; and approve Bill Bertolani as instructor for the program.

Consideration to
Approve Consultant
Contract, Interim
District Dean –
Human Resources
[02-232]
Action

authorize the Chancellor or her designee to enter into a contract with Diane Clerou for the services of Interim District Associate Dean – Human Resources at a monthly stipend of \$8,045.33 effective until a District Associate Dean – Human Resources is hired or December 31, 2002.

Review of District
Warrants and
Checks
[02-233]
Action

review and sign the warrants register for the period September 24, 2002, to October 31, 2002, in the amount of \$11,153,575.57; and review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period September 17, 2002, to October 23, 2002, in the amount of \$1,050,870.11.

Consideration to
Accept Construction
Project, Site
Improvement,
Ratcliffe Stadium,
Fresno City College
[02-234]
Action

- a) accept the project for Site Improvement, Ratcliffe Stadium, Fresno City College; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration, to file a Notice of Completion with the County Recorder.

Consideration to
Accept Construction
Project, Classroom
Remodel, Clovis
Center
[02-235]
Action

- a) accept the project for Classroom Remodel, Clovis Center; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration, to file a Notice of Completion with the County Recorder.

Financial Analyses
of Enterprise and
Special Revenue
Operations
[02-236]
Action

provided as information only.

Budget Transfers
and Adjustments
Report
[02-237]
Action

provided as information only.

Consideration to
Adopt Resolution
Authorizing Inter-
fund Transfers
[02-238]
Action

- a) approve Resolution No. 02-238 authorizing the following inter-fund transfers:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Purpose</u>
General Fund	Capital Projects	\$350,000	Scheduled Maintenance Match from Lottery Proceeds
General Fund	Capital Projects	250,000	Scheduled Maintenance Match from General Fund
General Fund	Capital Projects	<u>250,000</u> \$850,000	Parking Lot Rehab

- b) authorize filing said Resolution with the Fresno County Department of Education.

Consideration to
Approve Service
Agreement with San
Joaquin Valley
Health Consortium,
Fresno City College
[02-239]
Action

- a) authorize entering into a Service Agreement with the San Joaquin Valley Health Consortium in the amount of \$441,618 for a period of 36 months, commencing September 1, 2002, and ending August 31, 2005, to provide a refresher nursing program to internationally educated nurses living in the central valley; and
- b) authorize the Chancellor or Vice Chancellor –Finance and Administration to sign the Agreement on behalf of the District.

Consideration to
Approve Agreement
with SixTen and
Associates for 2002-
2003 Mandate
Reimbursement
Claim Preparation
Services
[02-240]
Action

- a) authorize entering into an Agreement with SixTen and Associates in an amount not to exceed \$24,000 for the preparation and submission of the 2002-03 mandate reimbursement claims; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration, to sign the Agreement on behalf of the District.

Consideration to
Approve License
Agreement for
Access to Real
Property, Willow/
International Site
[02-241]
Action

- a) authorize entering into a License Agreement with DeYoung Communities, Inc., and Bonadelle Development Corp. to allow access to District property at the Willow/International site for the construction of off-site improvements for a new subdivision; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the License Agreement on behalf of the District.

Consideration to
Approve Agreement
with Yosemite
Community College
District, Child
Development
Training
Consortium, Reedley
College
[02-242]
Action

- a) authorize the Agreement with the Yosemite Community College District, Child Development Training Consortium, for a Child Development Permit Program at Reedley College;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or her designee to sign the Agreement on behalf of the District.

Consideration to
Approve Economic
Development Grant
Agreement with
California
Community Colleges
Chancellor's Office,
Reedley College
[02-243]
Action

- a) authorize entering into an Agreement with the California Community Colleges Chancellor's Office in the amount of \$180,024 for the period of July 10, 2002, through June 30, 2003, and \$189,592 for the period of July 1, 2003, through June 30, 2004;
- b) authorize future and annual renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the Agreement on behalf of the District.

Consideration to
Approve
Amendment to
Agreement for
WorkAbility III
Program, Reedley
College
[02-244]
Action

- a) approve the Amendment to the 2001-02 WorkAbility III Agreement for Reedley College;
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to execute the Amendment and to prepare and submit any and all reports required on behalf of the District; and
- c) authorize the Secretary of the Board of Trustees to execute the appropriate Board Resolution for submission with the project Amendment to the State Department of Rehabilitation.

Consideration to
Approve Agreement
with UCSF
California Area
Health Education
Center Program for
Health Care
Interpreting, Reedley
College
[02-245]
Action

- a) authorize entering into an Agreement with the UCSF California Area Health Education Center Program in the amount of \$20,000 for the period July 1, 2002, through June 30, 2003;
- b) authorize future and annual renewal of the Grant Agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the Agreement on behalf of the District.

Consideration to
Approve Manchester
One Stop Sublease,
Fresno City College
[02-246]
Action

- a) approve a Sublease with the California State University, Fresno Foundation for the lease of 239 square feet of office and common space for the Manchester One Stop partnership at a rate of \$1.25 per square foot, or \$3,585 per year, for the period July 1, 2002, through August 31, 2011, with a 60-day termination clause; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the Sublease on behalf of the District.

Consideration to
Purchase Portable
Preschool
Classroom, Reedley
College
[02-247]

authorize a purchase order in the amount of \$112,450.00 to Modtech, Inc., utilizing the Saddleback Unified School District bid, for the acquisition of one (1) self-contained 36' X 60' portable preschool classroom.

Consideration to
Approve Agreement
with AfterCollege,
Inc., for Career
Management
Assistance, Fresno
City College
[02-248]
Action

- a) authorize entering into an Agreement with AfterCollege, Inc., to provide career management and counseling to students in the Fresno City College Registered Nursing Program without cost for a term of one year from November 1, 2002, through October 31, 2003, with a 30-day termination clause;
- b) authorize future and annual renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the Agreement on behalf of the District.

*****End of Consent Agenda*****

Acknowledgement
of Quarterly
Financial Status
Report – General
Fund
[02-249]
Action

A motion was made by Mr. Smith and seconded by Mr. Thonesen that the Board of Trustees acknowledge the Quarterly Financial Status Report (CCFS-311Q), as presented. The motion carried unanimously.

Public Hearing and
Consideration to
Approve Energy
Services Agreement
with CMS Viron
Energy Services and
Financing
Agreement with
California Power
Authority
[02-250]
Action

Mr. Brinkley provided background information on the District's agreement with CMS Viron Corporation and introduced Mr. Greg Coxson, Regional Manager. Mr. Coxson gave a PowerPoint presentation on Phase II of energy conservation projects that have been identified that will improve the energy efficiency of mechanical and electrical systems across the District.

Mr. Forhan convened a public hearing at 5:08 p.m. There being no comments from the public, the hearing was closed at 5:09 p.m.

Mr. Manfredi stated that this is an excellent program; however, he has a concern regarding the payback language. The elements of the program should have been stated in the agenda item.

A motion was made by Mr. Manfredi and seconded by Mr. Thonesen that the Board of Trustees make the following determinations:

- a)
 - 1) that the terms of the Energy Services Agreement and subsequent financing are in the best interests of the District;
 - 2) that the anticipated cost to the District for energy under the conservation measures from this Agreement will be less than the cost to the District of energy that would have been consumed by the District in the absence of this Agreement;

Public Hearing and
Consideration to
Approve Energy
Services Agreement
with CMS Viron
Energy Services and
Financing
Agreement with
California Power
Authority
[02-250]
Action
(continued)

- 3) that the funds for repayment of the subsequent financing for this Agreement are available from revenues resulting from funding that otherwise would have been used for the purchase of energy required by the District in the absence of these conservation measures;
- b) award the Energy Services Agreement for Energy Retrofits, Phase II, in the estimated amount of \$3,860,612, to CMS Viron Corporation;
- c) authorize a Financing Agreement with the California Consumer Power and Conservation Financing Authority; and
- d) authorize the Chancellor or the Vice Chancellor, Finance and Administration, to sign the Agreements on behalf of the District.

Categorical Program
Compliance Review
Update
[02-251]
No Action

Mr. Brinkley provided a status report on the planning and mandatory training to be implemented by the District to standardize and improve the grant application and management process. There was no action on this item as it was provided as information only.

Report of Board
Members

Ms. Alquinzon, Reedley College Student Trustee, reported on the following events:

- Homecoming game and associated activities
- Halloween events
- Veterans Memorial to be held on November 7
- Christmas food drive

Mr. Kutnerian, Fresno City College Student Trustee, reported on the following activities:

- California Community College Student Affairs Association Leadership Conference
- Barbecue and Rally for Measure E
- October 19 yard sale with proceeds going to the Juvenile Diabetes Foundation
- Ramburger Roundup on October 23
- Walk for Juvenile Diabetes on October 26
- Safe 'N Sane Halloween Carnival on October 31
- Homecoming on November 2 and related activities
- FCC Football ranked number one in the state and nation
- Twenty students will attend a leadership institute in San Diego next weekend.
- Encouraged everyone to vote for Measure E and wished the trustees up for re-election today the very best.

Report of Board
Members
(continued)

Board members expressed their appreciation to the faculty, students, and staff for their support of Measure E, and again thanked Trustee Manfredi for his dedication and service to the District.

Mr. Smith thanked the manufacturing students at Reedley College and Fresno City College for the gifts presented to the Board this evening.

Old Business

There was no old business.

Future Board Items

There were no future board items.

Closed Session

Mr. Forhan stated that the Board, in closed session, will be discussing: CONFERENCE WITH LABOR NEGOTIATOR [SCFT Part-Time Bargaining Unit;], Randy Rowe, Pursuant to Government Code Section 54957.6; CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION; Name of Case: Charest Construction v. State Center Community College District, Pursuant to Government Code Section 54956.9(a); CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Pursuant to Government Code Section 54956.9(c); Deciding whether to initiate litigation; One Potential Case; PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT, Pursuant to Government Code Section 54957; Vice Chancellor-Educational Services and Planning; and PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957.

Mr. Forhan declared a recess at 5:30 p.m.

Open Session

The Board moved into open session at 7:49 p.m. Mr. Forhan reported that the Board, in closed session, appointed Dr. Terry Kershaw as the Interim Vice Chancellor-Educational Services and Planning, effective November 15, 2002.

Adjournment

The meeting was adjourned at 7:50 p.m. by the unanimous consent of the Board.

cs

Secretary, Board of Trustees
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 10, 2002

SUBJECT: Election of Officers and Adoption of
Board Calendar

ITEM NO. 02-252

EXHIBIT: None

Background:

At its meeting on November 5, 2002, the Board established the December 10, 2002, meeting as the time for the Annual Organizational Meeting required by the Education Code. The following officers and representatives are to be elected to serve for the next year:

President

Vice President

Secretary

Board Representative, County Committee on School District Organization

Represents the District, as a voting member, at a meeting called once each year by the County Superintendent of Schools. (Current representative is Trustee Corona.)

Legislative Representative

Works with a Countywide Trustee Network, established at the request of the Fresno County School Trustees Association, for the purpose of more effective cooperation with the legislature on behalf of public school needs. (Current representative is Ron Manfredi.)

Fresno Area Self-Insured Benefits Organization (FASBO, also known as ED CARE)

Meets on the third Tuesday of each month at the Selma Unified School District Office. Meetings are at 2:00 p.m. Board members review the Administrator's reports, Broker's reports, financial status, authorize expenditures, establish policy, and hear appeals. (Current representative is Ron Manfredi.)

Item No. 02-252
(continued)

Two trustees to serve on the SCCC Foundation Board

Attends quarterly meetings, an annual meeting, and a few special events. (Current representatives are Trustee Corona and Trustee William Smith.)

Director, Valley Insurance Program JPA

The Board of Directors of the Valley Insurance Program Joint Powers Agency is made up of two appointees from each member district. Mr. Ron Manfredi was appointed in 2001 to serve for another two-year term. With Mr. Manfredi's decision to not run for re-election in 2002, this leaves a vacancy on the JPA Board. The Board of Trustees should appoint a representative to serve the remainder of Mr. Manfredi's term, which is through September 2003.

The Board should also adopt a calendar of meetings for the next year. The administration is recommending that the July meeting be scheduled for June 24 to finalize fiscal year business before June 30. The balance of the meetings would be scheduled for the first Tuesday of each month, with the exception of December. The calendar of regular meetings, to begin at 4:00 p.m., would then be as follows:

- | | |
|--------------------|--|
| January 7, 2003 | - Regular Meeting |
| February 4, 2003 | - Regular Meeting |
| March 4, 2003 | - Regular Meeting |
| April 1, 2003 | - Regular Meeting @ RC |
| May 6, 2003 | - Regular Meeting |
| June 3, 2003 | - Regular Meeting @ Oakhurst? |
| June 24, 2003 | - Regular Meeting (July meeting) |
| July 1 or 8, 2003? | - Chancellor's Evaluation |
| August 5, 2003 | - Regular Meeting @ Clovis? |
| September 2, 2003 | - Public Hearing, Budget Adoption, and Regular Meeting |
| October 7, 2003 | - Regular Meeting @ Madera |
| November 4, 2003 | - Regular Meeting |
| December 9, 2003 | - Organizational Meeting and Regular Meeting |

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 10, 2002

SUBJECT: Employment and Change of Duty Days,
Certificated Personnel

ITEM NO. 02-253

EXHIBIT: Certificated Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve the certificated personnel recommendations, Items A and B, as presented.

CERTIFICATED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following person:

<u>Name</u>	<u>Campus</u>	<u>Range & Step</u>	<u>Salary</u>	<u>Position</u>
Thurston, Gerald	FCC	II, 2	\$23,911	Speech Instructor

(Current adjunct faculty)
(First contract, January 9, 2003 – May 23, 2003)

B. Recommendation to approve a change of duty days for the following person:

<u>Name</u>	<u>Campus</u>	<u>Duty Days From</u>	<u>To</u>	<u>Position</u>
Roach, Darlene	FCC	200	205	Counselor

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 10, 2002

SUBJECT: Employment, Promotion, Change of Status,
Transfer, Leave of Absence, Resignation, and
Termination, Classified Personnel

ITEM NO. 02-254

EXHIBIT: Classified Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve classified personnel recommendations, Items A through J, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons (probationary):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Range/Step/Salary</u>	<u>Date</u>
Delgado, Julian	FCC	Micro Computer Spec Position No. 2480	60-A \$3470.50	11/1/02
Mills, Susan	RC	Office Assistant III Position No. 3054	48-A \$2592.17	11/6/02
Martinez, Patricia	FCC	Office Assistant I Position No. 2354	38-A \$11.67	11/13/02
Dana, Susan	RC	Accounting Tech I Position No. 3023	57-A \$3224.75	11/18/02
Bosworth, Christopher	DO	Police Officer Position No. 1088	57-A \$3224.75	12/2/02
Correia, Kristina	RC	Inst. Tech – CDL Position No. 3073	50-A \$15.68	12/2/02
Deranian, Darin	CC	Instructional Aide Position No. 5010	32-A \$10.08	12/2/02
Gunawan, Iwan	MC	Instructional Aide Position No. 4019	32-A \$10.08	12/2/02
Larios, Cheryl	DO	Police Officer Position No. 1090	57-A \$3224.75	12/2/02

B. Recommendation to employ the following persons (Ed Code 88076):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Range/Step/Salary</u>	<u>Date</u>
Aki, Jolene	FCC	Title III Peer Mentor	\$ 7.20	9/27/02 thru 11/30/02
Mayberry, Akyya	FCC	Title III Peer Mentor	7.20	10/22/02
Moses, Evan	FCC	Title III Peer Mentor	7.20	10/4/02

C. Recommendation to employ the following persons (Exempt):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Risha, Benjamin	FCC	Tutorial Assistant	\$ 6.75	11/7/02
Chapman, Anita	FCC	Instructional Aide	10.08	8/19/2
Medina-Argueta, Aideed	FCC	LGI Assistant	10.28	10/1/02 thru 11/30/02
Winter, Sydelle	FCC	LGI Assistant	10.28	9/20/02
Owens, Brian	FCC	LGI Assistant	10.28	9/20/02 thru 11/30/02
Williams, Cindy	FCC	Deaf Inter – Level 1	10.49	9/20/02. thru 11/30/02
Friesen, Eleanor	RC	Accompanist	10.98	8/20/02 thru 6/30/03
Horton, Matthew	FCC	Accompanist	10.98	10/30/02
Amaton, Michael	FCC	Deaf Inter – Level 2	12.69	10/1/02 thru 11/30/02
Nizami, Sabina	FCC	Educational Advisor	18.60	11/11/02 thru 1/31/03
Reposo, Mario	FCC	Educational Advisor	18.60	11/12/02 thru 1/31/03
Thomas, Melissa	FCC	Educational Advisor	18.60	11/12/02 thru 1/31/03

C. Recommendation to employ the following persons (Exempt) (continued):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Henderson, Edward	FCC	TI Trainer III	39.11	10/10/02 thru 11/30/02

D. Recommendation to employ the following persons (provisional – filling vacant permanent full-time, permanent part-time position pending recruitment/selection, or replacing regular employee on leave):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Thompson, Reginald	MC	Instructional Aide	\$ 10.08	10/7/02
Figueroa, Rebeca	RC	Food Service Wkr I	10.30	10/18/02
Bradford, Samuel	FCC	Office Assistant I	11.67	10/17/02
Edwards, Sandi	FCC	Office Assistant I	11.67	10/28/02
Kandarian, Valyn	FCC	Office Assistant I	11.67	10/24/02
Ewald, Jerry	RC	Custodian	12.57	10/21/02
Jennings, David	RC	Custodian	12.57	10/14/02
Loya, Margaret	FCC	Office Assistant III	14.94	10/23/02
Leasure, Opal	MC	Instructional Tech - CDL	15.68	9/16/02
Schilling, Michael	CC	Instructional Technician	15.68	10/17/02 thru 6/30/03
Valencia, Veronica	RC	Instructional Technician	15.68	8/21/02

D. Recommendation to employ the following persons (provisional – filling vacant permanent full-time, permanent part-time position pending recruitment/selection, or replacing regular employee on leave) (continued):

Name	Location	Classification	Hourly Rate	Date
Burns, Candice	FCC	Educational Advisor	18.60	10/7/02
Duarte, Adrienne	FCC	Educational Advisor	18.60	11/6/02
Shoemaker, Brooke	FCC	Educational Advisor	18.60	11/7/02
Delgado, Julian	FCC	Micro Comp Specialist	20.02	8/12/02 thru 10/31/02

E. Recommendation to employ the following persons (limited term – filling vacant permanent full-time, permanent part-time position pending recruitment/selection, or replacing regular employee on leave):

Name	Location	Classification	Hourly Rate	Date
McNabb, Bobbie	FCC	Office Assistant I	\$ 11.67	10/10/02
Jenkins, Lue Bertha	FCC	Custodian	12.57	10/22/02
Smith, Debbie	RC	Instructional Technician	15.68	10/7/02

F. Recommendation to approve the promotion of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Gerety, Scott	FCC	Office Assistant III Position No. 2233 to Student Serv Specialist Position No. 2147	48-C \$2854.42 52-B \$2998.75	11/1/02
Ruff, Raelyn	FCC	Student Serv Specialist Position No. 2129 to Administrative Asst Position No. 1052	52-D \$3309.58 55-D \$3554.25	11/1/02

G. Recommendation to approve the change of status of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Poole, Kevin	RC	General Utility Worker	43-A	10/24/02
		Position No. 3064 to	\$2461.93	thru
		Lead Custodian	46-A	12/31/02
		Position No. 3056	\$2652.65	
(Article 34, Section 8 CSEA Agreement)				
Willis, Phyllis	FCC	Department Secretary	44-D	11/1/02
		Position No. 2065 to	\$2721.08	thru
		Administrative Aide	53-A	11/30/02
		Position No. 2041	\$2922.75	
(Article 34, Section 8 CSEA Agreement)				
Padua, Alemario	FCC	Accounting Tech I	57-D	11/4/02
		Position No. 2339 to	\$3732.75	thru
		Accounting Tech II	61-D	12/31/02
		Position No. 2358	\$4109.75	
(Article 34, Section 8 CSEA Agreement)				
Sullivan, Cheryl	FCC	Accounting Clerk III	48-E	11/4/02
		Position No. 2075 to	\$3148.67	thru
		Accounting Tech II	61-A	12/31/02
		Position No. 1067	\$3554.25	
(Article 34, Section 8 CSEA Agreement)				
Hernandez, Daniel	DO	Groundskeeper III	50-E + 15%	11/8/02
		Position No. 1081 to	\$3901.17	
		Lead Groundskeeper	55-E	
		Position No. 1081	\$3826.07	
(Reclassified by Personnel Commission)				
Johnson, Jason	DO	Groundskeeper III	50-E + 15%	11/8/02
		Position No. 1075 to	\$3901.17	
		Lead Groundskeeper	55-E	
		Position No. 1075	\$3826.07	
(Reclassified by Personnel Commission)				
Khunti, Murubhai	DO	Air Cond/Plumb Spec	63-B + 15%	11/8/02
		Position No. 1098 to	\$4506.85	
		Lead Maintenance Wkr	69-B	
		Position No. 1098	\$4532.92	
(Reclassified by Personnel Commission)				

G. Recommendation to approve the change of status of the following employees (regular)
 (continued):

Name	Location	Classification	Range/Step	Date
Peters, Richard	DO	Electrician	64-E + 15%	11/8/02
		Position No. 1110 to	\$6014.22	
		Lead Maintenance Wkr	69-E	
		Position No. 1110	\$5902.97	

(Reclassified by Personnel Commission)

Ashcroft, Gail	FCC	Office Assistant II	41-B	11/18/02 thru
		Position No. 2144 to	\$2290.17	
		Office Assistant III	48-A	2/28/03
		Position No. 2233	\$2592.17	

(Article 34, Section 8 CSEA Agreement)

H. Recommendation to approve transfer of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Barkley, Kelly	FCC	Office Assistant I	48-A	11/1/02
		Position No. 2146 to	\$2592.17	
		Office Assistant I	48-A	
		Position No. 2427	\$2592.17	
Rice, Mary	FCC	Student Serv Specialist	52-C	11/1/02
		Position No. 2147 to	\$3148.67	
		Student Serv Specialist	52-C	
		Position No. 2129	\$3148.67	

I. Recommendation to approve the leave of absence of the following employee (regular):

Name	Location	Classification	Date
Coleman, Florene	MC	Instructional Tech – CDL	11/4/02
		Position No. 4007	thru 11/8/02

(Extension of Health Leave of Absence)

J. Recommendation to accept the resignation of the following employee (regular):

Name	Location	Classification	Date
Walker, Robin	FCC	Department Secretary Position No. 2353	11/8/02

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 10, 2002

SUBJECT: Consideration to Approve Resolution of Layoff and Elimination of Classified Personnel/Positions in Categorical and District Funded Positions, Fresno City College

ITEM NO. 02-255

EXHIBIT: Resolution

Background:

Funding continues to come to an end for several of our grant programs within the District. The H.S.S. Grant (CalWORKs) is now being reduced by \$56,505.00, which makes it necessary to eliminate an Education Advisor position. This position is currently vacant. Also, there is a vacant position at Fresno City College, entitled Publication Specialist, which we recommend eliminating due to lack of work. The Workability III Grant is also being decreased which will necessitate eliminating one Job Developer position. There is a person in this position, which will necessitate the District giving a notice of layoff, thereby triggering bumping rights. The attached Resolution lists the positions that are now being effected by the decreased grant funding.

Fiscal Impact:

The elimination of the two categorically funded positions and District positions will not have an impact on the District budget.

Recommendation:

It is recommended that the Board of Trustees approve the attached Resolution In the Matter of Reduction of Classified Services for the 2002-03 College Year.

STATE CENTER COMMUNITY COLLEGE DISTRICT

Meeting of the Board of Trustees
November 5, 2002

BOARD RESOLUTION No.: 02-255

WHEREAS, the H.S.S. Grant (CalWORKS) is being reduced, and

WHEREAS, the funding for the Workability III Grant is being eliminated, and

WHEREAS, there is a lack of work for the Publication Specialist position, and

WHEREAS, due to lack of work and lack of funds in the above listed grants, and

WHEREAS, the Board of Trustees hereby finds it is in the best interest of this College District, that as of dates indicated, certain services now being provided by the District be reduced or discontinued by the following extent:

1.	H.S.S. Grant		
	<u>Position</u>	<u>Reduction</u>	<u>Date</u>
	1 Permanent Education Advisor (vacant)	1 @ 100%	12/11/02
2.	Workability Grant		
	<u>Position</u>	<u>Reduction</u>	<u>Date</u>
	1 Job Developer	1 @ 100%	1/11/03
3.	District		
	<u>Positions</u>	<u>Reduction</u>	<u>Date</u>
	1 Permanent Publication Specialist (vacant)	1 @ 100%	12/11/02

NOW, BE IT RESOLVED that as of the dates listed above, the positions listed above shall be reduced or discontinued to the extent set forth above.

BE IT FURTHER RESOLVED that the District Chancellor be and is hereby authorized to give notices of layoff to one (1) classified employee of the District pursuant to the District's rules and regulations and applicable provisions of the Education Code not less than 30 days prior to the effective date of layoff as set forth above and to those individuals who are potentially subject to layoff due to seniority bumping rights of the individuals receiving layoff notices subject to layoff as listed above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board on December 10, 2002, by the following vote:

AYES:

NAYES:

ABSENT:

Date: _____

Board of Trustees of the State
Center Community College District

Secretary, Board of Trustees

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 10, 2002

SUBJECT: Consideration to Approve Increasing
Instructional Tech Child Development
Position from Permanent Part-Time to
Full-Time

ITEM NO. 02-256

EXHIBIT: None

Background:

During the formation of the original transition plan, Reedley College requested a 30-hour per week Instructional Tech Child Development position. At that time the position was designated to be only 19 hours. The position has never been filled and the Reedley College Child Development Center is in desperate need of a full-time Instructional Tech position. The difference in the cost between a 19-hour employee and a 40-hour employee is \$18,134 plus benefits in the amount of \$8,066. The \$26,200 additional funds have been allocated in the Reedley College 2002-03 budget.

Fiscal Impact:

There is no fiscal impact as the increased funds have already been built into the Reedley College budget.

Recommendation:

It is recommended that the Board of Trustees approve the increase of Child Development Instructional Technician Position No. 3073 from a permanent part-time to a permanent full-time position.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 10, 2002

SUBJECT: Consideration to Approve New Classified
Duties and Responsibilities

ITEM NO. 02-257

EXHIBIT: None

Background:

According to AR 4210.2 and Education Code Section 88009, the Governing Board shall fix and prescribe the duties to be performed by all persons in the classified service. Following Governing Board approval of the duties, the Director of Classified Personnel will develop the minimum qualification requirements. The minimum qualifications will then be forwarded to the Personnel Commission for their approval according to Education Code Section 88095.

After the Personnel Commission's approval of the minimum qualifications, the Associate Vice Chancellor of Human Resources will meet with representatives of CSEA to negotiate the appropriate salary range.

Instructional Technician – Machine Shop

Examples of duties: Performs a variety of duties related to the machine shop program including inventory and maintenance of machine shop equipment, demonstration of proper techniques and use of tools and equipment for students during laboratory classes, ordering of parts and instructional materials and processing of orders upon delivery. May perform other related duties as needed.

District Bus Driver

Example of duties: Able to receive and follow instructions from District Operations Transportation Department; keep clear and accurate drivers logs as required by Federal regulations; make minor repairs to buses if needed; be available for overnight trips when required; determine the best and safest route to reach the destination point; appropriately interact with students, staff and the public; perform pre-trip bus check and post-trip duties; make routine safety checks; report problems or equipment malfunctions; file accident reports when necessary; attend scheduled safety meetings and safety programs; and report incidents which affect the safety of students.

Item No. 02-257 (continued)
December 10, 2002

Recommendation:

It is recommended that the Board of Trustees fix and prescribe the duties for the following classified positions:

1. Instructional Technician – Machine Shop
2. District Bus Driver

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 10, 2002

SUBJECT: Consideration to Approve Agreement for
Search Consultant for Position of Vice Chancellor-
Educational Services and Planning

ITEM NO. 02-258

EXHIBIT: None

Background:

This item is a placeholder, pending the final recommendation process.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 10, 2002

SUBJECT: Consideration to Approve Curriculum Proposals,
Spring 2003 through Fall 2004, Fresno City
College and Reedley College

ITEM NO. 02-259

EXHIBIT: Curriculum Proposals for FCC and RC

Background:

The new courses, course revisions, new programs, and program revisions being presented by the colleges have been reviewed by each of the applicable curriculum committees as a part of the curriculum process. They have also been reviewed and approved for presentation to the Board by the District Educational Coordinating and Planning Committee.

Fresno City College has submitted the following:

6	New Programs	44	Revised Courses
13	Revised Programs	16	Deleted Courses
0	Deleted Programs	32	Special Studies Courses
27	New Courses	14	New Distance Learning Courses

Reedley College has submitted the following:

0	New Programs	12	Revised Courses
9	Revised Programs	0	Deleted Courses
0	Deleted Programs	2	Special Studies Courses
13	New Courses	5	New Distance Learning Courses

Recommendation:

It is recommended that the Board of Trustees approve the Spring 2003 through Fall 2004, Fresno City College and Reedley College curriculum proposals as presented.

Fresno City College

Office of Instruction

PROPOSED NEW PROGRAMS

Effective Spring 2003

Approved and Recommended by the Curriculum Committee

To ECPC November 12, 2002

1. **ACCOUNTING, BUSINESS ACCOUNTING AND FINANCE**
Certificate of Completion
Courses added, existing
 Accounting 4A, Principles of Financial Accounting
 Accounting 4B, Principles of Managerial Accounting
 Business Administration 35, Business Financial Management

2. **BUSINESS MANAGEMENT, BUSINESS FINANCE AND ACCOUNTING**
Certificate of Completion
Courses added, existing
 Accounting 4A, Principles of Financial Accounting
 Accounting 4B, Principles of Managerial Accounting
 Business Administration 35, Business Financial Management

3. **BUSINESS MANAGEMENT, PERSONAL FINANCE AND INVESTMENTS**
Certificate of Completion
Courses added, existing
 Business Administration 30, Personal Finance
 Business Administration 34, Investments

4. **MARKETING, ADVERTISING**
Certificate of Completion
Courses added, existing
 Business Administration 33, Human Relations in Business
 Marketing 10, Introduction to Marketing
 Marketing 12, Advertising

5. **MARKETING, PERSONAL SALES**
Certificate of Completion
Courses added, existing
 Business Administration 33, Human Relations in Business
 Marketing 10, Introduction to Marketing
 Marketing 11, Personal Sales

6. **MARKETING, RETAILING**
Certificate of Completion
Courses added, existing
 Business Administration 33, Human Relations in Business
 Marketing 10, Introduction to Marketing
 Marketing 14, Retailing

Fresno City College

Office of Instruction

PROPOSED REVISED PROGRAMS

Effective Spring 2003

Approved and Recommended by the Curriculum Committee

To ECPC November 12, 2002

1. **BUSINESS MANAGEMENT, BUSINESS FINANCE & INVESTMENTS**

Certificate of Completion

Course added, existing

Business Administration 35, Business Financial Management

Course deleted (*from the program ONLY*)

Business Administration 30, Personal Finance

2. **BUSINESS MANAGEMENT, SMALL BUSINESS MANAGEMENT**

Certificate of Completion

Courses deleted (*from the program ONLY*)

Accounting 4A, Principles of Financial Accounting

Business and Technology 131, Applied Accounting

3. **CULINARY ARTS, ADVANCED**

Certificate of Completion

Course added, existing

Food Service Management 149, Food Service Internship

Course deleted (*from the program ONLY*)

Food Service Management 19, Occupational Work Experience

4. **DANCE**

Associate in Arts Degree

Course added, new (*See Proposed New Courses summary for details*)

Dance 9, Dance Conditioning

Course deleted (*from the curriculum*)

Dance 42, African Dance and Percussion

5. **DENTAL HYGIENE**

Associate in Science Degree

Courses added, new (*See Proposed New Courses summary for details*)

Dental Hygiene 12, Clinical Seminar Topics I

Dental Hygiene 13, Clinical Seminar Topics II

Dental Hygiene 14, Clinical Seminar Topics III

Courses revised

Dental Hygiene 3B, Advanced Seminar Topics

Dental Hygiene 6A, Dental Emergencies

Dental Hygiene 6B, Pharmacology

Dental Hygiene 11, Local Anesthesia

6. **ELECTRICAL SYSTEMS TECHNOLOGY**
Associate in Science Degree and Certificate of Achievement
Course added, existing
Electrical Systems Technology 55B, Digital Applications

7. **FIRE TECHNOLOGY**
Associate in Science Degree and Certificate of Achievement
Course added, new (*See Proposed New Courses summary for details*)
Fire Technology 132, Emergency Medical Technician-Paramedic

8. **INFORMATION SYSTEMS, WEBMASTER**
Associate in Science Degree and Certificate of Achievement
Course added, new (*See Proposed New Courses summary for details*)
Information Systems 28, Dreamweaver–Data Driven Websites

9. **WORK ASSESSMENT VOCATIONAL EDUCATION (WAVE)**
Certificate of Completion
Courses revised (*See Proposed Revised Courses summary for details*)
Work Assessment Vocational Education 201, Developing Individual Vocational Evaluations (DIVE)
Work Assessment Vocational Education 202, Situational Assessment, Worksite and Internship Model (SWIM)
Work Assessment Vocational Education 203, Securing Appropriate Income and Labor (SAIL)
Course deleted (*from the curriculum*)
Work Assessment Vocational Education 204, Summer Placement Labor and Site Hours (SPLASH)

Fresno City College

Office of Instruction

PROPOSED NEW COURSES

Effective Spring 2003

Approved and Recommended by the Curriculum Committee

To ECPC November 12, 2002

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

- 1. Criminology 12A, Criminal Justice Report Writing, 1 unit, 1 lecture hour, 2 repeats. Corequisite: Criminology 12. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68 recommended.**
The utilization of proper English principles in the proper and effective writing of reports in the criminal justice system.
- 2. Dance 9, Dance Conditioning, 1 unit, 3 lab hours, 3 repeats.**
Conditioning techniques which promote body awareness, improve body alignment, enhance and expedite dance skills, and aid in preventing injuries common to various dance styles.
- 3. Dental Hygiene 12, Clinical Seminar Topics I, 1 unit, 2 lecture hours, 9 weeks. Prerequisite: Dental Hygiene 3A with a grade of "C" or better. Corequisite: Dental Hygiene 5A.**
Seminar format with discussion of various topics dealing with beginning clinical practice of dental hygiene. Beginning level of decision making, dental hygiene diagnosis, treatment planning, implementation of dental hygiene therapy and problem solving of clinical issues encountered in DH 5A, Clinical Dental Hygiene I. Instrument sharpening, sequencing, ultrasonics, periodontal charting, and ergonomics.
- 4. Dental Hygiene 13, Clinical Seminar Topics II, 1 unit, 2 lecture hours, 9 weeks. Prerequisite: Dental Hygiene 12. Corequisite: Dental Hygiene 5B.**
Seminar format with discussion of various topics dealing with intermediate clinical practice of dental hygiene. Intermediate level of decision making, clinical judgment, dental hygiene diagnosis, and problem solving of clinical issues encountered in DH 5B, Clinical Dental Hygiene II. Use of diagnostic technology for caries detection, computerized delivery systems for local anesthetics, digital radiography, and subgingival irrigation therapy.
- 5. Dental Hygiene 14, Clinical Seminar Topics III, 1 unit, 2 lecture hours, 9 weeks. Prerequisite: Dental Hygiene 13. Corequisite: Dental Hygiene 5C.**
Seminar format with discussion of various topics dealing with advanced clinical practice of dental hygiene. Advanced level of decision making, clinical judgment, dental hygiene diagnosis, and problem solving of clinical issues encountered in DH 5C, Clinical Dental Hygiene III. Preparation for the Dental Hygiene National Board Examination, Mock Board Clinical examination, and state licensure examinations.
- 6. History 20, Comparative World Civilizations to 1600, 3 units, 3 lecture hours. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68 recommended.**
Economic, political, and social developments in World Civilization from the emergence of human communities to around 1600. (This course is for Liberal Studies Blended Major students at CSU Fresno only.) *Common with RC's HIST 20.*

7. **Information Systems 28, Dreamweaver–Data Driven Websites, 3 units, 3 lecture hours, 1 lab hour. Prerequisite: IS 15. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68, and Math 101. GRC 15, GRC 25, or IS 23.**
Developing dynamic websites using Macromedia Dreamweaver and Microsoft Access. Selecting an application server; understanding server behaviors; creating HTML forms; validating and retrieving form data; designing a database; retrieving data from a database; using dynamic data in webpages; creating and processing search forms; creating dynamic form objects; inserting, updating, and deleting records; authenticating users.

8. **Linguistics 11, Introduction to Language: Topics for Liberal Studies Majors, 3 units, 3 lecture hours. Prerequisite: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68. Advisory: Eligibility for English 1A recommended.**
Examination of the nature of language and its structural elements. Emphasis on linguistic topics relevant to language arts teaching, and applicable in the classroom. Recommended for Liberal Studies majors and students in Multiple Subject Credential Blended Program. *Common with RC's LING 11.*

CREDIT, DEGREE APPLICABLE, NONTRANSFERABLE

Fire Technology 132, Emergency Medical Technician–Paramedic, 30 units, 10.6 lecture hours, 16.17 lab hours, 60 weeks. Prerequisite: Valid Emergency Medical Technician 1A or Emergency Medical Technician 1NA Certificate and a current cardiac life support card according to the standards of the American Heart Association or American Red Cross. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68, and Math 101.

Pre-hospital advanced life support to the acutely ill and injured in accordance with the provisions of Title 22 of the California Code of Regulations.

CREDIT, NONDEGREE APPLICABLE

1. **Administration of Justice 220, Radar Operator, 0.5 units, 15.2 lecture hours, 10 lab hours, 1 week, 3 repeats, credit/no credit. Prerequisite: Sworn peace officer or AJ 270.**
Proper operation of police radar devices including history of radar operation, principles of operation and laws relevant to radar operation.

2. **Administration of Justice 230, Force Option Simulator, 0.1 units, 2.1 lecture hours, 2.1 lab hours, 1 week, unlimited repeats, credit/no credit. Prerequisite: AJ 270.**
Officer situations requiring use-of-force decisions. Utilization of communication and decision-making skills depending upon video scenarios.

3. **Administration of Justice 231, Driver Awareness, 0.2 units, 2.2 lecture hours, 6.2 lab hours, 1 week, unlimited repeats, credit/no credit. Prerequisite: AJ 270.**
Reinforcement of basic driver safety rules and principles. Completion of a driving course demonstrating proficiency in turning, parking, steering and braking.

4. **Administration of Justice 232, Police Driving Simulator, 0.1 units, 2.1 lecture hours, 2.1 lab hours, 1 week, unlimited repeats, credit/no credit. Prerequisite: Sworn peace officer or AJ 270.**
Defensive driving review and emergency vehicle operation principles through the use of a driving simulator. Dangerous driving scenarios in a controlled training environment.

NONCREDIT

Electronic Technology 370 (CTC), Computer Technician, 0 units, 6.65 lecture hours, 13.35 lab hours, 30 weeks, 3 repeats.

Practical and theoretical training in basic microcomputer operations and repair. Includes exposure to applications that are part of the windows operating system.

Fresno City College

Office of Instruction

PROPOSED REVISED COURSES

Effective Spring 2003

Approved and Recommended by the Curriculum Committee

To ECPC November 12, 2002

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

1. **Criminology 12, Police Report Writing, 3 units, 3 lecture hours, 2 repeats.** Revised the corequisite to read: *Corequisite: Criminology 12A*. Also, updated texts.
2. **Dental Hygiene 3B, Advanced Seminar Topics, 2 units, 2 lecture hours.** Revised course title to *Dental Specialties*. Revised course units to *1* and number of weeks to *9*. Also, revised course description and content.
3. **Dental Hygiene 6A, Dental Emergencies, 1 unit, 1 lecture hour.** Revised course hours to *2 lecture hours* and number of weeks to *9*.
4. **Dental Hygiene 6B, Pharmacology, 2 units, 2 lecture hours.** Revised course units to *3* and hours to *3 lecture hours*. Also, revised course description.
5. **Dental Hygiene 11, Local Anesthesia, 1 unit, 1 lecture hour.** Revised course units to *2.5* and hours to *4 lecture hours, 3 lab hours*. Also, revised number of weeks to *9*.
6. **Honors Business and Economics Colloquium.** Colloquium theme: *The Local Economy and Agribusiness; Cultivating Understanding*.
7. **Honors Humanities Colloquium.** Colloquium theme: *Concepts of Reality Through the Ages: Prehistory to the Renaissance*.
8. **Linguistics 4, The Structure of English, 3 units, 3 lecture hours.** Revised the course description and content. Also, updated texts.

CREDIT, DEGREE APPLICABLE, NONTRANSFERABLE

None.

CREDIT, NONDEGREE APPLICABLE

1. **Work Assessment Vocational Education 201, Developing Individual Vocational Evaluations (DIVE), 1-3 units, 1-2 lecture hours, 0-3 lab hours, 3 repeats, credit/no credit, open entry/open exit.** Revised course hours to *1-3 lecture hours, 0 lab hours*. Also, revised repeatability to *unlimited repeats*.

2. **Work Assessment Vocational Education 202, Situational Assessment Worksite and Internship Model (SWIM), 1-8 units, 1-6 lecture hours, 3 repeats, credit/no credit, open entry/open exit.** Revised course units to *1-12* and hours to *0 lecture hours, 3.33-40 lab hours*. Also, revised repeatability to *unlimited repeats* and course description.
3. **Work Assessment Vocational Education 203, Securing Appropriate Income and Labor (SAIL), 3 units, 2 lecture hours, 3 lab hours, 3 repeats, credit/no credit, open entry/open exit.** Revised course units to *2.5* and hours to *2.5 lecture hours, 0 lab hours*. Also, revised repeatability to *unlimited repeats*.

NONCREDIT

None.

Fresno City College

Office of Instruction

PROPOSED DELETED COURSES

Effective Spring 2003

Approved and Recommended by the Curriculum Committee

To ECPC November 12, 2002

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

Dance 42, African Dance and Percussion, 3 units, 2 lecture hours, 3 lab hours.

Course has not been taught in over four years.

CREDIT, DEGREE APPLICABLE, NON-TRANSFERABLE

None.

CREDIT, NONDEGREE APPLICABLE

Work Assessment Vocational Education 204, Summer Placement Labor and Site Hours, 3 units, 4 lecture hours, 24 lab hours.

Due to program revisions, this course was deemed no longer necessary.

NONCREDIT

None.

Fresno City College

Office of Instruction

PROPOSED NEW COURSES

Effective Summer 2003

Approved and Recommended by the Curriculum Committee

To ECPC November 12, 2002

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

1. **Automotive Technology 58A, Individualized Skills Training (IST) Chassis Systems II Laboratory, 1 unit, 8 lab hours, 9 weeks, 3 repeats. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68, and Math 101.**

Designed for students to complete assigned automobile manufacturers' training modules: Hands-On (HO), Computer-Based Training (CBT), Web-Based Training (WBT), and/or Video-Based Training (VBT) with instructor supervision. Provides current and up-to-date technology in advanced chassis systems for students pursuing a career in automotive technology. Designed to accompany work experience in the trade.

2. **Automotive Technology 58B, Individualized Skills Training (IST) Engine/Propulsion Systems Laboratory, 1 unit, 8 lab hours, 9 weeks, 3 repeats. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68, and Math 101.**

Designed for students to complete assigned automobile manufacturers' training modules: Hands-On (HO), Computer-Based Training (CBT), Web-Based Training (WBT), and/or Video-Based Training (VBT) with instructor supervision. Provides current and up-to-date technology in engine/propulsion systems for students pursuing a career in automotive technology. Designed to accompany work experience in the trade.

3. **Automotive Technology 58C, Individualized Skills Training (IST) Power Train Systems Laboratory, 1 unit, 8 lab hours, 9 weeks, 3 repeats. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68, and Math 101.**

Designed for students to complete assigned automobile manufacturers' training modules: Hands-On (HO), Computer-Based Training (CBT), Web-Based Training (WBT), and/or Video-Based Training (VBT) with instructor supervision. Provides current and up-to-date technology in power train systems for students pursuing a career in automotive technology. Designed to accompany work experience in the trade.

CREDIT, DEGREE APPLICABLE, NONTRANSFERABLE

None.

CREDIT, NONDEGREE APPLICABLE

None.

NONCREDIT

None.

Fresno City College

Office of Instruction

PROPOSED REVISED COURSES

Effective Summer 2003

Approved and Recommended by the Curriculum Committee

To ECPC November 12, 2002

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

None.

CREDIT, DEGREE APPLICABLE, NONTRANSFERABLE

None.

CREDIT, NONDEGREE APPLICABLE

1. **Automotive Technology 261A, The Clean Air Car I, 3 units, 4.5 lecture hours, 4.5 lab hours, 9 weeks, 3 repeats.** Revised course title to *Basic Clean Air Car Course (BCACC)*. Also, revised course description.
2. **Automotive Technology 261B, Advanced Clean Air Car II, 1 unit, 3 lecture hours, 3 lab hours, 5 weeks, 3 repeats.** Revised course title to *Advanced Clean Air Car II*. Also, revised course description.
3. **Automotive Technology 261C, BAR Update Training: OBD II, 1 unit, 3 lecture hours, 4 lab hours, 4 weeks, 3 repeats.** Revised course title to *BAR Update Training*. Revised course units to *0.5*, number of weeks to *1* week, and hours to *12 lecture hours, 0 lab hours*. Also, revised course description, content, and texts.

NONCREDIT

None.

Fresno City College

Office of Instruction

PROPOSED REVISED PROGRAMS

Effective Fall 2003

Approved and Recommended by the Curriculum Committee

To ECPC November 12, 2002

1. ANTHROPOLOGY

Associate in Arts Degree

Courses added, new (See *Proposed New Courses summary for details*)

Anthropology 4, Introduction to Archaeology: Methods and Theory

Anthropology 5, Analytical Methods in Archaeology

Anthropology 6, Field Archaeology

Anthropology 7, Museum Studies in Anthropology

Anthropology 29, Study Abroad

Anthropology 30, Topics in Anthropology

Course added, existing

Anthropology 13, Magic, Witchcraft, and Religion

Courses deleted (from the curriculum)

Anthropology 4, Field Archaeology

Anthropology 5, Field Archaeology

2. ANTHROPOLOGY-ARCHAEOLOGY, ARCHEOLOGICAL TECHNICIAN

Certificate of Completion

Courses added, new (See *Proposed New Courses summary for details*)

Anthropology 4, Introduction to Archaeology: Methods and Theory

Anthropology 5, Analytical Methods in Archaeology

Anthropology 6, Field Archaeology

Anthropology 7, Museum Studies in Anthropology Course added, existing

Anthropology 29, Study Abroad

Courses deleted (from the curriculum)

Anthropology 4, Field Archaeology

Anthropology 5, Field Archaeology

3. CHILD DEVELOPMENT

Associate in Science Degree and Certificate of Achievement

Course added, new (See *Proposed New Courses summary for details*)

Child Development 18B, Child Development Internship

Courses revised

Child Development 18, Child Development Internship

Child Development 47A, Emergent Literacy A

Courses deleted (from the curriculum)

Child Development 47B, Emergent Literacy B

Child Development 47C, Emergent Literacy C

4. **CHILD DEVELOPMENT ASSOCIATE TEACHER**

Certificate of Completion

Course added, new (*See Proposed New Courses summary for details*)

Child Development 18B, Child Development Internship

Course revised

Child Development 18, Child Development Internship

Fresno City College

Office of Instruction

PROPOSED NEW COURSES

Effective Fall 2003

Approved and Recommended by the Curriculum Committee

To ECPC November 12, 2002

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

- 1. Anthropology 4, Introduction to Archaeology: Methods and Theory, 3 units, 3 lecture hours. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68, and Math 101 recommended.**
Development of archaeology as an academic discipline. Includes objectives and methods of modern archaeology: data collection, analysis, and interpretation using examples from archaeological research around the world; standards of field work, health, and safety; career options.
- 2. Anthropology 5, Analytical Methods in Archaeology, 4 units, 3 lecture hours, 3 lab hours. Corequisite: Anthropology 4. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68, and Math 101 recommended.**
The archaeological laboratory and its relationship to archaeological project development and organization; artifact identification, analysis, and cataloging processes; methods of archeometric analysis.
- 3. Anthropology 6, Field Archaeology, 1-2 units, 1 or 2 lecture hours, 3 or 6 lab hours, 9 weeks, 3 repeats. Corequisite: Anthropology 4. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68, and Math 101 recommended.**
Field experience in archaeology. Development of practical skills including archaeological survey, excavation, mapping, and site recordation, artifact; feature, site, and cultural landscape identification in field situations; and logistics of archaeological projects, including planning for transportation, equipment, supplies, food, water, and shelter required to complete an archaeological project. Required orientation meeting prior to field trip.
- 4. Anthropology 7, Museum Studies in Anthropology, 3 units, 2 lecture hours, 3 lab hours. Corequisite: Anthropology 2. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68, and Math 101 recommended.**
Survey of anthropological museum practice with introduction to history and ethics of acquisition; methods and skills of basic collections management, exhibit development, and administration.
- 5. Anthropology 29, Study Abroad, 1-3 units, 1-3 lecture hours, 3 repeats. Prerequisite: Anthropology 2. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68, and Math 101 recommended.**
Cultural experience in another country. Focus may be ethnographic, archaeological, biological, or linguistic anthropology, or a combination of the four. Location and duration of course to be determined.

6. **Anthropology 30, Topics in Anthropology, 1-4 units, 1-3 lecture hours, 0-9 lab hours, 3 repeats. Prerequisite: Anthropology 2. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68, and Math 101 recommended.**
Examination of topics, current trends, and/or issues in the subdisciplines of anthropology not covered by regular catalog offerings. Course content and unit credit to be determined by faculty. May be offered in seminar, lecture, and/or laboratory format. Recommended preparation varies with topic.
7. **Biology 5, Human Biology, 4 units, 3 lecture hours, 2 lab hours. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68 recommended.**
An overview of the cellular, molecular, genetic, and systems basic of life with an emphasis on the human body. For allied health majors. Fulfills prerequisites for Biology 20, 24, 31.
8. **Child Development 18B, Child Development Internship, 2-4 units, 1 lecture hour, 4-12 lab hours, 2 repeats. Prerequisite: Verification of freedom from tuberculosis and proof of immunization against measles, mumps and rubella, twice, if born after 1957. Child Development 18A or the equivalent. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68 recommended.**
Supervised field experience or employment in an approved early childhood classroom from 4 hours to 16 hours per week. Internship/field work experience may be applied toward the 50 days of experience mandated by the State Licensing for preschool teachers or towards the 175 days of experience required for application for a Child Development Permit.
9. **Economics 1BH, Honors Introduction to Microeconomics, 3 units, 3 lecture hours. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68, Math 101. Meet the qualifications for consideration for acceptance in the Honors Program recommended. See Honors Program listing in the college catalog.**
The "free enterprise" system. Theories of consumer and individual firm behavior. Market structure analysis and comparison. Government programs to assist, regulate, and promote various industries. The American labor movement and international trade. In addition, Honors sections will discuss and analyze the works of historical economic figures. *Common with RC's ECON 1B.*
10. **Philosophy 5, Philosophy of Religion, 3 units, 3 lecture hours. Advisory: English 1A recommended.**
The rational scrutiny of the central claims of the Western monotheistic tradition.

CREDIT, DEGREE APPLICABLE, NONTRANSFERABLE

None.

CREDIT, NONDEGREE APPLICABLE

None.

NONCREDIT

None.

Fresno City College

Office of Instruction

PROPOSED REVISED COURSES

Effective Fall 2003

Approved and Recommended by the Curriculum Committee

To ECPC November 12, 2002

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

1. **Automotive Technology 58, Individualized Skills Training (IST) Laboratory, 1 unit, 8 lab hours, 9 weeks, 3 repeats.** Revised course title to *Individualized Skills Training (IST) Chassis Systems I Laboratory*.
2. **Child Development 18, Child Development Internship, 1-4 units, 1 lecture hour, 4-16 lab hours, 3 repeats.** Revised course number to *18A* and repeatability to *0 repeats*. Revised course units to *2-4* and hours to *1 lecture hour, 4-12 lab hours*.
3. **Child Development 47A, Emergent Literacy A, 1 unit, 2 lecture hours, 8 weeks.** Revised course number to *47* and course title to *Emergent Literacy*. Revised course units to *3*, hours to *3 lecture hours*, and number of weeks to *18 weeks*. Also, revised course content.
4. **Dance 10, Modern Dance, 1 unit, 2 lab hours, 3 repeats.** Revised course hours to *3 lab hours*.
5. **Dance 14, Beginning Jazz Dance Technique, 1 unit, 2 lab hours, 3 repeats.** Revised course hours to *3 lab hours*.
6. **Dance 15, Intermediate Jazz Dance Technique, 1 unit, 3 lab hours, 3 repeats.** Revised course corequisite and advisory to read: *Corequisite: Dance 9. Advisory: None*. Also, revised course content and assessment.
7. **Dance 22, Dance Theatre, 1-4 units, 1 lecture hour, 3-9 lab hours, 3 repeats.** Revised course units to *2-4*.
8. **Dance 25, Intermediate Social Dance, 1 unit, 3 lab hours, 3 repeats.** Revised course description.
9. **Dance 30, Dance Appreciation, 3 units, 3 lecture hours.** Revised course description.
10. **Music 4, Jazz/Rock Theory and Arranging, 3 units, 3 lecture hours.** Revised course title to *Jazz Theory*. Revised the prerequisite and advisory to read: *Prerequisite: None. Advisory: Ability to read and notate music. Music 1A or 2 recommended*. Also, revised course description and content.
11. **Music 5, Basic Sound Synthesis and MIDI, 2 units, 2 lecture hours, 1 lab hour.** Revised course title to *MIDI Music Production*. Revised the prerequisite and advisory to read: *Prerequisite: None. Advisory: Ability to read and play simple melodies on a keyboard. Music 1A or 3 or 20 recommended*. Also, revised course description, semester of offering, texts, and content.

12. **Music 6, Jazz/Rock Arranging, 3 units, 3 lecture hours.** Revised course title to *Jazz Arranging*. Revised the prerequisite and advisory to read: *Prerequisite: Ability to read and notate music in treble and bass clefs. Advisory: Music 1A or 3 or 4 recommended.* Also, revised texts.
13. **Music 7A, Ear Training: Level I, 1 unit, 1 lecture hours, 1 lab hour, credit/no credit.** Revised course content.
14. **Music 7B, Ear Training: Level II, 1 unit, 1 lecture hours, 1 lab hour, credit/no credit.** Revised course content.
15. **Music 8, Recording Arts, 2 units, 2 lecture hours, 1 lab hour.** Revised course title to *Audio Engineering*. Revised course units to 3 and hours to *2 lecture hours, 3 lab hours*. Revised the prerequisite to read: *Prerequisite: None.* Also, revised course content, semester of offering, and texts.
16. **Music 14, Music and Drama, 3 units, 3 lecture hours.** Revised course title to *Opera Appreciation*. Also, revised course description and texts.
17. **Music 16, Jazz History and Appreciation, 3 units, 3 lecture hours.** Revised course content and texts.
18. **Music 18, Basic Conducting and Score Reading, 2 units, 2 lecture hours.** Revised texts and semester of offering.
19. **Music 22, Intermediate/Advanced Piano, 1-2 units, 1 lecture hour, 1-3 lab hours, 2 repeats.** Revised course repeatability to *3 repeats*.
20. **Music 24, Elementary Voice: Level I, 1 unit, 1 lecture hour, 1 lab hour, 0 repeats.** Revised course repeatability to *1 repeat*.
21. **Music 25, Elementary Voice: Level II, 1 unit, 1 lecture hour, 1 lab hour, 2 repeats.** Revised course content.
22. **Music 26, Intermediate/Advanced Voice, 1-2 units, 1 lecture hour, 1-3 lab hours, 3 repeats.** Revised course entry-level skills, outcomes/objectives, assessment, and texts.
23. **Music 30, College Choir, 2-3 units, 1-2 lecture hours, 3-4 lab hours, 3 repeats.** Revised course description.
24. **Music 32, Summer Music Theater, 3-6 units, 6-11 lecture hours, 9-16 lab hours, 6 weeks, 3 repeats.** Revised course title to *Musical Theater Performance*. Revised course units to 3; hours to *2 lecture hours, 4 lab hours*; and weeks to 18. Revised course advisory to read: *Advisory: Previous band, orchestra, or vocal experience as determined by audition recommended.* Also, revised course description and semester of offering.
25. **Music 35, City Singers, 2-3 units, 1-2 lecture hours, 3-4 lab hours, 3 repeats.** Revised course units to 3 and hours to *2 lecture hours, 4 lab hours*. Revised course prerequisite to read: *Prerequisite: Ability to perform advanced high school choral music or the equivalent performance skills. Audition and approval.* Also, revised course description and content.
26. **Music 36, Women's Chorale, 1 unit, 1 lecture hour, 2 lab hours, 3 repeats.** Clarified course outcomes/objectives.
27. **Music 39, Opera and Musical Theatre Workshop, 2 units, 1 lecture hour, 3 lab hours, 3 repeats, credit/no credit.** Revised course prerequisite and advisory to read: *Prerequisite: None. Advisory: Music 26 or the equivalent as determined by audition recommended.* Also, revised course content.

28. **Music 41, Jazz Ensemble, 1-2 units, 1 lecture hour, 1-3 lab hours, 3 repeats.** Revised course units to 2 and hours to 1 lecture hour, 4 lab hours. Revised course advisory to read: *Advisory: Advanced high school band or jazz ensemble experience or the equivalent performance skill as determined by audition recommended.*
29. **Music 47, Jazz/Rock Combo, 2 units, 1 lecture hour, 3 lab hours, 3 repeats.** Revised course title to *Jazz Combo.* Revised course prerequisite and advisory to read: *Prerequisite: Ability to perform on instrument or voice at a college level. Advisory: Music 4, 10; previous small group experience recommended.* Also, revised course description and content.
30. **Music 49, Advanced Large Ensembles, 1 unit, 1 lecture hour, 3 repeats.** Revised the course prerequisite to read: *Prerequisite: Four semesters of any of the following courses: Music 30, 35, 36, 39, 40, 41, 42A, 42B, 42C, 42D, 46, or 47.* Also, revised course description.

CREDIT, DEGREE APPLICABLE, NONTRANSFERABLE

None.

CREDIT, NONDEGREE APPLICABLE

None.

NONCREDIT

None.

Fresno City College

Office of Instruction

PROPOSED DELETED COURSES

Effective Fall 2003

Approved and Recommended by the Curriculum Committee

To ECPC November 12, 2002

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

1. **Anthropology 4, Field Archaeology, 2 units, 1 lecture hour, 8 lab hours.**
Restructuring the Archaeological Technician Certificate of Achievement Program. Anthropology 4 and 5 combined into Anthropology 6.
2. **Anthropology 5, Field Archaeology, 2 units, 1 lecture hour, 8 lab hours.**
Restructuring the Archaeological Technician Certificate of Achievement Program. Anthropology 4 and 5 combined into Anthropology 6.
3. **Child Development 47B, Emergent Literacy B, 1 unit, 2 lecture hours.**
Course is being combined with two other courses into a single, three-unit course, Child Development 47, Emergent Literacy.
4. **Child Development 47C, Emergent Literacy C, 1 unit, 2 lecture hours.**
Course is being combined with two other courses into a single, three-unit course, Child Development 47, Emergent Literacy.

CREDIT, DEGREE APPLICABLE, NON-TRANSFERABLE

None.

CREDIT, NONDEGREE APPLICABLE

None.

NONCREDIT

1. **Music 380, Concert Band, 0 units, 2 lecture hours, 4 lab hours.**
Noncredit Music 300 series courses are no longer offered.
2. **Music 381, Jazz Ensemble, 0 units, 1 lecture hour, 3 lab hours.**
3. **Music 382, Intermediate/Advanced Brass (Brass Ensemble), 0 units, 1 lecture hour, 3 lab hours.**
4. **Music 383, Intermediate/Advanced Woodwinds, 0 units, 1 lecture hour, 3 lab hour.**
5. **Music 384, Intermediate/Advanced Strings, 0 units, 1 lecture hour, 3 lab hours.**
6. **Music 385, Symphony Orchestra, 0 units, 1 lecture hour, 3 lab hours.**
7. **Music 386, Intermediate/Advanced Percussion, 0 units, 1 lecture hour, 3 lab hours.**
8. **Music 387, College Choir, 0 units, 2 lecture hours, 4 lab hours.**
9. **Music 388, City Singers (Chamber Singers), 0 units, 1 lecture hour, 4 lab hours.**
10. **Music 389, Opera and Musical Theatre Workshop, 0 units, 1 lecture hour, 3 lab hours.**

Fresno City College

Office of Instruction

SPECIAL STUDIES 47, 77, 177, 277, 377 TOPICS
Effective Spring 2002, Summer 2002, Fall 2002, Spring 2003
Approved and Recommended by the Curriculum Committee

To ECPC November 12, 2002

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

Special Studies 47

1. Health Sciences Division

Offered Fall 2002

Laboratory Analysis for Nursing Students, 1 unit, credit/no credit. Prerequisite: RN 1 and RN 2. Laboratory analysis as it relates to the care of patients. An overview of common lab tests used to diagnose and facilitate a medical plan of care in hospital settings.

2. Social Science Division

Effective Spring 2003

- a. **Criminal Justice Communications, 3 units. Corequisite: Special Studies 47, Criminal Justice Report Writing. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68 recommended.** Fundamentals of gathering and organizing data. The effective preparation of reports and providing of testimony in court as required by law.
- b. **Criminal Justice Report Writing, 1 unit. Corequisite: Special Studies 47, Criminal Justice Communications. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68 recommended.** The utilization of proper English principles in the proper and effective writing of reports utilized in the criminal justice system.
- c. **Field Archaeology, 1-2 units. Corequisite: Special Studies 47, Introduction to Archeology: Methods and Theory. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68, and Math 101 recommended.** Field experience in archaeology. Development of practical skills including archaeological survey, excavation, mapping, and site recordation, artifact, feature, site, and cultural landscape identification in field situations, logistics of archaeological projects, including planning for transportation, equipment, supplies, water, and shelter required to complete an archaeological project.
- d. **Multi-Cultural Clothing and Textiles, 3 units. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68 recommended.** The national costume in various cultures as reflected by apparel, accessories, and textiles, examines geographic, sociological, psychological, economic, political, and technological factors affecting the development of cloth and clothing. Influences of various cultural customs and costumes on contemporary western fashion.
- e. **Preparation for Archaeology and Ethnology of the Valley of Mexico, 3 units. Corequisite: Anthropology 2, 3, or 28. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68, and Math 101.** Ancient cultures of the Valley of Mexico. Culture change and continuity through archaeology and ethnology of the peoples of the Valley of Mexico. Participation in a series of lectures and discussions about specific archaeological sites in the Valley of Mexico including but not limited to the Templo Mayor, Teotihuacan and Ateteleco, and Xochimilco.

CREDIT, DEGREE APPLICABLE, NONTRANSFERABLE

Special Studies 77, 177

Applied Technology Division

Offered Spring 2002

1. **Explosive Recognition for First Responders, 0.5 units, credit/no credit. Prerequisite: Open to all law enforcement agencies including police, sheriff, corrections, probation and AJ 70.** Basic techniques and procedures for explosives recognition.
2. **Intermediate Traffic Accident Investigation, 1 unit, credit/no credit. Prerequisite: AJ 70 and AJ 95.** Designed for the experienced investigator and will improve the officer's capabilities of investigating traffic collisions.
3. **Vice Enforcement for Patrol, 0.2 units, credit/no credit. Prerequisite: Sworn peace officer, AJ 70 or equivalent.** Designed to acquaint the patrol officer with vice operations.

CREDIT, NONDEGREE APPLICABLE

Special Studies 77, 277

1. Applied Technology Division

a. *Offered Summer 2002*

- 1) **Adult Corrections Supplemental Core, 3 units, credit/no credit. Prerequisite: Correctional officer and AJ 70.** Designed to meet the requirements for Title 15, Section 180, for the correctional officer who has completed the POST basic academy course.
- 2) **Automated Field Report Writing, 0.5 units, credit/no credit. Prerequisite: Sworn peace officer.** Designed to introduce field personnel (police officers/community service officers/field technicians) to the use of the Automated Field Report Writing System (AVL Report Writer) as used by the Fresno Police Department.
- 3) **Introduction to Terrorism, 0.2 units, credit/no credit. Prerequisite: Sworn peace officer or AJ 70.** Designed to provide students with information on domestic and international terrorism, terrorist groups, alien documentation identification and local trends relating to terrorism.
- 4) **Outlaw Motorcycle Gang Update, 0.2 units, credit/no credit. Prerequisite: Sworn peace officer.** Designed to update the patrol officer in major outlaw motorcycle gang activity in the Central Valley. Areas covered will include criminal activity, officer safety issues, current trends and investigation techniques.
- 5) **Radar Operator, 0.5 units, credit/no credit. Prerequisite: Sworn peace officer or AJ 70.** Designed to instruct students in the operation of police radar devices, subjects covered will include the principles of operation, law relating to radar operation and history.
- 6) **Strike Team/Task Force Leader S330 All Risk, 0.3 units, credit/no credit. Prerequisite: Permission of the instructor.** Defines strike team and task forces of various resources; implementation of strike team and task force leader responsibilities during mobilization, demobilization, and incident activities; identifies hazards and risks and how to mitigate them, how to implement appropriate tactics in various all risk incident situations with resources organized into strike teams or task forces; application of strike team/task force leader fundamentals to all risk incidents.

b. *Offered Fall 2002*

- 1) **Advanced Officer/Kingsburg Reserve #8, 0.5 units, credit/no credit. Prerequisite: Reserve officer with law enforcement.** Designed to meet the bi-yearly 24-hour training requirements for reserve officers.

- 2) **Aircraft Accident Management, 0.2 units, credit/no credit. Prerequisite: Sworn peace officer or AJ 270.** Designed for police and fire personnel who respond to aircraft accidents. Focuses primarily on incident command response and coordination. Includes lecture, videos of past incidents as well as table top practical scenarios.
- 3) **BAR Update 2002, 0.5 units. Prerequisite: BAR Licensed EA (Enhanced Area) Smog Technician or equivalent.** Prepares students/technicians for new Bureau of Automotive Repair (BAR) procedures and guidelines smog check technicians must follow when performing emissions inspections and certifying vehicles in the basic and enhanced smog check program areas. Those who do not meet the prerequisites are allowed to take this course but will not be certified as eligible to take the (BAR) licensing examination and/or granted renewal of applicable license. (Note: Enhanced Area Technician Training Program Certified.)
- 4) **Clovis FD EMS Continuing Education Module A, 0.3 units, credit/no credit. Prerequisite: Permission of the instructor.** Designed to maintain the current level of certification and provide classes to current Emergency Medical Technicians and First Responders. The program is developed and taught by firefighters who are skilled trainers.
- 5) **Correctional Core Enhancement, 1.5 units, credit/no credit. Prerequisite: AJ 280.** Optional course taken after the basic adult correctional officer core to enhance the officer's training. Subjects include CPR/first aid, chemical agents, suicide prevention, sexual harassment, and cultural awareness.
- 6) **Fire Training Symposium 2002, 0.4 units, credit/no credit. Prerequisite: Permission of the instructor.** The symposium provides fire-training officers from all over California with a program that focuses on train the trainer programs covering a wide variety of relevant topics. The program is constructed, designed, and taught by firefighters who are skilled trainers.
- 7) **Fresno County FPD EMS Continuing Education, Module C, 0.5 units, credit/no credit. Prerequisite: Permission of the instructor.** Designed to maintain the current level of certification and provide classes to current Emergency Medical Technicians and First Responders. This program is developed and taught by firefighters who are skilled trainers.
- 8) **Less Lethal, 0.1 units, credit/no credit. Prerequisite: Sworn peace officer or AJ 270.** Less lethal training is designed to introduce officers to the less lethal projectile weapon system. Students will receive classroom training on use of force, nomenclature and deployment factors. Students will then participate in a practical application of the weapon system followed by a written test based on lecture material.

c. *Effective Spring 2003*

Programmable Logic Controllers-Advanced, 3 units. Advanced PLC programming and interfacing, analog input/outputs, Human Machine Interface and PLC networks.

2. Business Division

Offered Fall 2002

Intermediate Accounting II, 3 units. Prerequisite: Accounting 151. Advanced accounting analysis, concepts, and procedures for private businesses and publicly-held corporations.

3. Health Sciences Division

Offered Summer 2002

- a. **Dementia Training I, 0.5 units, credit/no credit.** Meets the California Department of Social Services mandate on dementia training for direct care staff and administrators of residential care facilities for elderly.
- b. **LVN-RN Transition Course, 2 units. Prerequisite: Completion of Licensed Vocational Nurse Training (LVN) and articulation to the Registered Nursing Program.** Includes concepts and skills necessary to prepare the Licensed Vocational Nurse (LVN) articulating to the Registered Nursing Program. Concepts include but not limited to role transition, success strategies, critical thinking and writing skills, and medication math.

- c. **Physical Therapy Aide, 3 units.** The role of the physical therapy aide in physical therapy. Prepares the student to enter the work environment as a physical therapy aide.

4. Workforce Development and Special Services

Offered Fall 2002

- a. **Developing Individual Vocational Evaluations (DIVE), 1-3 units, credit/no credit.** Designed for students with barriers to employment; including but not limited to disabilities, CalWORKS, lack of employment history, and lack of job seeking skills. An introduction to vocational training preparing students for success in future employment. Provides assessments determining vocational interests, aptitudes, and abilities, utilizing various test batteries situational work assessments.
- b. **Securing Appropriate Income & Labor (SAIL), 2.5 units, credit/no credit. Prerequisite: WAVE 201 and WAVE 202.** Designed for students with barriers to employment; including but not limited to disabilities, CalWORKS, lack of employment history, and lack of job seeking skills that have successfully completed the DIVE and SWIM components of the WAVE program. Emphasis is on active job search, which includes completion of resume portfolio, submittal of job applications, seeking and pursuing job leads, interviews, follow-up on interviews, securing and retaining employment.
- c. **Situational Assessment, Worksite and Internship Model (SWIM), 1-12 units, credit/no credit.** Designed for students with barriers to employment; including but not limited to disabilities, CalWORKS, lack of employment history, and lack of job seeking skills. Emphasis on developing skills in the areas of time management, following directions and instructions, appropriate work behaviors, providing students with vocational education and training leading to competitive gainful employment, selecting and planning vocational choices, career awareness, career exploration, career preparation, utilizing community resources, and appropriate grooming and hygiene. College credit earned by the student is dependent upon the number of hours of volunteer work during the semester. Sixty hours of volunteer employment per unit up to a maximum of 720 hours for 12 units.

NONCREDIT

Special Studies 77, 377

Counseling Services

Offered Summer 2002

Job Entry Orientation, 0 units. An experiential-based course designed to equip students with the basic skills necessary to obtain desired employment. Demonstration, practice and feedback is emphasized in learning resume construction, how to find available employment, how to complete applications and prepare for interviews.

Fresno City College

Office of Instruction

PROPOSED DISTANCE LEARNING

Effective Spring 2003 and Fall 2003

Approved and Recommended by the Curriculum Committee

To ECPC November 12, 2002

Effective Spring 2003

1. **Online Courses**

- a. Business Administration 51, Survey of Entrepreneurship, 1.5 units, 1.5 lecture hours.
- b. Business & Technology 107, WordPerfect I, 1.5 units, 3 lecture hours, 2 lab hours, 9 weeks.
- c. Business & Technology 108, WordPerfect II, 1.5 units, 3 lecture hours, 2 lab hours, 9 weeks.
- d. Health Information Technology 2, Legal Aspects of Health Information, 2 units, 2 lecture hours.
- e. Health Information Technology 8, Health Information Management and Supervision, 3 units, 3 lecture hours.
- f. Health Information Technology 12, Health Information in Alternative Settings, 2 units, 2 lecture hours.
- g. Linguistics 10, Introduction to Language, 3 units, 3 lecture hours.

2. **Live Interactive TV Course**

Radiologic Technology 2A, Radiation Biology, 6 units, 6 lecture hours.

Effective Fall 2003

1. **Online Courses**

- a. Business Administration 18, Business and the Legal Environment, 4 units, 4 lecture hours.
- b. Business Administration/Management 33, Health Relations in Business, 3 units, 3 lecture hours.
- c. Business & Technology 2, Word Processing I, 3 units, 3 lecture hours, 2 lab hours.
- d. Child Development 5, Parent Education, 3 units, 3 lecture hours.

2. **Face-To-Face/Internet Courses**

- a. Business & Technology 11, Today's Office, 2 units, 2 lecture hours, 2 lab hours.
- b. Business & Technology 21, Working Relationships, 1.5 units, 3 lecture hours, 9 weeks.

Fresno City College

Office of Instruction

FIVE-YEAR CURRICULUM REVIEW

Approved and Recommended by the Curriculum Committee

To ECPC November 12, 2002

1. **DANCE**
2. **MUSIC**



**Proposed Modified Courses
Effective Fall 2002**

Approved and recommended by the Curriculum Committee

To ECPC November 12, 2002

ACCTG 260 number changed to ACCTG 261, FCC already using ACCTG 260



Proposed New Courses Effective Fall 2002

Approved and recommended by the Curriculum Committee

To ECPC November 12, 2002

Topics Courses

ACCTG 261A Beginning QuickBooks Pro .5 unit, short-term course 9 lecture hours, CR/NC option

ACCTG 261B Intermediate QuickBooks Pro .5 unit, short-term course 9 lecture hours, CR/NC option

SPST 47 Physics of Photocalorimetry of Macromolecules

1 unit, 1 lecture hour per week, CR/NC option, degree applicable, baccalaureate level, 2 repeats. Basic Skills
Advisories: Eligibility for ENGL 125, ENGL 126, and MATH 101. Subject Advisories: PHYS 2B or 4B.

The fundamental concepts and calculations of the photo calorimetric process as it applies to macromolecules are introduced as preparation for an applications (laboratory) course.

SPST 277 Aircraft Maintenance TrainingTutorial

.5-1.0 unit, 27-54 lab hours per week, CR/NC only, non-degree applicable, 3 repeats.

This refresher course provides tutorial assistance for the Aviation Maintenance Technician students who have attempted, but not satisfactorily completed one or more of the 44 subjects required for graduation from the federally regulated Aviation Maintenance Technician School (AMTS) at Reedley College. This course will meet by arrangement and will be tailored to the specific needs of each student in order to provide the level of training needed to successfully complete the subject(s) previously taken but not passed.



**Proposed Modified Graduation Requirements
Effective Fall 2002**

Approved and recommended by the Curriculum Committee

To ECPC November 12, 2002

OT 1 Computer Basics – add to Computer Familiarity Requirement



Proposed Modified Program Requirements Effective Fall 2002

Approved and recommended by the Curriculum Committee

To ECPC November 12, 2002

CHILD DEVELOPMENT

Associate in Science Degree – added “Child Development Permit”

Purpose: To prepare students for a career as a pre-school administrator, pre-school teacher, infant center worker, child care worker, teacher’s aide in elementary school or special education.

Mentor eligibility requires A.S. degree in Child Development and at least three years teaching experience

CHDEV 6	Infant, Child Health & Safety	2
CHDEV 7	Infant-Toddler Curr	3
CHDEV 30	Child, Family, & Comm	3
CHDEV 33	Creative Activities for Children	2
CHDEV 35	Exceptional Child	3
CHDEV 36	Cultural Studies	2
CHDEV 37A	Early Childhood Prog	3
CHDEV 37B	Early Childhood Prog	3
CHDEV 39	Child Development	3
CHDEV 40A	Admin of Early Childhood Prg	3
CHDEV 40B	Advanced Admin of Early Childhood Programs	3
CHDEV 49	Behavior Management	2

Total Units 32

Recommended Courses

FN 40

In addition to the courses for the major, certain general education classes are required as specified in the associate degree requirements.

The Child Development Permit [is a credential issued by the State of California]. There are five levels on the Permit Matrix.

Completion of an A.S. degree in Child Development or completion of 24 specified Child Development units and teaching experience are required for the Child Development Permit. Teaching experience can be gained by taking CHDEV 19V. The number of units vary from 3-16, according to the option you choose on the Child Development Permit Matrix. For further information, contact the Reedley College Child Development department or the Counseling office or visit the Reedley College website to view the Child Development Permit Matrix.



**Proposed Modified Program Requirements (continued)
Effective Fall 2002**

Approved and recommended by the Curriculum Committee

To ECPC November 12, 2002

Child Care for School-Age Children— added “or CHDEV 40B” to recommended courses

Certificate of Completion

Students completing this certificate will be eligible to be employed as teachers in private and government funded programs providing child care for school-age children.

CHDEV 6	Infant, Child Health & Safety	2
CHDEV 8A	Programs for School-Age Child Care	3
CHDEV 8B	Programs for School-Age Child Care	3
CHDEV 39	Child Development	3
CHDEV 41	Mat/Equipment for Child	2
CHDEV 49	Behavior Management	2

Total Units 15

Recommended Courses

CHDEV 33, CHDEV 40A or CHDEV 40B

Early Childhood Mentoring-added “Note”

Certificate of Completion

Program will prepare experienced, credentialed early childhood teachers to become effective Mentors of student teachers and new practitioners in their classrooms.

Mentor eligibility requires A.S. degree in Child Development and at least three years teaching experience

CHDEV 45	Adult Supervision	2
CHDEV 265D	Introduction to Early Childhood Mentoring	.5
CHDEV 265E	Advanced Early Childhood Mentoring	.5

Total Units 3

Note: Recommend completion of CHDEV 265D before entering CHDEV 265E

Infant-Toddler Teacher – modified recommended courses

Certificate of Completion

This program meets state licensing requirements for teaching infants and toddlers.

CHDEV 6	Infant-Child Health	2
CHDEV 7	Infant-Toddler Curriculum	3
CHDEV 32	Early Intervention	2
CHDEV 40A	Admin of ECE Programs	3
Select one (1):	3
CHDEV 37A	Early Childhood Programs OR	
CHDEV 37B	Early Childhood Programs	

Total Units 13

Recommended Courses

ASL 1, 1-8 units from CHDEV 19V



**Proposed Modified Program Requirements (continued)
Effective Fall 2002**

Approved and recommended by the Curriculum Committee

To ECPC November 12, 2002

Private Care Program – modified recommended courses

Certificate of Completion

The Private Care Program meets State Licensing requirements for teachers in those programs.

CHDEV 6	Infant-Child Health	2
CHDEV 33	Creative Activities for Children	2
CHDEV 39	Child Development	3
CHDEV 41	Mat/Equip for Child	2
CHDEV 49	Behavior Management	2
Select one (1):	3
CHDEV 37A	Early Childhood Programs OR	
CHDEV 37B	Early Childhood Programs	

Total Units 14

Recommended Courses

1-8 units from CHDEV 19V

Special Education Worker – modified recommended courses

Certificate of Achievement

This program will prepare a student to work in an early intervention program or be an aide in special education.

CHDEV 6	Infant-Child Health	2
CHDEV 32	Early Intervention	2
CHDEV 33	Creative Activities for Children	2
CHDEV 35	Exceptional Children	3
CHDEV 39	Child Development	3
CHDEV 41	Mat/Equip for Child	2
CHDEV 49	Behavior Management	2
Select one (1):	3
CHDEV 37A	Early Childhood Programs OR	
CHDEV 37B	Early Childhood Programs	

Total Units 19

Recommended Courses

ASL 1, 1-8 units from CHDEV 19V



Proposed Modified Program Requirements (continued) Effective Fall 2002

Approved and recommended by the Curriculum Committee

To ECPC November 12, 2002

Information Science – added “Select one (1)” courses
Associate in Science Degree

The Associate of Science Degree is designed to provide students with the basic knowledge and skills necessary to pursue a career in Information Systems. Students completing the Business Department Core courses and the information Systems Core courses and one of the four options (End User/Help Desk, Networking, Web Design, or Web Programming) will be able to enter the workforce with a comprehensive understanding of computer basics and a computing specialty (option) that can be applied in business, government, or education.

Business Department Core	12
ACCTG 40 Applied Accounting	
BA 5 Business Communications	
BA10 Introduction to Business	
IS 15 Computer Concepts	
Information Systems Core	10.5
IS 16 Word Processing Fundamentals	
IS 18 Spreadsheet Fundamentals	
IS 26A Database Fundamentals	
IS 29 Operating Systems Fundamentals	
IS 40A Internet Concepts and Design	
Option: Help Desk.....	4.5
IS 30 Networking Fundamentals	
IS 45 Configuration & Troubleshooting	
Option: Networking.....	7.5
IS 30 Networking Fundamentals	
IS 43 Advanced Networking Concepts	
IS 45 Configuration & Troubleshooting	
Option: Web Design.....	6
IS 40B Advanced Internet Concepts and Design	
IS 42 Business and Web Graphics	
Option: Web Programming	7.5
IS 31 Introduction to Programming	
IS 33 Java Programming	
IS 47 Visual Programming	
Select one (1)	3 – 4
DS 117 Business Mathematics	
BA 39 Finite Mathematics	
MATH 5A Math Analysis I	
STAT 7 or 7H Elementary Statistics	

Total Units 30 - 33



Proposed Course Modifications Effective Spring 2003

Approved and recommended by the Curriculum Committee

To ECPC November 12, 2002

ART 44 Digital Video Editing change from 2 lecture and 3 lab hours per week to 2 lecture and 4 lab hours per week



Proposed New Courses Effective Spring 2003

Approved and recommended by the Curriculum Committee

To ECPC November 12, 2002

ENGL 72A Tutoring ESL and International Students

2.0 units, 2 lecture hours per week, grading scale only, degree applicable, baccalaureate level, 0 repeats. Subject Prerequisites: ENGL 72 Writing Center Theory and Practice

This course provides instruction and guided practice in peer tutoring focusing on the special needs of ESL and international students. This course is intended for those interested in helping ESL and international students with written compositions. Specialized reader-based feedback and active learning strategies are practiced.

ENGL 72B Tutoring Writing Across the Curriculum and Online

2.0 units, 2 lecture hours per week, grading scale only, degree applicable, baccalaureate level, 0 repeats. Subject Prerequisites: ENGL 72 Writing Center Theory and Practice

This course provides instruction and guided practice in peer tutoring focusing on the needs of students in disciplines across the curriculum and those requesting help via on-line service. Specialized reader-based feedback and active learning strategies are practiced.

ENGL 72C Walk-in Tutoring Theory and Practice

2.0 units, 2 lecture hours per week, grading scale only, degree applicable, baccalaureate level, 0 repeats. Subject Prerequisites: ENGL 72 Writing Center Theory and Practice

This course provides instruction and guided practice focusing on students desiring walk-in writing center service. This course is intended for those interested in tutoring walk-in students with their written compositions. Specialized reader-based feedback and active learning strategies are practiced.

LVN 380 LVN Training Tutorial – non-credit course, 2 lab hours per week

This course provides tutorial assistance for the vocational nursing students who wish to improve mastery of nursing skills and procedures or who have attempted, but not satisfactorily completed one or more of the nursing skills and procedures required to pass the vocational nursing class each semester.



Proposed New Courses Effective Summer 2003

Approved and recommended by the Curriculum Committee

To ECPC November 12, 2002

GS 171 Personal Development

1.0 unit, short-term course 18 lecture hours, CR/NC option, degree applicable, 0 repeats. Basic Skills Advisories: Eligibility for ENGL 125 and ENGL 126.

Personal Development will assist any student who is seeking employment with effective communication techniques, management and delegation, listening skills, self-esteem, goal setting and problem solving techniques with an emphasis on the workplace environment.

GS 172 Employability Skills

1.0 unit, short-term course 18 lecture hours, CR/NC option, degree applicable, 0 repeats. Basic Skills Advisories: Eligibility for ENGL 125 and ENGL 126.

Employability Skills is for the student who is seeking successful employment. Topics include employer-employee relations, getting along with co-workers and diversity in the workplace, problem solving, self-management, customer service, workplace ethics, and job performance.

GS 173 Job Search Skills

1.0 unit, short-term course 18 lecture hours, CR/NC option, degree applicable, 0 repeats. Basic Skills Advisories: Eligibility for ENGL 125 and ENGL 126.

Job Search Skills will assist any student who is seeking employment with job search strategies. Students will prepare an employment portfolio that will include a cover letter and a resume, and will learn effective interview techniques.



Proposed Modified Courses Effective Fall 2003

Approved and recommended by the Curriculum Committee

To ECPC November 12, 2002

GS 34 Career Awareness modified course objectives, outcomes

GS 40 Planning for Academic and Personal Success modified course objectives, outcomes

GS 47 Learning Strategies modified course objectives, outcomes

GS 105 Academic Language Skills Preparation modified course objectives, outcomes

GS 263 Leadership Development modified course objectives, outcomes

GS 266 Assertiveness Training modified course objectives, outcomes

HIST 1 Western Civilization to 1648 modified course objectives, outcomes

HIST 2 Western Civilization from 1648 modified course objectives, outcomes

HIST 11 History of the United States to 1865 modified course objectives, outcomes

HIST 12 History of the United States since 1865 modified course objectives, outcomes



Proposed New Courses Effective Fall 2003

Approved and recommended by the Curriculum Committee

To ECPC November 12, 2002

CHDEV 38 Lifespan Development (cross referenced with PSY 38)

3.0 units, 3 lecture hours per week, grading scale only, degree applicable, baccalaureate level, 0 repeats. Basic Skills Advisories: Eligibility for ENGL 125 and ENGL 126. *Common with FCC's CHDEV/PSY 38*

Basic theories, research concepts and principles of physical, cognitive and psychosocial development at each major stage of life from conception to old age will be explored. This course is designed to promote critical self-understanding. Students will apply developmental theory to major topics that occur throughout one's lifespan.

LING 11 Introduction to Language: Topics for Liberal Studies Majors, 3 units, 3 lecture hours, CR/NC option, degree applicable, fulfills General education category C, baccalaureate level, 0 repeats. Subject Prerequisites: ENGL 1A. *Common with FCC's LING 11*

This course examines the nature of language and its structural components, with an emphasis on English. The course highlights the areas of linguistics most relevant to future elementary and secondary teachers. It is recommended for Liberal Studies majors and students in the Multiple Subject Credential Blended Program.

PSY 38 Lifespan Development (cross referenced with CHDEV 38)

3.0 units, 3 lecture hours per week, grading scale only, degree applicable, baccalaureate level, 0 repeats. Basic Skills Advisories: Eligibility for ENGL 125 and ENGL 126. *Common with FCC's PSY/CHDEV 38*

Basic theories, research concepts and principles of physical, cognitive and psychosocial development at each major stage of life from conception to old age will be explored. This course is designed to promote critical self-understanding. Students will apply developmental theory to major topics that occur throughout one's lifespan.

SPST 47 Managing Dorm Life, 2 units, 2 lecture hours, CR/NC option, degree applicable, baccalaureate level, 1 repeat. Basic Skills Advisories: Eligibility for ENGL 125 and ENGL 126.

Identifying, Classifying, and analyzing the components essential to development of leadership in educational settings. Lecture and simulation activities for the acquisition of group leadership skills. Designed primarily for resident hall assistants.



Proposed Modified Programs Effective Fall 2003

Approved and recommended by the Curriculum Committee

To ECPC November 12, 2002

Liberal Arts – added new courses
Associate in Arts Degree

Purpose: To give a foundation in the social sciences, humanities, and communication arts and to provide a basis for adapting to the demands of changing times, for working and communicating well with others, and for understanding and appreciating arts and letters.

Social Science at least 9 units

ANTHRO 1	Physical Anthropology	3	
ANTHRO 2	Cultural Anthropology.....	3	
CHDEV 38 or			
PSY 38	Lifespan Development	3	<i>new course</i>
HIST 1	Western Civilization to 1648	3	
HIST 2	Western Civilization from 1648.....	3	
HIST 4	History of the African People in the New World.....	3	
HIST 6	Women’s Roles in United States History	3	
HIST 11	History of the U.S. to 1865	3	
HIST 12	History of the U.S. from 1865	3	
HIST 20	Comparative World Civilizations to 1600	3	
HIST 32	History of Chicanos in the Southwest.....	3	
PHIL 1	General Philosophy.....	3	
PHIL 1C	Ethics	3	
PHIL 1D	World Religions.....	3	
PSY 5	Social Psychology.....	3	
PSY 38 or			
CHDEV 38	Lifespan Development	3	<i>new course</i>
SOC 1A	Introduction to Sociology	3	
SOC 2	American Minority Groups.....	3	

Fine Arts at least 9 units

ART 2	Art Appreciation	3
ART 5	Art History 1	3
ART 6	Art History 2	3
FILM 1	Introduction to Films	3
MUS 3	Music Fundamentals	3
MUS 12	Music Appreciation.....	3
PHOTO 1	Introduction to Photography	3



Proposed Modified Programs (continued) Effective Fall 2003

Approved and recommended by the Curriculum Committee

To ECPC November 12, 2002

Literature, Critical Thinking, Foreign Language at least 9 units

ENGL 1B	Introduction to the Study of Literature	3
ENGL 2	Critical Reading and Writing Through Literature	3
ENGL 3	Critical Reading and Writing	3
ENGL 44A*	World Literature	3
ENGL 44B*	World Literature	3
ENGL 46A*	English Literature	3
ENGL 46B*	English Literature	3
ENGL 49	Latino & Chicano Literature	3
FRENCH 1	Beginning French.....	4
FRENCH 2	High Beginning French.....	4
FRENCH 3**	Intermediate French	4
FRENCH 4**	High Intermediate French	4
LING 10	Introduction to Language.....	3
PHIL 2	Critical Thinking.....	3
SPAN 1	Beginning Spanish	4
SPANISH 2	High Beginning Spanish	4
SPAN 3	Intermediate Spanish.....	4
SPAN 4	High Intermediate Spanish.....	4

Total Units	27	must be completed in the major, including at least 9 units of social science, 9 units of fine arts, and 9 units of English and foreign language
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*offered every other year
**offered subject to demand

Courses taken to fulfill the general education graduation requirements may not be counted in the major for the Liberal Arts A.A. degree.

Social Science – added new courses
Associate in Arts Degree

Students who complete the requirements for the Social Science Associate Degree will acquire a knowledge of human behavior, society, and institutions through the study of courses in Anthropology, Economics, Geography, History, Political Science, Psychology, and Sociology. The Social Science program is well suited for the transfer student who completes his/her education at Reedley College.

ANTHRO 1	Physical Anthropology	3
ANTHRO 2	Cultural Anthropology	3
ANTHRO 3	Intro to Archaeology & Prehistory	3



**Proposed Modified Programs (continued)
Effective Fall 2003**

Approved and recommended by the Curriculum Committee

To ECPC November 12, 2002

ECON 1A or ECON 1AH	Introduction to Macroeconomics	3	
ECON 1B	Introduction to Microeconomics	3	
CHDEV 38 or PSY 38	Lifespan Development	3	<i>new course</i>
GEOG 2	Cultural Geography	3	
GEOG 3	Economic Geography	3	
GEOG 4A	World Geography	3	
GEOG 4B	World Geography	3	
HIST 1	Western Civilization to 1648	3	
HIST 2	Western Civilization from 1648	3	
HIST 4	History of African Civilization	3	
HIST 5	History of African People in the New World	3	
HIST 6	Women's Roles in United States History	3	
HIST 11	History of the United States to 1865	3	
HIST 12 or 12H	History of the United States since 1865	3	
HIST 20	Comparative World Civilizations to 1600	3	
HIST 32	History of Chicanos in the Southwest	3	
POLSCI 2 or 2H	American Government	3	
POLSCI 110	American Institutions	3	
PSY 2 or 2H	General Psychology	3	
PSY 5	Social Psychology	3	
PSY 6	Introduction to Lab Methods	3	
PSY 25	Human Sexuality	3	
PSY 33	Personal and Social Adjustment	3	
PSY 38 or CHDEV 38	Lifespan Development	3	<i>new course</i>
SOC 1A	Introduction to Psychology	3	
SOC 2	American Minority Groups	3	
SOC 32	Courtship, Marriage, and Divorce: Family and Interpersonal Relationships	3	
	Total Units	21	from FOUR separate disciplines



Distance Education
New On-line Courses Spring 2003
Approved and recommended by the Curriculum Committee

To ECPC November 12, 2002

ENGL 48 American Literature



Distance Education
New Interactive Presentation Courses Spring 2003
Approved and recommended by the Curriculum Committee

To ECPC November 12, 2002

CJ 28 Probation and Parole, 3 units – Spring 2003



Distance Education
Interactive Presentation Renewals Spring 2003
Approved and recommended by the Curriculum Committee

To ECPC November 12, 2002

CJ 1 Introduction to Criminal Justice

CHDEV 49 Class Behavior Management



Distance Education
On-line Renewal Courses Spring 2003
Approved and recommended by the Curriculum Committee

To ECPC November 12, 2002

PSY 2 General Psychology



Distance Education
New On-line Courses Fall 2003
Approved and recommended by the Curriculum Committee

To ECPC November 12, 2002

ENGL 125 Writing Skills for College

MUS 12 Music Appreciation



**Distance Education
On-line Renewals Fall 2003**

Approved and recommended by the Curriculum Committee

To ECPC November 12, 2002

PSY 2 General Psychology



Distance Education
New On-line Courses Fall 2004
Approved and recommended by the Curriculum Committee

To ECPC November 12, 2002

MUS 16 Jazz History and Appreciation

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 10, 2002

SUBJECT: Consideration to Approve 2002-03
Telecommunications and Technology
Infrastructure Program (TTIP)

ITEM NO. 02-260

EXHIBIT: TTIP Plan

Background:

The 2002-2003 State Budget Act included TTIP (Telecommunications Technology Infrastructure Program) funds. This program provides for connectivity through 4Cnet to the CSU System, technology for access through the total cost of ownership (TCO) options, and staff development. The allocations for library automation are to be used for the acquisition of online and/or electronic information resources and software. Below is the money allocated for 2002-2003:

Site	4CNet Data/Video	Library Automation	Technology Planning	Technology for Access through Total Cost of Ownership	Human Resources Training
Fresno City College	\$12,300	\$37,037	\$0	\$0	\$0
Reedley College	\$12,300	\$37,037	\$0	\$0	\$0
District Office	\$104,338	\$0	\$0	\$0	\$0

The criteria for compliance with TTIP requirements are very specific and include the necessity to submit a Board-adopted TTIP Plan. Enclosed is the District's recommended TTIP Plan, which is in compliance with the requirements of the program. The Plan has been developed in conjunction with faculty, District technology experts, and the administration.

Recommendation:

It is recommended that the Board of Trustees adopt the 2002-2003 Telecommunications Technology Infrastructure Plan as presented.

FORM A

**2002-2003 Telecommunication and Technology Infrastructure Program (TTIP)
Certification For Expenditures**

This district certifies that all funds received for the Telecommunications and Technology Infrastructure Program will be spent in accordance with the provisions and guidelines below.

Dr. Judith Redwine

Signature Chief Executive Officer

November 21, 2002

Date Signed

Dr. Judith Redwine

Printed Name

559-244-5902

Phone Number

State Center Community College District

District

To be approved on December 3, 2002
Board of Trustees meeting

Date Approved by the district's Board of Trustees

Certification

Districts are to certify that they will spend their funds allocation in accordance with the program guidelines. These funds are not to supplant existing funds used for telecommunications and are intended to expand existing capability and infrastructure beyond the site's current level. The certification is required as a condition for the receipt and expenditure of the State allocated funds. Funds detailed in this document are contingent on current proposed revision and correction of the 2002-03 Budget language.

THE EXPENDITURE PLAN FOR FISCAL YEAR 2002-2003 MUST BE SUBMITTED TO THE DISTRICT'S LOCAL BOARD OF TRUSTEES.

Library funding, 4CNet Video funding, and 4CNet Data Funding will be allocated as part of the First Principal Apportionment period, February 15, 2003. The remaining 2002-03 TTIP allocation will be disbursed in the Second Principal Apportionment period, June 30, 2003.

Districts are to return 2002-2003 TTIP Certifications by November 22, 2002, to:

Attention: Catherine McKenzie
California Community Colleges, Chancellor's Office
TRIS - Telecommunications & Technology Unit
1102 Q Street
Sacramento, CA 95814

FORM B

2002-2003 Telecommunications Technology Infrastructure Program, (TTIP) District/College Expenditure Plan

Instructions: Please print or type.
Please refer to 2002-2003 TTIP Certification document when completing this form.
Describe general areas of expenditure for 2002-2003 TTIP funds.

District/College FRESNO CITY COLLEGE

TTIP Administrative Contact Jannett N. Jackson

Title: Associate Dean of Instruction, Learning Resources Center

Address: 1101 E. University Avenue

Phone Number: 559-442-8206

E-mail Address: Jannett.Jackson@fresnocitycollege.edu

Fax Number: 559-265-5708

A. Areas of Expenditure:			
	Prior TTIP Funds Carry Over	Allocation for 2002 - 2003	Planned Expenditure for 2002 - 2003
1. <i>4CNet</i>	379		379
(a.) 4CNet Data (monthly circuit and ISP charges - <i>estimated</i>)			
(b.) 4CNet Video (T-1 monthly charges)	6,600	\$12,300	18,900
2. <i>Library Automation and Electronic Resources)</i>	65,533	\$37,037	102,570
1. Enabling technologies for disability access in the library	4,000	292	4,292
2. Electronic Resources & Databases		36,745	36,745
3. Internet Connectivity & Access			
4. Library Teaching Lab	20,533		20,533

5. Library WEB Server			
6. Multi-media workstations and or Collections	11,000		11,000
7. Electronic Reserves Software			
8. Instructional development Workstations/Peripherals	30,000		30,000
8. CD-ROM networks			
9. Service Maintenance Contracts on above Technologies (including OPAC, library automation and fax)			
10. Library Technical Support staff.			
3. Technology for Access through Total Cost of Ownership (TCO) Options*	178,307	0	178,307
• Hardware/Software	79,173	0	79,173
– Assistive Technology	8,300	0	8,300
• Systems Management and Support	79,309	0	79,309
• Development Support	9,540	0	9,540
• Communications Support	700	0	700
• Training	9,585	0	9,585
4. Technology Training For Faculty and Staff Fund (Please provide detail information on Form C)	108,113	0	108,113
•Accessibility Design Training (7)		0	
•Accessibility Technology (12)	2,000	0	2,000

Chief Business Services Officer
Signature: C.C. 

Date: 11/2/02

Please complete the following information:

B. Describe the conformance of the proposed expenditure plan to applicable standards and guidelines. (Use additional pages as needed. Can be in a table format.) The expenditure plan should state how the funds meet the minimum standards and guidelines specified in the attached appendices for 4CNet connections, video conferencing, satellite downlinks, Technology for Access through TCO Model options, and library automation and electronic resources, as applicable.

Fresno City College has created a faculty/staff development center named the Teaching & Learning Center (TLC). As in previous years, the funds will be used to augment and enhance the learning center so that it will continue to support the goals established in Tech II. These include but are not limited to hiring technical support staff to assist in supporting the development and implementation of new modes of instructional and service delivery such as on-line discussion groups; listservs, campus-wide distribution lists; online forums and special interest groups (SIGs), as well as, purchasing hardware, software and peripherals to allow for research and development of demonstration workstations with computers equipped to support a range of educational uses of technology; such as video capture/editing; multimedia production; web hosting and wireless networking. Hardware will also be purchased to allow for the development of on-line registration and counseling tools, to increase the number of newer technology to comply with the ratio of 1 computer for every 20 students, and to replace older computers.

The expenditures conform to the intent of TTIP/Tech II by:

- Maintaining campus-wide connectivity to the Internet as well as access to data, video and voice telecommunications;
- Upgrading legacy computers, to include software, hardware, network connectivity and printers
- Providing support staff training that allows for technical backup and direct support for students, faculty and staff
- Increasing the acquisition of online and electronic information resources
- Increasing the number of adaptive access computer stations;
- Upgrading the Technology Plan to incorporate the TCO model and guidelines for future evaluation
- Augmenting individual and group training needs of faculty, staff and administrators.

C. Describe how each expenditure area in the plan will assist in meeting the goals of improved learning, student services, and administrative services. (Use additional pages as needed.) The district's expenditure plan should state how the districts use of video conferencing technology, satellite technology, Technology for Access through the TCO Model options and library automation and electronic resources will improve

student learning, student services delivery and administrative services.

4CNET Data & Video

Funding in this area provides telecommunication services and connectivity to our college and the 4CNET system by integrating a combination of data, video, and voice communications to allow for teleconferencing, connecting to CSUNet and satellite downlink capabilities.

Library Automation

Funding in this area will allow the college to continue to maintain its existing online database subscriptions and to augment the system with electronic resources to enhance learning. These include the purchase of *Lexis-Nexis*, an online encyclopedia, *SIRS*, *Proquest*, *CQ Researcher*, *Ethnic NewsWatch*, *GenderWatch*, *Access Science*, OPAC catalog system, *Books in Print* and other discipline specific software.

Total Cost of Ownership

Last year began the transition towards the TCO Model. There is a need for additional technology system hardware to allow for segmentation of our LAN. This means we will need to purchase CISCO Layer-3 network equipment and switches to replace older systems.

Human Resources

Training will focus on increasing the technological knowledge of all campus staff. These funds will enhance technology skills by implementing a formalized process of staff development in the form of a technology faire, a summer institute and individualized workshop training to replace depleted AB1725 funds.

Additionally, the above initiatives support the college and district planning initiatives through the SCCCD Master Plan goal(s) as follows:

#12 Increase academic and occupational opportunities for students from diverse populations.

#15 Develop a plan to establish adequate resources to support student activities

#30 Improve district wide-area and local area network infrastructure to support instructional, administrative and student success activities.

#31 Develop a capital facilities and modernization program.

D. Describe the conformance of the proposed expenditure plan to applicable standards and guidelines for compliance with the American Disabilities Act (ADA) and with the regulations implementing Section 508 of the

Rehabilitation Act of 1973, as amended, set forth at 36 C.F.R. 1194. (Use additional pages as needed. The response can be in a table format.) The description should state how the funds meet the minimum standards and guidelines specified in the attached appendices for ADA and Section 508 Compliance (Appendices F and G).

Funds will be expended to continue to train our adaptive access technician and support staff in the form of individual training workshops, training at the DeAnza HiTech Training Center, and technology conferences. Funds have also been earmarked for the distribution of adaptive technology hardware and software, upgrading of existing software such as JAWS, Naturally Speaking, etc, and modification of online resources to comply with Section 508 to allow access to the Internet.

E. Please provide a short narrative on how the college/district plans on spending TCO carryover funds (Optional Ares) from prior years.

Funds from other sources have been used in the past in lieu of TTIP funds, this has allowed the campus to shelter this income in anticipation of a reduction in funds from the state. This prudent position, now allows us to maintain existing systems. The impending budget crisis and shortfall of capital will have a less egregious effect on this program. Now these funds will be used to make up for the shortfall, and will go toward the purchase of electronic infrastructure equipment, continue to supplement support staff wages, replacement of older/aging workstations/equipment and provide technology training for technical support staff.

F. Please provide the following breakdown for the Library Electronic Resources Allocation provided by the TTIP program or other sources to meet or exceed the minimum allocation of \$37,037 (See Form C)

Form C Proposed Expenditures for Library Automation and Electronic Resources

	2001-02 TTIP carry-over to 2002-03	2002-03 TTIP Allocation	Instructional Equipment and Library Materials	Partnership for Excellence	General Apportionment Funds	VATEA or Economic Development	Student Services Funds	Other Allocated Funds	Total Funds Available 2002-03
1. Electronic Resources and Databases		36,745							36,745
2. Library Automation System									
3. Enabling Technologies for Disabled Access in the Library and Learning Resources Center	4,000	292	10,000						14,292
4. Internet Connectivity and Access									
5. Library Teaching Lab	20,533								20,533
6. Library Web Server	11,000								11,000
7. Multimedia Workstations and Collections									
8. Electronic Reserves and Software	30,000								30,000
9. Instructional Development Workstations and Peripherals									
10. CD-ROM Networks								52,000	52,000
11. Library Service Maintenance Contracts (Specify)			77,000						77,000
12. Library Technical Support Staff									
TOTAL DOLLARS	65,533	\$37,037	87,000					52,000	241,570

Please contact Carolyn F. Norman if you have any questions on completing this form at 916.322.6290 or cnorman@ccccc.edu
 Additional Contact: Denise A. Sims dsims@ccccc.edu

FORM D

Allocations by Authorized Use Areas

The following are authorized areas for the Human Resources Technology Training Funds. This information is used by the Chancellor's Office in planning, advocacy, and reporting needs associated with faculty and staff development. There are no minimum funding levels for any of the areas listed below. Districts have the flexibility to use funds in any of the four categories.

Given that local campus staff who work on this plan would most likely be Chief Human Resources Officers and Faculty and Staff Development Coordinators, collaboration between these individuals are recommended in completing this form.

Please indicate the corresponding number from the lists of Authorized uses of Faculty and Staff Development Funds to any noted expenditure in the columns provided and labeled HR Plan ID # in the attached table.

Authorized Uses of Faculty and Staff Development Funds

Education Code, Section 87153

1. Improvement of teaching
2. Maintenance of current academic and technical knowledge and skills
3. In-service training for vocational education and employment preparation programs
4. Retraining to meet changing institutional needs
5. Intersegmental exchange programs
6. Development of innovations in instructional and administrative techniques and program effectiveness.
7. Computer and technological proficiency programs
8. Courses and training implementing affirmative action and upward mobility programs
9. Other activities determined to be related to educational and professional development pursuant to criteria established by the Board of Governor's of the California Community Colleges, including but not necessarily limited to, programs to develop self-esteem.

1. Technology Training Infrastructure	2001-02 carry-over to 2002-03	HR Plan ID #	AB1725 Allocated	HR Plan ID #	Other Funds Allocated	HR Plan ID #	Total Funds Available 2002-03
1) Planning & Coordination							
2) Faculty/Staff Development Center and other forms of Technical Support	10,549	1					
3) Purchase of Self-Paced Training Tools and Services							
4) Development of Training Tools and Materials, Self-Paced Learning Tools and Templates	6,781	9					
2. Preparing for Technology Adoption	2001-02 carry-over to 2002-03	HR Plan ID #	AB1725 Allocated	HR Plan ID #	Other Funds Allocated	HR Plan ID #	Total Funds Available 2002-03
5) Introduction to Educational Uses of Technology	9,173	2,4	700				
6) Institutional Redesign							
7) Accessibility Design Training							
3. Direct Training	2001-02 carry-over to 2002-03	HR Plan ID #	AB1725 Allocated	HR Plan ID #	Other Funds Allocated	HR Plan ID #	Total Funds Available 2002-03
8) Using Educational Technology and/or Accessibility Design Training	8,962	2,7	2,000				
9) Training of Technical Support	48,356	4,7					
10) Training of Trainers	14,292	7,9					
4. Practice & Demonstrations	2001-02 carry-over to 2002-03	HR Plan ID #	AB1725 Allocated	HR Plan ID #	Other Funds Allocated	HR Plan ID #	Total Funds Available 2002-03
11) Using Educational Technology	8,000	2,7					
12) Accessibility Technology	2,000	8					
TOTAL DOLLARS							

2002-03 Telecommunications and Technology Infrastructure Program (TTIP) Technology Training Expenditure Plan

District/College: _____ Fresno City College _____

Name of Person completing Report: _____ Jannett N. Jackson, PhD Title: Associate Dean of Instruction, LRC _____

Telephone: (559) 442-8206 _____ **Email:** Jannett.Jackson@fresnocitycollege.edu _____

FORM B

2002-2003 Telecommunications Technology Infrastructure Program, (TTIP) District/College Expenditure Plan

Instructions: Please print or type
Please refer to 2002-2003 TTIP Certification document when completing this form.
Describe general areas of expenditure for 2002-2003 TTIP funds.

District/College State Center Community College District

TTIP Administrative Contact: Ted Uyesaka


Title: I.S. Director

Address: 1525 E. Weldon

Phone Number: 559-244-5957

E-mail Address: ted.uyesaka@sccd.com

Fax Number: 559-222-9954

A) Areas of Expenditure:			
	Prior TTIP Funds Carry Over	Allocation for 2002 - 2003	Planned Expenditure for 2002 -2003
1. 4CNet			
(a.) 4CNet Data (monthly circuit and ISP charges - <i>estimated</i>)	\$6600	\$92038.00	\$98638
(b.) 4CNet Video (T-1 monthly charges)		\$12,300	\$12300
2. Library Automation and Electronic Resources (Please provide detail information on Form C)			
3. Technology for Access through Total Cost of Ownership (TCO) Options	\$30,807		\$30807
4. Technology Training For Faculty and Staff Fund (Please provide detail information on Form D)	\$41521	0	41521
Chief Business Services Officer Signature: 			Date: 7/21/02

Please complete the following information:

B. Describe the conformance of the proposed expenditure plan to applicable standards and guidelines. *(Use additional pages as needed. Can be in a table format.) The expenditure plan should state how the funds meet the minimum standards and guidelines specified in the attached appendices for 4CNet connections, video conferencing, satellite downlinks, Technology for Access through TCO Model options, and library automation and electronic resources, as applicable.*

TTIP funds for 4CNET connectivity will be used for district wide access to the Internet, the SCCCD Intranet, Web based messaging access, IP based videoconferencing, remote administration to all SCCCD sites for District Office support staff, online access to Student Administrative Systems for faculty, staff, and students, enhanced Web based instruction for students, and improved network connectivity to all SCCCD remote sites.

Satellite technology will be used to provide educational opportunities for students, faculty, staff, and members of the SCCCD community. The Satellite system allows for direct viewing at the time of the broadcast and taping of broadcasts for future use. SCCCD looks forward to the staff and faculty training opportunities that the State Chancellor's Office will be offering in the future via satellite transmission.

Carry-over TCO funds will be used to attempt to keep pace with the TCO model that was adopted two years ago. We will replace our most dated central administrative servers and desktop technology with these funds.

Carry-over TTIP funds in the Human Resources area will be used to develop and implement training for District Office staff to ensure that they are kept up to date with the new technology being implemented district-wide to our students, faculty, and staff. I.S. support staff will be provided direct training as well as web and computer based training to enhance and build skills to support new technology that is planned for implementation.

C. Describe how each expenditure area in the plan will assist in meeting the goals of improved learning, student services, and administrative services. *(Use additional pages as needed.) The district's expenditure plan should state how the districts use of video conferencing technology, satellite technology, Technology for Access through the TCO Model options and library automation and electronic resources will improve student learning, student services delivery and administrative services.*

TTIP funds will assist student learning and administrative services by improving our presence on the World Wide Web. We look to improve student access from the Web to both instructional and administrative systems. We are planning our next steps in the expansion of our Blackboard course management system and will add services to our web-based module of the Datatel Colleague system (WebAdvisor).

We will also use funds to improve our current video conferencing technology by implementing IP based Video Conferencing. IP based video conferencing will help in reducing our data line costs (ISDN dial-up) by leveraging utilizing our current data infrastructure. IP video conferencing will also allow us to extend our reach beyond our

district and the CCC system. It will allow for on demand conferencing and increased scheduling flexibility.

Administrative services will be enhanced by offering faculty and staff increased access to administrative systems while away from their campus or office. Support services will also be enhanced with additional web based troubleshooting tools that will allow for remote user support throughout the District.

D. Describe the conformance of the proposed expenditure plan to applicable standards and guidelines for compliance with the American Disabilities Act (ADA) and with the regulations implementing Section 508 of the Rehabilitation Act of 1973, as amended, set forth at 36 C.F.R. 1194. (Use additional pages as needed. The response can be in a table format.) The description should state how the funds meet the minimum standards and guidelines specified in the attached appendices for ADA and Section 508 Compliance (Appendices F and G).

SCCCD will use TTIP funds to ensure that current systems meet ADA regulations. We will be investigating tools that will enable us to provide web-based content that meets these regulations. All websites throughout the District will be tested to ensure compliance with Section 508. As stated before SCCC is currently planning the next phase of our web based delivery of instruction and the upgrade of our video conferencing equipment.

E: Please provide a short narrative on how the college/district plans on spending TCO carryover funds (Optional Areas) from prior year/s.

The SCCC District Office I.S. staff has identified the most dated equipment at the District Office and will attempt to replace as much desktop technology as possible. We are concentrating on updating our core administrative hardware to ensure that students, faculty, and staff will have necessary central technology available to meet their ever-growing demands.

New file servers will be purchased to run software that will deliver increased web based instruction and administrative tools. The District Office will look to replace outdated networking equipment to provide increased access to core systems, campuses within the district, and Internet based services.

This new hardware will assist our students' ability to access our core systems via the Internet. Faculty and Staff throughout the district will be able to access administrative systems away from their classrooms and offices and members of our community will have increased opportunities to access information about the District and our schools.

F. Please provide the following breakdown for the Library Electronic Resources Allocation provided by the TTIP program or other sources to meet or exceed the minimum allocation of \$37,037 (See Form C)

Please note that the State Center Community College District, District Office, does not receive funds for Library Automation. The \$37,037.00 was inserted by mistake in the online forms by the State Chancellor's Office.

Form C Proposed Expenditures for Library Automation and Electronic Resources

	2001-02 TTIP carry-over to 2002-03	2002-03 TTIP Allocation	Instructional Equipment and Library Materials	Partnership for Excellence	General Apportionment Funds	VATEA or Economic Development	Student Services Funds	Other Allocated Funds	Total Funds Available 2002-03
1. Electronic Resources and Databases									
2. Library Automation System									
3. Enabling Technologies for Disabled Access in the Library and Learning Resources Center									
4. Internet Connectivity and Access									
5. Library Teaching Lab									
6. Library Web Server									
7. Multimedia Workstations and Collections									
8. Electronic Reserves and Software									
9. Instructional Development Workstations and Peripherals									
10. CD-ROM Networks									
11. Library Service Maintenance Contracts (Specify)									
12. Library Technical Support Staff									
TOTAL DOLLARS		\$0.00							

Please contact Carolyn F. Norman if you have any questions on completing this form at 916.322.6290 or cnorman@ccccc.edu
 Additional Contact: Denise A. Sims 916.322.1091 dsims@ccccc.edu

FORM D

Allocations by Authorized Use Areas

The following are authorized areas for the Human Resources Technology Training Funds. This information is used by the Chancellor's Office in planning, advocacy, and reporting needs associated with faculty and staff development. There are no minimum funding levels for any of the areas listed below. Districts have the flexibility to use funds in any of the four categories.

Given that local campus staff who work on this plan would most likely be Chief Human Resources Officers and Faculty and Staff Development Coordinators, collaboration between these individuals are recommended in completing this form.

Please indicate the corresponding number from the lists of Authorized uses of Faculty and Staff Development Funds to any noted expenditure in the columns provided and labeled HR Plan ID # in the attached table.

Authorized Uses of Faculty and Staff Development Funds

Education Code, Section 87153

1. Improvement of teaching
2. Maintenance of current academic and technical knowledge and skills
3. In-service training for vocational education and employment preparation programs
4. Retraining to meet changing institutional needs
5. Intersegmental exchange programs
6. Development of innovations in instructional and administrative techniques and program effectiveness.
7. Computer and technological proficiency programs
8. Courses and training implementing affirmative action and upward mobility programs
9. Other activities determined to be related to educational and professional development pursuant to criteria established by the Board of Governor's of the California Community Colleges, including but not necessarily limited to, programs to develop self-esteem.

1	Technology Training Infrastructure	2001-02 carry-over to 2002-03	HR Plan ID #	AB1725 Allocated	HR Plan ID #	Other Funds Allocated	HR Plan ID #	Total Funds Available 2002-03
1)	Planning & Coordination	\$2,000						\$2,000
2)	Faculty/Staff Development Center and other forms of Technical Support	\$7,500						\$7,500
3)	Purchase of Self-Paced Training Tools and Services	\$5,000						\$5,000
4)	Development of Training Tools and Materials, Self-Paced Learning Tools and Templates	\$2,500						\$2,500
2.	Preparing for Technology Adoption	2001-02 carry-over to 2002-03	HR Plan ID #	AB1725 Allocated	HR Plan ID #	Other Funds Allocated	HR Plan ID #	Total Funds Available 2002-03
5)	Introduction to Educational Uses of Technology							
6)	Institutional Redesign							
7)	Accessibility Design Training	\$2,500						\$2,500
3.	Direct Training	2001-02 carry-over to 2002-03	HR Plan ID #	AB1725 Allocated	HR Plan ID #	Other Funds Allocated	HR Plan ID #	Total Funds Available 2002-03
8)	Using Educational Technology and/or Accessibility Design Training	\$4,000						\$4,000
9)	Training of Technical Support	\$15,521						\$15,521
10)	Training of Trainers	\$2,500						\$2,500
4.	Practice & Demonstrations	2001-02 carry-over to 2002-03	HR Plan ID #	AB1725 Allocated	HR Plan ID #	Other Funds Allocated	HR Plan ID #	Total Funds Available 2002-03
11)	Using Educational Technology							
12)	Accessibility Technology							
	TOTAL DOLLARS	\$41,521						\$41,521

2002-03 Telecommunications and Technology Infrastructure Program (TTIP) Technology Training Expenditure Plan

District/College: State Center Community College District

Name of Person completing Report: Ted Uyesaka

Title: I.S. Director

Telephone: (559)244-5957

Email Address: ted.uyesaka@scccd.com

FORM B

2002-2003 Telecommunications Technology Infrastructure Program, (TTIP) District/College Expenditure Plan

Instructions: Please print or type.
Please refer to 2002-2003 TTIP Certification document when completing this form.
Describe general areas of expenditure for 2002-2003 TTIP funds.

District/College REEDLEY COLLEGE

TTIP Administrative Contact Al Foletta

Title: Associate Dean of Instruction

Address: 995 North Reed Ave, Reedley, CA 93654

Phone Number: 559-638-0341

E-mail Address: al.foletta@reedleycollege.edu

Fax Number: 559-638-0306

A. Areas of Expenditure:			
	Prior TTIP Funds Carry Over	Allocation for 2002 - 2003	Planned Expenditure for 2002 - 2003
1. 4CNet			
(a.) 4CNet Data (monthly circuit and ISP charges - <i>estimated</i>)			
(b.) 4CNet Video (T-1 monthly charges)		\$12,300	12,300
2. Library Automation and Electronic Resources)	3,980	\$37,037	41,017
1. Enabling technologies for disability access in the library		292	4,292
2. Electronic Resources & Databases			
3. Internet Connectivity & Access	86,772		86,772
4. Library Teaching Lab			

5. Library WEB Server			
6. Multi-media workstations and or Collections			
7. Electronic Reserves Software			
8. Instructional development Workstations/Peripherals			
8. CD-ROM networks			
9. Service Maintenance Contracts on above Technologies (including OPAC, library automation and fax)			
10. Library Technical Support staff.			
3. Technology for Access through Total Cost of Ownership (TCO) Options*		0	
• Hardware/Software		0	
- Assistive Technology		0	
• Systems Management and Support		0	
• Development Support		0	
• Communications Support		0	
• Training		0	
4. Technology Training For Faculty and Staff Fund (Please provide detail information on Form C)		0	
•Accessibility Design Training (7)		0	
•Accessibility Technology (12)		0	

Chief Business Services Office
Signature: *[Handwritten Signature]*
Date: *[Handwritten Date]*

Form C Proposed Expenditures for Library Automation and Electronic Resources

	2001-02 TTIP carry- over to 2002-03	2002-03 TTIP Allocation	Instructional Equipment and Library Materials	Partnership for Excellence	General Appropriation Funds	VATEA or Economic Development	Student Services Funds	Other Allocated Funds	Total Funds Available 2002-03
1. Electronic Resources and Databases	3980	37037	1200	3000	2000			2000	
2. Library Automation System									
3. Enabling Technologies for Disabled Access in the Library and Learning Resources Center			2000						
4. Internet Connectivity and Access									
5. Library Teaching Lab									
6. Library Web Server									
7. Multimedia Workstations and Collections									
8. Electronic Reserves and Software									
9. Instructional Development Workstations and Peripherals									
10. CD-ROM Networks									
11. Library Service Maintenance Contracts (Specify)					6300				
12. Library Technical Support Staff				3000	8300			2000	
TOTAL DOLLARS	3980	37037	3200	3000	8300			2000	

Please contact Carolyn F. Norman if you have any questions on completing this form at 916.322.6290 or cnorman@ccccc.edu
 Additional Contact: Denise A. Sims 916.322.1091 dsims@ccccc.edu

Technology/Training Infrastructure	2001-02 carry over to 2002-03	HR Plan ID #	AB 1725 Allocated	HR Plan ID #	Other Funds Allocated	HR Plan ID #	Total Funds Available 2002-03
1) Planning & Coordination							
2) Faculty/Staff Development Center and other forms of Technical Support	41405						41405
3) Purchase of Self-Paced Training Tools and Services	3000						3000
4) Development of Training Tools and Materials, Self-Paced Learning Tools and Templates	1000						1000
2. Preparing for Technology Adoption	2001-02 carry over to 2002-03	HR Plan ID #	AB 1725 Allocated	HR Plan ID #	Other Funds Allocated	HR Plan ID #	Total Funds Available 2002-03
5) Introduction to Educational Uses of Technology	17550						17550
6) Institutional Redesign							
7) Accessibility Design Training							
3. Direct Training	2001-02 carry over to 2002-03	HR Plan ID #	AB 1725 Allocated	HR Plan ID #	Other Funds Allocated	HR Plan ID #	Total Funds Available 2002-03
8) Using Educational Technology and/or Accessibility Design Training	6279						6279
9) Training of Technical Support							
10) Training of Trainers							
4. Practice & Demonstrations	2001-02 carry over to 2002-03	HR Plan ID #	AB 1725 Allocated	HR Plan ID #	Other Funds Allocated	HR Plan ID #	Total Funds Available 2002-03
11) Using Educational Technology	16000						16000
12) Accessibility Technology	85234						85234
TOTAL DOLLARS							

2002-03 Telecommunications and Technology Infrastructure Program (TTIP) Technology Training Expenditure Plan

District/College: Reedley College Title: Associate Dean of Instruction _____
 Name of Person completing Report: Al Foletta Email: al.foletta@reedleycollege.edu
 Telephone: (559) 638-0306

Please complete the following information:

SEE ATTACHMENT "A" FOR NARATIVE

- B. Describe the conformance of the proposed expenditure plan to applicable standards and guidelines. (Use additional pages as needed. Can be in a table format.) The expenditure plan should state how the funds meet the minimum standards and guidelines specified in the attached appendices for 4CNet connections, video conferencing, satellite downlinks, Technology for Access through TCO Model options, and library automation and electronic resources, as applicable.**
- C. Describe how each expenditure area in the plan will assist in meeting the goals of improved learning, student services, and administrative services. (Use additional pages as needed.) The district's expenditure plan should state how the districts use of video conferencing technology, satellite technology, Technology for Access through the TCO Model options and library automation and electronic resources will improve student learning, student services delivery and administrative services.**
- D. Describe the conformance of the proposed expenditure plan to applicable standards and guidelines for compliance with the American Disabilities Act (ADA) and with the regulations implementing Section 508 of the Rehabilitation Act of 1973, as amended, set forth at 36 C.F.R. 1194. (Use additional pages as needed. The response can be in a table format.) The description should state how the funds meet the minimum standards and guidelines specified in the attached appendices for ADA and Section 508 Compliance (Appendices F and G).**
- E. Please provide a short narrative on how the college/district plans on spending TCO carryover funds (Optional Ares) from prior years.**
- F. Please provide the following breakdown for the Library Electronic Resources Allocation provided by the TTIP program or other sources to meet or exceed the minimum allocation of \$37,037 (See Form C)**

ATTACHMENT "A"

B. Describe the conformance of the proposed expenditure plan to applicable standards and guidelines. (The expenditure plan should state how the funds meet the minimum standards and guidelines specified in the attached appendices for 4CNet connections, video conferencing, satellite downlinks, Technology for Access through TCO Model options, and library automation and electronic resources, as applicable.)

TTIP funds will be used to provide 4Cnet connections for email for all staff members, access to the Internet for online course management, online student services, Intranet administrative services, and cost-effective video conferencing to other SCCCDC sites. Carryover funds and other non-TTIP funds are being used to improve network capability that will serve all areas of the campus – especially student services.

Satellite technology will be used to download education-oriented content for use in the classroom and for training purposes. TCO funds will be used to provide and maintain necessary hardware and software that is used in the classroom, in distance learning, and in the various departmental offices across the campus. The college has a plan for keeping software and hardware up-to-date, approaching the TCO standard for workstation replacement through the use of various funds (including IE, VTEA, and general apportionment).

TTIP funds will be used to design and develop a comprehensive plan to make educational information accessible to all students with disabilities. Our library automation plan will provide accessible periodical and newspaper databases, online encyclopedias, and online bibliographies.

C. Describe how each expenditure area in the plan will assist in meeting the goals of improved learning, student services, and administrative services. The district's expenditure plan should state how the districts use of video conferencing technology, satellite technology, Technology for Access through the TCO Model options and library automation and electronic resources will improve student learning, student services delivery and administrative services.

Student learning will be improved by the use of TTIP funds to provide accessible periodical and newspaper databases, online encyclopedias, and online bibliographies. Students will be able to acquire a variety of information to help them in the classroom or in the online course. Many Reedley College faculty will utilize the Blackboard course management system to provide students with online content and resources relative to their classes.

TTIP funds will be used to provide online enrollment services, counseling and career planning, online information about student resources, student health services and student activities, organizations, and events.

With regard to administrative services TTIP funds will be used to provide more cost-effective teleconferencing capabilities for meetings throughout the SCCCDC district, Internet and Outlook email services for all staff members, and an RC intranet which will house important files and forms, as well as allow for in-house communication with various departments including computer services.

D. Describe the conformance of the proposed expenditure plan to applicable standards and guidelines for compliance with the American Disabilities Act (ADA) and with the regulations implementing Section 508 of the Rehabilitation Act of 1973, as amended, set forth at 36 C.F.R. 1194. The description should state how the funds meet the minimum standards and guidelines specified in the attached appendices for ADA and Section 508 Compliance (Appendices F and G).

Reedley College will take the necessary steps to ensure that with regard to Distance Education, communications with persons with disabilities are as effective as communications with others. Reedley College is in the process of acquiring the necessary hardware and software that is adaptable or can be made adaptable for access by persons with disabilities.

TTIP funds are being used to design and develop online courses and the Reedley College website so that students with disabilities are afforded maximum opportunity to access distance education resources "anytime, anywhere".

Our learning resources are being designed to provide accommodations such as closed captioning, descriptive narration, and content layout, which are accessible to person with disabilities using readily available assistive computer technology such as text readers.

TTIP funds are being used to provide course information in a variety of alternative formats such as sign language interpretation, closed captioning, descriptive narration, Braille, audio tapes, and large print. We are also working to provide accessible audio, video, multimedia, electronic chat rooms, and text components of our website and online courses.

ATTACHMENT "A" CONT.

E. Please provide a short narrative on how the college/district plans on spending TCO carryover funds (Optional Areas) from prior year/s.

Goal: Reedley College needs to (1) provide improved network access, (2) provide continued distance learning voice/audio service to all district sites, (3) bring technology-based learning resources into line with accessibility standards (Appendices F, G of CCCCCO document), (4) improve speed and software capability of computer labs, (5) maintain campus network security at acceptable levels, (6) improve and increase faculty use of current instructional software, (7) improve access to up-to-date instructional software. TTIP funds will be supplemented by other funds (instructional equipment, block grant, and lottery) in order to accomplish some of these objectives.

(a) Purchase network hardware; racks and cabinets; switches (including switch for writing lab), servers for concentrated file storage for staff; copper, fiber and plastic wiring to complete Phase II of LAN/WAN Project and maintain campus network infrastructure in good working condition (\$6,872) and purchase switch for Student Services building, relocate existing switches to other campus locations (\$13,812). \$20,684

(b) Purchase Windows 2000 server license (\$2,000) and purchase site license for Norton Anti-Virus Corporate Edition for Reedley campus (\$15,000). \$17,000

(c) Provide internet service over T1 and DS3 circuits between Reedley campus and other locations (\$25,000) and provide voice/video service between Reedley and district hub in Fresno (6 mos. @ \$570/mo. = \$14,500). \$39,500

(d) Review status of, and provide accessibility of, college website and instructor web pages. \$6,123

(e) Upgrade relocated computers for faculty use with increased RAM (\$105 for 256mb x 33) to improve and increase faculty use of current instructional software. \$3,465

F. Please provide the following breakdown for the Library Electronic Resources Allocation provided by the TTIP program or other sources to meet or exceed the minimum allocation of \$37,037. (See Form C)

Goal: Improve and expand utilization of Horizon library software system, and related student access to learning resources.

(a) Provide for an adequate and appropriate array of online learning resources for on-campus and off-campus use. \$31,900

(b) Maintenance contract with Epitech regarding Horizon automation software and the cost of seat licenses at Reedley College (\$6,100) and the North Centers (\$1,200). \$7,300

(c) Extension contract with OCLC, Library Corporation (bibliographic support). \$3,000

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 10, 2002

SUBJECT: Review of District Warrants and Checks

ITEM NO. 02-261

EXHIBIT: None

Recommendation:

It is recommended that the Board of Trustees review and sign the warrants register for the period October 29, 2002, to November 27, 2002, in the amount of \$10,971,197.49.

It is also recommended that the Board of Trustees review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period October 17, 2002, to November 30, 2002, in the amount of \$497,854.12.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 10, 2002

SUBJECT: Consideration to Accept Construction Project,
WAN/LAN Project, Phase II, Districtwide

ITEM NO. 02-262

EXHIBIT: None

Background:

The WAN/LAN Project, Phase II, Districtwide, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended that the Board of Trustees:

- a) accept the WAN/LAN Project, Phase II, Districtwide; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 10, 2002

SUBJECT: Consideration of Report of Investments

ITEM NO. 02-263

EXHIBIT: Quarterly Performance Review

Background:

Enclosed is the quarterly investment report from the Fresno County Treasurer's Office for the period ending September 30, 2002. Review of the quarterly investment report is required by Government Code Section 53646. Investments in the County Treasury are in conformance with the District's investment policy statement.

Fiscal Impact:

None

Recommendation:

It is recommended that the Board of Trustees accept the Quarterly Performance Review, as provided by the County of Fresno, for the quarter ending September 30, 2002.

**Compliance Review
of
Treasurer's Investment Pool
for the
County of Fresno**

September 30, 2002

Table of Contents

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Compliance Review	2
Appendix	3
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B. Checklists & Pricing Sources	
C. Portfolio Appraisal	
D. Glossary & Rating Summary	

PCA and Ziegler & Company have been diligent and prudent in the preparation of this report. In doing so, we have relied on numerous sources that we feel are known and reliable. Please refer to the appendix for sources of information.

October 25, 2002

I. Executive Summary

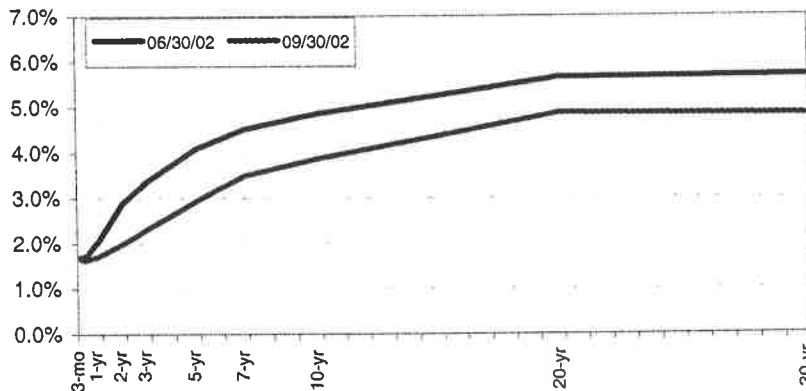
Introduction

This is the Compliance Review of the County of Fresno's Treasurer's Investment Pool Portfolio for the period ended September 30, 2002, pursuant to California Government Code 53646. The report has two primary objectives: (1) to provide information regarding portfolio holdings as to compliance with California Government Code Sections 53601 and 53635, as well as the County Treasurer's Statement of Investment Policy and (2) to detail portfolio characteristics of the portfolio's investment holdings.

Quarterly Overview of Markets:

During the quarter, the US Treasury yield curve flattened slightly, which primarily benefited holders of long-term bonds. At the September 24th, 2002 meeting, the Federal Reserve held short-term rates steady and conveyed a more optimistic tone than indicated earlier in the quarter when the economy was thought to be stumbling.

Treasury Yield Curve Changes--Last Quarter



Source: Federal Reserve, extrapolation factor used to estimate yield on 9/30/02 30-yr. Treasury

Money-Market Yields

(all data in %)

Yields	6/30/02	9/30/02
Certificates of Deposit--90-Day	1.81	1.81
Certificates of Deposit--180-Day	1.86	1.92
Commercial Paper (nonfinancial)-- 30-Day	1.76	1.74
Commercial Paper (nonfinancial)-- 90-Day	1.74	1.76
Quarterly Returns--ending 09/30/02		
Salomon Brothers Treasury Bills		2.41
Merrill Lynch US Treasuries 1-3 Yrs		0.43

Source: ITI, Federal Reserve

As indicated on the previous page, during the third quarter of 2002 yields decreased across the entire maturity spectrum. The yield on one-year Treasury Bonds decreased by 34 basis points to 1.72% for the quarter while the yield on thirty-year Treasury Bonds decreased by 85 basis points to 4.83%. The spread between the one-year Treasury and the 30-year Treasury ended the quarter at 311 basis points compared to a 362 basis point spread at the end of last quarter. During the quarter, Certificates of Deposit experienced an increase in yield for the 180-Day maturities but remained the same from last quarter in the yield for the 90-day maturities. Commercial Paper moved slightly lower in the 30-day maturities, by 2 basis points, but experienced a 2 basis point yield increase in the 90-day maturities to 1.76%.

Portfolio Position

The portfolio maintained a weighted maturity of less than one year. Keeping the portfolio within this maturity range minimized its exposure to potential interest rate shifts that can occur in the mid-maturity sectors of the yield curve. The portfolio was oriented towards high quality with 41.3% of the portfolio's assets invested in risk-free instruments.

Compliance with California Government Codes 53601 & 53635:

The Investment Portfolio is compliant with the **California Government Codes 53601 and 53635**.

Compliance with Treasury Investment Pool Statement of Investment Policy:

The Statement of Investment Policy is more stringent than the California Government Code. As of 9/30/02, the Treasurer's Investment Pool portfolio complied with its Statement of Investment Policy.

Please refer to the next section of the report for a more detailed evaluation of the portfolio in relationship to the California Government Code and the Treasurer's Investment Pool Statement of Investment Policy.

Portfolio characteristics

The Treasury Pool's portfolio characteristics are indicative of a plan exhibiting a high degree of quality with short-term maturities.

- As of 9/30/02, the portfolio had a market value of \$1.5 billion with an average dollar-weighted quality between "AA+" and "AAA".
- Approximately 41.3% of the portfolio's assets are invested in securities with virtually no credit risk (i.e., US Treasuries, US Agencies, and cash).
- The dollar weighted average life of the pool is 330 days.
- 32.1% of the portfolio at cost matures within 30 days, 35.7% matures within 90 days, and 43.4% within 180 days (see Appendix for further details).

Based on its relative high quality and near-term liquidity, and assuming no significant changes to pool funding policies, the Treasury Investment Pool is well positioned to meet its expenditure requirements over the next six months.

II. Compliance Review

COUNTY OF FRESNO TREASURY INVESTMENT POOL POLICY SUMMARY Last Revised December, 2001

AUTHORIZED INVESTMENTS	DIVERSIFICATION	PURCHASE RESTRICTIONS	MATURITY	CREDIT QUALITY (MOODYS/S&P)
8.1 US Treasury bills, notes, bonds or other certificates of indebtedness	85% combined with US Agencies	None	5 years	N/A
8.2 Notes, participations or obligations issued by the agencies of the Federal Government	85% combined with US Treasuries	Prudence for single agency issue	5 years	N/A
8.3 Bankers Acceptances	40%	Issue is eligible for purchase by Federal Reserve. Issuer is among 150 largest banks based on total asset size.	180 days	CP rate: P-1 or A-1+
8.4 Commercial Paper	40%	US organized and operating corporation with total assets of \$500mm. 10% of issuer's CP. 10% in any one issuer.	270 days	CP rate: P-1 or A-1+ Debt rate: A
8.5 Negotiable CD's	30%	Issued by national- or state-chartered bank or S&L, or a state-licensed branch of a foreign bank that is among 150 largest banks based on total asset size and has CP rate of P-1 or A-1+ OR issuer meets rating requirements. 5% in any one issuer.	13 months	AB GerryFindley
8.6 Non-negotiable CD's	50%	Issued by national- or state-chartered bank or S&L. Full FDIC or FSLIC insurance OR full collateralization of: 110% govt. securities or 150% mortgages meeting GC 35601. Contract for Deposit in place. 15% in any one issuer.	13 months	AB GerryFindley
8.7 Repurchase Agreements	15%	Tri-party agreement in place. 102% collateralization of: US Treasuries or Agencies, BA's, CP, Negotiable CD's meeting GC 53601.	Overnight or weekend	N/A
8.8 Medium-Term Notes	30%	US organized and operating corporation or US- or state-licensed depository institution.	A: 2 years AA: 3 years AAA: 5 years	A
8.9 Local Agency Investment Fund-CA	\$40,000,000	None	5 years	N/A
8.10 Mutual and Money Market Funds	20%	Mutual fund invests in GC 53601 approved securities; adviser is registered with SEC, has 5 years experience investing according to GC 53601, and has \$500mm under management OR fund meets rating requirements. Money market registered with SEC under ICA of 1940; SEC-registered or -exempt adviser with 5 years experience managing money market mutual funds in excess of \$500mm OR fund meets rating requirements. Investment does not include payment of commission.	5 years	AAA and Aaa
8.11 Collateralized mortgage obligations, asset-backed or other pass-through securities	10%	None	5 years	Issue rate: AA Corporate issuer rate: A

**CALIFORNIA GOVERNMENT CODE & COUNTY INVESTMENT POLICY
AUTHORIZED INVESTMENTS**

CA Code	Investment Category	Government Code				Fresno County Investment Policy				Actual Portfolio at cost
		Maximum Maturity	Authorized % Limit	Quality S&P/Moodys	Maximum Maturity	Authorized% Limit	Quality S&P/Moodys	Actual Portfolio at cost		
53601	LOCAL AGENCY BOND	5 YEARS	NO LIMIT	N/A	N/A	N/A	N/A	N/A	---	
(a)	US TREASURY	5 YEARS	NO LIMIT	N/A	5 YEARS	85% w/agency	N/A	N/A	3%	
(b)	STATE WARRANT	5 YEARS	NO LIMIT	N/A	N/A	N/A	N/A	N/A	---	
(c)	CALIFORNIA LOCAL AGENCY DEBT	5 YEARS	NO LIMIT	N/A	N/A	N/A	N/A	N/A	---	
(d)	US AGENCY	5 YEARS	NO LIMIT	N/A	5 YEARS	85% w/treasury	N/A	N/A	38%	
(e)	BANKERS ACCEPTANCE	180 DAYS	40%	N/A	180 DAYS	40%	N/A	N/A	---	
(f)	COMMERCIAL PAPER	270 DAYS	40%	P1,A1+	270 DAYS	40%	N/A	P1, A1+	9%	
Code 53635	NEGOTIABLE CD	5 YEARS	30%	N/A	13 MONTHS	30%	N/A	AB	---	
(h)	REPURCHASE AGREEMENT	1 YEAR	NO LIMIT	N/A	OVERNIGHT	15%	N/A	N/A	15%	
(i)	REVERSE REPURCHASE AGREEMENT	92 DAYS	20%	N/A	N/A	N/A	N/A	N/A	---	
(j)	MEDIUM TERM NOTE	5 YEARS	30%	A	5 YRS for AAA	30%	N/A	A	28%	
(k)	MUTUAL OR MONEY MARKET FUNDS	5 YRS *	20%	AAA	5 YEARS	20%	N/A	AAA	3%	
(l)	PLEDGED ASSET	Stat. Prov.	NO LIMIT	N/A	Stat. Prov.	N/A	N/A	N/A	---	
(m)	NON-NEGOTIABLE CD	5 YEARS	NO LIMIT	N/A	13 MONTHS	50%	N/A	AB	0%	
(n)	PLEDGED ASSET	Stat. Prov.	NO LIMIT	N/A	Stat. Prov.	NO LIMIT	N/A	N/A	---	
	MORT. PASS-THROUGH SECURITY	5 YEARS	20%	AA	5 YEARS	10%	N/A	AA	---	
	LOCAL AGENCY INVESTMENT FUND	5 YEARS	NO LIMIT	N/A	5 YEARS	\$40,000,000	N/A	N/A	3%/1%	

* Mutual Funds maturity may be interpreted as weighted average maturity.

CALIFORNIA CODE - COMPLIANCE

Compliance Category

<u>California Code-53601</u>	<u>Investment Category</u>	<u>Compliance Category</u>			
		<u>Quality Yes/No</u>	<u>Maturity Yes/No</u>	<u>%Limit Yes/No</u>	<u>Comments</u>
Section (a)	Local Agency Bonds	Yes	Yes	Yes	None
Section (b)	U.S. Treasury	Yes	Yes	Yes	None
Section (c)	State Warrants	Yes	Yes	Yes	None
Section (d)	California Local Agency Debt	Yes	Yes	Yes	None
Section (e)	U.S. Agencies	Yes	Yes	Yes	None
Section (f)	Bankers Acceptances	Yes	Yes	Yes	None
Code 53635	Commercial Paper	Yes	Yes	Yes	None
Section (h)	Certificate and Time Deposits	Yes	Yes	Yes	None
Section (i)	Repurchase Agreements	Yes	Yes	Yes	None
Section (j)	Medium Term Notes	Yes	Yes	Yes	None
Section (k)	Mutual Funds	Yes	Yes	Yes	None
Section (l)	Pledged Assets	Yes	Yes	Yes	None
Section (m)	Secured Deposits	Yes	Yes	Yes	None
Section (n)	Pass-Through Securities	Yes	Yes	Yes	None

FRESNO POLICY - COMPLIANCE

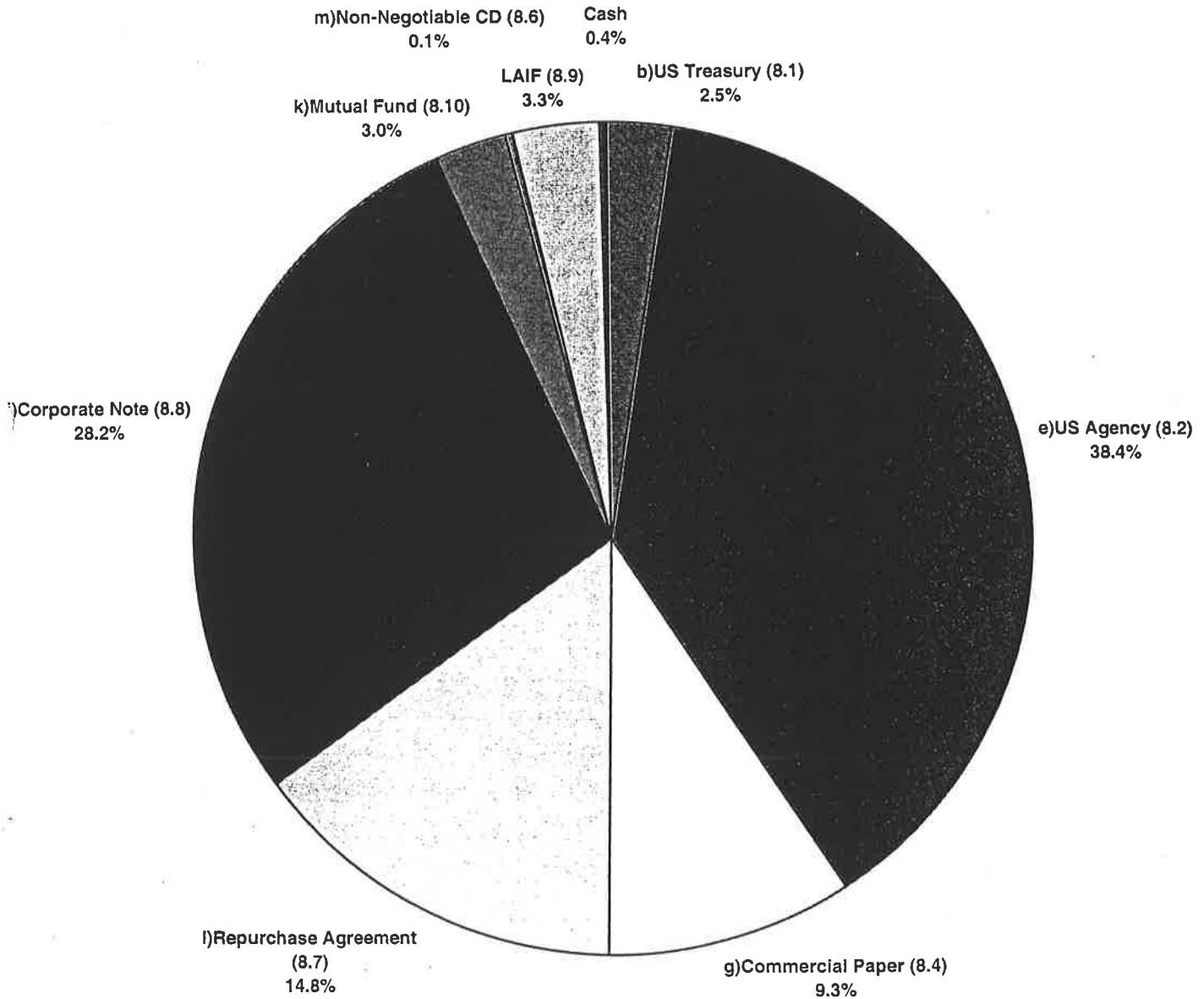
Compliance Category

<u>California Code-53601</u>	<u>Investment Category</u>	<u>Quality Yes/No</u>	<u>Maturity Yes/No</u>	<u>%Limit Yes/No</u>	<u>Comments</u>
Section (a)	Local Agency Bonds	N/A	N/A	N/A	None
Section (b)	U.S. Treasury	Yes	Yes	Yes	None
Section (c)	State Warrants	N/A	N/A	N/A	None
Section (d)	California Local Agency Debt	N/A	N/A	N/A	None
Section (e)	U.S. Agencies	Yes	Yes	Yes	None
Section (f)	Bankers Acceptances	Yes	Yes	Yes	None
Code 53635	Commercial Paper	Yes	Yes	Yes	None
Section (h)	Certificate and Time Deposits	Yes	Yes	Yes	None
Section (i)	Repurchase Agreements	Yes	Yes	Yes	None
Section (j)	Medium Term Notes	Yes	Yes	Yes	None
Section (k)	Mutual Funds	Yes	Yes	Yes	None
Section (l)	Pledged Assets	N/A	N/A	N/A	None
Section (m)	Secured Deposits	Yes	Yes	Yes	None
Section (n)	Pass-Through Securities	Yes	Yes	Yes	None

County of Fresno Treasury Investment Pool

As of September 30, 2002

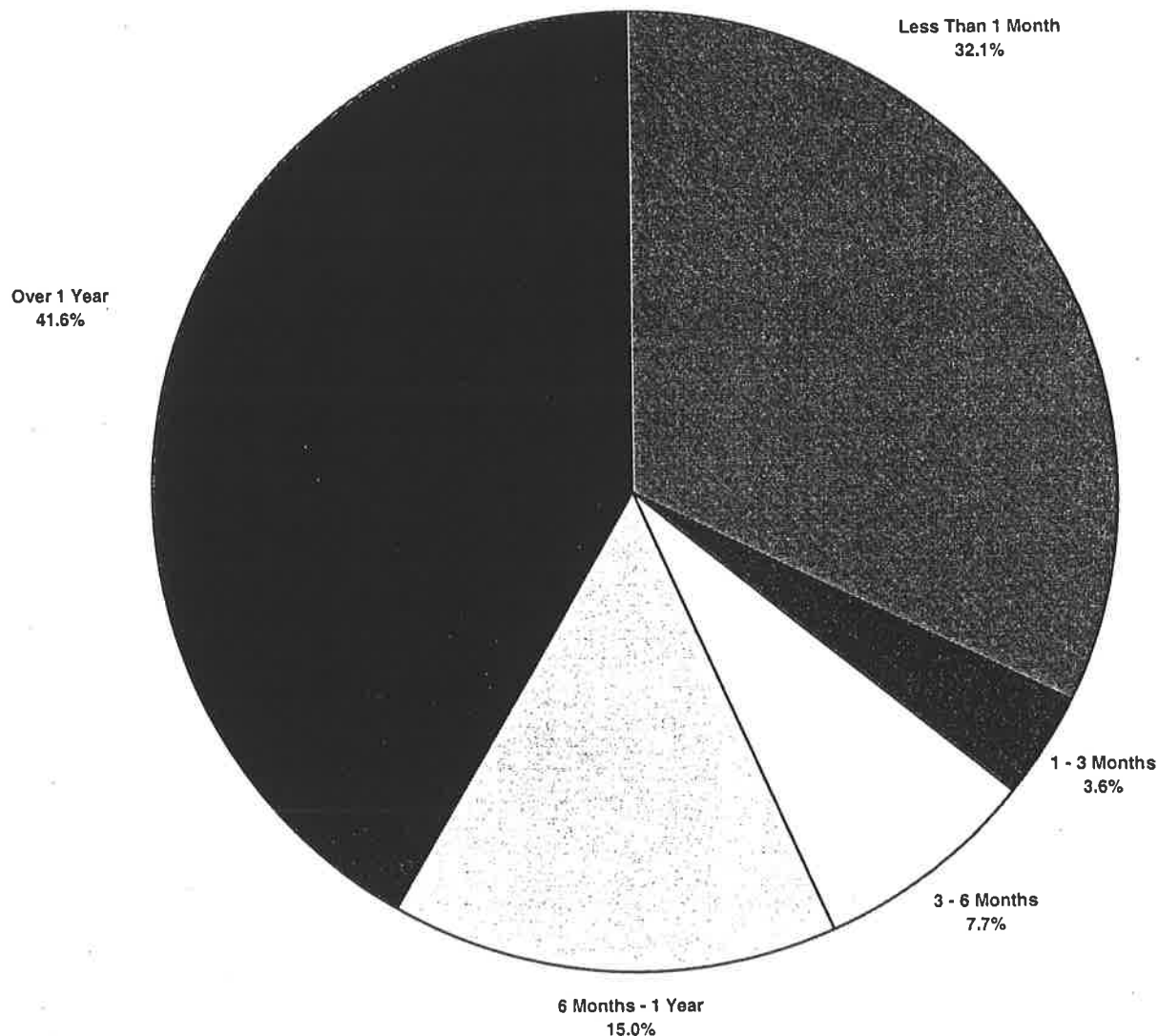
Portfolio Breakdown by Investment Type (valued at cost)



County of Fresno Treasury Investment Pool

As of September 30, 2002

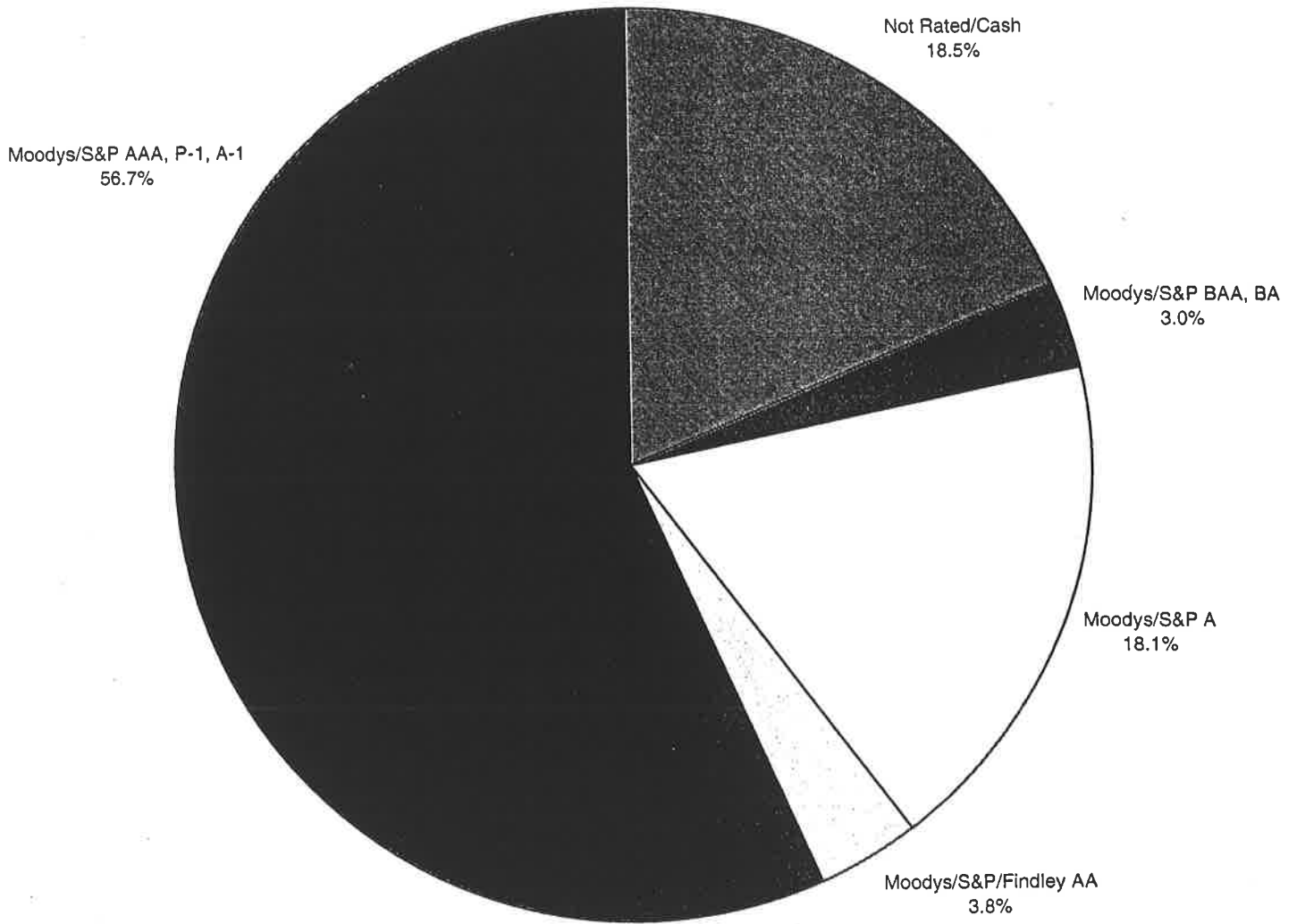
Portfolio Breakdown by Maturity Date (valued at cost)



County of Fresno Treasury Investment Pool

As of September 30, 2002

Portfolio Breakdown by Quality (valued at cost)



County of Fresno Treasury Investment Pool

As of September 30, 2002

Pricing Sources

I. Managed Assets

Bank of New York: collateral for repurchase agreements held by Morgan Stanley Dean Witter and Salomon Smith Barney updated 1/25/02
 Street Software Technology: CMO's (agency and private label), MBS, US treasuries and agencies, ABS. 'Intra-day' pricing on US treasuries and some agency debentures.
 Merrill Lynch: US treasuries, MBS, corporate bonds, agency debentures.
 FT Interactive Data: CMO's (agency and private label), corporate bonds, US treasuries, muni bonds, US equities.
 Euroclear, Telekurs and Extel: global fixed income and equities

JP Morgan Chase: collateral for repurchase agreements held by PaineWebber updated 7/9/02
 Pricing sources are considered confidential.

Treasury and Agencies Securities

Service	Vendor	Day/Time of Receipt	DBAS Updated	Comments
ITP/Prices	FT Interactive Data (IDSI)	Bid price received overnight	Daily by 5:30am	BDAS automatically updates prices from transmission
Intraday/ Prices	Street Software Technology	Daily by 1:15pm	Daily by 1:30pm	The Treasuries and 500 most active cusips are available at 1:30pm

Mortgage Backed Securities

Service	Vendor	Day/Time of Receipt	DBAS Updated	Comments
VADS Daily/ MBS Prices	FT Interactive Data (IDSI)	Bid price received overnight	Daily by 5:30am	BDAS automatically updates prices from transmission
VADS/MBS Factors	FT Interactive Data (IDSI)	FNMA-FHLMC: 5 th business day; GNMA: 6 th , 8 th and 15 th business day; FNMA Strips: 18 th business day	Daily by 2:30pm 6 th day by 2:30pm; 8 th and 15 th day by 11:30am Daily by 11:30 am	

ABS, REMIC's, CMO's and PTA's

Service	Vendor	Day/Time of Receipt	DBAS Updated	Comments
ITP Prices/CMO	FT Interactive Data (IDSI)	Bid price received overnight	Daily by 5:30am	
VADS Monthly/CMO Factors	FT Interactive Data (IDSI)	Overnight six days per month	Daily by 5:30am	The time of receipt is correlated to other MBS factor updates
CMO Pricing/Tranches	Street Software Technology	Daily by 4:30pm	Daily by 6:45am	
FFIEC Stress Test	FT Interactive Data (IDSI)	10 th business day by 6:00pm	Daily VS CMO database by 7:00am	File run daily and compared to DBAS CMO database
Ratings	S&P, Moodys, Fitch	S&P, Moody's: daily FTP download before 9:00am; Fitch: monthly on 3 rd business day	Daily by 9:30am	

Corporates

Service	Vendor	Day/Time of Receipt	DBAS Updated	Comments
Ratings	S&P, Moodys, Fitch	S&P, Moodys: daily FTP download before 9:00pm Fitch: monthly on 3 rd business day	S&P, Moodys: daily by 9:30am	
Prices/IBE	FT Interactive Data (IDSI)	Bid price received overnight	Daily by 5:30am	BDAS automatically updates prices from transmission

Money Market (BA's, CD's and CP's)

Service	Vendor	Day/Time of Receipt	DBAS Updated	Comments
Ratings	S&P, Moodys, Fitch	Daily FTP download before 9:00pm	Daily by 9:30am	
Pricing	See 'Comments'	Daily by 4:30pm	Daily by 5:00pm	The Pricing Group obtains daily Bloomberg listed rates then updates the BDAS matrix

Muni's

Service	Vendor	Day/Time of Receipt	DBAS Updated	Comments
Prices	Chem Trust	Overnight on the 15 th and last business day of the month	Daily by 5:30am	Broker Dealer Services receives a feed of the Merrill Lynch pricing through Chem Trust. Merrill Lynch obtains prices from JJ Kenny.
Ratings	S&P, Moodys, Fitch	Daily FTP before 9:00pm	Daily by 9:30am	

County of Fresno Treasury Investment Pool

As of September 30, 2002

Pricing Sources

I. Managed Assets (continued)

The Depository Trust Company: Collateral for Wells Fargo repurchase agreements updated 8/12/2002

Security Type	Primary Vendor
Municipal Bonds	JJ Kenny
Domestic Corporate Bonds (Includes Medium Term Notes)	Merrill Lynch
Foreign Corporate Bonds	Extel
Government Bonds	Merrill Lynch, IDC
MBS Pools	Merrill Lynch, IDC
Domestic Equity	IDC
CMO's / REMIC's Mortgage Backed	IDC
Commercial Paper CDs	IDC
Foreign Equities	Extel
Miscellaneous Assets	IDC
Mutual Funds	IDC
Repo Collateral	IDC

DT Investment Advisers: updated 7/10/02

Monthly valuations are based on actual settlement of the investments at their respective exchanges. Settlement prices are provided in month-end statements from Refco, ABN-AMRO, Spear Leeds & Kellogg, and Wachovia Securities.

Fidelity: updated 04/18/02; prospectus 02/28/02

Fidelity performs daily mark-to-market of the holdings in the Fidelity Institutional Money Market Fund: Government Portfolio using IDC as its primary source. In addition, Fidelity manages the Portfolio in strict compliance with the rules and guidelines of Rule 2a-7 of the Investment Company Act of 1940 which governs the credit quality, maturity, and oversight of all registered money market funds.

Morgan Stanley Dean Witter: repurchase agreements are custodied by Bank of New York, which verifies the collateral valuation

PaineWebber: repurchase agreements are custodied by Chase Manhattan Bank, which verifies the collateral valuation

BlackRock Provident Institutional T Fund: updated 1/28/02; prospectus 4/10/02

In the case of T-Fund, the maturity on a repo transaction can extend from 1 to 180 days, and only Treasury issues are accepted as eligible collateral. The securities are either held at PNC Bank, which acts as custodian in the case of deliverable repo, or maintained in the fund's name at the sub-custodian bank in the case of tri-party repo. In the case of deliverable repo, the market value of each security is priced in house and verified by BIMC (BlackRock Institutional Management Corporation) through the use of electronic data from sources such as Bloomberg and Telerate. For tri-party repo, the market value of each security is priced by the sub-custodian bank. Such prices are then verified by BIMC through the aforementioned electronic data sources.

The margin requirement on all repo is 102% and every trade is priced daily. Should the market value on a term repo trade fall below that level, the original dealer is required to post additional collateral to restore the needed margin. A 7-day put option exists on all term trades.

To determine the fund's net asset value per share, the daily valuation of portfolio securities is performed in accordance with BIMC's matrix pricing policy. BIMC uses a matrix pricing methodology that is based on pricing tiers called matrix codes and time cells that extend out the yield curve. The matrix codes represent how a security trades relative to other securities of the same type. Security prices (yields) represent the bid side of the market and are indicative of where that security is expected to be able to sell. The security prices come from a variety of sources. The broker/dealers used are major participants in specific money market areas (e.g. Garban Ltd. for repurchase agreements).

Portfolio valuations are performed daily. Data is checked for accuracy by portfolio managers who are members of the matrix team. This data feeds the fund accounting system that determines the fund's net asset value per share. The variance to a \$1.00/share is noted and reported to the portfolio manager daily. Depending on market conditions, the number of matrix codes and the spread between tiers may change. These factors are reviewed periodically and changed as conditions warrant.

Salomon Smith Barney: repurchase agreements are custodied by Bank of New York, which verifies the collateral valuation

County of Fresno Treasury Investment Pool

As of September 30, 2002

Pricing Sources

I. Managed Assets (continued)

Wells Capital Management: updated 07/09/02

Security Type	Primary Vendor
Municipal bonds	JJ Kenny, IDSI
Domestic corporate bonds (includes medium term notes)	Merrill Lynch, IDSI
Foreign corporate bonds	Extel
Government bonds	Merrill Lynch, IDSI, Muller Data
MBS Pools	Merrill Lynch, IDSI
CMO's/REMIC's, Mortgage backed	IDSI
Mutual funds	Fund Web - IDSI & DST

Bear Stearns: Primary dealer

Smith Graham Company: updated 10/17/02
All pricing sources through Lehman Aggregate Index

II. Custodied Assets

Union Bank of California, N.A. updated 10/18/2002

Vendor	Frequency	Issue
IDC/IDSI	Daily	US Government Agency, Mortgage Passthrough, Corporate Bond, CMO, Common Stock
Merrill	Daily	Corporate Bond, US Government Mortgage Passthrough, US Government Agency, US Treasury
Muller	Daily	US Treasury, CMO, US Government Mortgage Passthrough, CPT
Matrix		Commercial Paper, Certificate of Deposit
Broker		US Government Passthrough, Municipal, Corporate, COT, Equities, MF, LP

III. Non-custodied Assets

Bank of the West: checking account: bank-issued statement provided by the County of Fresno

County of Fresno: cash held in vault reported by the County of Fresno

Kerman: CD's bank-issued receipt, confirmation provided by the County of Fresno

Local Agency Investment Fund: LAIF statement provided by the County of Fresno

County of Fresno Treasury Investment Pool

As of September 30, 2002

Holdings Report by Investment Type

Cu:	Issuer	Maturity	Coupon	Par Value (\$000)	Rating (Moody's/Findley)	Market Price	Market Value (\$000)	Percent Portfolio (Market)	Cost Value (\$000)	Percent Portfolio (Cost)	Unrealized Gain/Loss (\$000)	Unrealized Gain/Loss (Percent)	Yield	Manager
b) US TREASURY NOTES (8.1)														
912795LD1	UNITED STATES T BILL	10/03/2002	NA	18,500	AAA	99.99	18,498	1.2%	18,475	1.2%	23	0.1%	1.64%	DT
9128277H9	US TREASURY NOTE	12/31/2003	3.25%	2,500	AAA	102.13	2,553	0.2%	2,551	0.2%	2	0.1%	1.80%	SGC
9128277H9	US TREASURY NOTE	12/31/2003	3.25%	1,700	AAA	102.13	1,736	0.1%	1,732	0.1%	4	0.2%	1.82%	SGC
912828AE0	US TREASURY NOTE	06/30/2004	2.88%	500	AAA	102.09	510	0.0%	507	0.0%	4	0.7%	2.11%	SGC
912828AE0	US TREASURY NOTE	06/30/2004	2.88%	750	AAA	102.09	766	0.1%	761	0.1%	5	0.6%	2.11%	SGC
912828AE0	US TREASURY NOTE	06/30/2004	2.88%	3,800	AAA	102.09	3,880	0.3%	3,837	0.3%	42	1.1%	2.35%	WELLS
912828AK6	US TREASURY NOTE	08/31/2004	2.13%	2,000	AAA	100.84	2,017	0.1%	2,004	0.1%	13	0.7%	2.03%	WELLS
912827W81	US TREASURY	02/15/2006	5.63%	2,000	AAA	111.25	2,225	0.1%	2,135	0.1%	90	4.2%	3.62%	WELLS
9128277F3	US TREASURY NOTE	11/15/2006	3.50%	200	AAA	104.25	209	0.0%	203	0.0%	5	2.6%	3.10%	SGC
9128277F3	US TREASURY NOTE	11/15/2006	3.50%	300	AAA	104.25	313	0.0%	303	0.0%	10	3.2%	3.24%	SGC
9128272M3	US TREASURY NOTE ¹	01/15/2007	3.38%	2,271	AAA	123.83	2,477	0.2%	2,421	0.2%	57	2.3%	1.80%	SGC
9128272M3	US TREASURY NOTE ¹	01/15/2007	3.38%	3,405	AAA	123.83	3,714	0.2%	3,583	0.2%	131	3.7%	2.13%	SGC
		02/18/2004	1.74%	37,925	AAA	102.56	38,897	2.6%	38,512	2.5%	386	1.0%	1.95%	
e) US AGENCY (8.2)														
863872BC0	SLMA DISC NT	01/27/2003	NA	5,000	AAA	99.47	4,974	0.3%	4,889	0.3%	85	1.7%	2.29%	FRESNO
3133MDGE7	FHLB	02/28/2003	5.00%	5,000	AAA	101.38	5,069	0.3%	5,144	0.3%	-76	-1.5%	2.58%	FRESNO
31359MOT7	FNMA	04/15/2003	5.75%	5,000	AAA	102.25	5,113	0.3%	5,159	0.3%	-47	-0.9%	2.37%	FRESNO
31359MDT7	FNMA	04/15/2003	5.75%	5,000	AAA	102.25	5,113	0.3%	5,205	0.3%	-92	-1.8%	2.48%	FRESNO
3133MBHK6	FHLB	05/15/2003	7.25%	5,000	AAA	103.66	5,183	0.3%	5,244	0.3%	-61	-1.2%	2.47%	FRESNO
31359MJC9	FNMA NOTES	05/15/2003	4.63%	5,000	AAA	101.91	5,095	0.3%	5,134	0.3%	-39	-0.8%	2.61%	FRESNO
3133MEUD1	FHLB	05/15/2003	4.50%	5,000	AAA	101.81	5,091	0.3%	5,091	0.3%	0	0.0%	2.80%	FRESNO
3133MNL01	FHLB BD	05/29/2003	2.55%	5,000	AAA	100.25	5,013	0.3%	5,000	0.3%	13	0.3%	2.55%	FRESNO
3134A4FF6	FHLMC	06/15/2003	4.50%	5,000	AAA	102.06	5,103	0.3%	5,094	0.3%	9	0.2%	2.87%	FRESNO
3133MPBU9	FHLB BD	07/03/2003	2.55%	5,000	AAA	100.00	5,000	0.3%	5,000	0.3%	0	0.0%	2.55%	FRESNO
3134A2KZ0	FHLMC	07/15/2003	5.75%	5,000	AAA	103.28	5,164	0.3%	5,182	0.3%	-18	-0.3%	2.67%	FRESNO
3134A2KZ0	FHLMC	07/15/2003	5.75%	5,000	AAA	103.28	5,164	0.3%	5,208	0.3%	-44	-0.8%	2.82%	FRESNO
3133MPM29	FHLB BD	07/24/2003	2.33%	5,000	AAA	100.03	5,002	0.3%	5,000	0.3%	2	0.0%	2.33%	FRESNO
31359MKT9	FNMA	08/15/2003	4.00%	5,000	AAA	102.13	5,106	0.3%	5,077	0.3%	30	0.6%	2.78%	FRESNO
31359MKT9	FNMA	08/15/2003	4.00%	5,000	AAA	102.13	5,106	0.3%	5,075	0.3%	31	0.6%	2.93%	FRESNO
31359MKT9	FNMA	08/15/2003	4.00%	5,000	AAA	102.13	5,106	0.3%	5,075	0.3%	31	0.6%	2.93%	FRESNO
3133MGV37	FHLB BDS	08/15/2003	4.13%	1,000	AAA	102.25	1,023	0.1%	1,015	0.1%	9	0.9%	3.10%	FRESNO
3133MBY84	FHLB	08/15/2003	6.88%	5,000	AAA	104.75	5,258	0.3%	5,246	0.3%	-8	-0.2%	3.16%	FRESNO
3133MGV37	FHLB BDS	08/15/2003	4.13%	5,000	AAA	102.25	5,113	0.3%	5,062	0.3%	50	1.0%	3.19%	FRESNO
3133M5JW1	FHLB	09/02/2003	5.58%	3,290	AAA	103.66	3,410	0.2%	3,396	0.2%	14	0.4%	3.19%	FRESNO
3133M5JK7	FHLB	09/02/2003	5.63%	2,000	AAA	103.72	2,074	0.1%	1,941	0.1%	133	6.9%	6.73%	WELLS
3133M5QB9	FHLB	09/15/2003	5.13%	2,800	AAA	103.41	2,895	0.2%	2,895	0.2%	0	0.0%	1.83%	SGC
3133M5QB9	FHLB	09/15/2003	5.13%	4,200	AAA	103.41	4,343	0.3%	4,345	0.3%	-2	0.0%	2.00%	SGC
3133M5QB9	FHLB	09/15/2003	5.13%	4,100	AAA	103.41	4,240	0.3%	4,226	0.3%	13	0.3%	2.82%	FRESNO
3134A4HG2	FHLMC	09/15/2003	3.50%	5,000	AAA	101.84	5,092	0.3%	5,034	0.3%	58	1.2%	3.04%	FRESNO
3133M5QB9	FHLB	09/15/2003	5.13%	5,000	AAA	103.41	5,170	0.3%	5,130	0.3%	40	0.8%	3.27%	FRESNO
3136F0P48	FNMA	10/15/2003	3.40%	5,000	AAA	100.06	5,003	0.3%	5,006	0.3%	-3	-0.1%	3.33%	FRESNO
3133MNDU2	FHLB BD	11/07/2003	3.32%	5,000	AAA	100.16	5,008	0.3%	5,000	0.3%	8	0.2%	3.32%	FRESNO
3136F02E1	FNMA	11/13/2003	3.15%	5,000	AAA	100.16	5,008	0.3%	4,991	0.3%	17	0.3%	3.26%	FRESNO
31359MLR2	FNMA	11/15/2003	3.13%	5,000	AAA	101.63	5,081	0.3%	4,982	0.3%	99	2.0%	3.32%	FRESNO
3134A4C05	FHLMC	11/15/2003	6.38%	5,000	AAA	105.19	5,259	0.3%	5,282	0.3%	-22	-0.4%	3.35%	FRESNO
3133M6E38	FHLB BD	11/17/2003	5.38%	2,000	AAA	104.09	2,082	0.1%	2,079	0.1%	3	0.1%	3.02%	FRESNO
312924VP5	FHLMC MTN	11/28/2003	3.05%	5,000	AAA	101.52	5,076	0.3%	4,995	0.3%	81	1.6%	3.10%	FRESNO
3134A4JH8	FHLMC NTS	12/15/2003	3.25%	5,640	AAA	101.91	5,747	0.4%	5,675	0.4%	72	1.3%	2.83%	DT
3134A4JH8	FHLMC NTS	12/15/2003	3.25%	5,000	AAA	101.91	5,095	0.3%	4,996	0.3%	99	2.0%	3.29%	FRESNO
3133M6W46	FHLB BDS SER	12/22/2003	5.31%	4,000	AAA	104.25	4,170	0.3%	4,144	0.3%	26	0.6%	3.40%	FRESNO
312925RF9	FHLMC MTN	12/24/2003	3.20%	5,000	AAA	100.33	5,017	0.3%	5,000	0.3%	17	0.3%	3.20%	FRESNO
3133MCRV9	FHLB	01/05/2004	5.38%	3,200	AAA	104.66	3,349	0.2%	3,342	0.2%	7	0.2%	2.02%	SGC
3133MCRV9	FHLB	01/05/2004	5.38%	4,800	AAA	104.66	5,023	0.3%	5,006	0.3%	18	0.4%	2.30%	SGC
3133MCRV9	FHLB BDS	01/05/2004	5.38%	5,000	AAA	104.66	5,233	0.3%	5,205	0.3%	28	0.5%	3.10%	FRESNO
3133MPK70	FHLB BDS	01/16/2004	2.85%	5,000	AAA	100.03	5,002	0.3%	5,000	0.3%	2	0.0%	2.85%	FRESNO
3136F1GX2	FNMA NTS	01/23/2004	3.25%	5,200	AAA	100.47	5,224	0.3%	5,200	0.3%	24	0.5%	3.25%	FRESNO
31331H6G7	FFCB	01/23/2004	5.40%	1,275	AAA	104.53	1,333	0.1%	1,274	0.1%	58	4.6%	5.42%	WELLS
312924W25	FHLMC MTN	01/30/2004	3.33%	5,000	AAA	101.87	5,094	0.3%	4,988	0.3%	106	2.1%	3.46%	FRESNO
3129243R2	FHLMC MTN	02/11/2004	3.39%	5,000	AAA	100.57	5,028	0.3%	5,000	0.3%	28	0.6%	3.39%	FRESNO
3129243R2	FHLMC MTN	02/11/2004	3.39%	5,000	AAA	100.57	5,028	0.3%	4,989	0.3%	39	0.8%	3.51%	FRESNO
31359MNNW9	FNMA NTS	02/12/2004	2.30%	5,000	AAA	100.16	5,008	0.3%	5,000	0.3%	8	0.2%	2.30%	FRESNO
3133MD7D9	FHLB EW04	02/13/2004	5.25%	5,000	AAA	104.59	5,230	0.3%	5,193	0.3%	36	0.7%	3.22%	FRESNO
3133MLPW9	FHLB BD	02/13/2004	3.25%	5,000	AAA	101.88	5,094	0.3%	4,972	0.3%	121	2.4%	3.56%	FRESNO
3129246C2	FHLMC MTN	02/20/2004	3.50%	5,000	AAA	102.10	5,105	0.3%	5,006	0.3%	99	2.0%	3.44%	FRESNO
3129246C2	FHLMC MTN	02/20/2004	3.50%	5,000	AAA	102.10	5,105	0.3%	4,998	0.3%	107	2.1%	3.52%	FRESNO
3133MQY32	FHLB	03/05/2004	2.33%	5,000	AAA	100.06	5,003	0.3%	5,000	0.3%	3	0.1%	2.33%	FRESNO
3133MRD41	FHLB	03/17/2004	2.50%	5,000	AAA	100.13	5,006	0.3%	5,000	0.3%	6	0.1%	2.50%	FRESNO
3133MRKJ0	FHLB BD	03/19/2004	2.50%	5,000	AAA	100.13	5,006	0.3%	5,000	0.3%	6	0.1%	2.50%	FRESNO
3133MRKJ0	FHLB BD	03/19/2004	2.50%	4,605	AAA	100.13	4,611	0.3%	4,605	0.3%	6	0.1%	2.50%	FRESNO
312925CV0	FHLMC MTN	03/25/2004	3.55%	5,000	AAA	100.80	5,040	0.3%	4,998	0.3%	42	0.8%	3.57%	FRESNO
312925CV0	FHLMC MTN	03/25/2004	3.55%	5,000	AAA	100.80	5,040	0.3%	4,966	0.3%	74	1.5%	3.91%	FRESNO
3133MMGN7	FHLB	04/01/2004	3.75%	5,000	AAA	100.00	5,000	0.3%	4,979	0.3%	21	0.4%	3.97%	FRESNO
3133MMT86	FHLB BD	04/15/2004	4.04%	5,000	AAA	100.09	5,005	0.3%	5,000	0.3%	5	0.1%	4.04%	FRESNO
3133MMT86	FHLB BD	04/15/2004	4.04%	5,500	AAA	100.09	5,505	0.4%	5,500	0.4%	5	0.1%	4.04%	FRESNO
3133MEHL8	FHLB	04/16/2004	4.88%	3,200	AAA	104.53	3,345	0.2%	3,337	0.2%	8	0.3%	2.19%	SGC
3133MEHL8	FHLB	04/16/2004	4.88%	4,800	AAA	104.53	5,017							

County of Fresno Treasury Investment Pool

As of September 30, 2002

Holdings Report by Investment Type

C#	Issuer	Maturity	Coupon	Par Value (\$000)	Rating (Moody's/Findley)	Market Price	Market Value (\$000)	Percent Portfolio (Market)	Cost Value (\$000)	Percent Portfolio (Cost)	Unrealized Gain/Loss (\$000)	Unrealized Gain/Loss (Percent)	Yield	Manager
e) US AGENCY (8.2) continued														
3133MOXP4	FHLB BD	05/27/2004	2.55%	5,000	AAA	100.09	5,005	0.3%	5,000	0.3%	5	0.1%	2.55%	FRESNO
3136F1P61	FNMA NTS	05/28/2004	3.55%	5,000	AAA	101.16	5,058	0.3%	4,998	0.3%	59	1.2%	3.57%	FRESNO
312924WX7	FHLMC MTN	06/03/2004	3.65%	7,655	AAA	100.30	7,678	0.5%	7,644	0.5%	35	0.5%	3.71%	DT
312925Q0	FHLMC MTN STEP CPN	06/04/2004	3.00%	5,000	AAA	100.95	5,047	0.3%	5,000	0.3%	47	0.9%	3.00%	FRESNO
3133MK5L7	FHLB Y204	06/10/2004	3.67%	2,000	AAA	101.25	2,025	0.1%	1,995	0.1%	30	1.5%	3.77%	FRESNO
3133MRCJ9	FHLB BD	06/11/2004	2.60%	5,000	AAA	100.16	5,008	0.3%	5,000	0.3%	8	0.2%	2.60%	FRESNO
3136F1V49	FNMA	06/11/2004	3.55%	5,000	AAA	101.22	5,061	0.3%	5,064	0.3%	-3	-0.1%	2.82%	FRESNO
3136F1V49	FNMA	06/11/2004	3.55%	5,000	AAA	101.22	5,061	0.3%	5,063	0.3%	-2	0.0%	2.84%	FRESNO
31359MNG4	FNMA	06/15/2004	3.00%	2,000	AAA	101.75	2,035	0.1%	2,017	0.1%	18	0.9%	2.53%	WELLS
3133MRGE6	FHLB BDS	06/17/2004	2.63%	5,000	AAA	100.16	5,008	0.3%	5,000	0.3%	8	0.2%	2.63%	FRESNO
31331L4U9	FFCB	06/22/2004	2.75%	5,000	AAA	101.16	5,058	0.3%	5,000	0.3%	58	1.2%	2.75%	FRESNO
31331QCC9	FFCB BD	06/24/2004	2.44%	5,000	AAA	100.09	5,005	0.3%	5,000	0.3%	5	0.1%	2.44%	FRESNO
3133MRLQ3	FHLB BD	06/24/2004	2.70%	5,000	AAA	100.19	5,009	0.3%	5,000	0.3%	9	0.2%	2.70%	FRESNO
86387UAX3	SLMA	06/30/2004	5.00%	2,000	AAA	105.00	2,100	0.1%	2,091	0.1%	9	0.4%	2.56%	WELLS
3136F1EM8	FNMA NTS	07/08/2004	4.00%	5,000	AAA	100.59	5,030	0.3%	4,998	0.3%	31	0.6%	4.01%	FRESNO
31331L3U0	FFCB BDS	07/09/2004	3.24%	5,000	AAA	100.03	5,002	0.3%	5,000	0.3%	2	0.0%	3.24%	FRESNO
3134A4PX6	FHLMC	07/15/2004	3.00%	19,659	AAA	101.66	19,985	1.3%	19,945	1.3%	40	0.2%	2.23%	DT
312925WF3	FHLMC MTN STEP CPN	07/15/2004	2.50%	5,000	AAA	100.60	5,030	0.3%	5,009	0.3%	21	0.4%	2.40%	FRESNO
3134A4PX6	FHLMC	07/15/2004	3.00%	5,000	AAA	101.66	5,083	0.3%	5,021	0.3%	62	1.2%	2.78%	FRESNO
880591DR0	TENN VALLEY AUTHORITY	07/15/2004	4.75%	1,000	AAA	104.57	1,046	0.1%	1,035	0.1%	11	1.0%	2.94%	WELLS
312925WN6	FHLMC MTN	07/15/2004	3.25%	5,000	AAA	101.07	5,053	0.3%	5,000	0.3%	53	1.1%	3.25%	FRESNO
3136F14F4	FNMA	07/15/2004	3.28%	5,000	AAA	101.19	5,059	0.3%	5,000	0.3%	59	1.2%	3.28%	FRESNO
312925L24	FHLMC MTN	08/13/2004	2.88%	5,000	AAA	100.35	5,018	0.3%	5,000	0.3%	18	0.4%	2.88%	FRESNO
312925L24	FHLMC MTN	08/13/2004	2.88%	5,000	AAA	100.35	5,018	0.3%	5,000	0.3%	18	0.4%	2.88%	FRESNO
3133MQ6F6	FHLB BD	08/13/2004	3.20%	5,000	AAA	100.16	5,008	0.3%	4,998	0.3%	10	0.2%	3.22%	FRESNO
3133MGU53	FHLB	08/13/2004	4.63%	3,500	AAA	104.59	3,661	0.2%	3,627	0.2%	34	0.9%	3.24%	WELLS
3133MGU53	FHLB	08/13/2004	4.63%	3,000	AAA	104.59	3,138	0.2%	3,065	0.2%	73	2.4%	3.83%	WELLS
3134A4GW8	FHLMC	08/15/2004	4.50%	3,000	AAA	104.49	3,134	0.2%	3,130	0.2%	4	0.1%	2.27%	WELLS
3136F2FC7	FNMA NT	08/27/2004	2.50%	5,000	AAA	100.53	5,027	0.3%	5,000	0.3%	27	0.5%	2.50%	FRESNO
3133MQR89	FHLB	08/27/2004	2.58%	5,000	AAA	100.13	5,006	0.3%	5,000	0.3%	6	0.1%	2.58%	FRESNO
3133MQR89	FHLB	08/27/2004	2.58%	5,000	AAA	100.13	5,006	0.3%	5,000	0.3%	6	0.1%	2.58%	FRESNO
3133MQR89	FHLB	08/27/2004	2.58%	2,000	AAA	100.13	2,003	0.1%	2,000	0.1%	3	0.1%	2.58%	FRESNO
31331QCD7	FFCB BDS	08/27/2004	2.70%	5,000	AAA	100.19	5,009	0.3%	5,000	0.3%	9	0.2%	2.70%	FRESNO
31331QCD7	FFCB BDS	08/27/2004	2.70%	5,000	AAA	100.19	5,009	0.3%	5,000	0.3%	9	0.2%	2.70%	FRESNO
3133MQWK6	FHLB	08/27/2004	2.82%	5,000	AAA	100.16	5,008	0.3%	5,000	0.3%	8	0.2%	2.82%	FRESNO
3133MR6Y3	FHLB BDS	09/09/2004	2.77%	5,000	AAA	100.16	5,008	0.3%	5,000	0.3%	8	0.2%	2.77%	FRESNO
3133SGX2	SLMA MTN	09/15/2004	3.00%	5,000	AAA	100.23	5,011	0.3%	5,000	0.3%	11	0.2%	3.00%	FRESNO
3133JMKW2	FNMA	09/15/2004	3.50%	2,000	AAA	102.84	2,057	0.1%	1,994	0.1%	63	3.2%	5.12%	WELLS
3136F2GC7	FNMA NTS	09/20/2004	3.00%	5,000	AAA	100.25	5,013	0.3%	5,000	0.3%	13	0.3%	3.00%	FRESNO
3136F2GC7	FNMA NTS	09/20/2004	3.00%	5,000	AAA	100.25	5,013	0.3%	5,000	0.3%	13	0.3%	3.00%	FRESNO
31359MNM1	FNMA NTS	10/29/2004	3.10%	5,000	AAA	100.94	5,047	0.3%	5,039	0.3%	8	0.2%	2.71%	FRESNO
3133MJKF6	FHLB BDS	11/08/2004	3.88%	5,000	AAA	100.22	5,011	0.3%	5,000	0.3%	11	0.2%	3.88%	FRESNO
3133MJLE8	FHLB	11/19/2004	3.70%	5,000	AAA	101.91	5,095	0.3%	5,000	0.3%	95	1.9%	3.70%	FRESNO
3136F1J68	FNMA NTS	11/22/2004	3.95%	5,000	AAA	101.47	5,073	0.3%	5,000	0.3%	73	1.5%	3.95%	FRESNO
3133MQVK7	FHLB SER	11/26/2004	3.00%	5,000	AAA	100.16	5,008	0.3%	5,000	0.3%	8	0.2%	3.00%	FRESNO
3133MQQY3	FHLB BDS	12/03/2004	2.75%	5,000	AAA	100.13	5,006	0.3%	5,000	0.3%	6	0.1%	2.75%	FRESNO
312925Z37	FHLMC MTN	12/10/2004	3.00%	5,000	AAA	100.39	5,020	0.3%	5,000	0.3%	20	0.4%	3.00%	FRESNO
3133MRC67	FHLB BD	12/17/2004	3.12%	5,000	AAA	100.22	5,011	0.3%	5,000	0.3%	11	0.2%	3.12%	FRESNO
312925VU1	FHLMC MTN	01/10/2005	2.55%	5,000	AAA	100.24	5,012	0.3%	5,000	0.3%	12	0.2%	2.55%	FRESNO
3133MKY50	FHLB	01/14/2005	4.13%	1,000	AAA	104.31	1,043	0.1%	1,036	0.1%	7	0.7%	2.57%	SGC
3133MKY50	FHLB	01/14/2005	4.13%	1,500	AAA	104.31	1,565	0.1%	1,541	0.1%	24	1.5%	2.96%	SGC
31331LB56	FFCB	02/01/2005	3.88%	1,000	AAA	103.78	1,038	0.1%	1,030	0.1%	8	0.8%	2.59%	SGC
31331LB56	FFCB	02/01/2005	3.88%	1,000	AAA	103.78	1,557	0.1%	1,532	0.1%	25	1.6%	2.99%	SGC
31331RSX4	FFCB MTN NOTE	04/13/2005	5.72%	1,000	AAA	108.44	1,084	0.1%	1,053	0.1%	31	2.9%	4.09%	WELLS
3133MMXQ1	FHLB	04/15/2005	4.63%	400	AAA	105.75	423	0.0%	419	0.0%	4	0.8%	2.69%	SGC
3133MMXQ1	FHLB	04/15/2005	4.63%	600	AAA	105.75	635	0.0%	623	0.0%	12	1.9%	3.14%	SGC
312924RJ4	FHLMC MTN	05/13/2005	4.13%	5,000	AAA	100.22	5,011	0.3%	5,000	0.3%	11	0.2%	4.13%	FRESNO
3134A4PQ1	FHLMC	06/15/2005	4.25%	1,000	AAA	104.91	1,049	0.1%	1,009	0.1%	40	4.0%	3.94%	WELLS
31359MNV5	FNMA NTS	08/15/2005	3.13%	5,000	AAA	100.69	5,034	0.3%	4,996	0.3%	38	0.8%	3.15%	DT
3136F02R2	FNMA	11/14/2005	3.00%	5,000	AAA	100.19	5,009	0.3%	5,000	0.3%	9	0.2%	3.00%	FRESNO
3133MDJP9	FHLB	03/06/2006	5.13%	400	AAA	108.19	433	0.0%	427	0.0%	6	1.4%	3.12%	SGC
3133MDJP9	FHLB	03/06/2006	5.13%	600	AAA	108.19	649	0.0%	631	0.0%	18	2.8%	3.56%	SGC
86387UAV7	SLMA	03/15/2006	5.25%	1,500	AAA	108.41	1,626	0.1%	1,550	0.1%	76	4.9%	4.28%	WELLS
3133MLRJ6	FHLB	02/15/2007	4.88%	200	AAA	107.41	215	0.0%	211	0.0%	4	2.0%	3.59%	SGC
3133MLRJ6	FHLB	02/15/2007	4.88%	300	AAA	107.41	322	0.0%	311	0.0%	11	3.6%	3.99%	SGC
3133MNPQ8	FHLB	05/15/2007	4.88%	200	AAA	107.50	215	0.0%	210	0.0%	5	2.3%	3.69%	SGC
3133MNPQ8	FHLB	05/15/2007	4.88%	300	AAA	107.50	323	0.0%	309	0.0%	13	4.3%	4.17%	SGC
31282UZED	FEDERAL HLMC GOLD	07/01/2007	5.00%	2,956	AAA	102.93	3,043	0.2%	3,023	0.2%	19	0.6%	4.47%	SGC
31359MNP4	FNMA	07/15/2007	4.25%	10,000	AAA	104.97	10,497	0.7%	10,225	0.7%	272	2.7%	3.75%	DT
31282UZL4	FEDERAL HLMC GOLD	08/01/2007	5.50%	2,317	AAA	103.49	2,398	0.2%	2,398	0.2%	-1	0.0%	4.68%	SGC
		05/10/2004	3.68%	576,527	AAA	101.55	585,456	38.7%	582,261	38.4%	3,195	0.5%	3.02%	
g) COMMERCIAL PAPER (8.4)														
76212MK38	RHINELAND FDG CAP CORP.	10/03/2002	NA	6,000	P-1	99.99	5,999	0.4%	5,998	0.4%	1	0.0%	1.87%	FRESNO
50818MK72	LAKE CONSTANCE FDG	10/07/2002	NA	5,000	P-1	99.97	4,999	0.3%	4,997	0.3%	2	0.0%	1.86%	FRESNO
0333MK89	BLACK FOREST CORP DC/P	10/08/2002	NA	5,000	P-1	99.97	4,998	0.3%	4,995	0.3%	3	0.1%	1.83%	FRESNO
0333BLK88	HANNOVER FDG CO LLC	10/08/2002	NA	5,000	P-1	99.97	4,998	0.3%	4,995	0.3%	3			

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Cusl	Issuer	Maturity	Coupon	Par Value (\$000)	Rating (Moody's/Findley)	Market Price	Market Value (\$000)	Percent Portfolio (Market)	Cost Value (\$000)	Percent Portfolio (Cost)	Unrealized Gain/Loss (\$000)	Unrealized Gain/Loss (Percent)	Yield	Manager
g) COMMERCIAL PAPER (8.4) continued														
0454E3KF3	ASSET ONE SECUR DC/P	10/15/2002	NA	5,000	*A-1+	99.98	4,999	0.3%	4,993	0.3%	6	0.1%	1.83%	FRESNO
38346MKFO	GOTHAM FDG CORP DC/P	10/15/2002	NA	5,000	P-1	99.93	4,997	0.3%	4,993	0.3%	3	0.1%	1.86%	FRESNO
0454E3KG1	ASSET ONE SECUR LLC	10/16/2002	NA	5,000	*A-1+	99.93	4,996	0.3%	4,995	0.3%	1	0.0%	1.81%	FRESNO
4106BLKGO	HANNOVER FDG CO LLC	10/16/2002	NA	5,000	P-1	99.93	4,996	0.3%	4,993	0.3%	3	0.1%	1.83%	FRESNO
04821UKJO	ATLANTIC ASSET SECUR	10/18/2002	NA	5,000	P-1	99.92	4,996	0.3%	4,995	0.3%	1	0.0%	1.81%	FRESNO
76212MKJ3	RHINELAND FDG CAP DC/P	10/18/2002	NA	3,771	P-1	99.92	3,768	0.2%	3,767	0.2%	1	0.0%	1.82%	FRESNO
77619FKJ5	ROMULUS FDG CORP DC/P	10/18/2002	NA	5,000	P-1	99.92	4,996	0.3%	4,995	0.3%	1	0.0%	1.82%	FRESNO
38346MKJ2	GOTHAM FDG CORP DC/P	10/18/2002	NA	5,000	P-1	99.92	4,996	0.3%	4,992	0.3%	3	0.1%	1.86%	FRESNO
02138UKM5	ALTAMIRA FDG LLC DC/P	10/21/2002	NA	5,000	P-1	99.90	4,995	0.3%	4,994	0.3%	1	0.0%	1.81%	FRESNO
87123MKM1	SYDNEY CAP CORP DC/P	10/21/2002	NA	5,000	P-1	99.90	4,995	0.3%	4,992	0.3%	3	0.1%	1.81%	FRESNO
76212MKN4	RHINELAND FDG CAP CORP	10/22/2002	NA	4,364	P-1	99.90	4,360	0.3%	4,358	0.3%	1	0.0%	1.80%	FRESNO
88562UKP2	THREE PILLARS FDG CO	10/23/2002	NA	5,000	P-1	99.89	4,995	0.3%	4,993	0.3%	1	0.0%	1.82%	FRESNO
13808UKP4	CANTABRIG FIN LLC DC/P	10/23/2002	NA	5,000	P-1	99.89	4,995	0.3%	4,993	0.3%	1	0.0%	1.82%	FRESNO
09203MKQ9	BLACK FOREST CORP DC/P	10/24/2002	NA	6,000	P-1	99.89	5,993	0.4%	5,992	0.4%	2	0.0%	1.81%	FRESNO
8855E3KUO	THREE CROWNS FDG DC/P	10/28/2002	NA	5,000	P-1	99.87	4,993	0.3%	4,959	0.3%	34	0.7%	1.99%	FRESNO
69013UKW2	OVAL FDG CORP DC/P	10/30/2002	NA	5,000	P-1	99.86	4,993	0.3%	4,992	0.3%	1	0.0%	1.80%	FRESNO
42969UL69	HIGH PEAK FDG LLC DC/P	11/06/2002	NA	5,000	P-1	99.83	4,991	0.3%	4,990	0.3%	1	0.0%	1.83%	FRESNO
5777E3LB7	MAXIMILLIAN CAP CORP	11/08/2002	NA	5,000	P-1	99.82	4,991	0.3%	4,989	0.3%	1	0.0%	1.82%	FRESNO
8855E3LN5	THREE CROWNS FDG LLC	11/22/2002	NA	5,000	P-1	99.75	4,987	0.3%	4,986	0.3%	2	0.0%	1.85%	FRESNO
46987MLR0	JADE CAP CORP DC/P	11/25/2002	NA	5,000	P-1	99.73	4,987	0.3%	4,985	0.3%	2	0.0%	1.87%	FRESNO
41068LLS3	HANNOVER FDG CO LLC	11/26/2002	NA	5,000	P-1	99.73	4,986	0.3%	4,985	0.3%	1	0.0%	1.83%	FRESNO
		10/22/2002	0.00%	141,635		99.90	141,489	9.3%	141,398	9.3%	91	0.1%	1.83%	
i) REPURCHASE AGREEMENT (8.7)														
9961709A6	MORGAN STANLEY REPO	10/01/2002	1.90%	100	NR	100.00	100	0.0%	100	0.0%	0	0.0%	1.90%	WELLS
31260293	UBS PAINWEBBER	10/01/2002	1.95%	225,000	NR	100.00	225,000	14.9%	225,000	14.8%	0	0.0%	1.91%	FRESNO
		10/01/2002	1.91%	225,100	NR	100.00	225,100	14.9%	225,100	14.8%	0	0.0%	1.91%	
j) CORPORATE NOTE (8.8)														
12560QBC2	CIT GRP HLDGS MTN	10/01/2002	6.38%	5,225	A2	100.11	5,231	0.3%	5,306	0.4%	-75	-1.4%	5.29%	FRESNO
04042DBA8	ARISTAR INC	10/01/2002	6.30%	5,000	A3	100.00	5,000	0.3%	5,051	0.3%	-51	-1.0%	5.55%	FRESNO
81240QFX5	SEARS ROEBUCK MTN3	10/03/2002	6.93%	3,200	*A-	100.00	3,200	0.2%	3,320	0.2%	-120	-3.6%	3.10%	FRESNO
81240QFX5	SEARS ROEBUCK MTN3	10/03/2002	6.93%	2,400	*A-	100.00	2,400	0.2%	2,473	0.2%	-73	-3.0%	3.19%	FRESNO
23383FAJ4	DAIMLERCHRYSLER N AM	10/15/2002	6.84%	5,000	A3	100.11	5,006	0.3%	5,050	0.3%	-45	-0.9%	6.17%	FRESNO
81240QK2	SEARS ROE TR-154-III	10/17/2002	6.82%	2,400	*A-	100.17	2,404	0.2%	2,477	0.2%	-73	-2.9%	3.05%	FRESNO
21111K3	DEERE JOHN CAP MTN-C	10/18/2002	6.90%	2,570	A3	100.19	2,575	0.2%	2,628	0.2%	-54	-2.0%	5.30%	FRESNO
441112GC2	HFC NTS	11/01/2002	5.88%	5,000	A2	100.16	5,008	0.3%	5,055	0.3%	-47	-0.9%	5.14%	FRESNO
441112GC2	HFC NTS	11/01/2002	5.88%	4,000	A2	100.16	4,006	0.3%	4,042	0.3%	-35	-0.9%	5.18%	FRESNO
345397GQ0	FORD MTR CR CO	11/15/2002	7.75%	5,000	A3	100.06	5,003	0.3%	5,207	0.3%	-204	-3.9%	3.25%	FRESNO
345397GQ0	FORD MTR CR CO	11/15/2002	7.75%	1,500	A3	100.06	1,501	0.1%	1,553	0.1%	-52	-3.4%	3.70%	FRESNO
345397GQ0	FORD MTR CR CO	11/15/2002	7.75%	1,400	A3	100.06	1,401	0.1%	1,446	0.1%	-45	-3.1%	5.52%	FRESNO
976656BR8	WISCONSIN ELECTRIC	12/01/2002	6.63%	900	AA3	100.65	906	0.1%	915	0.1%	-9	-1.0%	5.57%	WELLS
976656BR8	WISCONSIN ELECTRIC	12/01/2002	6.63%	1,000	AA3	100.65	1,006	0.1%	1,017	0.1%	-10	-1.0%	5.57%	WELLS
12560QAH2	CIT GROUP INC MTN	12/15/2002	6.15%	5,000	A2	100.24	5,012	0.3%	5,068	0.3%	-56	-1.1%	5.30%	FRESNO
12560QAH2	CIT GROUP INC MTN	12/15/2002	6.15%	5,000	A2	100.24	5,012	0.3%	5,050	0.3%	-38	-0.8%	5.50%	FRESNO
345397RT2	FORD MTR CR CO	01/14/2003	6.00%	5,000	A3	99.73	4,986	0.3%	5,046	0.3%	-60	-1.2%	5.45%	FRESNO
14912LK26	CATERPILLAR FINL MTN	01/15/2003	7.93%	5,000	A2	101.51	5,075	0.3%	5,281	0.3%	-206	-3.9%	2.55%	FRESNO
201615DJ7	COMMERCIAL CR GRP	01/15/2003	5.88%	5,000	AA1	101.07	5,053	0.3%	5,177	0.3%	-124	-2.4%	2.56%	FRESNO
22237LD22	CNTRYWD HOME MTN	01/15/2003	6.28%	850	A3	100.93	858	0.1%	879	0.1%	-21	-2.4%	2.70%	FRESNO
22237LD22	CNTRYWD HOME MTN	01/15/2003	6.28%	5,000	A3	100.93	5,046	0.3%	5,174	0.3%	-128	-2.5%	3.01%	FRESNO
446438AA1	HUNTINGTON NATL BK	01/15/2003	7.63%	3,000	A2	101.53	3,046	0.2%	3,149	0.2%	-142	-2.7%	3.18%	FRESNO
423328BR3	HELLER FINANCIAL	01/15/2003	6.40%	5,000	AAA	101.17	5,059	0.3%	5,201	0.3%	-142	-2.7%	3.18%	FRESNO
345397SN4	FORD MTR CR CORP	01/15/2003	7.25%	2,000	A3	100.03	2,001	0.1%	2,073	0.1%	-73	-3.5%	3.86%	FRESNO
345397GS6	FORD MTR CR NT	01/15/2003	7.50%	6,100	A3	100.11	6,107	0.4%	6,305	0.4%	-198	-3.1%	5.40%	FRESNO
345397GS6	FORD MTR CR NT	01/15/2003	7.50%	5,500	A3	100.11	5,506	0.4%	5,680	0.4%	-174	-3.1%	5.55%	FRESNO
37042WVU2	GMAC MTN	01/15/2003	5.63%	6,445	A2	100.26	6,462	0.4%	6,402	0.4%	-60	-0.9%	6.00%	FRESNO
370425QR4	GMAC NT	01/22/2003	5.88%	1,400	A2	100.26	1,404	0.1%	1,431	0.1%	-27	-1.9%	3.86%	FRESNO
370425QR4	GMAC NT	01/22/2003	5.88%	7,275	A2	100.26	7,294	0.5%	7,438	0.5%	-144	-1.9%	3.93%	FRESNO
79548EGD8	SALOMON SB MTNI	01/24/2003	5.56%	3,750	AA1	101.14	3,793	0.3%	3,871	0.3%	-78	-2.0%	2.60%	FRESNO
36962GUN2	GECC	02/03/2003	7.00%	288	AAA	101.67	293	0.0%	301	0.0%	-8	-2.7%	2.50%	FRESNO
49326GAE8	KEYCORP MTN	02/03/2003	7.30%	5,000	A3	101.49	5,075	0.3%	5,165	0.3%	-91	-1.8%	2.61%	FRESNO
08172MHU3	BENEFICIAL MTN	02/18/2003	6.25%	5,000	A2	100.77	5,039	0.3%	5,193	0.3%	-155	-3.0%	2.56%	FRESNO
81240QKX9	SEARS ROEBUCK	02/20/2003	6.02%	3,163	*A-	100.96	3,193	0.2%	3,243	0.2%	-49	-1.5%	3.83%	FRESNO
81240QGW6	SEARS ROEBUCK MTN3	02/20/2003	6.54%	5,000	*A-	101.15	5,058	0.3%	5,095	0.3%	-38	-0.7%	5.44%	FRESNO
37042WZM6	GENERAL MTRS MTN	02/28/2003	7.48%	3,000	A2	101.25	3,038	0.2%	3,100	0.2%	-63	-2.0%	3.16%	FRESNO
441812E23	HFC NTS	03/01/2003	6.88%	3,000	A2	101.11	3,033	0.2%	3,129	0.2%	-95	-3.0%	3.30%	FRESNO
45974VWM6	INTERNATIONAL LSE	03/12/2003	5.90%	750	A1	101.27	760	0.1%	772	0.1%	-13	-1.6%	3.61%	FRESNO
125577AF3	CIT GROUP INC	03/15/2003	7.38%	5,000	A2	102.14	5,107	0.3%	5,295	0.3%	-188	-3.5%	2.95%	FRESNO
125577AF3	CIT GROUP INC	03/15/2003	7.38%	3,240	A2	102.14	3,309	0.2%	3,406	0.2%	-97	-2.9%	3.25%	FRESNO
277461AL3	EASTMAN KODAK	03/15/2003	9.38%	5,000	BAA1	102.57	5,129	0.3%	5,237	0.3%	-108	-2.1%	5.20%	FRESNO
277461AL3	EASTMAN KODAK	03/15/2003	9.38%	3,000	BAA1	102.57	3,077	0.2%	3,202	0.2%	-125	-3.9%	5.57%	FRESNO
929771AB9	WACHOVIA CORP NT	04/15/2003	6.38%	1,000	A2	102.25	1,022	0.1%	1,030	0.1%	-8	-0.7%	3.01%	FRESNO
744448BJ9	PUBLIC SVC CO	04/15/2003	6.00%	5,000	BAA1	99.74	4,987	0.3%	5,140	0.3%	-153	-3.0%	3.06%	FRESNO
073902AH1	BEAR STEARNS	04/15/2003	6.75%	3,500	A2	102.29	3,580	0.2%	3,586	0.2%	-6	-0.2%	5.42%	FRESNO
81240QZ29	SEARS ROEBUCK ACCEP	04/21/2003	7.25%	5,000	*A-	102.09	5,105	0.3%	5,243	0.3%	-139	-2.6%	3.81%	FRESNO
71240QZ29	FORD MOTOR CR CO	04/28/2003	6.13%	5,000	A3	99.51	4,976	0.3%	5,118	0.3%	-142	-2.8%	3.58%	FRESNO
872287AM9	TCI COMM INC	05/01/2003	6.38%	10,430	BAA2	97.42	10,161	0.7%	10,823	0.7%	-662	-6.1%	3.77%	FRESNO
872287AM9	TCI COMM INC	05/01/2003	6.38%	5,000	BAA2	97.								

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j) CORPORATE NOTE (8.8) continued														
872287AM9	TCI COMM INC	05/01/2003	6.38%	5,000	BAA2	97.42	4,871	0.3%	5,112	0.3%	-241	-4.7%	4.65%	FRESNO
635349AA1	NATIONAL CITY BANK	05/01/2003	6.50%	1,000	A1	102.54	1,025	0.1%	1,028	0.1%	-2	-0.2%	4.96%	WELLS
364760AC2	GAP INC	05/01/2003	5.63%	5,000	BA3	99.50	4,975	0.3%	5,018	0.3%	-43	-0.9%	5.43%	FRESNO
364760AC2	GAP INC	05/01/2003	5.63%	5,000	BA3	99.50	4,975	0.3%	5,017	0.3%	-42	-0.8%	5.44%	FRESNO
423328BN2	HELLER FINL INC	05/15/2003	7.88%	5,000	AAA	103.70	5,185	0.3%	5,343	0.4%	-158	-3.0%	3.00%	FRESNO
52517PQD6	LEHMAN BROS MTNF	05/15/2003	7.00%	5,000	A2	102.77	5,139	0.3%	5,268	0.3%	-129	-2.4%	3.17%	FRESNO
423328BN2	HELLER FINL INC	05/15/2003	7.88%	5,000	AAA	103.70	5,703	0.4%	5,881	0.4%	-178	-3.0%	3.42%	FRESNO
912129AE3	US LEASING INTL	05/15/2003	6.63%	5,000	A3	99.77	4,988	0.3%	5,139	0.3%	-150	-2.9%	3.77%	FRESNO
43760WAK5	HOMESIDE LENDING INC	05/15/2003	6.20%	2,825	A2	101.00	2,853	0.2%	2,870	0.2%	-17	-0.6%	5.01%	FRESNO
22237LKU5	COUNTRYWIDE HOME LNS	05/22/2003	5.25%	5,000	A3	101.18	5,059	0.3%	5,154	0.3%	-95	-1.9%	3.20%	FRESNO
22237LKU5	COUNTRYWIDE HOME LNS	05/22/2003	5.25%	5,000	A3	101.18	5,059	0.3%	5,124	0.3%	-65	-1.3%	3.67%	FRESNO
22237LKU5	COUNTRYWIDE HOME LNS	05/22/2003	5.25%	5,000	A3	101.18	5,059	0.3%	5,120	0.3%	-61	-1.2%	3.72%	FRESNO
585907AE8	MELLON BK N A	06/01/2003	6.75%	1,000	A1	103.17	1,032	0.1%	1,041	0.1%	-9	-0.9%	2.73%	FRESNO
36962GUX0	GECC MTN	06/05/2003	7.50%	6,070	AAA	103.53	6,284	0.4%	6,526	0.4%	-242	-3.7%	2.54%	FRESNO
45974VYD4	INTL LEASE FIN MTN	07/01/2003	4.65%	1,300	A1	101.54	1,320	0.1%	1,320	0.1%	0	0.0%	3.67%	FRESNO
45974VXY9	INTERNATIONAL LEASE MN	07/01/2003	4.95%	2,000	A1	101.46	2,029	0.1%	2,031	0.1%	-2	-0.1%	3.98%	FRESNO
45974VXY9	INTERNATIONAL LEASE MN	07/01/2003	4.95%	3,000	A1	101.46	3,044	0.2%	3,046	0.2%	-3	-0.1%	3.98%	FRESNO
22237LCH3	CNTRYWD HOME FND MTN	07/14/2003	6.69%	2,300	A3	102.97	2,368	0.2%	2,382	0.2%	-14	-0.6%	3.68%	FRESNO
36962GTR5	GECC MTNA	07/23/2003	6.27%	2,200	AAA	103.25	2,271	0.1%	2,313	0.2%	-41	-1.8%	2.76%	FRESNO
61745EQN4	MORGAN ST DEAN W	08/15/2003	7.13%	2,000	AA3	103.86	2,077	0.1%	2,124	0.1%	-47	-2.2%	3.03%	FRESNO
87924FCG9	TELE COMM MTN	09/05/2003	7.49%	1,000	BAA2	97.59	976	0.1%	1,044	0.1%	-68	-6.6%	4.75%	FRESNO
36962GVF8	GECC MTN	09/11/2003	6.75%	5,000	AAA	104.22	5,211	0.3%	5,286	0.3%	-75	-1.4%	3.21%	FRESNO
134429AL3	CAMPBELL SOUP NT	10/01/2003	4.75%	2,000	A3	102.71	2,054	0.1%	2,034	0.1%	20	1.0%	3.48%	FRESNO
718154BP1	PHILIP MORRIS MTN	10/15/2003	8.25%	2,000	A2	105.52	2,110	0.1%	2,171	0.1%	-61	-2.8%	3.67%	FRESNO
650094B27	NY TELEPHONE NT	11/01/2003	5.63%	1,000	A1	102.62	1,026	0.1%	1,023	0.1%	3	0.3%	3.48%	FRESNO
046003JS9	ASSOCIATES CORP NA	11/01/2003	5.75%	1,500	AA1	104.30	1,565	0.1%	1,521	0.1%	44	2.9%	5.17%	WELLS
37042WKS9	GMAC MTN	11/03/2003	6.75%	2,900	A2	101.98	3,977	0.3%	4,058	0.3%	-80	-2.0%	4.52%	FRESNO
36962CJ11	GENERAL ELEC CAP CORP	11/03/2003	6.81%	3,500	AAA	105.16	2,629	0.2%	2,608	0.2%	21	0.8%	5.03%	WELLS
040420BB6	ARISTAR SR NT	11/15/2003	6.50%	5,000	A3	104.17	5,208	0.3%	5,201	0.3%	7	0.1%	3.82%	FRESNO
910581AE7	UNITED HEALTHCARE GP	12/01/2003	6.60%	5,000	A3	104.79	5,239	0.3%	5,268	0.3%	-29	-0.6%	3.58%	FRESNO
718154CE5	PHILIP MORRIS NT	12/01/2003	6.80%	5,000	A2	104.48	5,224	0.3%	5,237	0.3%	-13	-0.3%	3.93%	DT
718154CE5	PHILIP MORRIS NT	12/01/2003	6.80%	3,525	A2	104.48	3,683	0.2%	3,691	0.2%	-8	-0.2%	3.95%	FRESNO
637432B27	NATL RURAL UTILS	01/15/2004	6.00%	4,000	A1	103.70	4,148	0.3%	4,117	0.3%	31	0.7%	4.38%	DT
617446DE6	MORGAN STANLEY	01/20/2004	5.63%	1,000	AA3	103.71	1,037	0.1%	1,033	0.1%	4	0.4%	3.67%	FRESNO
616880BT6	MORGAN JP&CO SNT	02/25/2004	5.75%	1,600	AA3	103.96	1,663	0.1%	1,661	0.1%	3	0.2%	3.52%	FRESNO
883190D26	TEXTRON FINL CORP	03/15/2004	5.95%	1,260	A3	104.16	1,312	0.1%	1,297	0.1%	16	1.2%	4.21%	FRESNO
1R RV9	CHASE MANHATTAN CORP	04/15/2004	5.75%	1,500	AA3	104.44	1,567	0.1%	1,528	0.1%	38	2.5%	5.02%	WELLS
04 KA6	ASSOC CORP NA	04/20/2004	5.80%	5,000	AA1	105.38	5,269	0.3%	5,209	0.3%	61	1.2%	3.73%	FRESNO
046003KA6	ASSOC CORP NA	04/20/2004	5.80%	4,000	AA1	105.38	4,215	0.3%	4,163	0.3%	52	1.2%	3.77%	FRESNO
94975CAE7	WELLS FARGO	05/03/2004	5.45%	5,000	AA2	105.16	5,258	0.3%	5,168	0.3%	90	1.7%	3.80%	FRESNO
459745ET8	INTL LEASE FIN	05/03/2004	5.25%	8,375	A1	103.37	8,657	0.6%	8,523	0.6%	134	1.6%	4.33%	FRESNO
260543BN2	DOW CHEMICAL CORP	05/14/2004	5.25%	5,000	A3	103.13	5,156	0.3%	5,114	0.3%	43	0.8%	3.86%	DT
91159HEY2	US BANCORP	05/15/2004	6.00%	500	AA3	105.97	530	0.0%	529	0.0%	1	0.2%	2.49%	WELLS
45974VYB8	INTL LEASE FIN MTN	06/07/2004	5.50%	5,900	A1	103.04	6,079	0.4%	5,973	0.4%	106	1.8%	5.03%	DT
45974VXX1	INTL LEASE L MTN	06/08/2004	5.40%	5,000	A1	103.72	5,186	0.3%	5,104	0.3%	82	1.6%	4.32%	FRESNO
22237LLD2	COUNTRYWIDE HOME LNS	06/15/2004	5.25%	5,300	A3	103.66	5,494	0.4%	5,492	0.4%	2	0.0%	3.26%	DT
44181EJD1	HOUSEHOLD FIN MTN	06/15/2004	4.25%	5,000	A2	99.34	4,967	0.3%	5,000	0.3%	-33	-0.7%	4.25%	FRESNO
59018YKB6	MERRILL LYNCH & CO	06/15/2004	5.35%	1,000	AA3	104.46	1,045	0.1%	1,000	0.1%	45	4.5%	5.35%	WELLS
34527REL3	FORD CREDIT AUTO OWN	06/15/2004	6.74%	841	AAA	102.03	858	0.1%	852	0.1%	5	0.6%	6.29%	WELLS
002824AL4	ABBOTT LABORATORIES	07/01/2004	5.13%	1,000	AAA	105.23	1,052	0.1%	1,026	0.1%	26	2.5%	3.91%	WELLS
949746AA9	WELLS FARGO	07/15/2004	6.63%	7,000	AA2	107.70	7,539	0.5%	7,503	0.5%	36	0.5%	2.72%	FRESNO
740587AX8	PREMIUM ASSET TR 144	07/19/2004	5.25%	5,000	AA2	104.88	5,244	0.3%	5,232	0.3%	12	0.2%	2.67%	FRESNO
23383VAK6	DAIMLER CHRYSLER AUTO TR	09/06/2004	6.82%	1,694	AAA	101.69	1,723	0.1%	1,719	0.1%	4	0.3%	6.37%	WELLS
42333HME9	HELLER FINL MTN-I	09/28/2004	7.13%	1,700	AAA	108.50	1,844	0.1%	1,858	0.1%	-13	-0.7%	2.45%	FRESNO
263534BH1	DU PONT E.I. DE NEM & CO	10/15/2004	6.75%	1,000	AA3	108.99	1,090	0.1%	1,088	0.1%	2	0.1%	2.32%	WELLS
36962CXB5	GECC	01/28/2005	4.25%	5,000	AAA	103.49	5,175	0.3%	5,169	0.3%	6	0.1%	2.77%	FRESNO
36962CXB5	GECC	01/28/2005	4.25%	5,000	AAA	103.49	5,175	0.3%	5,136	0.3%	38	0.7%	3.08%	FRESNO
0258MOAC3	AMEX B MTN	02/07/2005	4.25%	5,000	AA3	103.16	5,158	0.3%	5,018	0.3%	140	2.8%	4.12%	DT
05565QAA6	BP CAPITAL MARKETS PLC	04/29/2005	4.00%	1,000	AA1	104.05	1,040	0.1%	1,031	0.1%	9	0.9%	2.78%	WELLS
36962CVM3	GECC MTNA	11/01/2005	6.80%	5,000	AAA	111.01	5,550	0.4%	5,509	0.4%	42	0.8%	3.35%	FRESNO
07274RAC9	BAYERISCHE LANDESBANK	02/09/2006	6.20%	4,000	AAA	101.46	4,058	0.3%	4,063	0.3%	-4	-0.1%	5.69%	FRESNO
17303CBK6	CITIBANK CCMT	02/15/2006	5.50%	2,000	AAA	104.92	2,098	0.1%	2,083	0.1%	16	0.7%	4.40%	WELLS
43811NAC2	HONDA AUTO REC OWN TR	05/18/2006	3.00%	1,500	AAA	101.53	1,523	0.1%	1,500	0.1%	23	1.5%	3.00%	WELLS
		08/13/2003	6.31%	413,076	A2	101.95	421,148	27.8%	426,762	28.2%	-421,531	-98.8%	3.99%	

K) MUTUAL FUND (8.10)

09248U718	BLACKROCK PROV TFUND	10/01/2002	1.61%	11	AAA	100.00	11	0.0%	11	0.0%	0	0.0%	1.61%	DT
09248U718	BLACKROCK PROV TFUND	10/01/2002	1.61%	4,061	AAA	100.00	4,061	0.3%	4,061	0.3%	0	0.0%	1.61%	FRESNO
31617510	FIDELITY	10/01/2002	1.66%	41,000	AAA	100.00	41,000	2.7%	41,000	2.7%	0	0.0%	1.66%	FRESNO
09248U718	BLACKROCK PROV T FUND	10/01/2002	1.61%	123	AAA	100.00	123	0.0%	123	0.0%	0	0.0%	1.74%	SGC
		10/01/2002	1.66%	45,195	AAA	100.00	45,195	3.0%	45,195	3.0%	0	0.0%	1.66%	

m) NON-NEGOTIABLE CD (8.6)

	KERMAN STATE BANK	02/03/2003	3.15%	1,000	AA	100.00	1,000	0.1%	1,000	0.1%	0	0.0%	3.15%	FRESNO
		02/03/2003	3.15%	1,000	AA	100.00	1,000	0.1%	1,000	0.1%	0	0.0%	3.15%	

County of Fresno Treasury Investment Pool

As of September 30, 2002

Holdings Report by Investment Type

Cu:	Issuer	Maturity	Coupon	Par Value (\$000)	Rating (Moody's/Findley)	Market Price	Market Value (\$000)	Percent Portfolio (Market)	Cost Value (\$000)	Percent Portfolio (Cost)	Unrealized Gain/Loss (\$000)	Unrealized Gain/Loss (Percent)	Yield	Manager
LAIF														
	LAIF - TRANSPORTATION	10/01/2002	2.60%	10,000	NR	100.00	10,000	0.7%	10,000	0.7%	0	0.0%	2.60%	FRESNO
	LAIF - TREASURY	10/01/2002	2.60%	40,000	NR	100.00	40,000	2.6%	40,000	2.6%	0	0.0%	2.60%	FRESNO
		10/01/2002	2.60%	50,000	NR	100.00	50,000	3.3%	50,000	3.3%	0	0.0%	2.60%	
CASH														
	VAULT	10/01/2002	NA	1,146	NR	100.00	1,146	0.1%	1,146	0.1%	0	0.0%	0.00%	FRESNO
99999Y944	SECURED MKT DEP ACCT	10/01/2002	1.06%	710	NR	100.00	710	0.0%	710	0.0%	0	0.0%	1.06%	WELLS
	BANK OF THE WEST	10/01/2002	1.60%	3,785	NR	100.00	3,785	0.2%	3,785	0.2%	0	0.0%	1.60%	FRESNO
		10/01/2002	1.21%	5,640	NR	100.00	5,640	0.4%	5,640	0.4%	0	0.0%	1.21%	
Total Portfolio		08/26/2003	3.66%	1,496,098		101.19	1,513,926	100.0%	1,515,868	100.0%	-1,942	-0.1%	2.93%	

* Standard & Poors

Note: All commercial paper ratings were provided by Fresno

TIPS price and par value are adjusted daily for the inflation index ratio and are carried at purchase par value

County of Fresno Treasury Investment Pool

As of September 30, 2002

Holdings Report by Maturity Date

Slip	Issuer	Maturity	Coupon	Par Value (\$000)	Rating (Moody's/Findley)	Market Price	Market Value (\$000)	Percent Portfolio (Market)	Cost Value (\$000)	Percent Portfolio (Cost)	Unrealized Gain/Loss (\$000)	Unrealized Gain/Loss (Percent)	Yield	Manager
Less than 1 Month														
	VAULT	10/01/02	NA	1,146	NR	100.00	1,146	0.1%	1,146	0.1%	0	0.0%	0.00%	FRESNO
999Y944	SECURED MKT DEP ACCT	10/01/02	1.06%	710	NR	100.00	710	0.0%	710	0.0%	0	0.0%	1.06%	WELLS
	BANK OF THE WEST	10/01/02	1.60%	3,785	NR	100.00	3,785	0.2%	3,785	0.2%	0	0.0%	1.60%	FRESNO
148U718	BLACKROCK PROV TFUND	10/01/02	1.61%	11	AAA	100.00	11	0.0%	11	0.0%	0	0.0%	1.61%	DT
148U718	BLACKROCK PROV TFUND	10/01/02	1.61%	4,061	AAA	100.00	4,061	0.3%	4,061	0.3%	0	0.0%	1.61%	FRESNO
17510	FIDELITY	10/01/02	1.66%	41,000	AAA	100.00	41,000	2.7%	41,000	2.7%	0	0.0%	1.66%	FRESNO
148U718	BLACKROCK PROV T FUND	10/01/02	1.61%	123	AAA	100.00	123	0.0%	123	0.0%	0	0.0%	1.74%	SGC
1709A6	MORGAN STANLEY REPO	10/01/02	1.90%	100	NR	100.00	100	0.0%	100	0.0%	0	0.0%	1.90%	WELLS
160293	UBS PAINWEBBER	10/01/02	1.91%	225,000	NR	100.00	225,000	14.9%	225,000	14.8%	0	0.0%	1.91%	FRESNO
	LAIF - TRANSPORTATION	10/01/02	2.60%	10,000	NR	100.00	10,000	0.7%	10,000	0.7%	0	0.0%	2.60%	FRESNO
	LAIF - TREASURY	10/01/02	2.60%	40,000	NR	100.00	40,000	2.6%	40,000	2.6%	0	0.0%	2.60%	FRESNO
560QBC2	CIT GRP HLDGS MTN	10/01/02	6.38%	5,225	A2	100.11	5,231	0.3%	5,306	0.4%	-75	-1.4%	5.29%	FRESNO
1420BA8	ARISTAR INC	10/01/02	6.30%	5,000	A3	100.00	5,000	0.3%	5,051	0.3%	-51	-1.0%	5.55%	FRESNO
2795LD1	UNITED STATES TBILL	10/03/02	NA	18,500	AAA	99.99	18,498	1.2%	18,475	1.2%	23	0.1%	1.64%	DT
212MK38	RHINELAND FDG CAP	10/03/02	NA	6,000	P-1	99.99	5,999	0.4%	5,998	0.4%	1	0.0%	1.87%	FRESNO
240QFX5	SEARS ROEBUCK MTN3	10/03/02	6.93%	3,200	*A-	100.00	3,200	0.2%	3,320	0.2%	-120	-3.6%	3.10%	FRESNO
240QFX5	SEARS ROEBUCK MTN3	10/03/02	6.93%	2,400	*A-	100.00	2,400	0.2%	2,473	0.2%	-73	-3.0%	3.19%	FRESNO
818MK72	LAKE CONSTANCE FDG	10/07/02	NA	5,000	P-1	99.97	4,999	0.3%	4,997	0.3%	2	0.0%	1.86%	FRESNO
203MK89	BLACK FOREST CORP	10/08/02	NA	5,000	P-1	99.97	4,998	0.3%	4,995	0.3%	3	0.1%	1.83%	FRESNO
068LK88	HANNOVER FDG CO LLC	10/08/02	NA	5,000	P-1	99.97	4,998	0.3%	4,995	0.3%	3	0.1%	1.83%	FRESNO
818MK98	LAKE CON FDG LAKE	10/09/02	NA	5,000	P-1	99.96	4,998	0.3%	4,995	0.3%	3	0.1%	1.83%	FRESNO
389BKF7	BEAR STEARNS COS INC	10/15/02	NA	6,500	P-1	99.93	6,496	0.4%	6,493	0.4%	3	0.0%	1.78%	FRESNO
969UKF0	HIGH PEAK FDG LLC DC/P	10/15/02	NA	5,000	P-1	99.93	4,997	0.3%	4,994	0.3%	3	0.1%	1.83%	FRESNO
54E3KF3	ASSET ONE SECUR DC/P	10/15/02	NA	5,000	*A-1+	99.98	4,999	0.3%	4,993	0.3%	6	0.1%	1.83%	FRESNO
346MKF0	GOTHAM FDG CORP DC/P	10/15/02	NA	5,000	P-1	99.93	4,997	0.3%	4,993	0.3%	3	0.1%	1.86%	FRESNO
383FAJ4	DAIMLERCHRYSLER N AM	10/15/02	6.84%	5,000	A3	100.11	5,006	0.3%	5,050	0.3%	-45	-0.9%	6.17%	FRESNO
54E3KG1	ASSET ONE SECUR LLC	10/16/02	NA	5,000	*A-1+	99.93	4,996	0.3%	4,995	0.3%	1	0.0%	1.81%	FRESNO
068LKG0	HANNOVER FDG CO LLC	10/16/02	NA	5,000	P-1	99.93	4,996	0.3%	4,993	0.3%	3	0.1%	1.83%	FRESNO
240QGG2	SEARS ROE TR-154-III	10/17/02	6.82%	2,400	*A-	100.17	2,404	0.2%	2,477	0.2%	-73	-2.9%	3.05%	FRESNO
821UKJ0	ATLANTIC ASSET SECUR	10/18/02	NA	5,000	P-1	99.92	4,996	0.3%	4,995	0.3%	1	0.0%	1.81%	FRESNO
1212MKJ3	RHINELAND FDG CAP DC/P	10/18/02	NA	3,771	P-1	99.92	3,768	0.2%	3,767	0.2%	1	0.0%	1.82%	FRESNO
619FKJ5	ROMULUS FDG CORP DC/P	10/18/02	NA	5,000	P-1	99.92	4,996	0.3%	4,995	0.3%	1	0.0%	1.82%	FRESNO
1346MKJ2	GOTHAM FDG CORP DC/P	10/18/02	NA	5,000	P-1	99.92	4,996	0.3%	4,992	0.3%	3	0.1%	1.86%	FRESNO
1422ELK3	DEERE JOHN CAP MTN-C	10/18/02	6.90%	2,570	A3	100.19	2,575	0.2%	2,628	0.2%	-54	-2.0%	5.30%	FRESNO
1138UKM5	ALTAMIRA FDG LLC DC/P	10/21/02	NA	5,000	P-1	99.90	4,995	0.3%	4,994	0.3%	1	0.0%	1.81%	FRESNO
1123MKM1	SYDNEY CAP CORP DC/P	10/21/02	NA	5,000	P-1	99.90	4,995	0.3%	4,992	0.3%	3	0.1%	1.81%	FRESNO
1212MKM4	RHINELAND FDG CAP	10/22/02	NA	4,364	P-1	99.90	4,360	0.3%	4,358	0.3%	1	0.0%	1.82%	FRESNO
1562UKP2	THREE PILLARS FDG CO	10/23/02	NA	5,000	P-1	99.89	4,995	0.3%	4,993	0.3%	1	0.0%	1.80%	FRESNO
18081104	CANTABRIC FIN LLC DC/P	10/23/02	NA	5,000	P-1	99.89	4,995	0.3%	4,993	0.3%	1	0.0%	1.82%	FRESNO
12011004	BLACK FOREST CORP DC/P	10/24/02	NA	6,000	P-1	99.89	5,993	0.4%	5,992	0.4%	2	0.0%	1.81%	FRESNO
1355L1004	THREE CROWNS FDG DC/P	10/28/02	NA	5,000	P-1	99.87	4,993	0.3%	4,959	0.3%	34	0.7%	1.99%	FRESNO
3013UKW2	OVAL FDG CORP DC/P	10/30/02	NA	5,000	P-1	99.86	4,993	0.3%	4,992	0.3%	1	0.0%	1.80%	FRESNO
		10/05/02	1.68%	486,865		99.99	486,795	100.0%	487,180	32.1%	-385	-0.1%	2.08%	
- 3 Months														
11812GC2	HFC NTS	11/01/02	5.88%	5,000	A2	100.16	5,008	0.3%	5,055	0.3%	-47	-0.9%	5.14%	FRESNO
11812GC2	HFC NTS	11/01/02	5.88%	4,000	A2	100.16	4,006	0.3%	4,042	0.3%	-35	-0.9%	5.18%	FRESNO
2969UL69	HIGH PEAK FDG LLC DC/P	11/06/02	NA	5,000	P-1	99.83	4,991	0.3%	4,990	0.3%	1	0.0%	1.83%	FRESNO
777E3L87	MAXIMILLIAN CAP CORP	11/08/02	NA	5,000	P-1	99.82	4,991	0.3%	4,989	0.3%	1	0.0%	1.82%	FRESNO
45397GQ0	FORD MTR CR CO	11/15/02	7.75%	5,000	A3	100.06	5,003	0.3%	5,207	0.3%	-204	-3.9%	3.25%	FRESNO
45397GQ0	FORD MTR CR CO	11/15/02	7.75%	1,500	A3	100.06	1,501	0.1%	1,553	0.1%	-52	-3.4%	3.70%	FRESNO
45397GQ0	FORD MTR CR CO	11/15/02	7.75%	1,400	A3	100.06	1,401	0.1%	1,446	0.1%	-45	-3.1%	5.52%	FRESNO
45397GQ0	FORD MTR CR CO	11/15/02	7.75%	1,400	A3	100.06	1,401	0.1%	1,446	0.1%	-45	-3.1%	5.52%	FRESNO
855E3LN5	THREE CROWNS FDG LLC	11/22/02	NA	5,000	P-1	99.75	4,987	0.3%	4,986	0.3%	2	0.0%	1.85%	FRESNO
6987MLR0	JADE CAP CORP DC/P	11/25/02	NA	5,000	P-1	99.73	4,987	0.3%	4,985	0.3%	2	0.0%	1.87%	FRESNO
1068LLS3	HANNOVER FDG CO LLC	11/26/02	NA	5,000	P-1	99.73	4,986	0.3%	4,985	0.3%	1	0.0%	1.83%	FRESNO
76656BR8	WISCONSIN ELECTRIC	12/01/02	6.63%	900	AA3	100.65	906	0.1%	915	0.1%	-9	-1.0%	5.57%	WELLS
76656BR8	WISCONSIN ELECTRIC	12/01/02	6.63%	1,000	AA3	100.65	1,006	0.1%	1,017	0.1%	-10	-1.0%	5.57%	WELLS
2560QA2	CIT GROUP INC MTN	12/15/02	6.15%	5,000	A2	100.24	5,012	0.3%	5,068	0.3%	-56	-1.1%	5.30%	FRESNO
2560QA2	CIT GROUP INC MTN	12/15/02	6.15%	5,000	A2	100.24	5,012	0.3%	5,050	0.3%	-38	-0.8%	5.50%	FRESNO
		11/19/02	3.54%	53,800		100.00	53,798	100.0%	54,288	3.6%	-490	-0.9%	3.48%	
3 - 6 Months														
145397RT2	FORD MTR CR CO	01/14/03	6.00%	5,000	A3	99.73	4,986	0.3%	5,046	0.3%	-60	-1.2%	5.45%	FRESNO
4912LK26	CATERPILLAR FINL MTN	01/15/03	7.93%	5,000	A2	101.51	5,075	0.3%	5,281	0.3%	-206	-3.9%	2.55%	FRESNO
01615DJ7	COMMERCIAL CR GRP	01/15/03	5.88%	5,000	AA1	101.07	5,053	0.3%	5,177	0.3%	-124	-2.4%	2.56%	FRESNO
22237LDZ2	CNTRYWD HOME MTN	01/15/03	6.28%	850	A3	100.93	858	0.1%	879	0.1%	-21	-2.4%	2.70%	FRESNO
22237LDZ2	CNTRYWD HOME MTN	01/15/03	6.28%	5,000	A3	100.93	5,046	0.3%	5,174	0.3%	-128	-2.5%	3.01%	FRESNO
146438AA1	HUNTINGTON NATL BK	01/15/03	7.63%	3,000	A2	101.53	3,046	0.2%	3,149	0.2%	-103	-3.3%	3.06%	FRESNO
123328BR3	HELLER FINANCIAL	01/15/03	6.40%	5,000	AAA	101.17	5,059	0.3%	5,201	0.3%	-142	-2.7%	3.18%	FRESNO
345397SN4	FORD MTR CR CORP	01/15/03	7.25%	2,000	A3	100.03	2,001	0.1%	2,073	0.1%	-73	-3.5%	3.86%	FRESNO
345397GS6	FORD MTR CR NT	01/15/03	7.50%	6,100	A3	100.11	6,107	0.4%	6,305	0.4%	-198	-3.1%	5.40%	FRESNO
345397GS6	FORD MTR CR NT	01/15/03	7.50%	5,500	A3	100.11	5,506	0.4%	5,680	0.4%	-174	-3.1%	5.55%	FRESNO
37042WVU2	GMAC MTN	01/15/03	5.63%	6,445	A2	100.26	6,462	0.4%	6,402	0.4%	60	0.9%	6.00%	FRESNO
370425QR4	GMAC NT	01/22/03	5.88%	1,400	A2	100.26	1,404	0.1%	1,431	0.1%	-27	-1.9%	3.86%	FRESNO
370425QR4	GMAC NT	01/22/03	5.88%	7,275	A2	100.26	7,294	0.5%	7,438	0.5%	-144	-1.9%	3.93%	FRESNO
79548EGD8	SALOMON SB MTNI	01/24/03	5.56%	3,750	AA1	101.14	3,793	0.3%	3,871	0.3%	-78	-2.0%	2.60%	FRESNO
363872BC0	SLMA DISC NT	01/27/03	NA	5,000	AAA	99.47	4,974	0.3%	4,889	0.3%	85	1.7%	2.29%	FRESNO
36962GUN2	GECC	02/03/03	7.00%	288	AAA	101.67	293	0.0%	301	0.0%	-8	-2.7%	2.50%	FRESNO
49326GAE8	KEYCORP MTN	02/03/03	7.30%	5,000	A3	101.								

County of Fresno Treasury Investment Pool

As of September 30, 2002

Holdings Report by Maturity Date

cusip	Issuer	Maturity	Coupon	Par Value (\$000)	Rating (Moody's/Findley)	Market Price	Market Value (\$000)	Percent Portfolio (Market)	Cost Value (\$000)	Percent Portfolio (Cost)	Unrealized Gain/Loss (\$000)	Unrealized Gain/Loss (Percent)	Yield	Manager
- 6 Months (continued)														
5974VWM6	INTERNATIONAL LSE	03/12/03	5.90%	750	A1	101.27	760	0.1%	772	0.1%	-13	-1.6%	3.61%	FRESNO
25577AF3	CIT GROUP INC	03/15/03	7.38%	5,000	A2	102.14	5,107	0.3%	5,295	0.3%	-188	-3.5%	2.95%	FRESNO
25577AF3	CIT GROUP INC	03/15/03	7.38%	3,240	A2	102.14	3,309	0.2%	3,406	0.2%	-97	-2.9%	3.25%	FRESNO
77461AL3	EASTMAN KODAK	03/15/03	9.38%	5,000	BAA1	102.57	5,129	0.3%	5,237	0.3%	-108	-2.1%	5.20%	FRESNO
77461AL3	EASTMAN KODAK	03/15/03	9.38%	3,000	BAA1	102.57	3,077	0.2%	3,202	0.2%	-125	-3.9%	5.57%	FRESNO
		02/03/03	6.47%	113,761		100.95	114,841	100.0%	117,279	7.7%	-2,438	-2.1%	3.80%	
6 Months - 1 Year														
1359MDT7	FNMA	04/15/03	5.75%	5,000	AAA	102.25	5,113	0.3%	5,159	0.3%	-47	-0.9%	2.37%	FRESNO
1359MDT7	FNMA	04/15/03	5.75%	5,000	AAA	102.25	5,113	0.3%	5,205	0.3%	-92	-1.8%	2.48%	FRESNO
29771AB9	WACHOVIA CORP NT	04/15/03	6.38%	1,000	A2	102.25	1,022	0.1%	1,030	0.1%	-8	-0.7%	3.01%	FRESNO
44448BJ9	PUBLIC SVC CO	04/15/03	6.00%	5,000	BAA1	99.74	4,987	0.3%	5,140	0.3%	-153	-3.0%	3.06%	FRESNO
73902AH1	BEAR STEARNS	04/15/03	6.75%	3,500	A2	102.29	3,580	0.2%	3,586	0.2%	-6	-0.2%	5.42%	FRESNO
1240QGZ9	SEARS ROEBUCK ACCEP	04/21/03	7.25%	5,000	*A-	102.09	5,105	0.3%	5,243	0.3%	-139	-2.6%	3.81%	FRESNO
45397RW5	FORD MOTOR CR CO	04/28/03	6.13%	5,000	A3	99.51	4,976	0.3%	5,118	0.3%	-142	-2.8%	3.58%	FRESNO
72287AM9	TCI COMM INC	05/01/03	6.38%	10,430	BAA2	97.42	10,161	0.7%	10,823	0.7%	-662	-6.1%	3.77%	FRESNO
72287AM9	TCI COMM INC	05/01/03	6.38%	5,000	BAA2	97.42	4,871	0.3%	5,178	0.3%	-307	-5.9%	4.02%	FRESNO
5974VXJ2	INTL LEASE MTN-K	05/01/03	5.22%	3,000	A1	101.51	3,045	0.2%	3,044	0.2%	2	0.1%	4.25%	FRESNO
72287AM9	TCI COMM INC	05/01/03	6.38%	5,000	BAA2	97.42	4,871	0.3%	5,112	0.3%	-241	-4.7%	4.65%	FRESNO
35349AA1	NATIONAL CITY BANK	05/01/03	6.50%	1,000	A1	102.54	1,025	0.1%	1,028	0.1%	-2	-0.2%	4.96%	WELLS
64760AC2	GAP INC	05/01/03	5.63%	5,000	BA3	99.50	4,975	0.3%	5,018	0.3%	-43	-0.9%	5.43%	FRESNO
64760AC2	GAP INC	05/01/03	5.63%	5,000	BA3	99.50	4,975	0.3%	5,017	0.3%	-42	-0.8%	5.44%	FRESNO
133MBHK6	FHLB	05/15/03	7.25%	5,000	AAA	103.66	5,183	0.3%	5,244	0.3%	-61	-1.2%	2.47%	FRESNO
1359MJG9	FNMA NOTES	05/15/03	4.63%	5,000	AAA	101.91	5,095	0.3%	5,134	0.3%	-39	-0.8%	2.61%	FRESNO
133MEUD1	FHLB	05/15/03	4.50%	5,000	AAA	101.81	5,091	0.3%	5,091	0.3%	0	-0.0%	2.80%	FRESNO
23328BN2	HELLER FINL INC	05/15/03	7.88%	5,000	AAA	103.70	5,185	0.3%	5,343	0.4%	-158	-3.0%	3.00%	FRESNO
2517POD6	LEHMAN BROS MTNFK	05/15/03	7.00%	5,000	A2	102.77	5,139	0.3%	5,268	0.3%	-129	-2.4%	3.17%	FRESNO
23328BN2	HELLER FINL INC	05/15/03	7.88%	5,000	AAA	103.70	5,703	0.4%	5,881	0.4%	-178	-3.0%	3.42%	FRESNO
312129AE3	US LEASING INTL	05/15/03	6.63%	5,000	A3	99.77	4,988	0.3%	5,139	0.3%	-150	-2.9%	3.77%	FRESNO
3760WAK5	HOMESIDE LENDING INC	05/15/03	6.20%	2,825	A2	101.00	2,853	0.2%	2,870	0.2%	-17	-0.6%	5.01%	FRESNO
22327LKU5	COUNTRYWIDE HOME LNS	05/22/03	5.25%	5,000	A3	101.18	5,059	0.3%	5,154	0.3%	-95	-1.9%	3.20%	FRESNO
22327LKU5	COUNTRYWIDE HOME LNS	05/22/03	5.25%	5,000	A3	101.18	5,059	0.3%	5,120	0.3%	-61	-1.2%	3.72%	FRESNO
22327LKU5	COUNTRYWIDE HOME LNS	05/22/03	5.25%	5,000	A3	101.18	5,059	0.3%	5,120	0.3%	-61	-1.2%	3.72%	FRESNO
3133MNL1	FHLB BD	05/29/03	2.55%	5,000	AAA	100.25	5,013	0.3%	5,000	0.3%	13	0.3%	2.55%	FRESNO
385907AE8	MELLON BK N A	06/01/03	6.75%	1,000	A1	103.17	1,032	0.1%	1,041	0.1%	-9	-0.9%	2.73%	FRESNO
36962GUX0	GECC MTN	06/05/03	7.50%	6,070	AAA	103.53	6,284	0.4%	6,526	0.4%	-242	-3.7%	2.54%	FRESNO
3134A4FF6	FHLMC	06/15/03	4.50%	5,000	AAA	102.06	5,103	0.3%	5,094	0.3%	9	0.2%	2.87%	FRESNO
45974VYD4	INTL LEASE FIN MTN	07/01/03	4.65%	1,300	A1	101.54	1,320	0.1%	1,320	0.1%	0	-0.0%	3.67%	FRESNO
45974VYD4	INTERNATIONAL LEASE	07/01/03	4.95%	2,000	A1	101.46	2,029	0.1%	2,031	0.1%	-2	-0.1%	3.98%	FRESNO
45974VYD4	INTERNATIONAL LEASE	07/01/03	4.95%	3,000	A1	101.46	3,044	0.2%	3,046	0.2%	-3	-0.1%	3.98%	FRESNO
3133M5J9	FHLB BD	07/03/03	2.55%	5,000	AAA	100.00	5,000	0.3%	5,000	0.3%	0	0.0%	2.55%	FRESNO
22327LCH3	CNTYWD HOME FND	07/14/03	6.69%	2,300	A3	102.97	2,368	0.2%	2,382	0.2%	-14	-0.6%	3.68%	FRESNO
3134A2KZ0	FHLMC	07/15/03	5.75%	5,000	AAA	103.28	5,164	0.3%	5,182	0.3%	-18	-0.3%	2.67%	FRESNO
3134A2KZ0	FHLMC	07/15/03	5.75%	5,000	AAA	103.28	5,164	0.3%	5,208	0.3%	-44	-0.8%	2.82%	FRESNO
36962GTR5	GECC MTNA	07/23/03	6.27%	2,200	AAA	103.25	2,271	0.1%	2,313	0.2%	-41	-1.8%	2.76%	FRESNO
3133MFM29	FHLB BD	07/24/03	2.33%	5,000	AAA	100.03	5,002	0.3%	5,000	0.3%	2	0.0%	2.33%	FRESNO
31359MKT9	FNMA	08/15/03	4.00%	5,000	AAA	102.13	5,106	0.3%	5,077	0.3%	30	0.6%	2.78%	FRESNO
31359MKT9	FNMA	08/15/03	4.00%	5,000	AAA	102.13	5,106	0.3%	5,075	0.3%	31	0.6%	2.93%	FRESNO
61745EQN4	MORGAN ST DEAN W	08/15/03	7.13%	2,000	AA3	103.86	2,077	0.1%	2,124	0.1%	-47	-2.2%	3.03%	FRESNO
3133MGV37	FHLB BDS	08/15/03	4.13%	1,000	AAA	102.25	1,023	0.1%	1,013	0.1%	9	0.9%	3.10%	FRESNO
3133MBY84	FHLB	08/15/03	6.88%	5,000	AAA	104.75	5,238	0.3%	5,246	0.3%	-8	-0.2%	3.16%	FRESNO
3133MGV37	FHLB BDS	08/15/03	4.13%	5,000	AAA	102.25	5,113	0.3%	5,062	0.3%	50	1.0%	3.19%	FRESNO
3133M5JW1	FHLB	09/02/03	5.58%	3,290	AAA	103.66	3,410	0.2%	3,396	0.2%	14	0.4%	3.19%	FRESNO
3133M5JK7	FHLB	09/02/03	5.63%	2,000	AAA	103.72	2,074	0.1%	1,941	0.1%	133	6.9%	6.73%	WELLS
87924FCG9	TELE COMM MTN	09/05/03	7.49%	1,000	BAA2	97.59	976	0.1%	1,044	0.1%	-68	-6.6%	4.75%	FRESNO
36962GVF8	GECC MTN	09/11/03	6.75%	5,000	AAA	104.22	5,211	0.3%	5,286	0.3%	-75	-1.4%	3.21%	FRESNO
3133M5QB9	FHLB	09/15/03	5.13%	2,800	AAA	103.41	2,895	0.2%	2,895	0.2%	0	0.0%	1.83%	SGC
3133M5QB9	FHLB	09/15/03	5.13%	4,200	AAA	103.41	4,343	0.3%	4,345	0.3%	-2	-0.0%	2.00%	SGC
3133M5QB9	FHLB	09/15/03	5.13%	4,100	AAA	103.41	4,240	0.3%	4,226	0.3%	13	0.3%	2.82%	FRESNO
3134A4HG2	FHLMC	09/15/03	3.50%	5,000	AAA	101.84	5,092	0.3%	5,034	0.3%	58	1.2%	3.04%	FRESNO
3133M5QB9	FHLB	09/15/03	5.13%	5,000	AAA	103.41	5,170	0.3%	5,130	0.3%	40	0.8%	3.27%	FRESNO
		06/15/03	5.62%	220,515		101.63	224,100	100.0%	227,106	15.0%	-3,007	-1.3%	3.33%	
Over 1 Year														
134429AL3	CAMPBELL SOUP NT	10/01/03	4.75%	2,000	A3	102.71	2,054	0.1%	2,034	0.1%	20	1.0%	3.48%	FRESNO
3136F0P48	FNMA	10/15/03	3.40%	5,000	AAA	100.06	5,003	0.3%	5,006	0.3%	-3	-0.1%	3.33%	FRESNO
718154BP1	PHILIP MORRIS MTN	10/15/03	8.25%	2,000	A2	105.52	2,110	0.1%	2,171	0.1%	-61	-2.8%	3.67%	FRESNO
650094BZ7	NY TELEPHONE NT	11/01/03	5.63%	1,000	A1	102.62	1,026	0.1%	1,023	0.1%	3	0.3%	3.48%	FRESNO
046003J9	ASSOCIATES CORP NA	11/01/03	5.75%	1,500	AA1	104.30	1,565	0.1%	1,521	0.1%	44	2.9%	5.17%	WELLS
37042WKS9	GMAC MTN	11/03/03	6.75%	3,900	A2	101.98	3,977	0.3%	4,058	0.3%	-80	-2.0%	4.52%	FRESNO
36962GUJ1	GENERAL ELEC CAP CORP	11/03/03	6.81%	2,500	AAA	105.16	2,629	0.2%	2,608	0.2%	21	0.8%	5.03%	WELLS
3133MNDU2	FHLB BD	11/07/03	3.32%	5,000	AAA	100.16	5,008	0.3%	5,000	0.3%	8	0.2%	3.32%	FRESNO
3136F0E1	FNMA	11/13/03	3.15%	5,000	AAA	100.16	5,008	0.3%	4,991	0.3%	17	0.3%	3.26%	FRESNO
31359MLR2	FNMA	11/15/03	3.13%	5,000	AAA	101.63	5,081	0.3%	4,982	0.3%	99	2.0%	3.32%	FRESNO
3134A4CQ5	FHLMC	11/15/03	6.38%	5,000	AAA	105.19	5,259	0.3%	5,282	0.3%	-22	-0.4%	3.35%	FRESNO
040420BB6	ARISTAR SR NT	11/15/03	6.50%	5,000	A3	104.17	5,208	0.3%	5,201	0.3%	7	0.1%	3.82%	FRESNO
3133M6E38	FHLB BD	11/17/03	5.38%	2,000	AAA	104.09	2,082	0.1%	2,079	0.1%	3	0.1%	3.02%	FRESNO
312924VP5	FHLMC MTN	11/28/03	3.05%	5,000	AAA	101.52	5,076	0.3%	4,995	0.3%	81	1.6%	3.10%	FRESNO
910581AE7	UNITED HEALTHCARE GP	12/01/03	6.60%	5,000	A3	104.79	5,239	0.3%	5,268	0.3%	-29	-0.6%	3.58%	FRESNO
71815														

County of Fresno Treasury Investment Pool

As of September 30, 2002

Holdings Report by Maturity Date

uslf	Issuer	Maturity	Coupon	Par Value (\$000)	Rating (Moody's/Findley)	Market Price	Market Value (\$000)	Percent Portfolio (Market)	Cost Value (\$000)	Percent Portfolio (Cost)	Unrealized Gain/Loss (\$000)	Unrealized Gain/Loss (Percent)	Yield	Manager
Over 1 Year (continued)														
128277H9	US TREASURY NOTE	12/31/03	3.25%	1,700	AAA	102.13	1,736	0.1%	1,732	0.1%	4	0.2%	1.82%	SGC
133MCRV9	FHLB	01/05/04	5.38%	3,200	AAA	104.66	3,349	0.2%	3,342	0.2%	7	0.2%	2.02%	SGC
133MCRV9	FHLB	01/05/04	5.38%	4,800	AAA	104.66	5,023	0.3%	5,006	0.3%	18	0.4%	2.30%	SGC
133MCRV9	FHLB BDS	01/05/04	5.38%	5,000	AAA	104.66	5,233	0.3%	5,205	0.3%	28	0.5%	3.10%	FRESNO
37432BZ7	NATL RURAL UTILS	01/15/04	6.00%	4,000	A1	103.70	4,148	0.3%	4,117	0.3%	31	0.7%	4.38%	DT
133MPK70	FHLB BDS	01/16/04	2.85%	5,000	AAA	100.03	5,002	0.3%	5,000	0.3%	2	0.0%	2.85%	FRESNO
17446DE6	MORGAN STANLEY	01/20/04	5.63%	1,000	AA3	103.71	1,037	0.1%	1,033	0.1%	4	0.4%	3.67%	FRESNO
136F1GX2	FNMA NTS	01/23/04	3.25%	5,200	AAA	100.47	5,224	0.3%	5,200	0.3%	24	0.5%	3.25%	FRESNO
1331H6G7	FFCB	01/23/04	5.40%	1,275	AAA	104.53	1,333	0.1%	1,274	0.1%	58	4.6%	5.42%	WELLS
12924W25	FHLMC MTN	01/30/04	3.33%	5,000	AAA	101.87	5,094	0.3%	4,988	0.3%	106	2.1%	3.46%	FRESNO
129243R2	FHLMC MTN	02/11/04	3.39%	5,000	AAA	100.57	5,028	0.3%	5,000	0.3%	28	0.6%	3.39%	FRESNO
129243R2	FHLMC MTN	02/11/04	3.39%	5,000	AAA	100.57	5,028	0.3%	4,989	0.3%	39	0.8%	3.51%	FRESNO
11359MNV9	FNMA NTS	02/12/04	2.30%	5,000	AAA	100.16	5,008	0.3%	5,000	0.3%	8	0.2%	2.30%	FRESNO
133MD7D9	FHLB EW04	02/13/04	5.25%	5,000	AAA	104.59	5,230	0.3%	5,193	0.3%	36	0.7%	3.22%	FRESNO
1333MLPW9	FHLB BD	02/13/04	3.25%	5,000	AAA	101.88	5,094	0.3%	4,972	0.3%	121	2.4%	3.56%	FRESNO
1129246C2	FHLMC MTN	02/20/04	3.50%	5,000	AAA	102.10	5,105	0.3%	5,006	0.3%	99	2.0%	3.44%	FRESNO
129246C2	FHLMC MTN	02/20/04	3.50%	5,000	AAA	102.10	5,105	0.3%	4,998	0.3%	107	2.1%	3.52%	FRESNO
116880BT6	MORGAN JP&CO SNT	02/25/04	5.75%	1,600	AA3	103.96	1,663	0.1%	1,661	0.1%	3	0.2%	3.52%	FRESNO
1333MQY32	FHLB	03/05/04	2.33%	5,000	AAA	100.06	5,003	0.3%	5,000	0.3%	3	0.1%	2.33%	FRESNO
38319QD26	TEXTRON FINL CORP	03/15/04	5.95%	1,260	A3	104.16	1,312	0.1%	1,297	0.1%	16	1.2%	4.21%	FRESNO
1333MRD41	FHLB	03/17/04	2.50%	5,000	AAA	100.13	5,006	0.3%	5,000	0.3%	6	0.1%	2.50%	FRESNO
1333MRKJ0	FHLB BD	03/19/04	2.50%	5,000	AAA	100.13	5,006	0.3%	5,000	0.3%	6	0.1%	2.50%	FRESNO
1333MRKJ0	FHLB BD	03/19/04	2.50%	4,605	AAA	100.13	4,611	0.3%	4,605	0.3%	62	0.1%	2.50%	FRESNO
132925CV0	FHLMC MTN	03/25/04	3.55%	5,000	AAA	100.80	5,040	0.3%	4,998	0.3%	4	0.2%	3.57%	FRESNO
132925CV0	FHLMC MTN	03/25/04	3.55%	5,000	AAA	100.80	5,040	0.3%	4,966	0.3%	74	1.5%	3.91%	FRESNO
1333MMGN7	FHLB	04/01/04	3.75%	5,000	AAA	100.00	5,000	0.3%	4,979	0.3%	21	0.4%	3.97%	FRESNO
1333MMT86	FHLB BD	04/15/04	4.04%	5,000	AAA	100.09	5,005	0.3%	5,000	0.3%	5	0.1%	4.04%	FRESNO
1333MMT86	FHLB BD	04/15/04	4.04%	5,500	AAA	100.09	5,505	0.4%	5,500	0.4%	5	0.1%	4.04%	FRESNO
16161ABV9	CHASE MANHATTAN CORP	04/15/04	5.75%	1,500	AA3	104.44	1,567	0.1%	1,528	0.1%	38	2.5%	5.02%	WELLS
1333MEHL8	FHLB	04/16/04	4.88%	3,200	AAA	104.53	3,345	0.2%	3,337	0.2%	8	0.3%	2.19%	SGC
1333MEHL8	FHLB	04/16/04	4.88%	4,800	AAA	104.53	5,017	0.3%	4,992	0.3%	26	0.5%	2.47%	SGC
046003KA6	ASSOC CORP NA	04/20/04	5.80%	5,000	AA1	105.38	5,269	0.3%	5,209	0.3%	61	1.2%	3.73%	FRESNO
046003KA6	ASSOC CORP NA	04/20/04	5.80%	4,000	AA1	105.38	4,215	0.3%	4,163	0.3%	52	1.2%	3.77%	FRESNO
1336F1WR7	FNMA NT	04/22/04	4.15%	3,140	AAA	101.28	3,180	0.2%	3,140	0.2%	40	1.3%	4.15%	FRESNO
1336F1YN4	FNMA	04/29/04	3.90%	5,000	AAA	101.19	5,059	0.3%	5,070	0.3%	-11	-0.2%	3.08%	FRESNO
94975CAE7	WELLS FARGO	05/03/04	5.45%	5,000	AA2	105.16	5,258	0.3%	5,168	0.3%	90	1.7%	3.80%	FRESNO
459745ET8	INTL LEASE FIN	05/03/04	5.25%	8,375	A1	103.37	8,657	0.6%	8,523	0.6%	134	1.6%	4.33%	FRESNO
260543BN2	DOW CHEMICAL CORP	05/14/04	5.25%	5,000	A3	103.13	5,156	0.3%	5,114	0.3%	43	0.8%	3.86%	DT
91159HEY2	US BANCORP	05/15/04	6.00%	500	AA3	105.97	530	0.0%	529	0.0%	1	0.2%	2.49%	WELLS
313 B4	FHLB	05/19/04	3.50%	1,295	AAA	100.22	1,298	0.1%	1,295	0.1%	3	0.2%	3.50%	FRESNO
312 X1	FHLMC SER MTN	05/20/04	3.25%	5,895	AAA	101.89	6,006	0.4%	5,997	0.4%	9	0.2%	2.19%	DT
1333MXP4	FHLB BD	05/27/04	2.55%	5,000	AAA	100.09	5,005	0.3%	5,000	0.3%	5	0.1%	2.55%	FRESNO
1336F1P61	FNMA NTS	05/28/04	3.55%	5,000	AAA	101.16	5,058	0.3%	4,998	0.3%	59	1.2%	3.57%	FRESNO
132924WX7	FHLMC MTN	06/03/04	3.65%	7,655	AAA	100.30	7,678	0.5%	7,644	0.5%	35	0.5%	3.71%	DT
132925QT0	FHLMC MTN STEP CPN	06/04/04	3.00%	5,000	AAA	100.95	5,047	0.3%	5,000	0.3%	47	0.9%	3.00%	FRESNO
45974VYB8	INTL LEASE FIN MTNM	06/07/04	5.50%	5,900	A1	103.04	6,079	0.4%	5,973	0.4%	106	1.8%	5.03%	DT
45974VXX1	INTL LEASE L MTN	06/08/04	5.40%	5,000	A1	103.72	5,166	0.3%	5,104	0.3%	82	1.6%	4.32%	FRESNO
1333MK5L7	FHLB Y204	06/10/04	3.67%	2,000	AAA	101.25	2,025	0.1%	1,995	0.1%	30	1.5%	3.77%	FRESNO
1333MRCJ9	FHLB BD	06/11/04	2.60%	5,000	AAA	100.16	5,008	0.3%	5,000	0.3%	8	0.2%	2.60%	FRESNO
1336F1V49	FNMA	06/11/04	3.55%	5,000	AAA	101.22	5,061	0.3%	5,063	0.3%	-2	-0.0%	2.84%	FRESNO
1336F1V49	FNMA	06/11/04	3.55%	5,000	AAA	101.22	5,061	0.3%	5,063	0.3%	-2	-0.0%	2.84%	FRESNO
13359MNG4	FNMA	06/15/04	3.00%	2,000	AAA	101.75	2,035	0.1%	2,017	0.1%	18	0.9%	2.53%	WELLS
22237LLD2	COUNTRYWIDE HOME LNS	06/15/04	5.25%	5,300	A3	103.66	5,494	0.4%	5,492	0.4%	2	0.0%	3.26%	DT
44181EJD1	HOUSEHOLD FIN MTN	06/15/04	4.25%	5,000	A2	99.34	4,967	0.3%	5,000	0.3%	-33	-0.7%	4.25%	FRESNO
59018YKB6	MERRILL LYNCH & CO	06/15/04	5.35%	1,000	AA3	104.46	1,045	0.1%	1,000	0.1%	45	4.5%	5.35%	WELLS
34527REL3	FORD CREDIT AUTO	06/15/04	6.74%	841	AAA	102.03	858	0.1%	852	0.1%	5	0.6%	6.29%	WELLS
1333MRGE8	FHLB BDS	06/17/04	2.63%	5,000	AAA	100.16	5,008	0.3%	5,000	0.3%	8	0.2%	2.63%	FRESNO
13331L4U9	FFCB	06/22/04	2.75%	5,000	AAA	101.16	5,058	0.3%	5,000	0.3%	58	1.2%	2.75%	FRESNO
13331QCC9	FFCB BD	06/24/04	2.44%	5,000	AAA	100.09	5,005	0.3%	5,000	0.3%	5	0.1%	2.44%	FRESNO
1333MRLQ3	FHLB BD	06/24/04	2.70%	5,000	AAA	100.19	5,009	0.3%	5,000	0.3%	9	0.2%	2.70%	FRESNO
912828AE0	US TREASURY NOTE	06/30/04	2.88%	500	AAA	102.09	510	0.0%	507	0.0%	4	0.7%	2.11%	SGC
912828AE0	US TREASURY NOTE	06/30/04	2.88%	750	AAA	102.09	766	0.1%	761	0.1%	5	0.6%	2.11%	SGC
912828AE0	US TREASURY NOTE	06/30/04	2.88%	3,800	AAA	102.09	3,880	0.3%	3,837	0.3%	42	1.1%	2.35%	WELLS
86387UAX3	SLMA	06/30/04	5.00%	2,000	AAA	105.00	2,100	0.1%	2,091	0.1%	9	0.4%	2.56%	WELLS
002824AL4	ABBOTT LABORATORIES	07/01/04	5.13%	1,000	AA3	105.23	1,052	0.1%	1,026	0.1%	26	2.5%	3.91%	WELLS
1336F1EM8	FNMA NTS	07/08/04	4.00%	5,000	AAA	100.59	5,030	0.3%	4,998	0.3%	31	0.6%	4.01%	FRESNO
13331L3U0	FFCB BDS	07/09/04	3.24%	5,000	AAA	100.03	5,002	0.3%	5,000	0.3%	2	0.0%	3.24%	FRESNO
1334A4PX6	FHLMC	07/15/04	3.00%	19,659	AAA	101.66	19,985	1.3%	19,945	1.3%	40	0.2%	2.23%	DT
132925WF3	FHLMC MTN STEP CPN	07/15/04	2.50%	5,000	AAA	100.60	5,030	0.3%	5,009	0.3%	21	0.4%	2.40%	FRESNO
949746AA9	WELLS FARGO	07/15/04	6.63%	7,000	AA2	107.70	7,539	0.5%	7,503	0.5%	36	0.5%	2.72%	FRESNO
1334A4PX6	FHLMC	07/15/04	3.00%	5,000	AAA	101.66	5,083	0.3%	5,021	0.3%	62	1.2%	2.78%	FRESNO
880591DR0	TENN VALLEY AUTHORITY	07/15/04	4.75%	1,000	AAA	104.57	1,046	0.1%	1,035	0.1%	11	1.0%	2.94%	WELLS
132925WN6	FHLMC MTN	07/15/04	3.25%	5,000	AAA	101.07	5,053	0.3%	5,000	0.3%	53	1.1%	3.25%	FRESNO
1336F14F4	FNMA	07/15/04	3.28%	5,000	AAA	101.19	5,059	0.3%	5,000	0.3%	59	1.2%	3.28%	FRESNO
740587AX8	PREMIUM ASSET TR 144	07/19/04	5.25%	5,000	AA2	104.88	5,244	0.3%	5,232	0.3%	12	0.2%	2.67%	FRESNO
132925L24	FHLMC MTN	08/1												

County of Fresno Treasury Investment Pool

As of September 30, 2002

Holdings Report by Maturity Date

cusip	Issuer	Maturity	Coupon	Par Value (\$000)	Rating (Moody's/Findley)	Market Price	Market Value (\$000)	Percent Portfolio (Market)	Cost Value (\$000)	Percent Portfolio (Cost)	Unrealized Gain/Loss (\$000)	Unrealized Gain/Loss (Percent)	Yield	Manager
Over 1 Year (continued)														
1133MQWK6	FHLB	08/27/04	2.82%	5,000	AAA	100.16	5,008	0.3%	5,000	0.3%	8	0.2%	2.82%	FRESNO
12828AK6	US TREASURY NOTE	08/31/04	2.13%	2,000	AAA	100.84	2,017	0.1%	2,004	0.1%	13	0.7%	2.03%	WELLS
3383VAK6	DAIMLER CHRYSLER AUTO	09/06/04	6.82%	1,694	AAA	101.69	1,723	0.1%	1,719	0.1%	4	0.3%	6.37%	WELLS
133MR6Y3	FHLB BDS	09/09/04	2.77%	5,000	AAA	100.16	5,008	0.3%	5,000	0.3%	8	0.2%	2.77%	FRESNO
6387SGX2	SLMA MTN	09/15/04	3.00%	5,000	AAA	100.23	5,011	0.3%	5,000	0.3%	11	0.2%	3.00%	FRESNO
11359MKW2	FNMA	09/15/04	5.00%	2,000	AAA	102.84	2,057	0.1%	1,994	0.1%	63	3.2%	5.12%	WELLS
1136F2GG7	FNMA NTS	09/20/04	3.00%	5,000	AAA	100.25	5,013	0.3%	5,000	0.3%	13	0.3%	3.00%	FRESNO
1136F2GG7	FNMA NTS	09/20/04	3.00%	5,000	AAA	100.25	5,013	0.3%	5,000	0.3%	13	0.3%	3.00%	FRESNO
2333HME9	HELLER FINL MTN-I	09/28/04	7.13%	1,700	AAA	108.50	1,844	0.1%	1,858	0.1%	-13	-0.7%	2.45%	FRESNO
63534BH1	DU PONT E.I. DE NEMOURS	10/15/04	6.75%	1,000	AA3	108.99	1,090	0.1%	1,088	0.1%	2	0.1%	2.32%	WELLS
11359MNM1	FNMA NTS	10/29/04	3.10%	5,000	AAA	100.94	5,047	0.3%	5,039	0.3%	8	0.2%	2.71%	FRESNO
1133MJKF6	FHLB BDS	11/08/04	3.88%	5,000	AAA	100.22	5,011	0.3%	5,000	0.3%	11	0.2%	3.88%	FRESNO
1133MJLE8	FHLB	11/19/04	3.70%	5,000	AAA	101.91	5,095	0.3%	5,000	0.3%	95	1.9%	3.70%	FRESNO
1136F1J68	FNMA NTS	11/22/04	3.95%	5,000	AAA	101.47	5,073	0.3%	5,000	0.3%	73	1.5%	3.95%	FRESNO
1133MQVK7	FHLB SER	11/26/04	3.00%	5,000	AAA	100.16	5,008	0.3%	5,000	0.3%	8	0.2%	3.00%	FRESNO
1133MQYQ3	FHLB BDS	12/03/04	2.75%	5,000	AAA	100.13	5,006	0.3%	5,000	0.3%	6	0.1%	2.75%	FRESNO
112925Z37	FHLMC MTN	12/10/04	3.00%	5,000	AAA	100.39	5,020	0.3%	5,000	0.3%	20	0.4%	3.00%	FRESNO
1133MRC67	FHLB BD	12/17/04	3.12%	5,000	AAA	100.22	5,011	0.3%	5,000	0.3%	11	0.2%	3.12%	FRESNO
112925VU1	FHLMC MTN	01/10/05	2.55%	5,000	AAA	100.24	5,012	0.3%	5,000	0.3%	12	0.2%	2.55%	FRESNO
1133MKY50	FHLB	01/14/05	4.13%	1,000	AAA	104.31	1,043	0.1%	1,036	0.1%	7	0.7%	2.57%	SGC
1133MKY50	FHLB	01/14/05	4.13%	1,500	AAA	104.31	1,565	0.1%	1,541	0.1%	24	1.5%	2.96%	SGC
36962GX85	GECC	01/28/05	4.25%	5,000	AAA	103.49	5,175	0.3%	5,169	0.3%	6	0.1%	2.77%	FRESNO
36962GX85	GECC	01/28/05	4.25%	5,000	AAA	103.49	5,175	0.3%	5,136	0.3%	38	0.7%	3.08%	FRESNO
11331LB56	FFCB	02/01/05	3.88%	1,000	AAA	103.78	1,038	0.1%	1,030	0.1%	8	0.8%	2.59%	SGC
11331LB56	FFCB	02/01/05	3.88%	1,500	AAA	103.78	1,557	0.1%	1,532	0.1%	25	1.6%	2.99%	SGC
0258MOAC3	AMEX B MTN	02/07/05	4.25%	5,000	AA3	103.16	5,158	0.3%	5,018	0.3%	140	2.8%	4.12%	DT
11331RSX4	FFCB MTN NOTE	04/13/05	5.72%	1,000	AAA	108.44	1,084	0.1%	1,053	0.1%	31	2.9%	4.09%	WELLS
1133MMXQ1	FHLB	04/15/05	4.63%	400	AAA	105.75	423	0.0%	419	0.0%	4	0.8%	2.69%	SGC
1133MMXQ1	FHLB	04/15/05	4.63%	600	AAA	105.75	635	0.0%	623	0.0%	12	1.9%	3.14%	SGC
05565QAA6	BP CAPITAL MARKETS PLC	04/29/05	4.00%	1,000	AA1	104.05	1,040	0.1%	1,031	0.1%	9	0.9%	2.78%	WELLS
112924RJ4	FHLMC MTN	05/13/05	4.13%	5,000	AAA	100.22	5,011	0.3%	5,000	0.3%	11	0.2%	4.13%	FRESNO
1134A4PQ1	FHLMC	06/15/05	4.25%	1,000	AAA	104.91	1,049	0.1%	1,009	0.1%	40	4.0%	3.94%	WELLS
11359MNY5	FNMA NTS	08/15/05	3.13%	5,000	AAA	100.69	5,034	0.3%	4,996	0.3%	38	0.8%	3.15%	DT
36962GVM3	GECC MTNA	11/01/05	6.80%	5,000	AAA	111.01	5,550	0.4%	5,509	0.4%	42	0.8%	3.35%	FRESNO
1136F02R2	FNMA	11/14/05	3.00%	5,000	AAA	100.19	5,009	0.3%	5,000	0.3%	9	0.2%	3.00%	FRESNO
07274RAG9	BAYERISCHE LANDESBANK	02/09/06	6.20%	4,000	AAA	101.46	4,058	0.3%	4,063	0.3%	-4	-0.1%	5.69%	FRESNO
912827W81	US TREASURY	02/15/06	5.63%	2,000	AAA	111.25	2,225	0.1%	2,135	0.1%	90	4.2%	3.62%	WELLS
17303CBK6	CITIBANK CCMT	02/15/06	5.50%	2,000	AAA	104.92	2,098	0.1%	2,083	0.1%	16	0.7%	4.40%	WELLS
1133MNP9	FHLB	03/06/06	5.13%	400	AAA	108.19	433	0.0%	427	0.0%	6	1.4%	3.12%	SGC
1133MNP9	FHLB	03/06/06	5.13%	600	AAA	108.19	649	0.0%	631	0.0%	18	2.8%	3.56%	SGC
863L77	SLMA	03/15/06	5.25%	1,500	AAA	108.41	1,626	0.1%	1,550	0.1%	76	4.9%	4.28%	WELLS
43811NAC2	HONDA AUTO RECE	05/18/06	3.00%	1,500	AAA	101.53	1,523	0.1%	1,500	0.1%	23	1.5%	3.00%	WELLS
9128277F3	US TREASURY NOTE	11/15/06	3.50%	200	AAA	104.25	209	0.0%	203	0.0%	5	2.6%	3.10%	SGC
9128277F3	US TREASURY NOTE	11/15/06	3.50%	300	AAA	104.25	313	0.0%	303	0.0%	10	3.2%	3.24%	SGC
9128272M3	US TREASURY NOTE ¹	01/15/07	3.38%	2,271	AAA	123.83	2,477	0.2%	2,421	0.2%	57	2.3%	1.80%	SGC
9128272M3	US TREASURY NOTE ¹	01/15/07	3.38%	3,405	AAA	123.83	3,714	0.2%	3,583	0.2%	131	3.7%	2.13%	SGC
1133MLRJ6	FHLB	02/15/07	4.88%	200	AAA	107.41	215	0.0%	211	0.0%	4	2.0%	3.59%	SGC
1133MLRJ6	FHLB	02/15/07	4.88%	300	AAA	107.41	322	0.0%	311	0.0%	11	3.6%	3.99%	SGC
1133MNPQ8	FHLB	05/15/07	4.88%	200	AAA	107.50	215	0.0%	210	0.0%	5	2.3%	3.69%	SGC
1133MNPQ8	FHLB	05/15/07	4.88%	300	AAA	107.50	323	0.0%	309	0.0%	13	4.3%	4.17%	SGC
11282UZE0	FEDERAL HLMC GOLD	07/01/07	5.00%	2,956	AAA	102.93	3,043	0.2%	3,023	0.2%	19	0.6%	4.47%	SGC
11359MNP4	FNMA	07/15/07	4.25%	10,000	AAA	104.97	10,497	0.7%	10,225	0.7%	272	2.7%	3.75%	DT
11282UZL4	FEDERAL HLMC GOLD	08/01/07	5.50%	2,317	AAA	103.49	2,398	0.2%	2,398	0.2%	-1	-0.0%	4.68%	SGC
		07/30/04	3.97%	621,157		102.13	634,392	100.0%	630,013	41.6%	4,378	0.7%	3.24%	
Total Portfolio		08/26/03	3.66%	1,496,098		101.19	1,513,926	100.0%	1,515,868	100.0%	-1,942	-0.1%	2.93%	

Notes:

* Standard & Poors

Note: All commercial paper ratings were provided by Fresno

¹ TIPS price and par value are adjusted daily for the inflation index ratio and are carried at purchase par value

GLOSSARY OF TERMS

Average Maturity - The weighted average time to principal repayment. Useful as an approximation of a single maturity where the mean or average maturity is used to describe the life of the instrument.

Bankers Acceptance - Money market instrument created from transactions involving foreign trade. In its simplest form, a bankers acceptance is a check, drawn on bank by an importer or exporter of goods.

Basis Point - 1/100th of 1%.

Certificate of Deposit - A short term money market instrument representing a receipt from a bank for a deposit at a specified rate of interest for a specified period of time.

Coupon Rate - The annual interest paid of a fixed-income instrument.

Commercial Paper - Money Market instrument representing a short-term promissory note of a large corporation at a specified rate of return for a specified period of time.

Current Yield - A bond's coupon expressed as a percentage of the bond's market price.

Discount Rate - The interest rate used to translate a future value into a present value.

Duration - Often times referred to as Macaulay's duration is a fixed income measure of price sensitivity to changes in yields. It is calculated by taking a weighted average of the time periods to receipt of the present value of the cash flows from a fixed income instrument.

Federal Home Loan Mortgage Corporation - Also known as "FHLMC" and Freddie Mac. FHLMC is a Private Corporation authorized by Congress, which sells notes, participation certificates and other mortgage obligations backed by mortgage pools.

Federal National Mortgage Association - Also known as "FNMA" and Fannie Mae. A private corporation which buys and sells residential mortgages insured by FHA or guaranteed by VA. FNMA also issues notes, participation certificates and other mortgage obligations backed by mortgage pools.

Government National Mortgage Corporation - Also known as "GNMA" and Ginnie Mae. A wholly-owned U.S. government corporation. GNMA issues and guarantees mortgage-backed securities which are backed by the full faith and credit of the United States Government.

Repurchase Agreement - Short term collateralized loan at a specified rate for a specified period, used by large investors as an alternative for cash investments.

Yield to Maturity - The internal rate of return of a standard bond held to maturity.

RATING SERVICE RATING SUMMARY RATING CATEGORY RATING DEFINITION

Moody's	AAA AA A BAA BA B CAA CA C	Best Quality High Quality Upper-medium grade Medium grade obligations Judged to have speculative elements Lack characteristics of desirable investment Investment in poor standing Speculative in a high degree Poor prospect of attaining investment standing
Moody's - Modifiers	1,2,and 3	Rankings within rating category
Moody's - Commercial Paper	Prime-1 Prime-2 Prime-3 Not Prime	Superior ability for repayment Strong ability for repayment Acceptable ability for repayment Do not fall in top 3 rating categories
Standard & Poors	AAA AA A BBB BB B CCC CC C C1 D	Highest rating Strong capacity for repayment Strong capacity for repayment but less than AA category Adequate capacity for repayment Speculative Greater vulnerability to default than BB category Identifiable vulnerability to default Subordinated debt of issues ranked in CCC category Subordinated debt of issues ranked in CCC category Income bonds where no interest is paid Default
Standard & Poors - Modifiers	(+) or (-)	Rankings within rating category
Standard & Poors - Commercial	A-1 A-2 A-3 B C D	Highest degree of safety Timely repayment characteristics is satisfactory Adequate capacity for repayment Speculative Doubtful repayment Default

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 10, 2002

SUBJECT: Consideration to Authorize District
Personnel to Sign Orders and Registers

ITEM NO. 02-264

EXHIBIT: Authorization Form

Background:

Education Code Section 85233 reads in part as follows: "The governing board of each community college district shall be responsible for filing or causing to be filed with the County Superintendent of Schools the verified signature of each person, including members of the governing board, authorized to sign orders in its name."

Because of the recent changes in personnel and title changes, it is necessary to transmit to the County Superintendent of Schools an updated form with the names and signatures of those persons authorized by the Board to sign orders and registers, as well as the names and signatures of all Board members. A copy of the revised authorization form is enclosed.

Recommendation:

It is recommended that the Board of Trustees authorize the Chancellor and Vice Chancellor, Finance and Administration, to sign orders and registers drawn on the funds of the District, authorize the Director of Purchasing to sign purchase orders for the District, authorize the Associate Vice Chancellor, Human Resources, to sign Notices of Employment for all employees, and authorize a majority of Board members to sign orders and registers in the name of the Board of Trustees.

AUTHORIZED SIGNATURE PERMIT

Return to: Richard Martin, Director
Fresno County Office of Education
1111 Van Ness Avenue
Fresno, CA 93721-2000

Dear Mr. Martin:

At a regular meeting of the governing board of the STATE CENTER COMMUNITY COLLEGE DISTRICT, held on the 10th day of December, 2002 :

1. The following persons who are officers or employees of the above-mentioned School District and whose signatures appear opposite his/her name below were authorized to sign orders in the name of the said governing board: (Education Code Section 85233).

Type or print name here:

Signature of authorized person here:

- 1. Judith A. Redwine
- 2. Douglas R. Brinkley
- 3. Randall Vogt (P.O.'s Only)
- 4. Randy Rowe (N.O.E.'s Only)
- 5. _____
- 6. _____

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

A majority of the following members of the governing board of the above-mentioned School District and whose signatures appear opposite his/her name were authorized to sign orders in the name of the said governing board.

- 1. Adolfo M. Corona
- 2. Isabel Barreras
- 3. Phillip J. Forhan
- 4. Patrick E. Patterson
- 5. Dorothy Smith
- 6. William J. Smith
- 7. Leslie W. Thonesen
- 8. _____

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____

Rubber stamp signatures or machine signatures authorized for use on maintenance warrants and/or registers. YES NO . Only such facsimile signatures may be used which have met the requirements of Government Code 5501 (copy enclosed). I certify this requirement has been met.

Sample(s) of such signatures: _____

By order of the governing board of the STATE CENTER COMMUNITY COLLEGE DISTRICT of Fresno County, California.

DATE

CLERK

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 10, 2002

SUBJECT: Consideration to Approve Dedication of
Easement for Pacific Gas and Electric
Company, Fresno City College

ITEM NO. 02-265

EXHIBIT: None

Background:

In September 2002 the Board approved leasing a small portion of the unpaved parking lot at Fresno City College to Cingular Wireless for construction of a cellular telephone tower. As part of this project, Pacific Gas and Electric Company (PG&E) will install a power line. This installation will require dedication of an easement to PG&E. Currently, PG&E has several power lines at Fresno City College, which supply electricity to the campus.

Fiscal Impact:

None

Recommendation:

It is recommended that the Board of Trustees approve dedication of an easement to Pacific Gas and Electric Company for the installation, repair, and maintenance of an additional power line and appurtenances on the Fresno City College campus.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 10, 2002

SUBJECT: Consideration to Approve Agreement with
California Department of Education for Child
Development Center Instructional Materials,
Fresno City College

ITEM NO. 02-266

EXHIBIT: Resolution

Background:

The District has been notified of receipt of a grant from the California Department of Education to purchase materials and supplies for the Child Development Program at Fresno City College. The grant in the amount of \$694 is for the period July 1, 2002, through June 30, 2003.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize entering into an Agreement with the California Department of Education in the amount of \$694 for the period July 1, 2002, through June 30, 2003;
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District; and
- c) authorize the Secretary of the Board of Trustees to execute the appropriate Board Resolution for submission with the Agreement to the California Department of Education.

RESOLUTION

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2002/03.

RESOLUTION

BE IT RESOLVED that the Governing Board of State Center Community College District

authorizes entering into local agreement number/s GIMS-2109 and that the person/s who ~~is~~/are listed below, ~~is~~/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Judith A. Redwine</u>	<u>Chancellor</u>	_____
<u>Douglas R. Brinkley</u>	<u>Vice Chancellor</u>	_____
_____	<u>Finance and Administration</u>	_____
_____	_____	_____

PASSED AND ADOPTED THIS 10th day of December 2002/03, by the Governing Board of State Center Community College District of Fresno County, California.

I, _____, Clerk of the Governing Board of State Center Community College District _____, of Fresno County,

California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's signature)

12/10/02
(Date)

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 10, 2002

SUBJECT: Consideration to Approve Agreement with
California Department of Education for Child
Care Food Program, Fresno City College

ITEM NO. 02-267

EXHIBIT: None

Background:

The District has recently been notified by the California Department of Education that the Child Care Food Program has been approved for the 2002-03 program year. The District will be reimbursed for serving meals to eligible participants enrolled at the Fresno City College Child Development Center and the Career & Technology Center (CTC) Development Center. These meals must meet federal nutritional guidelines. The capacities of the Child Development Centers are: Fresno City College - 82 and CTC - 20. The term of the Agreement is from October 1, 2002, through September 30, 2003.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize entering into an Agreement with the California Department of Education for providing meals to Child Development Center participants at Fresno City College and the Career & Technology Center for the period October 1, 2002, through September 30, 2003;
- b) authorize future and annual renewal of the Agreement with similar terms and conditions;
and
- c) authorize the Chancellor to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 10, 2002

SUBJECT: Consideration to Approve Agreement with
Central Region Consortium for Special
Population VTEA Mini-Grant, Fresno City
College and Reedley College

ITEM NO. 02-268

EXHIBIT: None

Background:

The District has recently been notified that Fresno City College and Reedley College are co-recipients of a mini-grant in the amount of \$8,332. This collaborative project between the Colleges is funded by a VTEA Title 1B State Leadership-Statewide Special Population grant from the Central Region Consortium. Funds from this project will be used to develop a bridge day for eligible incoming high school DSP&S students. Students are eligible for services from DSP&S when they are verified as having a learning disability, physical disability, or medical impairment that can hinder their ability to succeed in college without appropriate accommodations. The purpose of bridge day is to connect students to the vocational majors available at FCC and RC, and students will be transported to the campuses to take part in welcoming and introductory activities.

The period of the project is October 22, 2002, through May 3, 2003. The final performance report is due to the Central Region Consortium by June 6, 2003.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize entering into an Agreement in the amount of \$8,332 with the Central Region Consortium to develop a bridge day for Fresno City College and Reedley College disabled students with a project period from October 22, 2002, through May 3, 2003; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 10, 2002

SUBJECT: Consideration to Approve School-to-Career
Grant with the Employment Development
Department, State Center Consortium

ITEM NO. 02-269

EXHIBIT: None

Background:

The State Center Consortium is eligible to receive approximately \$150,000 in federal funds through the Employment Development Department for a School-to-Career Grant. The Consortium will use this funding to support mini-grants with local partners. The mini-grants will be utilized for the following:

- a) career development activities;
- b) professional development;
- c) student support services;
- d) articulation activities and outreach;
- e) site advocacy; and
- f) partnership and system building.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize entering into an Agreement with the Employment Development Department for a School-to-Career Grant in the approximate amount of \$150,000, which will be used by the State Center Consortium to support mini-grants with local partners for the period January 6 through June 30, 2003; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 10, 2002

SUBJECT: Consideration of Resolution and Agreement
for WorkAbility III Program, Reedley College

ITEM NO. 02-270

EXHIBIT: Resolution

Background:

The 2002-03 WorkAbility III Joint Application, developed by the Reedley College Disabled Student Programs & Services Program in concert with the local office of the State Department of Rehabilitation, has been accepted. This program is designed to expand job placement services available to disabled students, who are often among the most difficult students to place in meaningful employment opportunities.

The maximum grant award totals \$163,738, which, when coupled with the District's required match of \$43,469, provides the necessary administrative personnel, as well as the coordinator, job developer, and other support personnel. The duration of this project is from July 1, 2002, through June 30, 2003.

Recommendation:

It is recommended that the Board of Trustees:

- a) approve the Reedley College 2002-03 WorkAbility III Agreement;
- b) authorize the Vice Chancellor, Finance and Administration, to execute the Agreement and to prepare any and all reports required on behalf of the District; and
- c) authorize the Secretary of the Board of Trustees to execute the appropriate Board Resolution for submission with the project Agreement to the State Department of Rehabilitation.

STATE OF CALIFORNIA
BOARD RESOLUTION
 DR 324 (New 01/94) Computer Generated

DEPARTMENT OF REHABILITATION

Original
 Amendment # _____

 FULL Name of Corporation or Public Agency

State Center Community College District on Behalf of Reedley College

WHEREAS, the Board of Directors or Board of Trustees of the above-named corporation or public agency has read the proposed agreement between State of California, Department of Rehabilitation, and above-named corporation or public agency and said Board of Directors or Board of Trustees acknowledges the benefits and responsibilities to be shared by both parties to said agreement,

NOW, THEREFORE, BE IT RESOLVED that said Board of Directors or Board of Trustees does hereby authorize the following person:

Name of Person Authorized to Sign Agreement	Title of Person Authorized to Sign Agreement
Douglas R. Brinkley	Vice Chancellor, Finance and Administration

of the above-named corporation or public agency on behalf of the corporation or public agency to sign and execute said agreement and all amendments there to, except to increase the financial liability of said corporation or public agency.


CERTIFICATION

I, the Recording Secretary named below, hereby certify that the foregoing resolution was duly and regularly adopted by the Board of Directors or Board of Trustees of above-named corporation or public agency at a meeting of said Board regularly called and convened at which a quorum of said Board of Directors or Board of Trustees was present and voting, and that said resolution was adopted by a vote of the majority of all Directors or Trustees present at said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand as Recording Secretary of said corporation or public agency.

 Address Where Board Meeting Held

1525 East Weldon Avenue, Fresno, CA 93704

Date of Board Meeting	Signature of Recording Secretary	Date Signed
12/10/02		12/10/02

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 10, 2002

SUBJECT: Consideration to Approve Agreement for
VTEA Statewide Advisory Committee
for Agriculture and Natural Resources

ITEM NO. 02-271

EXHIBIT: None

Background:

The District has recently received notice from the California Community Colleges Chancellor's Office of an award of funding for the renewal of an Agriculture and Natural Resources Statewide Advisory Committee funded through the Vocational and Technical Education Act. Funding in the amount of \$28,000 has been awarded for meeting expenses, as well as support staff, to continue the Statewide Advisory Committee to act as a platform for developing policy recommendations that will aid in the formulation of the VTEA State Plan. The emphasis of the task force shall be in the areas of agriculture and natural resources, identifying collaborative working relationships and activities, which will serve to enhance the relevance of these vocational education programs to the workplace.

By accepting this award and being involved in overseeing the Advisory Committee's work, the District will position itself to better serve agricultural and natural resources needs in the Central Valley.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize an Agreement with the California Community Colleges Chancellor's Office to coordinate and participate in a VTEA-funded Agriculture and Natural Resources Advisory Committee with funding in the amount of \$28,000, for the period July 1, 2002, through August 31, 2003; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 10, 2002

SUBJECT: Consideration to Approve Agreement with California Community Colleges Chancellor's Office for Industry Driven Regional Collaborative Grant, Center for International Trade

ITEM NO. 02-272

EXHIBIT: None

Background:

The District has been notified of receipt of a grant for the Center for International Trade through the California Community Colleges Chancellor's Office. The grant will provide for the development of an Industry Driven Regional Collaborative, which focuses its resources on short, intensive projects for international agricultural (ag) marketing. A mentoring Agricultural Export Coalition will be established to develop ten ag exporters from no-export to first-export orders in a two-year plan. Specialized, intensive training opportunities will be offered to 80 small agricultural companies and 500 participants. The Collaborative will organize and conduct Global E-commerce Train-the-Trainers Programs, internationalize faculty and business curricula, disseminate results of program, faculty, and course development on websites and at conferences and workshops, and establish an ag focus group to identify international trade needs and strategy, conduct symposiums regarding currency exchange policies and practical applications, and sponsor trade delegations to meet with buyers in the San Joaquin Valley. This is a two-year grant with funding as follows: 2002-03 - \$279,000; and 2003-04 - \$283,400.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize entering into a Grant Agreement with the California Community Colleges Chancellor's Office for the Center for International Trade's development of an Industry Driven Regional Collaborative focusing on international agricultural marketing, with funding provided for two years as follows: 2002-03 - \$279,000 and 2003-04 - \$283,400;
- b) authorize future and annual renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 10, 2002

SUBJECT: Consideration to Approve Amendment to
Agreement with California Department of
Education for Use of Premises, State Center
Consortium

ITEM NO. 02-273

EXHIBIT: Resolution

Background:

The Board of Trustees previously approved an Agreement with the California Department of Education to provide office space, utilities, postage, supplies and other services required for the operation of Tom Westerfield's office located at the State Center Consortium. Tom Westerfield is a California Department of Education consultant, who monitors projects in Industrial Technology, Tech Prep, and School-to-Career in the Central Valley. The District has received an Amendment to the Agreement in the amount of \$4,000 that will cover Mr. Westerfield's office expenses for the period July 1, 2002, through November 1, 2002.

Recommendation:

It is recommended that the Board of Trustees:

- a) approve the Amendment to the Agreement with the California Department of Education in the amount of \$4,000 to cover office space and related expenses for Mr. Tom Westerfield at the State Center Consortium for the period July 1, 2002, through November 1, 2002;
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Amendment on behalf of the District; and
- c) authorize the Secretary of the Board of Trustees to execute the appropriate Board Resolution for submission with the Agreement to the California Department of Education.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 10, 2002

SUBJECT: Consideration of Bids
HVAC Rehabilitation, Science Labs,
Fresno City College

ITEM NO. 02-274

EXHIBIT: None

Background:

Bid #0203-08 provides for the rehabilitation of the current ventilation system for the science labs in the Math, Science and Engineering Building at Fresno City College. Included in this project are the modification and replacement of scrubbers, filters and valves as well as the rehabilitation of existing fume hoods in order to increase air flow to meet current code requirements. Also included are minimal system balancing and interior renovations, as required in the project specifications. This project was necessitated by the need to improve flow within the current ventilation system used for science instruction at Fresno City College.

Funding for this project will be provided by 2002/03 Scheduled Maintenance and Repair Funds for Fresno City College. The engineer's estimate for this project is \$48,000.00. Bids were received from three (3) contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
Nolte Sheet Metal, Inc.	\$ 47,000.00
American Air Company, Inc.	\$ 49,300.00
Patton Sheet Metal Works, Inc.	\$ 86,094.00

Fiscal Impact:

\$47,000.00 – 2002/03 Scheduled Maintenance and Repair Funds

Recommendation:

It is recommended that the Board of Trustees award Bid #0203-08 in the amount of \$47,000.00 to Nolte Sheet Metal, Inc., the lowest responsible bidder for the HVAC Rehabilitation of Science Labs at Fresno City College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 10, 2002

SUBJECT: Consideration of Bids
Relocatable Day Care Center,
Reedley College

ITEM NO. 02-275

EXHIBIT: None

Background:

At the November meeting, the Board of Trustees approved the piggyback purchase of a portable preschool classroom building for the Reedley College campus. The placement of this relocatable building will provide a code-compliant facility to replace the existing preschool building. Bid #0203-07 provides for the necessary site improvements to allow for the placement of the new facility. Included in this project are concrete walks, landscape, irrigation and fencing improvements, electrical and signal system improvements, and modifications to the existing plumbing systems. Scheduling of this project will allow for placement of this classroom during the Spring 2003 semester. Not included as part of this Agreement is the removal of the existing preschool building from the Reedley campus.

Funding for this project will be provided by Locally Funded Capital Project Funds. The engineer's estimate for this project is \$55,000.00. Bids were received from five (5) contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
Davis Moreno Construction, Inc.	\$ 60,000.00
Durham Construction Company, Inc.	\$ 65,800.00
Wes Isaac Construction, Inc.	\$ 73,617.00
M & D Construction	\$ 79,970.00
Tech Four Construction, Inc.	\$ 83,100.00

Fiscal Impact:

\$60,000.00 – Locally Funded Capital Project Funds

Recommendation:

It is recommended that the Board of Trustees award Bid #0203-07 in the amount of \$60,000.00 to Davis Moreno Construction, Inc., the lowest responsible bidder for Relocatable Day Care Center at Reedley College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 10, 2002

SUBJECT: Capital Facilities Program Status Report

ITEM NO. 02-276

EXHIBIT: None

Background:

With the passage of Measure E, the District staff has been developing strategies for the successful implementation of a Capital Facilities Plan, which now has \$161 million in local bond funds. The staff has developed a strategy that includes activities or projects for which action will be taken during the next three months. These projects have previously been identified as priority projects. The strategy also includes actions required for long-term facility planning activities with the development of a District Capital Facilities Plan, which extends through 2013. The development of the District Capital Facilities Plan will take up to 15 months.

Immediate Plan of Action:

The following activities or projects are scheduled for immediate action:

- a) Bid the next phase of the LAN/WAN Project for Fresno City College with the work scheduled for the summer of 2003.
- b) Develop the construction documents for Willow/International, Phase 1.
- c) Submit the Initial Project Proposal (IPP) to the State Chancellor's Office for Willow/International, Phase 2.
- d) Begin the identification and selection process for the acquisition of a site to be located in the "southeast."
- e) Solicit qualifications from architectural, engineering, program management, and other related specialty services consultants for all projects in the bond program.

- f) Select the architectural firm for the evaluation, design, and renovation of the Old Administration Building on the Fresno City College campus.
- g) Select the architectural firm for the design of new instructional classrooms at Reedley College.
- h) Contract with an engineering firm for the evaluation and development of options for additional parking to serve the Fresno City College campus.
- i) Contract with a program manager for the initial development of a planning and scheduling model. The scheduling model is designed to align the Capital Facilities Program with the funding stream that might be expected from the local bond, District revenues, state bonds, and the District's capital facilities priorities.
- j) Adopt by-laws for the Citizen's Oversight Committee.
- k) Appoint the Citizens' Oversight Committee.

What to Consider in Long-term Planning:

The District's Capital Facilities Master Plan needs to be developed beyond the normal five-year planning program required by the state. The District's Plan should extend through the life of the construction program funded by Measure E, which is anticipated to continue through 2013. The planning must take into account the timing of the bond issuances (\$16 million in 2003; \$50 million in 2005; \$50 million in 2008; and \$45 million in 2011). Additionally, the District wishes to take full advantage of the statewide bond money made available to community college districts. With the passage of Proposition 47, the District is anticipating the receipt of \$6.6 million over the next two years of funding. The state legislators have already approved a statewide bond measure to be placed on the March 2004 ballot from which the District would anticipate receiving some construction funding for Willow/International, Phase 1.

The Plan must also evaluate and incorporate student growth, state funding guidelines, instructional program changes, changes in technology usage, inflationary increases in construction costs, preliminary determinations of each project's scope of work, activities and time schedules for implementation, estimates of project budgets, and methods for reserving funds.

Long-term Planning Activities:

The planning activities required to develop a comprehensive District Capital Facilities Master Plan designed to leverage District bond funds with all other funding sources shall include the following activities:

- a) identification of a consultant to facilitate the development of a master-planning process;
- b) definition of scope for project cost projection and time schedule;
- c) determination of assumptions needed to prepare the District Capital Facilities Master Plan;
- d) projections of student growth by College or Center;
- e) Master Plan of facilities for each site or proposed site identified in the Capital Facilities Program;
- f) analysis of available funding (state and local) projected through the 2012 state bond elections; and
- g) approval and adoption of a District Capital Facilities Master Plan by the Board of Trustees.

This status report is provided for Board information only; no action is needed.