

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
February 6, 2001

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Leslie Thonesen at 4:00 p.m., February 6, 2001, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present Leslie Thonesen, President
Dorothy Smith, Vice President (left at 6:00 p.m.)
Phillip J. Forhan, Secretary
Adolfo M. Corona (left at 6:00 p.m.)
Ron Manfredi
Patrick E. Patterson (arrived at 4:50 p.m.)
William J. Smith
Ernie Garcia, Student Trustee, Fresno City College
Linda Harp, Student Trustee, Reedley College

Also present were:

Judith A. Redwine, Chancellor, SCCC
Thomas Crow, President, Reedley College
Dan Larios, President, Fresno City College
Jon Sharpe, Executive Vice Chancellor-Administration and Finance, SCCC
Henry Padden, Vice Chancellor-Personnel, SCCC
Don Yeager, Vice Chancellor/President Designate, North Centers
Shirley Bruegman, Vice Chancellor-Educational Services and Planning, SCCC

Introduction of Among the others present, the following signed the guest list:
Guests

Cindy Spring, Executive Secretary to the Chancellor, SCCC
Jerry Behrens, Legal Counsel, Lozano Smith
Brian Speece, Assistant Vice Chancellor-Business and Operations, SCCC
Art Amaro, SCFT President and Staff, FCC
Ron Eslinger, CSEA Chief Job Steward, and Staff, FCC
Allen Beck, Academic Senate President and Staff, FCC
Ron Nishinaka, Academic Senate President and Staff, RC
Holly McSwain, Classified Senate President and Staff, FCC
Michael Guerra, College Business Manager, FCC
Randy Vogt, Director of Purchasing, SCCC
Terry Kershaw, Dean of Instruction and Student Services, NC
Ed Eng, Director of Finance, SCCC
Ted Uyesaka, Director, Information Systems, SCCC

Introduction of
Guests (continued)

Jannett Jackson, Associate Dean of Instruction, Learning Resources Center, FCC
Jeff Josserand, Director of Classified Personnel, Personnel Commission
Sherian Eckenrod, Associate Dean of Instruction, Business Division, FCC
Rick Christl, Associate Dean of Instruction, Applied Technology Division
Ernie Smith, Associate Dean of Students, CalWORKs Program, FCC
Jo Nell Beal, Immediate Past President, SCCC Foundation
Kathleen Bonilla, Public Information Officer, FCC
Gene Blackwelder, College Business Manager, RC
Evelyn Fiorani, Duplications Supervisor, FCC
Lynn Badertscher, Instructor, FCC
Terry Flanagan, CSEA Staff
Bobbie Fisher, Student, Madera Center
Kimberly Snipes, Student, Madera Center
Lindsey Dearman, Student, Madera Center
Lisa Ganiron, Student, Madera Center
Patt Taylor, Personnel Assistant-Classified, SCCC
Ruben Fernandez, Dean of Students, RC
Elizabeth Carlisle, Executive Director, Training Institute
Vicki Roth, Personnel Assistant-Certificated, SCCC
Carmen Rodriguez, Student Services Specialist, FCC

Approval of
Minutes

The minutes of the Board meeting of January 9, 2001, were presented for approval.

It was moved by Mr. Corona and seconded by Ms. Smith that the January 9, 2001, minutes be approved. The motion carried by the following vote:

Ayes - 6
Noes - 0
Absent - 1

Delegations,
Petitions, and
Communications

Mr. Terry Flanagan, CSEA Staff, requested that an item on the Consent Agenda regarding termination of a classified employee be pulled from the agenda and that he be allowed to address the Board in closed session. The Board agreed to Mr. Flanagan's request.

Chancellor's Report

Dr. Redwine stated that the District continues to grow and this year's annualized growth is expected to be over five percent. She also acknowledged the many activities planned throughout the District in honor of African American History Month.

Campus Report,
Fresno City College

Mathematics instructor Zwi Reznik is a board member for the California Mathematics Council, Community Colleges. The organization provides a forum for community college math faculty to express themselves professionally and to support activities by students and faculty.

The classic play *A Streetcar Named Desire* will open March 1 in the FCC Theatre. The production, directed by C. Tim Quinn, will run through March 10. An interpreter for the hearing impaired will be part of the March 9 performance.

A story on our Creative Competitors Club is featured in the Community College League of California's winter newsletter. The club, which competes in "Odyssey of the Mind" type of events won first place last year in its first year of competition. They hope to continue their success this year.

The Career Center team in Counseling has developed a Career Advisors Program that enables students to conduct informational interviews with professionals in a variety of careers. Faculty and staff are being invited to participate in the program. Currently, sixty career advisors are listed in the CAP directory in the Career Center.

Health Services is pleased to announce that there is an active Alcoholic Anonymous meeting on the FCC Campus to assist students and anyone else who needs help. The meetings are held on Wednesdays at noon in BE 120.

Angela Davis is scheduled to appear at FCC as part of Women's History Month. Ms. Davis will be at FCC on March 3 at 7 p.m. in Forum Hall 101.

Fresno City College, a founding sponsor of the Valley Business Conference, is once again assisting in preparations for the February 14 conference. Four of the college's students are VBC scholarship winners this year.

Students in Free Enterprise are sponsoring a workshop for small businesses on "Market Research Basics." The February 22 workshop will be held at the Training Institute. SIFE students will present information on how market research can contribute to business success.

Campus Report,
Reedley College

From Reedley College, Dr. Crow reported:

The Reedley College LAND Department recently received approval on four Carl D. Perkins VTEA grant applications. The

Campus Report,
Reedley College
(continued)

grants, which total \$570,277, include a Statewide Discipline/Industry Collaborative for Agriculture & Natural Resources grant, and three Workforce Development Instructional Equipment grants. These will help the department infuse even more technology into its high-tech programs.

Black History Month will be celebrated with several events, including a Speakers Forum and Film Series on February 8 and 9; a trip to the African American History and Cultural Museum on February 15; a performance by the Pleasant Travelers Gospel Singers on February 22; and a video/guest speaker presentation on February 27.

The College is proud to announce that the 1999-2000 Women's Tennis Team has been selected as the Commission on Athletics Scholar Team Recipient. This special award combines the athletic and academic endeavors of all the members of one specific team. The seven-member team had a group G.P.A. of 3.4. They will be acknowledged at the Celebration of Student Athletes Award at the COA Convention on March 21.

On Tuesday, February 13, Reedley College will give a check for \$3,333 to the mayor of Reedley for the Rail Trail Project. The college's staff and faculty members held various fundraisers to collect donations that will help purchase trees and a commemorative item for a section of the Rail Trail.

Kaleidoscope, Reedley College's annual open house, will be held on Wednesday, April 4 from 9:00 a.m. to 2:00 p.m. The daytime activities are geared toward high school students, and there will be a late session especially for evening students.

Campus Report,
North Centers

Dr. Yeager reported the following from the North Centers:

A series of Study Circles organizing meetings were held at the Madera Center on January 18th and 19th, with participants from Madera, Fresno, and Merced Counties. Mr. Pat Scully, Deputy Director of the Study Circles Resource Center and Vice President of the Topsfield Foundation in Pomfret, CT was on hand to work with the participants. A major focus of the Study Circles program is to bring people together to discuss and address the challenges of community growth and development. Separate Study Circles are being developed for Madera, Fresno, and Merced Counties.

The Fourth Annual "Young Authors' Writing Conference and Contest" will be held on March 2nd at the Madera Center. This year's keynote speaker is Juan Felipe Herrera, Cal State Fresno

Campus Report,
North Centers
(continued)

Professor of Chicano and Latin American Studies, and an award-winning author. Middle school, high school, and community college students from Madera and Fresno Counties are being invited to attend the conference and enter the writing contest. If you are interested in attending, the conference is scheduled to start at 8:30 a.m. and conclude at 1:50 p.m.

The Spring Speakers' Series is underway, with Cal State Fresno professor Stephen Yarbrough speaking on "Race and Contemporary Fiction" at the Madera Center on February 27th at noon. Professor Yarbrough is a noted author and the winner of the Gold Medal in this year's California Book Awards. You are all welcome to attend this event as well.

Black History Month activities will begin on February 5th at the Madera Center with a "Reading and Discussion of Black Literature." Numerous activities are planned during February, including "Drumming by Rhythm Africa" on February 13th, which you won't want to miss, and a trip to the African American Historical and Cultural Museum to view the "Henrietta Marie" slave ship. I have a complete schedule of the planned activities for the Board, and invite you to attend as your schedule permits.

Joaquin Jimenez, our District Associate Dean of Financial Aid, is the new President-Elect of the California Community College Student Financial Aid Administrators Association, which represents financial aid administrators in California's 108 community colleges. He will assume the Presidency at the end of the Association's State Conference in December of 2001.

The First Annual Southern Yosemite Tourism Job Fair will be held at the Oakhurst Center on March 2nd from 10:00a.m. to 4:00p.m. Co-sponsored by the Yosemite/Sierra Visitors' Bureau, we anticipate this event will be an excellent opportunity for Oakhurst Center students, especially those enrolled in the Center's Hospitality Management Program, to meet potential employers.

The Oakhurst Center will be offering Applied Accounting on the Yosemite High School campus during the Fall Semester, 2001. The class is intended to fill the Business curriculum gap created by the retirement of the high school's business teacher. During the Spring Semester, 2002, Human Relations in Business will also be scheduled at the school. It is anticipated that this kind of exposure to the community will enhance enrollments at the Oakhurst Center.

Academic Senate
Report

Mr. Ron Nishinaka, Reedley College Academic Senate President, reported that January has been a transition month with new Academic Senate leadership being installed along with either continuing or new items being discussed by the members of the Senate.

In addition to himself, new officers include: Richmond Garrigus, Vice President for Curriculum; Lloyd Dry, Vice President, Sheryl Young-Manning (Madera), Secretary; Cynthia Elliott (Clovis), State Representative; and Anthony Abbott, Immediate Past President.

The Senate has held one meeting with the new officers and discussed the following topics: grade recording policy, grading symbol for unofficial withdrawal, Strategic Planning Committee and process, Hayward Award for Education Excellence, and review of the new faculty evaluation process.

Mr. Nishinaka concluded by stating the Senate looks forward to working with the administration and Board of Trustees collegially in the spirit of shared governance and academic responsibility for the betterment of institution and district.

Classified Senate
Report

Ms. Holly McSwain, Fresno City College Classified Senate President, gave an overview of accomplishments for the summer and fall semesters. Currently, mini training workshops are being planned, and the Constitution and By-Laws are being reviewed. She is also active in the Districtwide Classified Professionals Development Committee and final plans are being made for the Districtwide conference on April 10. The Senate, along with the Districtwide Committee, is developing a training program for the classified managers. She distributed copies of the logo for the Districtwide Classified Professionals, and thanked Dr. Emerzian, the Board of Trustees, and Chancellor Redwine for their support.

Service Learning
Report

Ms. Lynn Badertscher, Fresno City College Instructor, reported on the service learning activities throughout the District. She explained that the program encourages the service concept with learning. Combining the two concepts allows students to connect what they learn in the classroom with the world. Service learning is a teaching strategy, not volunteerism. Ms. Badertscher discussed why the District should support service learning, the results of a districtwide service learning survey, which instructors are currently utilizing the strategy, and service learning activities and goals.

Service Learning
Report (continued)

Board members concurred that service learning is a wonderful idea. Questions were asked regarding the program being part of the curriculum, support by the Academic Senates, if the class is transferable, and how the program differs from internships. Dr. Redwine noted that State Center is a leader in this program and Ms. Badertscher's work is spilling over to other colleges in the state.

Consent Agenda

Mr. Thonesen noted that Item No. 01-20, Certificated Personnel Recommendations, and Item No. 01-22, previously a placeholder for contracts, have amended. Also, as agreed earlier, Item No. 01-21 (H), termination of a classified employee, has been moved to closed session.

Action

It was moved by Mr. Corona and seconded by Mr. Manfredi and carried by the following vote that the Board of Trustees approve the consent agenda as amended.

Ayes -	6
Noes -	0
Absent -	1

Retirement,
Certificated
Personnel
[01-20]
Action

approve certificated personnel recommendations, Items A and B, as amended. (Lists A and B are herewith made a part of these minutes as Appendix I, 01-20).

Employment,
Promotion,
Transfer, Change of
Status, Resignation,
and Termination,
Classified Personnel
[01-21]
Action

approve classified personnel recommendations, Items A through G, as presented. (Lists A through H are herewith made a part of these minutes as Appendix II, 01-21).

Consideration to
Approve Agreement
#0239 between the
California State
Department of
Education and the
State Center
Consortium
[01-22]
Action

approve contract #0239 between the California Department of Education and State Center Community College District, dba State Center Consortium, in the amount of \$22,000.00 and authorize Henry M. Padden to sign the agreement and enter into the contract on behalf of the District.

Review of District
Warrants and
Checks
[01-23]
Action

review and sign the warrants register for the period
January 1, 2001, to January 31, 2001, in the total amount of
\$13,600,057.01.

review and sign the check registers for the Fresno City College
and Reedley College Co-Curricular and Bookstore Accounts for
the period December 11, 2000, to January 26, 2001, in the
amount of \$1,805,471.55.

Financial Analyses
of Enterprise and
Special Revenue
Operations
[01-24]
Action

Provided as information only.

Budget Transfers
and Adjustments
Report
[01-25]
Action

Provided as information only.

Consideration to
Accept Maintenance
Project, High
Voltage Feeder
Project, Fresno City
College
[01-26]
Action

- a) accept the project for the High Voltage Feeder Project,
Fresno City College; and
- b) authorize the Chancellor or Executive Vice Chancellor to
file a Notice of Completion with the County Recorder.

Consideration to
Accept Construction
Project, Softball
Facility
Improvements,
Reedley College
[01-27]
Action

- a) accept the project for the Softball Facility Improvements,
Reedley College; and
- b) authorize the Chancellor or Executive Vice Chancellor to
file a Notice of Completion with the County Recorder.

Consideration to
Accept Construction
Project, Woodshop
Classroom
Remodel, Reedley
College
[01-28]
Action

- a) accept the project for the Woodshop Classroom Remodel,
Reedley College; and
- b) authorize the Chancellor or Executive Vice Chancellor to
file a Notice of Completion with the County Recorder.

Consideration to
Accept Construction
Project, Information
Systems Department
Remodel, District
Office
[01-29]
Action

- a) accept the project for the Information Systems Department Remodel, District Office; and
- b) authorize the Chancellor or Executive Vice Chancellor to file a Notice of Completion with the County Recorder.

Consideration to
Approve Agreement
for State Work
Study Program,
Reedley College
[01-30]
Action

- a) authorize entering into off-campus State Work Study Agreements with various organizations and employers; and
- b) authorize the Chancellor and/or designees, including the College President and District Financial Aid Officer, to sign the agreements on behalf of the District.

Consideration to
Approve Clinical
Education
Agreements with
Various Health
Services Facilities,
Fresno City College
[01-31]
Action

- a) authorize the following list of Clinical Education Affiliation Agreements with various hospitals and health care providers on an as-needed basis until any significant terms or conditions are altered:

Registered Nursing Contracts
Mercy Hospital – Merced

Surgical Technology Contracts
Selma District Hospital – Selma
Alta District Hospital – Dinuba
California Eye Institute – Fresno
Central Valley Family Health – Hanford
Hanford Community Medical Center –
Hanford

- b) authorize the Chancellor or Executive Vice Chancellor to sign the Agreements on behalf of the District.

Consideration to
Approve Facilities
Lease Agreement –
Center for Applied
Research and
Technology, CART
[01-32]
Action

authorize the Chancellor or Executive Vice Chancellor to enter into a lease agreement with the Center for Applied Research and Technology for lease of space for the Spring, 2001 semester at a rate not to exceed \$22,364.00.

Consideration to
Approve Revised
Organizational
Structure – District
Personnel
Department
[01-33]

Dr. Redwine stated that in the past several months many changes have occurred which will impact the District's Personnel Department. In January, Dr. Henry Padden advised the Board of his resignation and retirement effective July 1, 2001. In addition, significant changes have recently been authorized by the Personnel Commission, which will have a significant impact on the hiring of classified personnel for the District. Lastly, the District's certificated Director of Personnel has been vacant for several months and is currently in the recruitment process. With these personnel changes and the shift in many of the hiring and recruitment procedures, it is an opportune time to review the organizational structure of the District's Personnel Department.

Dr. Redwine reviewed the following proposed changes and displayed a proposed organizational chart. (The proposed organizational chart is herewith made a part of these minutes as Appendix III, 01-33).

- Rename department to Human Resources (H.R.).
- Associate Vice Chancellor title replaces Vice Chancellor – same range/salary as Assistant Vice Chancellor (Range 66, \$85,932 - \$108,240)
- Revise title of Assistant Vice Chancellor-Business and Operations, to Associate Vice Chancellor-Business and Operations
- Data Assistant – ½ time – new position to develop, prepare, coordinate Human Resources reporting requirements.
- Net cost of title change and ½ time addition of Data Assistant = less than \$10,000. (Data Assistant position to be included in entire classified package to be presented to the Board at a later date – March or April).
- Associate Chancellor-Human Resources would assume all duties of Vice Chancellor except the following:
 - Tech Prep would be reassigned from H.R.
 - Board elections and electoral matters would be handled by Executive Vice Chancellor's Office
 - Legislative matters are assigned to Executive Director-Public and Legislation Relations

Consideration to
Approve Revised
Organizational
Structure – District
Personnel
Department
[01-33]

■ Legal matters are coordinated through the
Executive Vice Chancellor

- Secretary to Associate Chancellor would maintain status of Secretary to Vice Chancellor until any change in person holding position.
- Benefits Specialist would switch to Human Resources (currently reports to Executive Vice Chancellor). Benefits are an H.R. function.
- The procurement of benefits, i.e., FASBO/etc., would be the responsibility of Business Services as is the procurement of all goods and services.
- Negotiations, on a routine basis, would continue to be coordinated by Associate Chancellor-Human Resources with utilization of labor attorneys. The Executive Vice Chancellor would be involved with negotiations on an as needed basis.
- Indicates dual reporting responsibility of Director of Classified Personnel to the Personnel Commission and to the Associate Chancellor-Human Resources.

Mr. Smith confirmed that the new director of certificated personnel would report to the Associate Vice Chancellor-Human Resources.

Mr. Manfredi questioned why the Director of Human Resources is not called the Director of Certificated Personnel. Mr. Sharpe explained that the Director of Human Resources also handles non Personnel Commission related items for classified staff.

Action

A motion was made by Mr. Forhan and seconded by Mr. Corona that the Board of Trustees approve the recommended organizational structure presented by the District's Chancellor. The motion carried unanimously.

Consideration to
Appoint Executive
Director,
Foundation
[01-33A]

Dr. Padden stated that Dr. Joan Edwards has been offered and accepted the position of Executive Director of the Foundation. Many of you know that Dr. Edwards was here to conduct a workshop for our Foundation Board members in October. Joan is one of the premier community college fundraisers in the entire country and currently oversees a Foundation with \$22 million in assets. She is currently the Vice President for Planning and Development at the College of Southern Idaho, which is a comprehensive community college that covers a rural area of 11,500 square miles and has a population of 160,000. Joan's nationally recognized accomplishments have included: President of the National Council for Resource Development, National Student for Leadership Development Board Member, Vice President of the National Board for the American Association of Woman in Community Colleges, one of two lay members to the Idaho State Bar Association Client Security Fund, Commissioner for Twin Falls Planning and Zoning Commission, Vice President of Community Development for the Chamber of Commerce Board of Directors, and member of the League of Woman Voters. Dr. Edwards received her Doctorate in Community College Leadership from Nova University, her Master's Degree in Special Education and her Bachelor's Degree in Elementary Education and English from the University of Idaho, and her Associate of Arts Degree from the College of Southern Idaho.

Dr. Edwards will be attending the Annual Foundation Board Meeting on March 1. Her official start date will be coordinated with the College of Southern Idaho to allow completion of remaining commitments.

Mr. Forhan stated that he is concerned about the beginning salary level and he would hope in the near future that the Foundation would be able to fund the salary. He would also like to see a current accounting of Foundation funds so the Board can value Dr. Edwards' impact at the end of twelve months.

Mr. Smith added that he does not disagree with Mr. Forhan; however, in terms of proportionality, the Foundation is getting a highly skilled professional that can compete on the open market.

Mr. Manfredi stated that in approximately three months he would like to see an action plan for the Foundation and an accounting plan. He noted that when a person is hired at the top step, there is no growth.

Consideration to
Appoint Executive
Director,
Foundation
[01-33A]
(continued)

Mr. Corona agreed with Mr. Forhan and noted that even though the salary is high, the Foundation is getting a talented person.

Ms. Jo Nell Beal, immediate past president of the Foundation, expressed her support in the hiring of Dr. Edwards.

Mr. Patterson stated he also is concerned about the salary level, as he believes the job has changed and the position is no longer responsible for the grants area. He questioned if part of the salary was paid by the Foundation. Dr. Redwine noted the volume of grants has increased greatly since moving the responsibility under the Vice Chancellor-Educational Services and Planning. She added that it is not unusual for a college or university to pay the top person's salary, as the Foundation exists to provide funds for the colleges.

Mr. Patterson stated if the person is only involved with fundraising, it should be self-sustaining. Dr. Redwine explained that it is difficult to get people to give money for operations, and noted that the accountant is paid by Foundation funds.

Mr. Smith commented that he sees the elimination of grants as an opportunity for the Foundation Director to expand his or her horizons and do more in terms of fundraising. It gives the person an opportunity to be more effective. The position does pay for itself either directly or indirectly, because the Foundation raises money that eventually goes back to the District.

Mr. Corona reminded the Board it is a one-year contract and the item can be reviewed at the end of one year.

Ms. Smith suggested that in the future there is some type of agreement regarding the salary since the salary has already been offered and the Board is talking after the fact.

Dr. Redwine stated that the salary is within the range and therefore she felt it was within her purview to offer it.

Mr. Thonesen noted that even though there is a difference in the salary paid to the previous person, if the Foundation gets some production and the Board adds in the accountability factor, he is comfortable with the salary level.

Mr. Forhan clarified that he is not opposed and he understands the Foundation and Chancellor are behind Dr. Edwards; however, the Board needs to assess the performance at the end of twelve months.

Consideration to
Appoint Executive
Director,
Foundation
[01-33A]
(continued)
Action

A motion was made by Mr. Corona and seconded by Mr. Manfredi that the Board of Trustees approve the appointment of Dr. Joan Edwards for the position of Executive Director, Foundation, with placement on the Management Salary Schedule Range 66, Step 8, with the understanding that at the end of twelve months there will be a performance review. The motion carried unanimously.

Acknowledgement
of Quarterly
Financial Status
Report – General
Fund
[01-34]

Mr. Sharpe reported that on a quarterly basis the District is required to give a financial status report to the State Chancellor's Office. The 2nd Quarter report reflects projected revenues and expenditures in line with the annual budget, as amended for additional grants, programs, etc. Actual revenues and expenditures are consistent with expectations at mid-year, allowing for the fact that most of the revenue from property taxes and certain federal monies, i.e., VTEA, are not received until later in the fiscal year.

The projected 22,683 FTES indicates a 5.1% increase from 1999-00, which is based upon actual first semester growth projected for the full year.

Mr. Sharpe noted that on Page 3 the academic and management salaries are disclosed and agreements were made during the quarter. Section 5 indicates that the District has no financial problems.

Action

A motion was made by Mr. Smith and seconded by Mr. Manfredi that the Board of Trustees acknowledge the Quarterly Financial Status Report (CCFS-311Q) as presented. The motion carried unanimously.

Consideration to
Adopt 2001-02
Budget
Development
Calendar
[01-35]

Mr. Sharpe stated that in order to have an orderly process for the development of the District's budget, in February each year the Board approves the Budget Development Calendar. Changes which have been incorporated into the recommended calendar include a revised schedule for the submission and approval of Decision Packages, as reviewed with the Board of Trustees at the November 20, 2000, Board workshop. By accelerating the Decision Package review process, the District will be better able to procure the goods and services to utilize these funds for the ensuing academic year. Additionally, the Partnership for Excellence Program (PFE) has now been included in the regular Budget Calendar process. This will also allow utilization of PFE funds for the entire academic year wherein previously monies were actually not available until mid-year.

Consideration to
Adopt 2001-02
Budget
Development
Calendar
[01-35]
(continued)

The process will conclude with a recommendation for Board approval at its regular meeting on September 4, 2001.

Mr. Manfredi stated he is concerned how the District does the Decision Packages. The Decision Packages are one of the few areas where the Board, faculty, and staff have some flexibility. He would like to see the top packages, i.e., if there is money for twenty decision packages, he would like to see the top twenty-five, and give the Board a chance to become more involved in the process.

Mr. Smith stated he had trouble with Mr. Manfredi's request. The Board has an administration to make recommendations. If the Board starts making the selections, they will spend an inordinate amount of time being lobbied for the funds. While he would like to expand the scope of the process, he would need more input from the administration on the mechanics of the process.

Mr. Manfredi stated the Board would not look at all requests, just those that barely missed getting funded.

Mr. Forhan agreed that looking at the top five that did not get funded would validate the ones that did get funded. It is a responsibility of the Board.

Mr. Sharpe added that in the last two years this topic has become an increasing issue. The Decision Package process is also one of the most well received programs on campus due to the collaboration involved. In the last fiscal year, the administration carved out approximately ten percent of the Decision Package monies and put aside for Board priorities, emergencies, etc. It would be relatively easy to do this again next year and it represents a sum of approximately \$300,000.00. He suggested that the Board might want to give the campuses a base allocation and then the projects that do not make the base allocation be presented to the Board for their consideration out of the \$300,000.00.

Mr. Patterson stated that at the retreat last year there was a list of Decision Packages and a cut-off line depending on how much the District was funded.

Mr. Sharpe clarified that last year the administration carved out some money for the Board in case there were projects during the course of the year. It is not a problem for the campuses or administration to identify those that did not make the cut.

Consideration to
Adopt 2001-02
Budget
Development
Calendar
[01-35]
(continued)

Mr. Thonesen added it would be easier if the top contenders that did not make the cut were identified and were approved at the same time as the other Decision Packages.

It was the consensus of the Board to put aside \$300,000.00 for consideration of projects that are not approved as part of the Decision Packages.

Action

A motion was made by Ms. Smith and seconded by Mr. Smith that the Board of Trustees approve the 2001-02 Budget Development Calendar as presented. The motion carried unanimously.

Governor's Budget
Update
[01-36]
No Action

Mr. Sharpe reported that this item is provided for the Board's information only and that no action is required. On January 10, 2001, Governor Davis released his initial proposal for the 2001-02 State Budget. Included in the Governor's budget is his proposed funding for the California Community College System. Although the Governor's January budget proposal is the first step in a lengthy process leading to the final adoption and enactment of the State Budget Act, it serves as a basis for development of the District's 2001-02 annual budget.

Mr. Sharpe provided a brief overview of the Governor's budget proposal, including its impact upon the District, along with initial projections regarding revenues and expenditures for 2001-02.

Mr. Forhan requested that in the future the current level of funding be shown on the charts.

Consideration to
Authorize Capital
Facilities Advisory
Committee
[01-37]

Mr. Sharpe stated that over the past five years the District's enrollment has grown thirty-three percent. While some facilities have been increased, it is not commensurate with the increase in population growth. Combined with programmatic changes, the advent of technology, and the aging of facilities, there is a need to identify the District's capital facilities needs for the future.

The administration is recommending the creation of a Capital Facilities Advisory Committee to study the capital facility needs, develop a recommended list, as well as funding alternatives related to Proposition 39. It is proposed that each Board member appoint two community representatives from their area to serve on the committee, which is anticipated to be a three to four month process. In addition, it is recommended that one Board member serve on the committee. Faculty, classified staff, and administration will also serve on the committee. He distributed an overview of the proposed committee for use with prospective appointees.

Consideration to
Authorize Capital
Facilities Advisory
Committee
[01-37]
(continued)
Action

A motion was made by Mr. Manfredi and seconded by Mr. Patterson that the Board of Trustees:

- a) establish a Capital Facilities Advisory Committee to review the District's capital facilities needs and funding alternatives; and
- b) that the committee be comprised of the following:
 - 1) one Board member;
 - 2) two appointees per Trustee;
 - 3) one Academic Senate and one Classified Senate representative from FCC, RC, and the North Centers; and
 - 4) District administrative members.

It was agreed that Board members would forward the names of representatives from their areas to Cindy Spring by the end of February.

Mr. Forhan asked about a calendar of meetings. Mr. Sharpe stated that the committee will set the calendar at the first meeting. He anticipates that the first meeting would be mid to late March and then establish a calendar to meet every three to four weeks. The timeline would be March through June and the meetings would be conducted in the evenings.

The motion carried unanimously.

Mr. Sharpe asked if it would be possible to have a Board member volunteer to be on the committee. It was agreed that Mr. Patterson would be the Board representative.

Reports of Board
Members

Linda Harp, Reedley College Student Trustee, reported that the college is celebrating Black History Month with several events previously mentioned by Dr. Crow, as well as pictures and biographies displayed in the cafeteria. On February 14 there will be food and gift booths in the cafeteria for Valentine's Day.

Mr. Ernie Garcia, Fresno City College Student Trustee, reported the Club Rush scheduled for January 24 was cancelled due to the rain, but combined it with the Volunteer Faire on January 31. Tonight, the college welcomes the Dallas Black Dance Theatre at the Tower Theatre. All tickets have been sold and the performance starts at 7:00 p.m. Opening ceremonies

Reports of Board
Members
(continued)

for African American History Month were held on February 1, featuring speakers, poetry, and music. Gospel Night was held last Friday with several choirs and performers sharing their music. Next month the campus will be celebrating Women's History Month and the Renaissance Faire.

Mr. Manfredi gave an update on the Old Administration Building Subcommittee and stated he is impressed with the interest and enthusiasm of the faculty. The committee will be developing a work strategy at its next meeting scheduled for February 13. While the faculty would like to save the entire building, the committee agreed to initially focus on part of the building; i.e., front entrance and auditorium. Once the committee has established a work plan, there will be a report to the full Board.

Mr. Smith stated that in October at the ACCT Conference, he had an opportunity to attend a Datatel presentation and was able to use their computer to view the District's web page. He immediately closed the page as he was embarrassed by its quality. He commended the Chancellor and staff for the wonderful job in rectifying the problem. The new page is very impressive, professional, and artistic. He also likes the fact that the Vocational Training Center is noted on the web page.

Mr. Patterson noted that he recently attended the CCLC Legislative Conference. It was a good conference; however, the major emphasis for legislators at this time is not education, but the energy crisis. It is imperative that those in education keep their interests at the forefront or they will be forgotten.

Ms. Smith announced that she is a member of the Wall of Honor Committee this year and three people have been selected for induction this year: Dr. Carolyn Drake, Lacy Barnes, and Judge Vincent McGraw. She invited everyone to attend the ceremony on February 26.

Ms. Smith stated she had the opportunity to attend the Fresno County Academic Decathlon and it was refreshing to see so many young people using their minds for the betterment of the community. There is a need to recognize those who perform in the classroom like those who are recognized in the sports arena.

Ms. Smith continued that she was impressed with the Old Administration Building Subcommittee meeting. The effort is from the ground up, faculty members are involved, and this time something may actually be done.

Reports of Board
Members
(continued)

Ms. Smith added that she had an opportunity to be involved with the Classified Professional Development program. At the last meeting there was a health screening by St. Agnes Hospital, and it was pointed out that to be a productive worker, you have to pay attention to your health.

Future Agenda
Items

Mr. Forhan stated that during Ms. Badertscher's presentation she mentioned her sabbatical leave was based on service learning. In the future, he would like to see the sabbatical requests prior to the Board's approval and then receive copies of the reports submitted by each individual upon their return. Mr. Manfredi concurred.

Ms. Smith stated she would like a report on the Advance to College (ATC) program at Fresno City College. She would also like an update on the District's efforts to conserve energy.

Mr. Smith requested a potential for litigation report be provided to the Board every six months.

Closed Session

Mr. Thonesen stated that the Board, in closed session, will be discussing the following: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957. Mr. Thonesen declared a recess at 5:55 p.m.

Open Session

The Board moved into open session at 6:50 p.m. and Mr. Thonesen announced the Board in closed session terminated a classified employee.

Adjournment

The meeting was adjourned at 6:52 p.m. by the unanimous consent of the Board.



Phillip J. Forhan
Secretary, Board of Trustees
State Center Community College District

CERTIFICATED PERSONNEL RECOMMENDATIONS

- A. Recommendation to accept resignation for the purpose of retirement from the following persons:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Azamber, Eugene	FCC	May 19, 2001	Business Administration Instructor
Scambray Terry	FCC	May 19, 2001	English Instructor

- B. Recommendation to approve amended retirement date for the following person:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Padden Henry	DO	July 1, 2001	Vice Chancellor- Personnel

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons (probationary):

Name	Location	Classification	Range/Step/Salary	Date
Barile, Howard	FCC	Accounting Technician I Position No. 2074	57-A \$2926	1/2/01
Davis, Christie	DO	Accounting Clerk I Position No. 1134	38-A \$1838	1/8/01
Jalomo, Josie	RC	Department Secretary Position No. 2241	44-A \$2129	1/8/01
Martin, Barbara	DO	Department Secretary Position No. 1006	44-C \$2352	1/8/01
Palafox, Diana	RC	Department Secretary Position No. 3128	44-A \$1065 (50%)	1/22/01
Chavez, Olivia	RC	Lib/Lrn Resource Asst I Position No. 3030	38-A \$1838	2/1/01

B. Recommendation to employ the following persons (Ed Code 88076):

Name	Location	Classification	Hourly Rate	Date
Criswell, Jennifer	FCC	Instructional Aide	\$ 6.25	1/12/01
Livingston, Jade	FCC	Instructional Aide	6.25	12/18/00
Martin, Chris	FCC	Instructional Aide	6.25	1/16/01
Butler, Krisshawn	FCC	Registration Asst I	6.25	12/18/01
Fries, Leesa	FCC	Registration Asst I	6.25	1/9/01
Milovanovic, Milan	FCC	Registration Asst I	6.25	1/3/01

B. Recommendation to employ the following persons (Ed Code 88076) (continued):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Pruell, John	FCC	Registration Asst I	\$ 6.25	1/16/01
Yang, Mai	FCC	Registration Asst I	6.25	1/17/01
Yang, Mary	FCC	Registration Asst I	6.25	1/9/01
Patten, Eric	FCC	Lib/Lrn Resource Asst I	6.25	1/9/01
Chandar, Poonam	FCC	Office Assistant II	6.40	12/8/00
Adanalian, Matthew	NC	Custodian	6.65	1/10/01
Flores, Moses	NC	Custodian	6.65	1/10/01
Zapata, Jr. Gilbert	RC	Custodian	6.65	1/4/01
Fink, Katie	FCC	Office Assistant III	7.48	1/8/01
Okada, Mari	FCC	Exam Proctor	9.89	12/15/00

C. Recommendation to employ the following persons (provisional - filling vacant position pending recruitment/selection):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Pengilly, Rachel	FCC	Department Secretary Position No. 2031	\$6.65	1/16/01
Rice, Regina	FCC	Department Secretary Position No. 2031	\$6.65	12/18/00

D. Recommendation to approve promotion of the following employees (regular):

Name	Location	Classification	Range/Step/Salary	Date
Wilson, Jonathan	FCC	Micro computer Spec Position No. 2289 to Distance Ed/Info Tech Support Tech Position No. 2059	60-B \$3340 66-A \$3645	1/02/01
Johnson, Jason	DO	Groundskeeper II Position No. 1074 to Groundskeeper III Position No. 1075	46-E \$2721 50-D \$2857	1/19/01
VanGalder, Anne	FCC to DO	Department Secretary Position Number 2056 to Office Assistant III Position No. 1091	44-D \$2469 48-D \$2721	2/5/01

E. Recommendation to approve transfer of the following employees (regular):

Name	Location	Classification	Date
Diaz, Joel	FCC	Job Developer Position No. 2435 to Position No. 2268	1/25/01

F. Recommendation to approve change of status of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Johnson, Jason	DO	Groundskeeper II Position No. 1074 to	46-E \$2721 46-E+7.5%	1/2/01 thru 1/18/01
(CSEA Article 34, assuming additional duties)				
Mathos, Mary	FCC	Financial Aid Assistant I Position No. 2105 to Financial Aid Assistant II Position No. 2104	57-E \$3556 60-E \$4824	12/1/00 thru 1/20/01
(CSEA Article 34, assuming additional duties)				
Lewellen, Carolyn	FCC	Accounting Clerk III Position No. 2335 to	48-B \$2469 48-B+5%	1/2/01 thru 6/30/01
(CSEA Article 34, assuming additional duties)				

F. Recommendation to approve change of status of the following employees (regular) (continued):

Name	Location	Classification	Range/Step	Date
Lee, Donna	FCC	Office Assistant II Position No. 2018 to	41-C \$2183 41-C+6%	1/2/01 thru 2/28/01
(CSEA Article 34, assuming additional duties)				
Zavala-Martinez, Jane	FCC	Department Secretary Position No. 2219 to	44-D \$2469 44-D+15%	2/1/01 thru 3/1/01
(CSEA Article 34, assuming additional duties)				
Williams-Barber, Joan	FCC	Office Assistant III Position No. 2101 to	48-E \$3214 48-E+15%	2/1/01 thru 3/1/01
(CSEA Article 34, assuming additional duties)				

G. Recommendation to accept resignation of the following employees (regular & probationary):

Name	Location	Classification	Date
Williams, Bryan	FCC	Job Developer Position No. 2327	12/16/00
Kelley, Keith	FCC	Job Developer Position No. 2268	1/13/01
Chavez-Leon, Susan	FCC	Department Secretary Position No. 2058	2/1/01

H. Recommendation to terminate the following employee (regular):

Name	Location	Classification	Date
Anderson, Glenn	RC	Custodian Position No. 3061	1/4/01

Proposed Organization Chart Human Resources

