

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
November 6, 2001

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Leslie Thonesen at 4:01 p.m., November 6, 2001, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present Leslie Thonesen, President
Dorothy Smith, Vice President (left at 4:40 p.m.)
Phillip J. Forhan, Secretary
Adolfo M. Corona (arrived at 4:06 p.m.)
Ron Manfredi
Patrick E. Patterson (arrived at 4:05 p.m.)
William J. Smith
Margaret Todd, Student Trustee, FCC
Warren Bisel, Student Trustee, RC

Also present were:

Judith A. Redwine, Chancellor, SCCCCD
Art Elish, Interim President, Fresno City College
Tom Crow, President, Reedley College
Jon Sharpe, Executive Vice Chancellor-Administration and Finance, SCCCCD
Don Yeager, Vice Chancellor-North Centers
Randy Rowe, Associate Vice Chancellor-Human Resources, SCCCCD

Introduction of Guests Among the others present, the following signed the guest list:

Cindy Spring, Executive Secretary to the Chancellor, SCCCCD
Teresa Patterson, Executive Director-Public and Legislative Relations, SCCCCD
Joan Edwards, Executive Director, SCCC Foundation
Jerry Behrens, Legal Counsel, Lozano Smith
Brian Speece, Associate Vice Chancellor-Business and Operations, SCCCCD
Sheila Martin, AFT Representative and Staff, FCC
Ann Walzberg, Academic Senate President and Staff, FCC
Ron Nishinaka, Academic Senate President and Staff, RC
Lisa McAndrews, Classified Senate President and Staff, RC
Randy Vogt, Director of Purchasing, SCCCCD
Gene Blackwelder, College Business Manager, RC
Elizabeth Carlisle, Executive Director, Training Institute
Ron Taylor, Dean of Instruction, RC
Robert Fox, Dean of Students, FCC
Kathleen Bonilla, Public Information Officer, FCC
Gurdeep Sihota, Director, College Center Program, FCC

Introduction of Guests (continued)	<p>Terry Kershaw, Dean of Instruction and Student Services, NC Ed Eng, Director of Finance, SCCC Sherian Eckenrod, Associate Dean of Instruction-Business Division, FCC Rick Christl, Associate Dean of Instruction-Applied Technology Division, FCC Tony Cantu, Dean of Instruction, FCC Cyndie Sine, Coordinator of Planning, Faculty Development, and Program Review, FCC Carl Simms, Director-Maintenance and Operations, SCCC Carolyn Drake, Associate Dean of Instruction, Health Sciences Division, FCC John Cummings, District Dean of Admissions and Records, SCCC Mike Quinn, Associate Dean-Humanities, RC Ted Uyesaka, Director, Management Information Systems, SCCC Joaquin Jimenez, District Associate Dean-Financial Aid, SCCC Greg Coxson, CMS Viron Marc Benjamin, <i>The Fresno Bee</i> Guadalupe Vega, Instructor, MC Karen Hammer, Instructor, CC Nereyda Garza, Instructor, FCC Joyce Pinkard, Instructor, FCC Pam Thomas, Instructor, FCC Sara Aguirre, Instructor, RC Camilla Colby, Instructor, FCC Sharon Ferrer, Instructor, FCC Franchesca Velazquez, Instructor, RC Angie Pina, Student, RC Donald J. Roe, Student, RC</p>
Approval of Minutes	<p>The minutes of the Board meeting of October 2, 2001, were presented for approval.</p> <p>A motion was made by Ms. Smith and seconded by Mr. Manfredi that the minutes of October 2, 2001, be approved as presented. The motion carried by the following vote:</p> <p style="padding-left: 40px;">Ayes - 5 Noes - 0 Absent - 2</p>
Delegations, Petitions, and Communications	<p>Ms. Sheila Martin, AFT representative and staff, presented the part-time faculty initial bargaining proposals.</p>

Campus Report,
Fresno City College

Dr. Elish reported the following from Fresno City College:

FCC's student newspaper, *The Rampage*, won 18 awards at the recent Journalism Association of Community Colleges conference. Out of the 18 awards, four were first place awards. Advisor Danny Edwards and his staff also received a "thumbs up" in Saturday's editorial page of *The Fresno Bee*.

Twenty-two FCC students are the recipients of scholarships from the Fresno Hispanic Scholarship Fund. The students were honored Friday night at the organization's annual ball. Business Manager Michael Guerra is this year's president and Joaquin Jimenez is a board member. PIO Kathy Bonilla assisted with mistress of ceremony duties at the dinner.

The Student Paralegal Association wants FCC students and their families to know more about the law. The club is distributing copies of a publication from the State Bar of California titled "Kids and the Law." The students say they want to help distribute this pertinent information to FCC students and are making copies available upon request. Copies are also on file at the reserve desk in the FCC Library.

2001 has been a good year for FCC music instructor Mike Dana. His original compositions are now being published by Oregon-based Matrix Music and distributed worldwide. He is also an official artist-endorser for Godin Guitars and Evans Custom Amplifiers.

Hispanic American veterans will be honored at this year's Veterans Ceremony on Friday, November 9 at noon. The ceremony will be held at the Veterans Peace Memorial. Assemblywoman Sarah Reyes will be the keynote speaker.

Poet Gary Soto, a Fresno native and FCC Alumnus, will visit the college on Friday, November 16 at 1 p.m. in the FCC Library. His visit is part of American Education Week. Other activities that day include music, refreshments and tours of the historic library.

The Classified Senate held a half-day orientation for new classified employees on Friday, November 2. Various speakers provided information on the college, its history and procedures. The Classified Senate hopes to conduct these orientations every semester.

Retired coach Bill Musick will be inducted into the Fresno Athletic Hall of Fame. Musick, who retired two years ago,

Campus Report,
Fresno City College
(continued)

continues to work with Fresno City College athletes, by assisting the wrestling team. The induction dinner will take place this Thursday.

Three actors from the Oregon Shakespeare Festival are visiting the College this week. Their visit includes workshops and presentations for local school kids. On Friday night they will perform an evening of scenes entitled “And Now For Something Different.” The benefit for Friends of the Arts will begin at 7:30 p.m. in the Theatre.

The Public Information Office has won a Gold Medallion from the National Council for Marketing and Public Relations, District 6. The first place award was for a feature article in *City at Large* about Mike Yelenik’s donation of bone marrow. Leah Perich wrote the story.

Campus Report,
Reedley College

From Reedley College, Dr. Crow reported:

Engineering students, led by instructor John Heathcote, showed their skills at the Engineering Design Competition at CSUF on November 3. One Reedley College team placed second in the Bridge Building-Strength vs. Weight event and another team won the Most Aesthetically Pleasing Bridge event.

The CalWORKS staff recently participated in the semi-annual Provider’s Fair sponsored by Fresno County Department of Employment and Temporary Assistance. Packets of instructional programs available to CalWORKs students were distributed to over 300 county employees who work with these clients. Channel 18 interviewed Coordinator Jan Waterman and will include the segment in one of their weekly “Jobs” programs in the near future.

Reedley College art instructors James Soares and Bob Kizziar helped the Kings River Arts Council open their new “Gallery 1107” in October. Kizziar, who is on the Board of Directors of the Arts Council, had his saggar fired ceramics featured at the gallery. Soares, who was accepted in five national art shows during this last year, showed watercolor paintings.

Reedley College’s Composition and Literary Department has organized the “First Wednesdays at One” program which started in September. First Wednesdays at One (1W1), is a time for students, staff, and faculty to gather to hear works read by the authors themselves. The next 1W1 will feature Clovis Center instructor Cynthia Elliott on November 7 at 1 p.m. in the Student Lounge.

Campus Report,
Reedley College
(continued)

Reedley College student Maria A. Rodriguez was recently recognized in the Talent Roster of Outstanding Transfer Students from Community Colleges. The College Board's Talent Roster program provides national recognition to exceptionally talented community college transfer students. Rodriguez, a Reedley resident, plans to transfer to a four-year college and become an eighth-grade teacher.

Journalist Phoebe Wall Howard will be the final featured speaker at the Fall 2001 Reedley College Speakers Series event on Thursday, November 29 at 7:00 p.m. in the Forum Hall. She is a Pulitzer Prize nominee and Associated Press award winner with extensive newspaper, magazine, television and radio experience.

Campus Report,
North Centers

Dr. Yeager reported the following from the North Centers:

The Business & Education Committee of the Madera Chamber of Commerce presented its first annual Career Pathway Exposition at the Madera Center on October 12th. Over 40 separate exhibitors from local business, education, and community-based organizations were on hand to talk about careers and training opportunities available through their organizations. Workshops on customer service were also conducted. Students from Madera High's Kampus Kettle provided lunch for the exhibitors. The event drew over 300 high school seniors from Madera and Chowchilla, in addition to North Centers' students.

On October 17th, the North Centers participated in National Depression Day activities at the Madera Center. The event was co-sponsored by the North Centers ASB, Psychological Services, Fresno City College Health Services, Reedley College Health Services, and the Fresno City College Student Senate. Free depression screening, pamphlets, videos, and refreshments were available to students.

On October 30th a Halloween Film Marathon was held at Madera Center, followed on October 31st by the annual Fall Harvest Festival sponsored by the North Center's ASB. Students, faculty and staff participated in the costume contest, pumpkin painting, cakewalk, and other activities. Children from the Child Development Learning Center were led on a trick-or-treat walking field trip throughout the campus.

To commemorate "El Día de Los Muertos" and to share information about this Mexican cultural tradition with the greater college community, students in the Aztlán Spanish Club, under the guidance of Spanish instructor Lupe Vega, created exhibits for display in the cafeteria and in the display case in the administration building at the Madera Center. Students in Karen

Campus Report,
North Centers
(continued)

Hammer's Spanish class at the Clovis Center also prepared an exhibit for display in the lobby of the Clovis Center.

Cynthia Elliott's Journalism class at the Clovis Center has developed a "news web" site to showcase some of the news stories they've been writing this semester. The effort is entirely student-driven, and will be updated by the 15th of every month. I have the URL for those who would be interested in accessing the site. (<http://www.angelfire.com/journal2/thespinn>)

On November 9th the North Centers will be hosting the annual district-wide High School Counselors' Conference at the Madera Center. Fresno City College, Reedley College, and the North Centers are co-sponsors of the event. High school counselors from throughout the District are invited to attend general informational sessions where they will hear, among other things, about the wide variety of programs available at our campuses. Attendees will be treated to lunch, a campus tour, and a raffle for prizes. Expected attendance is 80-90 individuals.

The Madera Rancho Kiwanis will be holding their annual "Madera Center Scholarship Run" at the Madera Center on Sunday, November 18th. Participants will be able to run or walk and contribute directly to scholarships for Madera Center students.

Academic Senate
Report

Ms. Walzberg, Fresno City College Academic Senate President, reported:

- Four Senators from Fresno City College, and three Senators from Reedley College/North Centers recently attended the Academic Senate for California Community Colleges fall session in Cerritos.
- The Fresno City College Academic Senate passed a resolution supporting the proposed Building Naming Opportunities Board Policy, with the request that language be included that the donor's funds be used for the campus on which the building or space is named. The Reedley College/North Centers Senate also passed a resolution in favor of the policy, with consideration for naming opportunities be given to employees who have served the college and/or centers with distinction.
- The Fresno City College Academic Senate Partnership for Excellence Committee met today to consider proposals for funding. Ms. Walzberg thanked the Board for approving funds for faculty projects and noted \$100,000 of the approved \$200,000 will be prioritized for instructional equipment this year.

Classified Senate Report

Ms. McAndrews, Reedley College Classified Senate President, stated that Staff Development Day is scheduled for Monday, November 12, and will include several workshops, lunch, and an opportunity for staff members to network with their colleagues. The annual “Shop ‘Til You Drop” trip to Gilroy is November 10, and several enthusiastic shoppers are signed up and ready to go. The Senate raised \$175.00 by selling small American flags. The proceeds were sent to the American Red Cross to assist with the aftermath of the September 11 events. Four classified staff members will be attending the CCLC Conference next week. They will participate in workshops such as Student Success, Leadership, Building Classified Strength, Creating a Safe and Comfortable Learning Environment, Retention, and Budget.

Foreign Language Report

Franchesca Velazquez, Reedley College Spanish and French instructor; Sharon Ferrer and Camilla Colby, Fresno City College Spanish instructors, gave an overview of the foreign language programs in the District.

Public Opinion Survey

Mr. John Fairbank of Fairbank, Maslin, Maullin & Associates, presented an update on the public opinion survey conducted on behalf of the District regarding a possible bond issue in November 2002.

Consent Agenda Action

It was moved by Mr. Smith and seconded by Mr. Corona that the Board of Trustees approve the consent agenda as presented.

Mr. Patterson questioned Item No. 01-231, and the reason for changing the date of the organizational meeting from December 4 to December 11. Mr. Sharpe explained the requirements as provided in the Education Code.

The motion carried by the following vote:

Ayes - 6
Noes - 0
Absent - 1

Employment,
Extension of
Contract,
Resignation, and
Retirement,
Certificated
Personnel
[01-229]
Action

approve certificated personnel recommendations, Items A through D, as presented. (Lists A through D are herewith made a part of these minutes as Appendix I, 01-229).

Employment,
Change of Status,
Promotion, Transfer,
Advanced Step
Placement, Leave of
Absence,
Resignation, and
Retirement,
Classified Personnel
[01-230]
Action

approve classified personnel recommendations, Items A through N as presented. (Lists A through N are herewith made a part of these minutes as Appendix II, 01-230).

Resolution
Scheduling Date and
Time for
Organizational
Meeting of the
Board of Trustees
[01-231]
Action

adopt, as presented, the proposed Resolution selecting December 11, 2001, at 4:00 p.m., as the date and time for its annual organizational meeting, and direct the Chancellor to notify, by copy of the completed Resolution, all members of the Board and the County Superintendent of Schools of the time and date selected.

Consideration to
Approve Contract
#0150 Amendment
#1, between State
Center Community
College District and
the California
Department of
Education
[01-232]
Action

approve Agreement #0150 Amendment #1 between the State Center Community College District and the California Department of Education and authorize Randy Rowe to sign said document on behalf of the Board of Trustees.

Consideration to
Adopt New Board
Policy #4005,
General
Employment
Provisions
[01-233]
Action

approve new Board Policy #4005, General Employment Provisions, as presented.

Consideration to
Adopt New Board
Policy #5122.1,
Student Payment
Plans

[01-234]
Action

approve new Board Policy #5122.1, Student Payment Plans, as presented.

Consideration to
Adopt New Board
Policy #9701,
Building/Facility
Naming
Opportunities

[01-235]
Action

approve new Board Policy #9701, Building/Facility Naming Opportunities, as presented.

Consideration to
Adopt Revisions to
Board Policy #1332,
Tobacco Products
Policy

[01-236]
Action

approve revisions to Board Policy #1332, Tobacco Products Policy, as presented.

Review of District
Warrants and
Checks

[01-237]
Action

review and sign the warrants register for the period September 25, 2001, to October 31, 2001, in the total amount of \$10,246,127.33.

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular and Bookstore Accounts for the period September 4, 2001, to October 19, 2001, in the amount of \$1,576,095.94.

Financial Analyses
of Enterprise and
Special Revenue
Operations

[01-238]
Action

received as information only.

Consideration of
Budget Transfers
and Adjustments
Report and
Authorization of
Inter-Fund Transfer

[01-239]
Action

authorize all budget transfers, adjustments, and inter-fund transfers, as presented. (List of transfers is herewith made a part of these minutes as Appendix III, 01-239).

Consideration to
Approve Sale of
Surplus Property,
Fresno City College
[01-240]

Action

authorize disposal of District surplus property by auction.

Consideration to
Approve Agreement
for Coin Operated
Copiers, Fresno City
College
[01-241]

Action

approve participation in the County of Los Angeles, Agreement #0713971 with Xerox Corporation for the lease of copiers at the Fresno City College Library and other District locations, and authorize purchase orders to be issued against this contract.

Consideration of
Bids, Computer Lab,
Vocational
Technical Building,
Reedley College
[01-242]

Action

award Bid #0102-08 in the amount of \$33,500.00 to D & S Construction, Inc., the lowest responsible bidder for the Computer Lab, Vocational Training Building at Reedley College, and authorize the Chancellor or Executive Vice Chancellor to sign an agreement on behalf of the District.

Consideration of
Bids, Baseball
Facility
Improvements,
Reedley College
[01-243]

Action

award Bid #0102-09 in the amount of \$50,106.00 to Wes Isaac Construction, Inc., the lowest responsible bidder for the Baseball Facility Improvements at Reedley College, and authorize the Chancellor or Executive Vice Chancellor to sign an agreement on behalf of the District.

Consideration of
Bids, Lease of
District-Owned
Property, Reedley
College Farm
[01-244]

Action

award a Lease Contract to Corrin Farming for development and maintenance of Parcel F on the Reedley College Farm and authorize the Chancellor or Executive Vice Chancellor to sign an agreement on behalf of the District.

*****End of Consent Agenda*****

Consideration to
Approve Student
Aide Salary
Schedule
[01-245]

Mr. Rowe reported that the job descriptions in the Student Aide category have been updated. These job descriptions have not been updated in a number of years. The salary ranges for the four job descriptions have also been updated to be commensurate with the level of skill and work assignments. We have attempted to clearly define the level of duties, the skill that is required for each of the positions, as well as, where necessary, the experience that is needed. These job descriptions were developed to also assist in the placement of students at the appropriate level.

There are four classifications, which range from Student Aide I through Student Aide IV. Student Aide I is the entry level classification and does not require any previous experience. It is recommended that the salary for this classification be established at \$6.75 per hour. The Student Aide II classification is the second level and some work experience is desirable as well as the basic skill to operate a variety of equipment. The recommended salary for this classification is \$7.75 per hour. The Student Aide III classification requires responsible experience operating and/or repairing computers, equipment, electrical circuitry, application of chemicals and working independently on projects. This classification requires more specific knowledge and abilities than the previous two classifications. The recommended salary for this classification is \$8.75 per hour. The Student Aide IV classification requires highly technical skills with responsible experience repairing computer equipment, HVAC, electrical circuitry and/or experience in application of chemicals or operating equipment. The recommended salary for this classification is \$10.00 per hour.

Action

A motion was made by Mr. Forhan and seconded by Mr. Manfredi that the Board of Trustees approve the job descriptions for the following classifications: Student Aide I at a salary range of \$6.75 per hour; Student Aide II at a salary range of \$7.75 per hour; Student Aide III at a salary range of \$8.75 per hour; and Student Aide IV at a salary range of \$10.00 per hour, to be effective beginning December 1, 2001, with a grandfather clause for those currently employed, and making more than \$10.00 per hour, are to remain at their current rate.

The motion carried by the following vote:

Ayes -	6
Noes -	0
Absent -	1

Consideration to
Accept 2000-01
Partnership for
Excellence
Outcomes
[01-246]

Dr. Redwine stated that the process developed to allocate Partnership for Excellence funds at Fresno City College, Reedley College, and the North Centers included the development of specific quantifiable outcomes for each project. Dr. Elish, Dr. Crow, and Dr. Yeager highlighted some of the 2000-01 projects from their campuses. Ms. Walzberg also gave an update on behalf of the Academic Senate on the Student Success projects at Fresno City College.

Mr. Manfredi thanked the staff members for the excellent report and format. He suggested that another column be added to the grid that would indicate both the percentage and dollar amount for each project. Regarding the Academic Senate presentation, he suggested adding a sentence of results to highlight each faculty project.

Mr. Smith was also very appreciative of the report, and requested that under Fresno City College's Project #7, International Scholars, future presentations include an enrollment comparison to the previous spring. He questioned the data that indicates only six out of twenty-four international students transferred to a four-year institution. Under Transfer Centers, he would like a comparison to previous years and if there are goals that will demonstrate that the numbers are increasing.

Action

A motion was made by Mr. Manfredi and seconded by Mr. Patterson that the Board of Trustees accept the 2000-2001 Partnership for Excellence outcomes as provided.

The motion carried by the following vote:

Ayes -	6
Noes -	0
Absent -	1

Acknowledgement
of Quarterly
Financial Status
Report – General
Fund
[01-247]

Mr. Sharpe reported that since this is the first quarterly report for the 2001-02 fiscal year, few changes have occurred since the budget adoption. Additional revenue and expenditure adjustments will occur as the year progresses. The revenue and expenditures, when compared to budget, are normal for the first quarter at approximately 19% and 21% respectively. The report also indicates that the District has issued a TRANS note with the Community College League, and that no financial problems are anticipated this year.

Acknowledgement
of Quarterly
Financial Status
Report – General
Fund
[01-247]
(continued)
Action

A motion was made by Mr. Corona and seconded by Mr. Smith that the Board of Trustees acknowledge the Quarterly Financial Status Report (CCFS-311Q), as presented.

The motion carried by the following vote:

Ayes -	6
Noes -	0
Absent -	1

Public Hearing and
Consideration of
Energy Services
Agreement with
CMS Viron Energy
Services
[01-248]

Mr. Sharpe stated that previously the Board authorized the administration to enter into an Energy Consultant Agreement with CMS Viron Corporation to provide a comprehensive energy analysis for the District. Viron engineers have completed the initial lighting analysis phase, with the final analysis due to the District in January 2002.

The total project cost for the lighting upgrade is \$1,492,789.00, which includes all engineering and design, contract and construction management, and installation. Viron has successfully secured rebate incentives in the amount of \$200,460.00 from PG&E that can be applied to a project that reduces electrical demand. Additionally, the District has identified \$48,953.00 in Energy Commission SB5X grant funds that can also be applied to this project. The total energy and maintenance savings realized under this lighting retrofit project would be contractually guaranteed by Viron to be in excess of the applicable payments.

The administration recommends that the District move forward with the first phase of the agreement for lighting retrofit. By awarding the agreement immediately instead of waiting for the final analysis, Viron will be positioned to complete the project by December 31, 2001, and the District will be able to take full advantage of the available PG&E rebate funds and lower financing costs.

Mr. Corona questioned the rebates from PG&E and if the District has analyzed the effects of their bankruptcy. Mr. Sharpe responded that the rebates would not be affected by PG&E's bankruptcy.

Mr. Forhan asked about monitoring of energy savings. Mr. Sharpe explained that the monitoring is largely a function of our consumption and utility bills; however, a report will be provided by Viron and will be reviewed in-house. He added that the District now monitors the energy consumption very closely as a result of the energy increase last year.

Public Hearing and
Consideration of
Energy Services
Agreement with
CMS Viron Energy
Services
[01-248]
(continued)
Action

Mr. Manfredi acknowledged the work of Randy Vogt and Brian Speece on this project.

Mr. Thonesen opened a Public Hearing at 5:52 p.m. There being no comments, the hearing was closed at 5:53 p.m.

A motion was made by Mr. Corona and seconded by Mr. Forhan that the Board of Trustees make the following determinations:

- a) that the terms of the Energy Services Agreement and subsequent financing are in the best interests of the District;
- b) that the anticipated cost to the District for energy under the conservation measures from this agreement will be less than the cost to the District of energy that would have been consumed by the District in the absence of this agreement; and
- c) that the funds for repayment of the subsequent financing for this agreement are available from revenues resulting from funding that otherwise would have been used for the purchase of energy required by the District in the absence of these conservation measures.

It is further recommended that the Board of Trustees award this Energy Services Agreement for Lighting Retrofits, in the amount of \$1,492,789.00, to CMS Viron Corporation, and authorize the Chancellor or Executive Vice Chancellor to sign an agreement on behalf of the District.

The motion carried by the following vote:

Ayes -	6
Noes -	0
Absent -	1

Consideration to
Approve Resolution
No. 01-249
Authorizing
Application and
Approval of
California Energy
Commission Loan
[01-249]

Mr. Sharpe reported that approximately one month ago the District applied to the Energy Commission for a low interest loan which is made available on a limited basis for energy conservation projects. The District was recently notified that we were successful in achieving up to \$1,308, 913.00 in low interest loans at 3% for this purpose. Mr. Sharpe noted that the District anticipates full completion of Phase 1 of the project by December 31, and therefore, 5% of the loan principal will be forgiven, a savings of over \$60,000.00.

Action

A motion was made by Mr. Manfredi and seconded by Mr. Patterson that the Board of Trustees:

- a) approve Resolution No. 01-249 authorizing the District to apply for the California Energy Commission loan and to

Consideration to
Approve Resolution
No. 01-249
Authorizing
Application and
Approval of
California Energy
Commission Loan
[01-249]
Action
(continued)

accept a loan up to the amount of \$1,308,913.00; and
b) authorize the Executive Vice Chancellor to implement and carry out the purpose of this resolution and to undertake all actions necessary to undertake and complete the energy efficiency projects.

The motion carried by the following vote:

Ayes -	6
Noes -	0
Absent -	1

Reports of Board
Members

Mr. Warren Bisel, Reedley College Student Trustee, reported there will be a Veterans Memorial Service on Wednesday at 12 noon. On November 9, the Associated Students are hosting a pool tournament, and the volleyball team will play against West Hills in Coalinga at 7:00 p.m. Men’s basketball plays Allan Hancock in Reedley on November 10, and the women’s basketball team will play Delta College. Also on November 10, the football team will go against Fresno City College in Reedley at 1:00 p.m. The ASG is also sponsoring the following events: Blood Drive on November 14; Flag Design Contest for Reedley College, and a Pumpkin Pie Contest on November 21.

Ms. Margaret Todd, Fresno City College Student Trustee, reported that Homecoming was a huge success. Justin Gonsiowski, Criminal Justice Society, was selected as King; and Alforence Carter, Pan-African Student Union, was selected as Queen. Over 750 children received candy and played carnival games at the Safe Halloween event provided by 80 student volunteers. Ramburger Roundup served over 600 free lunches to students who had purchased an ASG card. Students also participated in the Juvenile Diabetes Walk and helped raise \$20,000.00 for JDF. Upcoming events include: Holiday Baskets, Coats for Kids, Toys for Tots, San Diego Leadership Conference on November 16-18, and a joint meeting with Reedley and North Centers ASG members on November 27.

Mr. Manfredi congratulated *The Rampage* on their recent awards and noted he enjoys reading it. He also extended his appreciation to Dr. Emerzian for the work she does with the classified staff, and to Dr. Patterson for her work with the Central Valley Higher Education Consortium and Irvine Foundation.

Mr. Corona stated that he continues to be involved with the Diversity Committee and has appreciated the chance to get to know the staff, both certificated and classified.

Reports of Board
Members
(continued)

Mr. Thonesen stated that the first Tuesday in January is a holiday and the Board needs to make a decision whether to have the meeting on January 8 or 15. It was the consensus of the Board to have the meeting on January 8.

Closed Session

Mr. Thonesen stated that the Board, in closed session, will be discussing PUBLIC EMPLOYEE DISCIPLINE/ DISMISSAL/ RELEASE, Pursuant to Government Code Section 54957;

CONFERENCE WITH REAL PROPERTY NEGOTIATORS,
Pursuant to Government Code Section 54956.8

Property: Railroad Right-of-Way Adjacent to Fresno City
College Campus/ Health Sciences Building

Agency Negotiator: Chancellor, Executive Vice Chancellor-
Administration and Finance, and Attorney for District

Negotiating Parties: Owners of Property

Under Negotiation: Terms and Price; and

CONFERENCE WITH REAL PROPERTY NEGOTIATORS,
Pursuant to Government Code Section 54956.8

Property: International/Willow Avenues

Agency Negotiators: Chancellor, Executive Vice
Chancellor-Administration and Finance, and Attorney for
District

Negotiating Parties: Owners of Property

Under Negotiation: Terms and Price

Mr. Thonesen declared a recess at 6:05 p.m.

Open Session

The Board moved into open session at 7:21 p.m. Mr. Thonesen announced that the Board, in closed session, gave direction to its chief labor negotiator regarding part-time faculty negotiations, and to its chief negotiator regarding land acquisition.

Adjournment

The meeting was adjourned at 7:23 p.m. by the unanimous consent of the Board.



Phillip J. Forhan
Secretary, Board of Trustees
State Center Community College District

CERTIFICATED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons:

<u>Name</u>	<u>Campus</u>	<u>Range & Step</u>	<u>Salary</u>	<u>Position</u>
Chamberlain-Robert, Dee Anna	Madera	IV, 6	\$73,337	LVN Coordinator

(New applicant)
(First Contract, November 26, 2001 – June 30, 2002)

Kennedy, Jennifer	FCC	V, 3	\$48,268	CalWORKS Counselor
----------------------	-----	------	----------	-----------------------

(Former adjunct faculty)
(Temporary contract, October 15, 2001 – June 30, 2002)

Silva, Leslie	RC	III, 1	\$13,785	Counselor/ Coordinator
------------------	----	--------	----------	---------------------------

(Former adjunct faculty)
(Temporary contract, October 15, 2001 – January 15, 2002)

Werner Jennifer	RC	III, 2	\$14,415	Counselor/ Coordinator
--------------------	----	--------	----------	---------------------------

(Former adjunct faculty)
(Temporary contract, October 15, 2001 – January 15, 2002)

B. Recommendation to extend contract for the following person:

<u>Name</u>	<u>Campus</u>	<u>From</u>	<u>To</u>	<u>Position</u>
Adkins, Dennis	FCC	October 1, 2001	December 31, 2001	Interim TRIO Director

C. Recommendation to accept resignation for the following person:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Tidyman-Jones, Laurie	FCC	October 19, 2001	CalWORKS Counselor

D. Recommendation to accept resignation for the purpose of retirement from the following person:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Olson, Karey	RC	January 4, 2001	Child Development Instructor

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons (probationary):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Range/Step/Salary</u>	<u>Date</u>
Torres, Enrique	FCC	Micro Computer Spec Position No 2150	60-A \$3336	10/8/01
Vitela, Christina	RC	Lib Lrn Resource Asst I Position No. 3030	38-A \$1947	10/9/01
Nicholes, Gary	FCC	Financial Aid Asst I Position No. 2420	57-A \$3100	11/1/01

B. Recommendation to employ the following persons - permanent, part-time (probationary):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Range/Step/Salary</u>	<u>Date</u>
Jones, Tina	FCC	Instructional Aide Position No. 2206	32-A \$9.69/hr.	10/15/01
Rees, Susan	FCC	Instructional Aide Position No. 2207	32-A \$9.69	10/15/01

C. Recommendation to employ the following persons (Ed Code 88076):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Vargas, Janet	RC	Registration Assistant I	\$ 6.50	9/27/01 thru 12/20/01
Borders, Lindsay	FCC	Tutorial Assistant I	6.50	9/11/01 thru 12/20/01
Hernandez, Irene	FCC	Tutorial Assistant I	6.50	10/16/01 thru 12/20/01
McKenna, Deborah	FCC	Tutorial Assistant I	6.50	9/19/01 thru 12/30/01

C. Recommendation to employ the following persons (Ed Code 88076) (continued):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Walton, Novia	FCC	Tutorial Assistant I	6.50	9/18/01 thru 12/30/01
Long, Christopher	RC	Office Assistant II	6.65	10/4/01
Childers, Ryan	NC	Tutorial Assistant II	7.20	9/13/01 thru 12/20/01
Morales, Mercedes	RC	Tutorial Assistant II	7.20	9/12/01 thru 12/20/01
Reed, Sara	NC	Tutorial Assistant II	7.20	9/25/01 thru 12/20/01
Varela, Judy	RC	Tutorial Assistant II	7.20	9/12/01 thru 12/20/01
Chambers, Onika	FCC	Peer Mentor	7.20	9/14/01 thru 12/20/01
Cozzi, Natalia	FCC	Peer Mentor	7.20	9/19/01 thru 12/20/01
Stebnisky, Bonnie	FCC	Peer Mentor	7.20	10/05/01 thru 12/20/01
Tendaji, Tamia	FCC	Peer Mentor	7.20	10/8/01 thru 12/20/01
Thao, Ying	FCC	Peer Mentor	7.20	10/10/01 thru 12/20/01

C. Recommendation to employ the following persons (Ed Code 88076) (continued):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Xiong, Tony	FCC	Peer Mentor	7.29	10/3/01 thru 12/20/01
Raupp, Carrie	Oakhurst	Office Assistant III	7.77	8/20/01 thru 12/20/01
Ito, Danise	RC	Sportswriter/Photo	8.93	10/1/01 thru 12/20/01
Sanchez, Carmen	RC	Financial Aid Asst I	10.08	10/10/01 thru 12/20/01
Spratt, Gwendolyn	RC	Financial Aid Asst I	10.08	10/22/01 thru 12/20/01

D. Recommendation to employ the following persons (provisional - filling vacant permanent, full-time, permanent, part-time position pending recruitment/selection, or replacing regular employee on leave):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Foust, Carolyn	FCC	Instructional Aide Position No. 2415	6.50	10/3/01 thru 12/20/01
Higgs, Brandy	FCC	Office Assistant I Position No. 2314	6.50	9/26/01 thru 12/20/01
Gonzalez, Sonia	RC	Bookstore Stock Clerk Position No. 3026	6.65	10/2/01 thru 12/20/01
Johnson, Susan	NC	Department Secretary Position No. 5008	6.91	9/3/01 thru 12/24/01
Price, Michael	FCC	Custodian Position No. 2182	6.91	10/22/01 thru 12/20/01

D. Recommendation to employ the following persons (provisional - filling vacant permanent, full-time, permanent, part-time position pending recruitment/selection, or replacing regular employee on leave) (continued):

Name	Location	Classification	Hourly Rate	Date
Cordero, Ernest	FCC	General Utility Worker Position No. 2434	7.15	9/25/01 thru 12/20/01
Allen, Judith	FCC	Office Assistant III Position No. 2158	7.77	10/16/01 thru 12/20/01
Medrano De Becerra,	FCC	Office Assistant III Position No. 2337	7.77	10/16/01 thru 12/20/01
Caldwell, Memory	FCC	Student Services Specialist Position No. 2192	8.29	9/20/01 thru 12/20/01
Garcia, Celia	NC	Instructional Tech – CDL Position No. 4008	8.64	10/11/01 thru 12/20/01
Ruiz, Margarita	NC	Instructional Tech – CDL Position No. 4008	8.64	10/11/01 thru 12/20/01
Valencia, Veronica	RC	Instructional Technician Position No. 3076	8.64	8/31/01 thru 12/20/01
Reyes, Virgilio	FCC	Micro Computer Specialist Position No. 2161	10.58	9/18/01 thru 12/20/01
Sorasri, Wittaya	FCC	Micro Computer Specialist Position No. 2150	10.58	9/25/01 thru 12/20/01
Vangm Steven	FCC	Micro Computer Specialist Position No. 2289	10.58	9/25/01 thru 12/20/01
Young, Laurie	FCC	Micro Computer Specialist Position No. 2355	10.58	10/1/01 thru 12/20/01

D. Recommendation to employ the following persons (provisional - filling vacant permanent, full-time, permanent, part-time position pending recruitment/selection, or replacing regular employee on leave) (continued):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Friedman, Henry	RC	Institutional Research Coor Position No. 3136	13.24	10/10/01 thru 12/20/01

E. Recommendation to employ the following person (limited term):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Fowler, Amber	RC	Financial Aid Assistant I	17.88	7/1/01 thru 12/31/01
Sharpton, Verna	FCC	Office Assistant I Position No. 2017	11.22	10/15/01 thru 4/15/01

(replacing regular employee on Board approved leave of absence)

F. Recommendation to employ the following persons (provisional - filling vacant limited term position pending recruitment/selection):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Cabrera, Danny	RC	Custodian	6.91	10/16/01 thru 12/24/01
Arellano, Alicia	RC	Custodian	6.91	9/20/01 thru 12/31/01
Greathouse, Alvin	FCC	Custodian	6.91	8/18/01 thru 12/20/01
Ojeda, Patricio	RC	Custodian	6.91	10/9/01 thru 12/31/01
Perales, Luis	RC	Custodian	6.91	10/17/01 thru 12/24/01

F. Recommendation to employ the following persons (provisional - filling vacant limited term position pending recruitment/selection) (continued):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Salcido, Luis	NC	Custodian	6.91	10/11/01 thru 12/31/01
McGraw, Brenda	FCC	Department Secretary	6.91	9/27/01 thru 12/24/01
Scroggins, Linda	RC	Department Secretary	6.91	9/5/01 thru 12/31/01

G. Recommendation to employ the following persons (exempt):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Frutoz, Margie	FCC	Registration Assistant I	6.50	10/1/01 thru 12/20/01
Waller, Cynthia	FCC	Registration Assistant I	6.50	10/1/01 thru 12/20/01
Sun, Qi	FCC	Tutorial Assistant I	6.50	9/6/01 thru 12/20/01
Buller, Bethany	RC	Special Event Staff II	7.08	10/12/01 thru 12/20/01
James, Mary	RC	Tutorial Assistant II	7.20	9/27/01 thru 12/20/01
Hardamon, Restina	FCC	Educational Advisor	10.08	10/23/01 thru 12/20/01
Million, Rebecca	FCC	LGI Assistant	10.28	10/1/01 thru 12/20/01

G. Recommendation to employ the following persons (exempt) (continued):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Charette, Russell	FCC	LGI Assistant	10.28	9/24/01 thru 12/20/01
Hernandez, Debra	FCC	LGI Assistant	10.28	10/1/01 thru 12/20/01
Knox, Melody	FCC	LGI Assistant	10.28	9/11/01 thru 12/20/01
Spikes, Eric	FCC	LGI Assistant	10.28	10/9/01 thru 12/20/01
Friesen, Ellie	RC	Pianist	10.98	8/20/01 thru 12/20/01
Sortwell, Sabrina	FCC	Interpreter Level 3	14.33	9/24/01 thru 12/20/01
Eriksen, Sean	FCC	Program Specialist	13.97	10/26/01 thru 12/20/01
Britter, Matthew	FCC	Training Inst Trnr III	39.11	10/16/01 thru 12/20/01
Badke, Charles	FCC	Training Inst Trnr III	39.11	10/3/01 thru 12/20/01
Hansen, Kimberly	FCC	Training Inst Trnr IV	50.28	10/22/01 thru 12/20/01
Watson, Ron	FCC	Training Inst Trnr IV	55.86	10/1/01

H. Recommendation to approve change of status of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Miller, Donna	FCC	Business Facilities Asst Position No. 2027 to Administrative Asst Position No. 2039	48-E \$3177 55-C \$3417	10/10/01 thru 10/10/01
(replacing regular employee on leave)				
Willshaw, Bertha	FCC	Office Assistant II Position No. 2017 to Office Assistant III Position No. 2002	41-E \$2662 48-C \$2862	9/22/01 thru 4/15/02
(replacing regular employee on leave)				
Baker, Donna	RC	Micro Comp Res Tech Position No. 3124 to	63-E \$4575 63-E+5%	10/1/01 thru 12/31/01
(CSEA Article 34, Section 8)				
Calderon, Jesse	RC	Micro Comp Res Tech Position No. 3027 to	63-E \$4594 63-E+5%	10/1/01 thru 12/31/01
(CSEA Ararticle 34, Section 8)				

I. Recommendation to promotion of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Schmidt, Susan	FCC	Office Assistant I Position No. 2244 to Office Assistant II	38-A \$1838 41-B \$2078	2/1/01
Ahrens, Shanna	FCC to DO	Accounting Technician I Position No. 2358 to Accounting Technician II Position No. 1067	57-B \$3255 61-B \$3588	10/15/01
Zavala-Martinez, Jane	FCC to RC	Department Secretary Position No. 2219 to Office Assistant III Position No. 3112	44-E \$2744 48-E \$2882	10/18/01

I. Recommendation to promotion of the following employees (regular) (continued):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Range/Step</u>	<u>Date</u>
Rackin, Marilyn	FCC	Curriculum Assistant Position No. 2125 to Secretary to President Position No. 2211	57-D \$4238 C58-D \$4456	10/29/01

J. Recommendation to transfer the following employees (permanent):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Date</u>
Price, Erin	FCC	Office Assistant II Position No. 2067 to Position No. 2412	10/1/01
Custodio, Naomi	FCC	Office Assistant II Position No. 2024 to Position No. 2194	10/2/01
Anderson-Lloyd, Karen	FCC	Job Developer DSPS Position No. 2281 to Position No. 2411	10/11/01
Powers-Puahi, Stephanie	FCC	Office Assistant III Position No. 2337 to Position No. 2227	10/22/01
Bacon, Alicia	FCC	Office Assistant III Position No. 2452 to Position No. 2201	10/26/01

K. Recommendation to approve advanced step placement of the following employee (probationary):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Range/Step</u>	<u>Date</u>
Martin, Donpreyel	FCC	College Center Assistant Position No. 2234 to	57-A \$3100 57-C \$3416	10/1/01

L. Recommendation to approve health leave of absence of the following employee (regular):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Date</u>
Smith, Steve	FCC	Office Assistant III Position No. 2002	10/16/01 thru 4/15/02

M. Recommendation to accept resignation of the following employee (regular):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Date</u>
Engineer, Bill	NC	General Utility Worker Position No. 5003	9/27/01

N. Recommendation to accept resignation for purposes of disability retirement of the following employee (regular):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Date</u>
McCleerey, Bonnie	FCC	Administrative Assistant Position No. 2045	11/6/01