

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
January 9, 2001

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Leslie Thonesen at 4:05 p.m., January 9, 2001, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present Leslie Thonesen, President
Dorothy Smith, Vice President (arrived at 5:25 p.m.)
Phillip J. Forhan, Secretary (arrived at 4:30 p.m.)
Adolfo M. Corona
Ron Manfredi
Patrick E. Patterson (arrived at 5:03 p.m.)
William J. Smith
Ernie Garcia, Student Trustee, Fresno City College
Linda Harp, Student Trustee, Reedley College

Also present were:

Judith A. Redwine, Chancellor, SCCC
Thomas Crow, President, Reedley College
Dan Larios, President, Fresno City College
Jon Sharpe, Executive Vice Chancellor-Administration and Finance, SCCC
Henry Padden, Vice Chancellor-Personnel, SCCC
Don Yeager, Vice Chancellor/President Designate, North Centers
Shirley Bruegman, Vice Chancellor-Educational Services and Planning, SCCC

Introduction of
Guests Among the others present, the following signed the guest list:

Cindy Spring, Executive Secretary to the Chancellor, SCCC
Tom Riggs, Legal Counsel, Lozano Smith
Teresa Patterson, Executive Director-Public and Legislative Relations, SCCC
John Taylor, *The Fresno Bee*
Brian Speece, Assistant Vice Chancellor-Business and Operations, SCCC
Art Amaro, SCFT President and Staff, FCC
Chris Caldwell, CSEA President and Staff, FCC
Allen Beck, Academic Senate President and Staff, FCC
Ron Nishinaka, Academic Senate President and Staff, RC
Anthony Romero, Classified Senate President and Staff, RC
John Cummings, District Dean-Admissions and Records, SCCC
Michael Guerra, College Business Manager, FCC

Introduction of
Guests (continued)

Randy Vogt, Director of Purchasing, SCCCCD
Terry Kershaw, Dean of Instruction and Student Services, NC
Ed Eng, Director of Finance, SCCCCD
Ted Uyesaka, Director, Information Systems, SCCCCD
Robert Fox, Dean of Students, FCC
Jannett Jackson, Associate Dean of Instruction, Learning
Resources Center, FCC
Jeff Josserand, Director of Classified Personnel, Personnel
Commission
Keith Johnson, Lead Programmer Analyst, SCCCCD
Sherian Eckenrod, Associate Dean of Instruction, Business
Division, FCC
Carolyn Drake, Associate Dean of Instruction, Health Sciences
Division, FCC
Tony Cantu, Dean of Instruction, FCC
Ernie Smith, Associate Dean of Students, CalWORKs Program,
FCC
Margaret Mericle, Associate Dean of Instruction, Social
Sciences Division, FCC
Kathleen Bonilla, Public Information Officer, FCC
Gene Blackwelder, College Business Manager, RC
Evelyn Fiorani, Duplications Supervisor, FCC
Susan Speece, Associate Dean of Instruction, Math, Science &
Engineering Division, FCC
Joaquin Jimenez, Associate Dean of Students, Financial Aid,
FCC
Carl Simms, Director of Maintenance & Operations, SCCCCD
Marvin Reyes, Chief of Police, SCCCCD
Pam Thomas, Instructor, FCC
Paula Castagna, Instructor, FCC
Bobbie Fisher, Student, Madera Center
Pam Rippe, Student Personnel Services Assistant, FCC
Darlene Loftis, High Tech Center Instructor, FCC
Bernadette Carter, Learning Disability Specialist, RC
Lee Liddle, Instructor, FCC
Ann Walzberg, Instructor, FCC
Ron Eslinger, Custodian, FCC
Francis Sullivan, Theatre Manager, FCC
Tracie Herd, Director-Workforce Readiness/CalWORKS, FCC
Leslie Silva, Counselor, RC
Victoria Camara, DSS Counselor, RC
Lynn Mancini, Director of DSSP, NC
Sam Alvarado, Counselor, RC
Wendell Stephenson, Instructor, FCC
Toni Watkins, Developmental Math Instructor, FCC
Gricelda Spear, Counselor, FCC
Ed Lund, Counselor, FCC
Tracie Taylor, Counselor, FCC
Jerry Hentzler, Adaptive Ornamental Horticulture, FCC

Introduction of
Guests (continued)

Colleen Brannon, Counselor, FCC
Linda Kane, Learning Disability Specialist, FCC
Janiece Scozzari, Learning Disability Specialist, RC
Janice Emerzian, District Director-DSPS, SCCCD

Approval of
Minutes

The minutes of the Board meeting of December 5, 2000, were presented for approval.

It was moved by Mr. Smith and seconded by Mr. Corona that the December 5, 2000, minutes be approved. The motion carried by the following vote:

Ayes - 4
Noes - 0
Absent - 3

Chancellor's Report

Dr. Redwine stated that the District had a remarkable flex day last Friday. Technology was the order of the day and there was a wide variety of training available for faculty. She distributed to the Board a list of topics that were presented. She thanked the faculty and staff that were involved in planning the Technology Faire, particularly Stevie Daniels and Jannett Jackson, and the various workshops that were developed at the other campuses.

This will be the last Board meeting for John Taylor, who has served as a reporter from *The Fresno Bee*, as he has taken a position as the Senior Communications Specialist with Community Medical Center. Dr. Redwine commented that Mr. Taylor had a profound understanding of the relationship of the media to raising the level of education in the community. The publicity he gave the District went a long way toward not only increasing the awareness of people of the value of education, but also increasing the participation. She added that he did the community and the District a service and wished him the best in the future.

Campus Report,
Fresno City College

Dr. Larios reported the following from Fresno City College:

Special Saturday hours are available to assist students registering for the spring semester. Beginning this past Saturday and continuing until January 27, Fresno City College is open from 9 to 1. Counseling, Admissions and Records, Financial Aid and the Business Office are open.

On January 4 the spring semester kicked off for faculty and staff with an information-filled Spring orientation session. New hires were introduced and reports on assessment, grading, safety, Title III and Title IV grants and technology were given.

Campus Report,
Fresno City College
(continued)

FCC hosted a Technology Faire on January 5 and it was a huge success. Participants agreed that it should be held again in the future. The Faire featured training on software that is relevant to the classroom and the Internet. Trainers included representatives from software companies and other California community colleges.

On January 10 the Fresno City College City Singers will receive a \$1,000 check for their first place win in the Fig Garden Village caroling contest. The 21 students (including student trustee Ernie Garcia) performed the day after Thanksgiving. Shoppers voted the group their favorite performers. The students and their instructor Julie Barron will use the prize to help fund their trip to New York in May where they will perform at Carnegie Hall.

Football coach Tony Caviglia was a featured speaker and lecturer yesterday at the American Football Coaches Association Convention in Atlanta. Over 4000 football coaches at all levels throughout the nation attended. Tony is only the second California community college football coach invited to speak at the national convention in the last ten years.

Fresno City College is proud to host a public performance of "The Fantastic Normal Gentlemen" on January 27 at 8 p.m. The performance marks a return visit of the "Dr. Schaffer and Mr. Stern Dance Ensemble." The ensemble will also host campus seminars and workshops, which seek to connect movement and mathematical/logical thinking for students and educators. When not dancing, Dr. Karl Schaffer teaches math at DeAnza College and Erik Stern teaches dance at Weber State University in Utah.

The New Americans Job Center will hold an open house on January 19 from 3 p.m. to 5 p.m. with a ribbon cutting and awards ceremony at 3:30 p.m. Festivities will also include cultural music and dancing. The center is located at 4861 E. Kings Canyon.

Jannett Jackson will be the featured speaker this Friday at the Sanger Rotary Club lunch meeting. She will speak on her experience in the Gulf War. As you remember, Lieutenant Colonel Jackson led the 2668th Transportation Company for eight months in Operation Desert Shield and Operation Desert Storm in the Persian Gulf.

Public Information Officer Kathy Bonilla has been invited to participate in a new Statewide "Promoting Diversity" initiative. The California Community Colleges Board of Governors is providing the funding and City College of San Francisco is the lead college. The two-year project is designed to promote the

Campus Report,
Fresno City College
(continued)

virtues of diversity in community colleges and the communities they serve.

Congratulations to Dr. Susan Speece who has been selected as the new CEO/Dean at Penn State University – Berks Lehigh Valley, effective February 1. A reception will be held in her honor tomorrow afternoon in the Staff Dining Room.

Weekend College
Update, Fresno City
College

Dr. Redwine asked Sherian Eckenrod, Associate Dean of Instruction-Business Division, to give a brief update on the Weekend College. Ms. Eckenrod stated that over a year ago a committee was put together to look at other forms of instruction. One year later, 90 students are enrolled in the Weekend College. The classes are held on Friday evening, Saturday, and Sunday afternoon. She also noted that the 25-month business administration program is full with 48 students and has a waiting list.

Campus Report,
Reedley College

From Reedley College, Dr. Crow reported:

The College had a successful start of the Spring 2001 semester with members of the Student Ambassadors answering students' questions and giving directions.

Ninety parents from Orange Cove and Parlier recently graduated from the RC GEAR-UP Program's Parent Institute of Quality Education. The nine-week session included classes held 2 hours per day, 5 days per week. Topics included SAT-9 tests, parent conferences, gang activity, and helping children with homework.

The SCCC Foundation is pleased to announce that the Schmitt Family Foundation of Paul and Katherine Schmitt has given a \$100,000 endowment scholarship to the RC Aviation Maintenance Technology Program.

Sixteen RC students from the new Tournament of Roses Parade class, accompanied by instructors Ron Nishinaka and Bruce and Shirley Endersbe, traveled to Pasadena to help decorate the Cal Poly University's float, titled "A Grizzly Situation". The students gained hands-on experience in a professional setting.

The RC Community Service Project Committee is pleased to announce that it raised a total of \$3,100 for the Reedley Rail Trail Project. The committee will organize a tree-planting event in the spring, and will purchase a commemorative item to recognize the college's donation. A special thanks goes to RC art instructor Bob Kizziar for the donation of a beautiful handmade ceramic pot that was the grand prize in the Rail Trail drawing on December 15.

Campus Report,
Reedley College
(continued)

San Francisco State University professor and author Dr. Oba T'Shaka will be the first featured guest at the RC Spring Speaker's Series on Thursday, January 18 at 7:00 p.m. in the RC Forum Hall. Dr. T'Shaka is a dynamic public speaker and a leading activist and scholar.

The RC LAND Department will host a mini-conference titled "Technology - Today and Tomorrow" on Tuesday, January 16 at 4:15 p.m. in the Staff Dining Room. Forty individuals from specific industries have been selected to help determine the curriculum needs of LAND students. Dr. Merle Jensen, an agriculture "futurist" from the University of Arizona, will kick off the event and challenge the participants to consider the possibilities of future agriculture technology.

Campus Report,
North Centers

Dr. Yeager reported the following from the North Centers:

As a part of the National Institutes of Health "Bridges to the Baccalaureate Program" with CSU-Fresno, three North Centers' students will be attending a symposium next week at Cal Poly-Pomona sponsored by the Cal State University Program for Education and Research in Biotechnology. This is a student-oriented statewide meeting attended by students, faculty, and biotech industry representatives. Students will be presenting research they performed in conjunction with the State Department of Justice in Fresno. The trip presents a valuable opportunity for our outstanding Biology students to participate with others who are involved in biotechnology research.

The Madera Center held an Open House in December with good response from students and the public, and front-page coverage in the Madera Tribune. Several activities took place throughout the day. Our Alpha Gamma Sigma Honor Society provided cookies and punch for the general student body. Santa visited the children in the Child Development Learning Center and passed out candy canes. Exhibits of manger scenes or crèches were on display in the cafeteria and in the administration building. Face painting, a bounce house, and petting zoo were available in the evening to the delight of small children in attendance. Our Associated Student Body also conducted games and activities for the children. Students in Lupe Vega's Spanish classes put on a Mexican cultural event, a Posada Celebration, which included a procession, Mexican pastries, piñatas, Mexican hot chocolate and music.

Jim Glynn, North Centers' Sociology Instructor, has been appointed to the Madera County Board of Supervisors Citizens' Commission. Congratulations to Jim on his appointment.

Campus Report,
North Centers
(continued)

Randy Durbin's Madera Center PE class was featured in the Madera Tribune in December for their efforts to clean up a section of Madera County roads. This shows how Service Learning can be used in classes other than those where it traditionally takes place.

A team of eight staff from Merced College visited the Madera Center in December. They were interested in our past and future planning of the Madera Center. They are in the planning stages of building a new campus in Los Banos.

Classes have started at the Center for Advanced Research and Technology, with evening courses in biology, chemistry, physics and film. We're also conducting 15% classes in accounting and engineering during the day. We're pleased to be holding classes at CART and look forward to a long-term relationship that we believe will be very beneficial to our students.

Julie Whiting, North Centers' School Relations Specialist, conducted a tour of the Madera Center in December for students from Mountain Vista and Furman High Schools. The Mountain Vista counselor commented on how much more activity there was now than during the tour a year earlier. Julie Whiting also conducted on-site registration at Valley Children's Hospital and Nova High School in Kerman, signing up students for the spring semester.

Academic Senate
Report

Mr. Allen Beck, Fresno City College Academic Senate President, gave an overview of how the Partnership for Excellence Student Success Projects recommendations are developed on the campus, the criteria, how the project relates to the PFE goal, and accountability for the requested funds.

Mr. Manfredi thanked Mr. Beck for his presentation and for responding to his earlier questions. It is outstanding that faculty is developing programs for their classes. Sometimes we buy equipment that is very specific, i.e., box of bones, which is difficult to give an overall theme. He questioned if there is any consideration as the projects are evaluated regarding the overall theme of enhancing student skills in a generic manner, such as time management, study habits, retention, etc.

Mr. Beck responded that as the proposals are received from faculty, student services, and the tutorial center, more of these kinds of proposals will be developed. One of the things frustrating to faculty is they cannot force the students to go to a tutor. It is easier in the classroom to attempt to make the information understandable from as many perspectives as

Academic Senate
Report
(continued)

possible in order to make learning as exciting as possible. They are then encouraged to see a tutor and the instructors as needed.

Mr. Manfredi stated that in the larger areas there needs to be skills that are developed for all the criteria and tied into some skill sets.

Dr. Redwine noted that writing is part of the skill set. There is a large percentage of students, especially those under prepared for college, who are entering into Guidance Studies classes where they learn time management, goal setting, etc.

Mr. Corona added that the project goal appears to serve the concerns of the faculty within the context of the educational process and the integration of basic skills in the overall curriculum of the District.

Classified Senate
Report

Mr. Anthony Romero, Reedley College Classified Senate President, reported that the college had a successful Christmas food drive. Baskets were distributed to needy students as well as the community. He thanked the classified employees for their donations to the Rail Trail project and stated that the first Senate meeting of the spring semester is scheduled for Friday.

Districtwide DSP&S
Report

Dr. Emerzian, Districtwide DSP&S Director, gave a presentation on the Districtwide DSP&S program to include their mission, focus, types of programs, and key performance indicators. She also provided the Board with binders indicating the program's curriculum, services, policies and procedures, newsletter, fundraisers, etc.

Mr. Jerry Hentzler, Adaptive Ornamental Horticulture, showed a film clip of three Fresno City College students profiled on a national video of how these types of programs have made a difference in the students' lives. Flower aquariums made by students in the Adaptive Ornamental Horticulture program were also given to the Board.

Mr. Manfredi stated that the term "disability" is such a large, diverse box, what determines if services are available and if one is eligible. Dr. Emerzian explained that Title 5 is very definite in terms of what disability is served. It is a statewide model and medical verification is required for physical and learning disabilities.

Mr. Manfredi stated that he continues to read about the mental health crisis in the teenage population and asked if the District is prepared to handle this crisis. Dr. Emerzian responded the District is prepared and the program works closely with

Districtwide DSP&S
Report
(continued)

psychological services, instruction, campus police, as well as the crisis teams. There is a case management model throughout the District so that every counselor has a group of 100-200 individuals that they work with on a daily basis, interacting with them, and following everything that goes on in their college life.

Mr. Corona stated that the brochure mentions learning disabilities and under the Rehabilitation Act and ADA, mental impairment includes mental retardation. Are these types of students provided for? Dr. Emerzian answered that under Title 5 these types of students are referred to as developmentally delayed learners. They are on campus and are succeeding. In most cases they are in vocational training experiences, basic academic skills training, and then going to work.

Mr. Forhan questioned that given the enrollment projections, are there any constraints on space. Dr. Emerzian stated it is a challenge but the staff is working with the individual campuses and the committees and constantly making them aware of the program's needs.

Mr. Smith added that this is a quality program and asked how the program is funded and about the adequacy of resources. Dr. Emerzian explained that the money is designated in terms of numbers served and instructional programs offered. Some dollars are shared with the campuses, i.e., Partnership for Excellence, and grants are also a funding source.

Mr. Smith questioned how much fundraising was done for the program. Dr. Emerzian stated that there is a fundraiser only every few years because of the amount of work required.

Dr. Redwine commended Dr. Emerzian for the dynamic and dedicated leadership she has provided to the districtwide program.

Mr. Thonesen thanked Dr. Emerzian and members of her staff present at the meeting for their dedicated service.

Datatel Update

Mr. John Cummings, District Dean-Admissions and Records, gave an update on Datatel in the areas of Financials and Purchasing, Human Resources, Payroll, Information Systems, and Student System. Mr. Cummings stated that all 13 modules of the Student System are live and distributed copies of an Academic Evaluation (degree audit) that will allow the students to know exactly how they are progressing toward their degree, what classes they need to take, etc. The counselors can also print the reports in a matter of two to three minutes, rather than the previous 30 to 40 minute process of handwriting the

Datatel Update
(continued)

student's record. Through the online WebAdvisor students can now register, obtain grades, check fees and financial aid.

Mr. Smith asked when the web page for the District will be updated. Dr. Bruegman stated that the contract was let to the Madison Avenue Group. Dr. Patterson has been working with Bill Cummings of the Madison Group, and after conversation that took place last week, considerable progress is being made. Mr. Sharpe added that the District Office page is very close to completion, departmental reviews are taking place, and it should be available in the next two weeks.

Mr. Thonesen stated that sometimes students are not eligible to graduate in time and he is concerned about the Academic Evaluation. He asked the presidents if the counselors are going to make sure the students are in line to graduate. Dr. Crow responded that the Datatel Academic Evaluation will make the counselors' job easier as they will not have to calculate the information manually, and the margin for error will be greatly reduced. It is also a system that a student can play a much more active role in their education. Dr. Larios added that the counselors have played a big role in developing the process.

Consent Agenda

Mr. Thonesen noted that Item Nos. 01-01 and 01-03 have been amended. He also acknowledged that Item No. 01-10 is a donation of software to the District by John Cummings. Mr. Thonesen extended the Board's appreciation to Mr. Cummings.

Mr. Patterson asked that Item No. 01-13, Consideration to Approve 2001-02 Tuition Rate, Out-of-State and Nonresident Students, be pulled from the Consent Agenda.

Action

It was moved by Mr. Patterson and seconded by Ms. Smith and carried unanimously that the Board of Trustees approve the consent agenda Item Nos. 01-01 through 01-12 as amended.

Employment,
Resignation, and
Retirement,
Certificated
Personnel
[01-01]
Action

approve certificated personnel recommendations, Items A through C, as amended. (Lists A through C are herewith made a part of these minutes as Appendix I, 01-01).

Employment,
Promotion, Change
of Status,
Resignation, and
Termination,
Classified Personnel
[01-02]
Action

approve classified personnel recommendations, Items A through G, as presented. (Lists A through G are herewith made a part of these minutes as Appendix II, 01-02).

Consideration of
Applications for
2001-02 Sabbatical
Leaves, Fresno City
College
[01-03]
Action

pursuant to Article XIV-A, Section 7, of the current agreement between the District and the State Center Federation of Teachers and contingent upon available funding, grant the following Sabbatical Leaves to Reedley College staff members during the 2001-2002 academic year, subject to receipt by the District of a written statement from each leave recipient of their agreement to serve the District for at least two years following completion of the leave (as required by Education Code Section 87770):

Wayne Cole	Spring 2002
Jacqueline Elliott	Spring 2002
Fred Emerling	Spring 2002
Stephen Grover	Fall 2001 and Spring 2002
Michael Roberts	Spring 2002
James Shepard	Fall 2001 and Spring 2002
Carol Stone	Spring 2002
Daniel Wheeler	Spring 2002

Consideration to
Approve Out-of-
State Travel,
Creative
Competitors Club,
Fresno City College
[01-04]
Action

approve out-of-state travel for the Fresno City College Creative Competitors Club to attend the Odyssey of the Mind Destination Imagination Global Tournament to be held at the University of Tennessee, Knoxville, Tennessee, May 22-27, 2001, with the understanding that the trip will be financed without requiring expenditures of District funds.

Consideration to
Accept the 1999-
2000 Annual
Distance Education
Institutional Survey
[01-05]
Action

accept the 1999-2000 Annual Distance Education Institutional Survey as presented.

Consideration to
Approve Contracts
between State
Center Community
College District, the
California
Department of
Education, and the
California
Community
Colleges
Chancellor's Office
[01-06]
No Action

No contract renewals were received.

Review of District
Warrants and
Checks
[01-07]
Action

review and sign the warrants register for the period
November 28, 2000, to December 22, 2000, in the total amount
of \$8,870,284.52.

review and sign the check registers for the Fresno City College
and Reedley College Co-Curricular and Bookstore Accounts for
the period November 14, 2000, to December 31, 2000, in the
amount of \$369,734.47.

Consideration to
Adopt Resolution
Authorizing
Agreement with
State of California,
Department of
Rehabilitation, for
Work Assessment
Vocational
Education (WAVE),
Fresno City College
[01-08]
Action

- a) approve the Fresno City College 2000-01 Department of
Rehabilitation Cooperative Contract for Work Assessment
Vocational Education (WAVE) in the amount of
\$126,158.00;
- b) authorize the Executive Vice Chancellor to prepare and
submit any and all reports required on behalf of the
District; and
- c) authorize the Secretary of the Board of Trustees to execute
the appropriate Board Resolution for submission with the
project agreement to the State Department of
Rehabilitation.

Consideration to
Approve Agreement
for State Work
Study Program,
Fresno City College
[01-09]
Action

- a) accept entering into off-campus State Work Study
agreements with various organizations; and
- b) authorize the Chancellor and/or her designees, including
the College President and District Financial Aid Officer, to
sign the agreements on behalf of the District.

Consideration to
Approve License
Agreement for Use
of Software
[01-10]
Action

- a) authorize entering into a License Agreement with Mr. John Cummings for utilization of proprietary software; and
- b) authorize the Chancellor and/or her designee to sign the agreement on behalf of the District.

Consideration to
Approve Agreement
for VTEA Statewide
Advisory
Committee for
Agriculture and
Natural Resources
[01-11]
Action

- a) authorize an agreement with the California Community Colleges Chancellor's Office to coordinate and participate in a VTEA-funded Agriculture and Natural Resources Advisory Committee with funding in the amount of \$15,000.00, for the period July 1, 2000, through August 31, 2001; and
- b) authorize the Chancellor or Executive Vice Chancellor to sign the agreement on behalf of the District.

Consideration to
Approve 2001-02
Residence Hall
Rate, Reedley
College
[01-12]
Action

establish the residence hall annual rate for 2001-02 at \$1,860.00, plus a refundable damage deposit of \$100.00 and an activity fee of \$25.00

*****End of Consent Agenda*****

Consideration to
Approve 2001-02
Tuition Rate, Out-
of-State and
Nonresident
Students
[01-13]

Mr. Patterson questioned how the out-of-state tuition is determined. Mr. Sharpe stated that there is a formula with the General Fund and Capital Outlay of the District. This formula or the statewide average can be used. The option the Board would have is to not assess the Capital Outlay portion. The District's Capital Outlay expense was up considerably because of the number of capital projects, including the Madera Center. It is in the state regulations as to how the formula is applied. The proposed tuition is an increase from last year and is the largest increase the District has experienced in the last few years.

Mr. Patterson stated his concern is that the District wants to be active in the Community Colleges for International Development (CCID) and since tuition is one of the things they look at, he hopes the District can make the fees attractive for out-of-state and international students. Mr. Patterson added that he would not want to discourage students from coming here and would like the fees to be kept as low as possible.

Consideration to
Approve 2001-02
Tuition Rate, Out-
of-State and
Nonresident
Students
[01-13]
(continued)

Mr. Sharpe added that the fees are a mathematical calculation with the exception of the Capital Outlay charge. The District's rate is well below many other institutions.

Mr. Forhan questioned how many students are enrolled at the non-resident rate and stated that many other colleges have full-time staff that recruit international students. Dr. Redwine stated that the administration will be putting together a business plan for this purpose because it will take additional staff in order to recruit and serve the students once they arrive. It is also recognized that it is a business plan that could have a black bottom line.

Ms. Smith added that in regard to the students, it has to be a two-way street. Not only should the District be attractive to students from other countries, it should be equipped to assist the current students to give them a broader view of the world by attending school in other countries.

Mr. Sharpe added that he would pull some data regarding comparables and also the numbers the District currently has.

Action

A motion was made by Mr. Patterson and seconded by Mr. Forhan that the Board of Trustees:

- a) establish the out-of-state tuition rate at \$134.00 for each unit enrolled; and
- b) establish the 2001-02 nonresident tuition rate at \$168.00 (including \$34.00 for capital outlay) for each unit enrolled; and
- c) continue Board Policy which provides that total nonresident and out-of-state tuition be paid at the time of registration.

The motion carried unanimously.

Mr. Thonesen acknowledged that the Consent Agenda indicates Dr. Padden will be retiring effective September 1, 2001.

Consideration to
Authorize Limited
Term Positions for
Spring 2001
[01-14]

Dr. Padden reported that this past October the Personnel Commission voted unanimously to rescind the Commission's "extra help" provision contained in its Administrative Regulation 4212.3(a). As a result, approximately 600 part-time, temporary positions will terminate once these individuals reach their 120th day. These individuals were critical to the everyday operation of the District. The administration is in the midst of developing a long-term staffing plan that will insure quality service to our students and our public, yet be fiscally sound. Any new positions must be funded with ongoing funds and cannot be dependent on using up one-time money such as District reserves. It is our intent to bring to the Board a phase-in program to hire additional permanent full-time and permanent part-time employees to perform the services formally provided by "extra-help" staff. Any recommendation for the next fiscal year cannot be prepared until after we learn what is contained in the Governor's budget for fiscal year 2001-2002.

In the meantime, the District needs an interim plan to continue providing needed service for the balance of this fiscal year and to maintain our efforts to reach our FTE growth goals. We have been working with the colleges to put together a "bare bones" staffing plan made up of "limited-term" employees to get through the remainder of this fiscal year. The staffing plan calls for a total of 234 limited-term positions. Of that number, 169 positions will be funded under the District's general fund at an additional cost of approximately \$300,000 for the balance of this fiscal year. An additional 52 positions are being requested under categorical funds. These will cost an additional \$225,000. Thirteen positions are needed to support enterprise operations (bookstore, cafeteria and the dormitory at Reedley College) at a cost of approximately \$21,000. These will be funded out of the proceeds of these operations. The total additional cost of these 234 limited-term positions for the balance of this fiscal year is \$546,000.

A listing of each of these limited-term positions is attached. The listing includes location, classification, salary range, number of days required, start date and ending date. (The listing is herewith made a part of these minutes as Appendix III, 01-03).

Mr. Smith questioned that in terms of the issues raised by the Personnel Commission, have the proposed positions been worked out and agreement made consistent with this item. Dr. Padden explained that the Personnel Commission agreed to extend existing 90-day positions to 120-day positions to allow for some transition time. The District can start advertising tomorrow for the proposed limited-term positions. On limited-term positions, employees must be hired from an eligibility list.

Consideration to
Authorize Limited
Term Positions for
Spring 2001
(continued)
[01-14]

If an eligibility list does not exist for a particular position, then a provisional employee can be hired.

Mr. Smith clarified that at some point in time based on the issue that was before the Personnel Commission there was a plan put together by the District that the Commission agreed to and asked if the proposed positions meet the plan. Dr. Padden responded the positions are consistent with the plan.

Mr. Patterson asked if the District is requesting an additional \$546,000.00 for the positions. Dr. Padden stated yes, and noted this amount would be the worst-case scenario.

Mr. Manfredi stated the question should be with the elimination of the positions, how much extra will the proposed plan cost. Dr. Padden explained that the extra amount is the \$546,000.00, consisting of the General Fund, Categorical Fund, and Enterprise Fund.

Mr. Corona questioned if there are budgeted costs for training of new employees. Dr. Padden stated it is not built into the budget; it happens automatically. Dr. Redwine noted with the 90-day system employees were evolving every 90 days, so staff is used to doing the retraining. If a permanent employee is hired it will cut down on the training.

Dr. Padden emphasized the Board is only authorizing the proposed positions through June 30, 2001. Another proposal will be brought to the Board in March regarding the required permanent staff.

Mr. Forhan asked what the consequences would be if this item is not approved. Dr. Padden stated that numerous services would not be provided and student growth would not be reached. The District has counted on 90-day employees in all areas of the operation and once they are gone it will be too much for the regular staff to assume, and overtime expenses would be more costly than the proposed plan.

Mr. Forhan questioned the net loss of employees to the system. Dr. Padden stated that the proposal is based upon a budget of an employee coming in on Step 1 of the regular salary schedule. The cost is if all the positions on the list were replaced and were all new employees.

Mr. Forhan again asked if the proposal is not approved, and the money was aggregated to full-time employees, what is the net loss of personnel to the system. Mr. Sharpe responded that

Consideration to
Authorize Limited
Term Positions for
Spring 2001
[01-14]
(continued)
Action

there is approximately a 40% basic increase in the hourly base rate, in addition to benefits. Dr. Redwine stated that staff would prepare a report that will detail the requested information.

A motion was made by Mr. Forhan and seconded by Mr. Manfredi that the Board of Trustees approve the attached list of 234 limited-term positions for the balance of the 2000-01 fiscal year. (It should be noted that if any additional “extra help” provisional employees who are currently employed should leave to take positions elsewhere, we may need to request additional limited-term employees.)

The motion carried by the following vote:

Ayes - 6
Noes - 1
Absent - 0

Mr. Patterson stated he voted no because even though he does not want to see any services lost, he is concerned about the half-million dollars for six months and he would hope staff can find other ways to handle this situation.

Consideration to
Authorize Full-Time
Director of Nursing
Position, Fresno
City College
[01-15]

Dr. Padden stated that the nursing program has more than doubled in enrollments since 1996 and is likely to continue to grow. Thus, the need for developing and implementing additional alternative scheduling patterns (Paradigm 2000, weekends, late afternoons, evenings, etc.) is now a full-time responsibility. In addition, there are opportunities to expand the LVN to RN articulation efforts and the RN to BSN articulation with CSU, Fresno. Discussions are also underway with the Madera Center and the Fresno Adult School for a possible LVN to RN articulation for the LVN programs that are being developed at those locations. There are also grant-funding opportunities that could be pursued with the leadership of a full-time Director. The nursing accreditation team (Fall 1999) strongly recommended that a full-time director of nursing be hired. They will be back for the next accreditation in 18 months, so it will be critical to have this position filled by that time. Dr. Drake will continue as Associate Dean for Health Sciences with the Director of Nursing reporting to her. Dr. Padden noted that this position has been on the books for several years.

Since leadership for all of the above is needed now, it is planned that the release time of the nursing department chair will be increased to enable this transition to begin in the spring 2001 term with the new person coming on board for fall 2001.

Consideration to
Authorize Full-Time
Director of Nursing
Position, Fresno
City College
(continued)

Action

[01-15]

A motion was made by Mr. Forhan and seconded by Mr. Patterson that the Board of Trustees authorize a full-time Director of Nursing position at Fresno City College with placement on the Management Salary Schedule, Range 59. The motion carried unanimously.

Discussion of Old
Administration
Building

[01-16]

No Action

Mr. Thonesen stated that he received a note from Mr. Wendell Stephenson, who is the person spearheading the Old Administration Building effort at Fresno City College, that he has a 6:00 p.m. class and will be back at 6:45 p.m. The Board agreed to delay discussion on this item until later in the meeting.

Consideration to
Accept 1999-2000
Audit Report

[01-17]

Mr. Sharpe reported that annually all school districts in the state of California are required to submit a third party or external audit. The auditors are here tonight to present the audit for the Board's acceptance. The District has a new audit firm this year, Vavrinek, Trine, Day and Company. They have served as auditors for school districts and community colleges throughout the state. Mr. Sharpe commended Mr. Ed Eng and his staff, and the campuses under the leadership of Mr. Gene Blackwelder, Mr. Michael Guerra, and Ms. Janell Mendoza for the successful audit.

Mr. Sharpe highlighted the following: Page I.3 indicates that all the District's funds have a positive ending balance. Page I.20, long-term debt, the District has limited long-term debt under \$800,000.00 which is very low debt for a district the size of State Center. Page I.22 shows the fixed assets, and Page III.5 is a review of the District's enrollment and noted there were no audit adjustments in the area of attendance accounting. Lastly, Page V.7 is a summary of last year's findings and whether they have been corrected and implemented.

Mr. Forhan stated that as Mr. Sharpe is aware, a lot of attention is being given to the 50% issue. He questioned if the analysis was done within the 50% and if not, how close is the District. Mr. Sharpe explained it is part of the review. The auditors do a review of the District's annual documents that are submitted by September 30, District staff does the calculation, and then the audit team reviews it and makes any adjustments. He noted the District is just over the 50% calculation.

Mr. Sharpe introduced Mr. Ray Cowles with Vavrinek, Trine, Day and Company. Mr. Cowles distributed copies of an Executive Summary Report to be used in conjunction with the

Consideration to
Accept 1999-2000
Audit Report
[01-17]
(continued)

results of the audit. He reviewed the audit objectives, audit method, and results of the audit procedures. Mr. Cowles stated there were three findings: (1) there is no master log for controlling the sale of parking permits or rolls of tickets used for sales of sporting events; (2) emergency purchase order procedures and follow-up; and (3) Student Body account purchase procedures. He noted that as changes are made to the 50% law, the District will be kept advised of the new requirements. Mr. Cowles also gave a brief overview of new State Compliance Requirements for 1999-2000 and the Governmental Accounting Standards Board (GASB) 34, which is effective June 30, 2002.

Mr. Cowles concluded by saying the average number of audit findings is 13. State Center had three, which speaks very highly of the organization. The District is presently in very good financial condition, the long-term debt is manageable, and the auditors found it to be a very refreshing atmosphere as employees were very open and accepting of any recommendations.

Mr. Corona questioned if there are meetings where the State Controller's Office or another state agency meets with auditing firms to review new requirements and discuss appropriate procedures. Mr. Cowles stated that the State Chancellor's Office has a review committee where CPA's are invited to discuss new requirements, etc., and there seems to be more communication between the State Controller's Office and Chancellor's Office regarding these types of issues.

Mr. Manfredi commended Mr. Cowles for a very thorough audit as well as the State Center staff for such a good audit report.

Action

A motion was made by Mr. Corona and seconded by Ms. Smith that the Board of Trustees accept the 1999-2000 audit report as submitted by the firm of Vavrinek, Trine, Day and Company. The motion carried unanimously.

Consideration to
Approve Foundation
Fundraising Event
[01-18]

Mr. Sharpe reviewed that on November 20, 2000, the Board of Trustees held a workshop regarding a variety of issues, including facility-related items. At that time the Board was informed that a preliminary proposal had been made by the District's Foundation Board to conduct a "Black Tie" fundraising event at a premiere showing of the New Wrinkles performance. The Foundation also requested consideration to serve wine at the "Black Tie" affair, which is permitted for 501(c)(3) activities on a community

Consideration to
Approve Foundation
Fundraising Event
[01-18]
(continued)

college campus. The Board authorized continued discussion regarding this matter.

At the December 7 Foundation Board meeting, further discussion was held regarding the feasibility of the “Black Tie” event, including the serving of wine. Mr. Smith, District Trustee, was present at the meeting when the Foundation Board authorized making a final recommendation to the Board of Trustees to request approval to hold the activity. It is the goal of the Foundation Board to make the event very prestigious and to raise \$50,000. The event is recommended for June 9, which would be the first Saturday night of the multi-week performance. The Foundation Board was informed that only the Board of Trustees can authorize such an event, and, therefore, the Foundation is recommending approval of this special activity.

Ms. Smith asked how much the tickets will cost. Dr. Redwine stated the price has not been set at this time; however, planning is in progress and the cost will be approximately \$100.00 per person.

Mr. Smith stated he strongly supports this request. The Foundation has some great board members who are very energetic about doing something for the college.

Action

A motion was made by Mr. Smith and seconded by Ms. Smith that the Board of Trustees approve the State Center Community College Foundation Board’s recommendation for hosting a “Black Tie” fundraising event, including the serving of wine, to be held on June 9, with New Wrinkles as the featured event. The motion carried unanimously.

Ms. Smith commented approving this item would benefit the students.

Mr. Sharpe added there was a special sensitivity by the Foundation Board and Board of Trustees to having this event on an evening when students were not on campus.

Consideration to
Approve Use of
Existing Furniture
Contract, Fresno
City College
[01-19]

Mr. Sharpe reported that the Board of Trustees has previously approved several piggyback furniture contracts that are currently being utilized for various furniture purchases throughout the District. This request is for a purchase utilizing furniture manufactured by KI Industries, Inc. for classroom and office furniture. The Purchasing Department has reviewed the vendor's product and it meets the standards of the District.

Action

A motion was made by Mr. Manfredi and seconded by Mr. Corona that the Board of Trustees approve participation in the Foundation for Community Colleges Higher Education Cooperation Purchase Consortium Contract with KI Industries, Inc., for the purchase of furniture for the Tutorial Center at Fresno City College and other District locations as appropriate, and authorize purchase orders to be issued against the contract. The motion carried unanimously.

Mr. Corona asked that since this is a piggyback contract does the District have privity of contract with the seller of the furniture in the event there is a problem with warranty, etc. Mr. Sharpe explained the District is covered by all terms of the original bid which includes warranty.

Reports of Board
Members

Linda Harp, Reedley College Student Trustee, reported that the December food drive was a success, with merchants and staff contributing food and money. She announced that Adelfa Lurenzano, Student Activities Director, has accepted a position with Assemblymember Sarah Reyes.

Ernie Garcia, Fresno City College Student Trustee, reported that the highlight of the first week of school is the work of the Welcome Team. The Team, made up of approximately 30 student volunteers from campus clubs, helps new students find their way around campus and answers any questions they may have. The hours are 6:30 a.m. to 7:00 p.m. Other upcoming activities include taking ID pictures, Club Rush on January 24, 9-ball pool tournaments on January 26, and the Volunteer Faire starting January 31.

Mr. Corona thanked everyone for the nice reception held in the Chancellor's area prior to the meeting and stated he is excited about the technology that permeates the District.

Ms. Smith stated that she attended the opening reception for the "Wreck of the Henrietta Marie" slave ship exhibit at the African American Museum, and encouraged everyone to visit the exhibit. She attempted to attend the Technology Faire at Fresno

Reports of Board
Members
(continued)

City College last week, but missed the session she was interested in. Ms. Smith thanked the staff for their work in the technology area.

Old Business

Mr. Forhan stated that the Board previously approved funds for an inventory control system and asked the status of project. Mr. Sharpe replied that the project has been completed and the District now has a fixed asset inventory of equipment. He clarified that the inventory Mr. Cowles referred to in the audit report was the District does not have all the buildings fully appraised. Mr. Forhan requested a copy of the equipment inventory report.

Mr. Forhan stated the Board had requested a report on sabbatical leaves and he has not received any information. Dr. Redwine advised a report was sent to the Board last year. Mr. Cantu stated the next appropriate time to send out the report would be the end of August. Another copy of the previous report will be mailed to the Board.

Ms. Smith asked about her request to meet jointly with the City Council and new Mayor. Dr. Redwine stated that the administration met with the mayoral candidates individually, and asked if Ms. Smith was interested in a special meeting between the Board and City Council. Mr. Manfredi stated he would prefer the Chancellor make contact with the new mayor to open dialogue regarding how he feels the community college fits into his overall plan for education and then have him address the Board. Mr. Manfredi expressed concern that there are numerous mayors and boards of supervisors in the District and it would be very time consuming to meet with all of them. Ms. Smith stated the mayor is setting up an educational component and the community college is not involved. She added that she may contact the mayor's office in an effort to become involved in the process. Following further discussion, it was the consensus of the Board that the administration should handle contacts with elected officials and area school districts. Ms. Smith stated that as the administration meets with elected officials she would like a report on the results of the meeting. Mr. Patterson commented it may be appropriate to have dialogue between the Board, administration, and elected officials in a social setting, i.e., Partners in Pride, Foundation activities, etc.

New Business

Mr. Forhan commented that after listening to Governor Davis last night energy conservation is going to be a high priority, and asked about the District's efforts in this area and expressed his concern with the new building in Madera. Mr. Sharpe stated

New Business
(continued)

that energy conservation within the District is a high priority and there are numerous energy management controls. In Madera, there are some control issues with HVAC, dampers, etc. Regarding the windows, the District is in the process of having them tested as they are suppose to allow only six percent transmittal of energy and light. The staff has been meeting with the architects and an update will be given to the Board once the figures have been received.

Recess

Mr. Thonesen called for a recess at 6:57 p.m. to be followed by discussion of the Old Administration Building.

Discussion of Old
Administration
Building
[01-16]

Mr. Thonesen called the meeting to order at 7:05 p.m.

Mr. Manfredi reported that Mr. Wendell Stephenson, a philosophy instructor at Fresno City College, contacted him regarding a campus committee that has an interest in saving the Old Administration Building. Mr. Stephenson has requested that the Board of Trustees meet with the committee; however, Mr. Manfredi suggested the Board assign a subcommittee to work with the group. Mr. Manfredi, Mr. Forhan, and Ms. Smith agreed to continue as the subcommittee.

Mr. Thonesen stated his concern is that there needs to be one person asking for information on the building, not everyone on the committee. Mr. Manfredi added that the committee cannot start giving large assignments to the staff.

Mr. Smith stated he supports anything anyone can do to save the building.

Mr. Forhan advised that the current Board subcommittee is an ad hoc committee, and he would propose to make it a standing committee, so there would be more access to the community and would act as a contact for the District.

Mr. Patterson stated it might be more appropriate for the faculty and staff committee to present their recommendations to the administration before it is presented to the Board.

Mr. Sharpe pointed out that if the Board subcommittee is made a standing committee versus an ad hoc committee, it would be subject to the Brown Act, meetings will have to be publicized, and there are more restrictions.

Mr. Smith stated that one of the reasons a committee was originally formed was to alleviate additional staff time to this matter.

Discussion of Old
Administration
Building
[01-16]
(continued)

Mr. Forhan stated it is appropriate to be under the Brown Act so that people in the community are advised of the meetings and can attend if they choose. The Board committee should be the filter before the recommendations go to the staff as the amount of staff hours that has been spent on the Old Administration Building is in the six-figure range.

Action

A motion was made by Mr. Smith and seconded by Ms. Smith that the Board of Trustees create a standing committee made up of Trustees Ron Manfredi, Phillip Forhan, and Dorothy Smith, to meet with the campus committee and make recommendations to the full Board. The motion carried unanimously.

Closed Session

Mr. Thonesen stated that the Board, in closed session, will be discussing the following: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Significant Exposure to Litigation Pursuant to Subdivision (b) of Section 54956.9: (one potential case). Mr. Thonesen declared a recess at 7:18 p.m.

Open Session

The Board moved into open session at 7:45 p.m. and Mr. Thonesen announced the Board had nothing to report from closed session.

Adjournment

The meeting was adjourned at 7:47 p.m. by the unanimous consent of the Board.



Phillip J. Forhan
Secretary, Board of Trustees
State Center Community College District

CERTIFICATED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons:

Name	Campus	Range & Step	Salary	Position
Brannon, Colleen	FCC	IV, 6	\$27,693	Counselor

(Current Adjunct Faculty)
 (Sabbatical Leave Replacement, January 4, 2001 – May 18, 2001)

Cortes, Christina	RC	59, 1	\$74,772	Director of Financial Aid
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(New Applicant)
 (Management Contract, January 16, 2001 – June 30, 2001)

Evans, Robert	FCC	II, 1	\$20,696	Geography Instructor
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(Current Adjunct Faculty)
 (Temporary Contract, January 4, 2001 – May 18, 2001)

Rozier, Raven	FCC	II, 1	\$20,696	Theatre Arts Instructor
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(Current Adjunct Faculty)
 (Temporary Contract, January 4, 2001 – May 18, 2001)

B. Recommendation to accept resignation from the following persons:

Name	Campus	Effective Date	Position
Speece, Susan	FCC	February 1, 2001	Associate Dean of Instruction-Math, Science, & Engineering Division
McCalister, Dwayne	FCC	January 4, 2001	Electronics Instructor

C. Recommendation to accept resignation for the purpose of retirement from the following persons:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
McHenry, James	FCC	May 19, 2001	Biology, Zoology Instructor
Padden, Henry	DO	September 1, 2001	Vice Chancellor- Personnel
Szpor, Sue	RC	June 30, 2001	College Nurse
Terry, Blair	FCC	May 19, 2001	Accounting Instructor
Young, Joseph	FCC	May 19, 2001	Business Administration Instructor

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons (probationary):

Name	Location	Classification	Range/Step/Salary	Date
Bedoian, Irene	FCC	Instructional Aide Position No. 2349	32-A \$1586	12/1/00
King, Terri	FCC	Bookstore Clerk III Position No. 2079	43-A \$2078	12/1/00
Khunti, Murubhai	DO	Air Conditioning/ Plumbing Specialist Position No. 1098	63-A \$3387	12/4/00
Lopes, Susan	FCC	Office Assistant III Position No. 2015	48-A \$2352	12/5/00
Rutledge, Coleen	RC	Department Secretary Position No. 3128 (50%)	44-A \$1065	12/4/00

B. Recommendation to employ the following persons (Ed Code 88076):

Name	Location	Classification	Hourly Rate	Date
Burton, Wesley	FCC	Registration Assistant I	\$ 6.18	12/4/00
Jeffery, Tina	FCC	Registration Assistant I	6.18	12/18/00
Leclere, Elizabeth	FCC	Registration Assistant I	6.18	12/18/00
Medaris, Amber	FCC	Registration Assistant I	6.18	12/14/00
Vang, Lisa	FCC	Registration Assistant I	6.18	11/08/00
Thornton, Jon	FCC	Instructional Aide	6.18	11/10/00

B. Recommendation to employ the following persons (Ed Code 88076) (continued):

Name	Location	Classification	Hourly Rate	Date
Vue, Moua	FCC	Instructional Aide	6.18	12/18/00
Yan, Ying Hui	FCC	Peer Mentor	6.93	11/15/00

C. Recommendation to employ the following persons (provisional):

Name	Location	Classification	Hourly Rate	Date
Adams, Nikki	FCC	Department Secretary	6.65	12/4/00
Braggs, James	FCC	Maintenance/Utility Wkr	7.48	11/29/00

D. Recommendation to approve promotion of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Custodio, Naomi	FCC	Office Assistant I Position No. 2024 to Office Assistant II	38-A \$1838 41-B \$2078	11/1/00
Oki, Gayle	FCC	Department Secretary Position No. 2287 to Office Assistant III Position No. 2019	44-E \$2654 48-D \$2789	12/1/00
Garcia, Mary Helen	RC	Lib/Lrn Res Asst II Position No. 2406 to Lib/Lrn Res Asst III Position No. 3029	41-E \$2406 48-C \$2590	12/1/00

E. Recommendation to approve change of status of the following employees (regular):

Name	Location	Classification	Range/Step/Salary	Date
Hopkins, Lavell	DO	Maintenance Specialist Position No. 1104 to	60-E \$3824 60-E+5%	8/1/00 thru 11/30/00

(assuming additional duties pursuant to Article 34 of the current CSEA agreement)

Garcia, Guillermina	RC	Department Secretary Position No. 3121 to Office Assistant III Position No. 3113	44-E \$2590 48-D \$2721	12/1/00 thru 1/31/01
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(replacing regular employee on leave)

Chesterton, Linda	RC	Accounting Clerk III Position No. 3118 to	41-E \$2406 41-E+5%	12/1/00 thru 3/30/01
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(assuming additional duties pursuant to Article 34 of the current CSEA agreement)

Bracamontes, Ernest	RC	Cook Position No. 3067 to	43-E \$2528 43-E+5%	12/1/00 thru 3/30/01
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(assuming additional duties pursuant to Article 34 of the current CSEA agreement)

Bello, Roberta	RC	Food Service Worker II Position No. 3074 to	36-E \$2129 36-E+5%	12/1/00 thru 3/30/01
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(assuming additional duties pursuant to Article 34 of the current CSEA agreement)

Covey, Patricia	DO	Secretary to VC, Business Position No. 1042 to	C58-E \$3920 C58-E+5%	1/1/01 thru 6/30/01
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(assuming additional duties pursuant to Article 34 of the current CSEA agreement)

F. Recommendation to accept resignation of the following employees (regular & probationary):

Name	Location	Classification	Date
Kawaguchi, Stanley	RC	Groundskeeper III Position No. 1075	12/22/00
Rutledge, Coleen	RC	Department Secretary Position No. 3128	12/8/00

F. Recommendation to accept resignation of the following employees (regular & probationary):
(continued)

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Date</u>
Smith, David	FCC	Library Services Assistant Position No. 2088	1/3/01

G. Recommendation to terminate the following employee (probationary):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Date</u>
Bressler, Laureen	FCC	Department Secretary Position No. 2031	12/14/00

Fresno City College

Annualized Basis	XX0	CATEGORICALS	ENTERPRISE		
			FCC	RC	TOTAL
Requested	3,206,963	978,555	250,146	167,886	418,032
Current	2,066,563	505,042	104,623	40,835	145,458
Difference (Shortfall)	\$ 1,140,400	\$ 473,513	\$ 145,523	\$ 127,051	\$ 272,574

Annualized Basis	Limited Term XX0	CATEGORICALS	ENTERPRISE		
			FCC	RC	TOTAL
Requested	864,839	334,038	0	7,388	7,388
Current Balance	*673,113	130,623	0		0
Difference (Shortfall)	\$ 191,726	\$ 203,415	\$ -	\$ 7,388	\$ 7,388

*Average monthly expenditure of \$168,278 subtracted from current remaining balance \$841,386

LIMITED TERM EMPLOYEE REQUEST

LIMITED TERM EMPLOYEE REQUEST SUMMARY

<u>Classification--XX0</u>	<u>Number</u>	<u>Type</u>
Account Tech I	1	Limited term
Acct Clerk I	2	Limited term
Administrative Aide	1	Limited term
Art Model	1	Limited term
Custodian	14	Limited term
Department Secretary	9	Limited term
Duplications Operator	1	Limited term
Educational Advisor	5	Limited term
Electronic/Microcomputer Technician	4	Limited term
Exam Proctor	9	Limited term
Instructional Aide	31	Limited term
Instructional Tech	12	Limited term
Lib/Learn Res. Asst I	9	Limited term
Lib/Learn Res. Asst III	4	Limited term
Library Services Assistant	1	Limited term
Office Assistant I	20	Limited term
Office Assistant III	10	Limited term
Planist	1	Limited term
Program Development Assistant	2	Limited term
School Relations Specialist	1	Limited term
Toolroom Attendant (PE)	1	Limited term
Total Positions	139	

<u>Classification--Categorical</u>	<u>Number</u>	<u>Type</u>
Department Secretary	1	Limited term
Educational Advisor	5	Limited term
FAI	3	Limited term
Instructional Aide	23	Limited term
Office Assistant I	2	Limited term
Office Assistant III	9	Limited term
Utility Worker	4	Limited term
Total Positions	47	

<u>Classification--Enterprise</u>	<u>Number</u>	<u>Type</u>
Account Tech I	1	Limited term
Bookstore Sales Clerk I	2	Limited term
Total Positions	3	

Grand Total Positions Requested: 189

LIMITED TERM EMPLOYEE REQUEST

Division/ Positions: _____

Administrative Services

Position	Range	Hrly Rate	Number Days	Hours/WK	Start Date	End Date	Total
OA I	38	\$ 10.59	78	24	1/2	6/30	\$ 7,008
OA I	38	\$ 10.59	52	16	1/2	6/30	\$ 4,672
Totals for Administrative Services							\$ 11,680

Admissions & Records

Position	Range	Hrly Rate	Number Days	Hours	Start Date	End Date	Total
OA I for High Schools	38	\$10.04	40	40	4/9	6/1	\$ 3,407
OA I for High Schools	38	\$10.04	40	40	4/9	6/1	\$ 3,407
OA I for High Schools	38	\$10.04	40	40	4/9	6/1	\$ 3,407
OA I for High Schools	38	\$10.04	40	40	4/9	6/1	\$ 3,407
OA I for High Schools	38	\$10.04	40	40	4/9	6/1	\$ 3,407
OA I for High Schools	38	\$10.04	40	40	4/9	6/1	\$ 3,407
OA I for High Schools	38	\$10.04	40	40	4/9	6/1	\$ 3,407
OA I for Orientation	38	\$10.04	20	20	6/4	6/30	\$ 852
OA I for Orientation	38	\$10.04	20	20	6/4	6/30	\$ 852
OA I for Orientation	38	\$10.04	20	20	6/4	6/30	\$ 852
OAI for Grading	38	\$10.04	35	40	4/15	5/31	\$ 2,981
OAI for Grading	38	\$10.04	35	40	4/15	5/31	\$ 2,981
OAI for Grading	38	\$10.04	35	40	4/15	5/31	\$ 2,981
OAI	48	\$12.85	105	40	2/1	6/30	\$ 11,447
OAI	48	\$12.85	105	40	2/1	6/30	\$ 11,447
Dept. Secretary	44	\$11.40	120	40	1/15	6/30	\$ 11,606
Totals for Admissions & Records							\$ 69,850

ed Technology

Position	Range	Hrly Rate	Number Days	Wkly Hrs	Start Date	End Date	Total
Department Secretary	44	\$ 12.26	120	20	1/8	6/19	\$ 6,241
Instructional Aide Air Conditioning	32	\$ 9.15	68	15	1/8	5/11	\$ 2,474
Instructional Aide Architecture	32	\$ 9.15	68	15	1/8	5/11	\$ 2,474
Instructional Aide Auto Collision Repair	32	\$ 9.15	85	20	1/8	5/11	\$ 3,299
Instructional Aide CAM	32	\$ 9.15	125	20	1/8	6/29	\$ 4,852
Instructional Aide Electronics	32	\$ 9.15	34	10	1/8	5/11	\$ 1,650
Total							\$ 20,990

Bookstore - Reedley

Position	Range	Hrly Rate	Number Days	Wkly Hrs	Start Date	End Date	Total
Bookstore Sales Clerk I	37	\$ 10.35	24	24	5/7	6/30	\$ 2,107
Bookstore Sales Clerk I	37	\$ 10.35	21	24	5/14	6/30	\$ 1,844
Account Tech I	57	\$ 16.88	24	24	5/1	6/30	\$ 3,437
Total for Reedley Bookstore							\$ 7,388

Business Division

Position	Range	Hrly Rate	Number Days	Hours	Start Date	End Date	Total
1 FT Department Secretary	44	\$12.26	120	40	01/15/2000	06/30/2000	\$ 12,482
1 50% Elec./Micro. Technician	60	\$18.16	120	20	01/15/2000	06/30/2000	\$ 9,244
Total for Business Division							\$ 21,726

Categorical and Enterprise amounts are included
in division subtotals.
Revised 12/18/2000

LIMITED TERM EMPLOYEE REQUEST

Division/ Positions: _____

Business Office

Position	Range	Hrly Rate	Number Days	Hours	Start Date	End Date	Total
Acct Clerk I	38	\$10.59	80	20	3/13	6/30	\$ 3,594
Acct Clerk I	38	\$10.59	80	20	3/13	6/30	\$ 3,594
Total for Business Office							\$ 7,188

Counseling

Position	Range	Hrly Rate	Number Days	Hours	Start Date	End Date	Total
Educational Advisor	57	\$ 16.88	80	40	2/5	5/25	\$ 11,457
Educational Advisor	57	\$ 16.88	80	40	2/5	5/25	\$ 11,457
Educational Advisor	57	\$ 16.88	105	40	2/5	6/30	\$ 15,037
Educational Advisor	57	\$ 16.88	105	40	2/5	6/30	\$ 15,037
Educational Advisor	57	\$ 16.88	105	40	2/5	6/30	\$ 15,037
Educational Advisor	57	\$ 16.88	105	40	2/5	6/30	\$ 15,037
Educational Advisor	57	\$ 16.88	105	40	2/5	6/30	\$ 15,037
Educational Advisor	57	\$ 16.88	105	40	2/5	6/30	\$ 15,037
Educational Advisor	57	\$ 16.88	80	40	2/5	5/25	\$ 11,457
Educational Advisor	57	\$ 16.88	80	40	2/5	5/25	\$ 11,457
Instructional Aide	32	\$ 9.15	65	24	1/15	4/16	\$ 3,028
Instructional Aide	32	\$ 9.15	65	24	1/15	4/16	\$ 3,028
Instructional Aide	32	\$ 9.15	65	24	1/15	4/16	\$ 3,028
Instructional Aide	32	\$ 9.15	76	28	2/20	6/30	\$ 5,162
Instructional Aide	32	\$ 9.15	72	24	1/15	6/30	\$ 5,589
Instructional Aide	32	\$ 9.15	51	24	3/5	6/30	\$ 3,959
Instructional Aide	32	\$ 9.15	52	12	1/15	6/30	\$ 3,028
Total for Counseling							\$ 162,870

Custodial Services

Position	Range	Hrly Rate	Number Days	Hours	Start Date	End Date	Total
Custodian	41	\$ 11.40	115	40	1/22	6/29	\$ 11,123
Custodian	41	\$ 11.40	115	40	1/22	6/29	\$ 11,123
Custodian	41	\$ 11.40	115	40	1/22	6/29	\$ 11,123
Custodian	41	\$ 11.40	70	40	3/19	6/29	\$ 6,770
Custodian	41	\$ 11.40	95	40	2/15	6/29	\$ 9,188
Custodian	41	\$ 11.40	115	40	1/22	6/29	\$ 11,123
Custodian	41	\$ 11.40	110	40	1/29	6/29	\$ 10,639
Custodian	41	\$ 11.40	110	40	1/29	6/29	\$ 10,639
Custodian	41	\$ 11.40	70	40	3/19	6/29	\$ 6,770
Custodian	41	\$ 11.40	120	40	1/15	6/29	\$ 11,606
Custodian	41	\$ 11.40	55	25	4/16	6/29	\$ 3,325
Custodian	41	\$ 11.40	60	25	4/9	6/29	\$ 3,627
Custodian	41	\$ 11.40	110	25	1/29	6/29	\$ 6,649
Total for Custodial Services							\$ 113,704

Categorical and Enterprise amounts are included
in division subtotals.
Revised 12/18/2000

LIMITED TERM EMPLOYEE REQUEST

Division/ Positions: _____

DSP&S

Position	Range	Hrly Rate	Number Days	Hours	Start Date	End Date	Total
Instructional Aide	32	\$ 9.15	78	19	1/2	6/26	\$ 4,794
Instructional Aide	32	\$ 9.15	78	19	1/2	6/26	\$ 4,794
Instructional Aide	32	\$ 9.15	78	19	1/2	6/26	\$ 4,794
Instructional Aide	32	\$ 9.15	78	19	1/2	6/26	\$ 4,794
Instructional Aide	32	\$ 9.15	78	19	1/2	6/26	\$ 4,794
Instructional Aide	32	\$ 9.15	78	15	1/2	6/26	\$ 3,784
Instructional Aide	32	\$ 9.15	78	15	1/2	6/26	\$ 3,784
Instructional Aide	32	\$ 9.15	78	15	1/2	6/26	\$ 3,784
Instructional Aide	32	\$ 9.15	78	15	1/2	6/26	\$ 3,784
Instructional Aide	32	\$ 9.15	78	15	1/2	6/26	\$ 3,784
Instructional Aide	32	\$ 9.15	52	19	1/2	6/26	\$ 4,794
Instructional Aide	32	\$ 9.15	52	19	1/2	6/26	\$ 4,794
Instructional Aide	32	\$ 9.15	52	19	1/2	6/26	\$ 4,794
Instructional Aide	32	\$ 9.15	52	19	1/2	6/26	\$ 4,794
Instructional Aide	32	\$ 9.15	52	15	1/2	6/26	\$ 3,784
Instructional Aide	32	\$ 9.15	52	15	1/2	6/26	\$ 3,784
Instructional Aide	32	\$ 9.15	52	15	1/2	6/26	\$ 3,784
Instructional Aide	32	\$ 9.15	52	15	1/2	6/26	\$ 3,784
Instructional Aide	32	\$ 9.15	52	15	1/2	6/26	\$ 3,784
Utility Worker	43	\$ 11.98	78	19	1/2	6/26	\$ 6,276
Utility Worker	43	\$ 11.98	78	15	1/2	6/26	\$ 4,955
Utility Worker	43	\$ 11.98	52	19	1/2	6/26	\$ 6,276
Utility Worker	43	\$ 11.98	52	15	1/2	6/26	\$ 4,955
Office Assistant III	48	\$ 13.56	78	24	1/2	6/26	\$ 8,973
Office Assistant III	48	\$ 13.56	78	24	1/2	6/26	\$ 8,973
Office Assistant III	48	\$ 13.56	78	24	1/2	6/26	\$ 8,973
Office Assistant III	48	\$ 13.56	78	24	1/2	6/26	\$ 8,973
Office Assistant III	48	\$ 13.56	52	16	1/2	6/26	\$ 5,982
Office Assistant III	48	\$ 13.56	52	16	1/2	6/26	\$ 5,982
Office Assistant III	48	\$ 13.56	52	16	1/2	6/26	\$ 5,982
Office Assistant III	48	\$ 13.56	52	16	1/2	6/26	\$ 5,982
Total for DSP&S							\$ 168,064

EOP&S

Financial Aid

Position	Range	Hrly Rate	Number Days	Hours	Start Date	End Date	Total
FAI	57	\$ 16.88	120	40	1/15	6/30	\$ 17,185
FAI	57	\$ 16.88	120	40	1/15	6/30	\$ 17,185
FAI	57	\$ 16.88	120	40	1/15	6/30	\$ 17,185
Dept Secretary	44	\$ 12.26	120	40	1/15	6/30	\$ 12,482
Total for Financial Aid							\$ 64,037

Categorical and Enterprise amounts are included
 In division subtotals.
 Revised 12/18/2000

LIMITED TERM EMPLOYEE REQUEST

Division/ Positions: _____

Health Sciences

Position	Range	Hrly Rate	Number Days	Hours	Start Date	End Date	Total
Administrative Aide	53	\$ 15.31	18	24	5/21	6/30	\$ 2,338
Department Secretary	44	\$ 12.26	40	32	4/23	6/30	\$ 4,161
Department Secretary	44	\$ 12.26	12	24	6/4	6/30	\$ 1,248
Electronic/Microcomputer Technician	60	\$ 18.16	24	24	5/7	6/30	\$ 3,698
Instructional Technician	50	\$ 14.23	24	24	5/7	6/30	\$ 2,897
Office Assistant III	48	\$ 13.56	48	32	4/9	6/30	\$ 5,522
Toolroom Attendant (PE)	43	\$ 11.98	6	16	6/11	6/30	\$ 610
Program Development Assistant	60	\$ 18.16	85	40	2/26	6/30	\$ 13,098
Program Development Assistant	60	\$ 18.16	60	40	4/9	6/30	\$ 9,244
Total for Health Sciences							\$ 42,814

Humanities

Position	Range	Hrly Rate	Number Days	Hours	Start Date	End Date	Total
Art Model		\$ 8.31	57	12	1/8	5/18	\$ 3,181
Pianist		\$ 10.56	57	20	1/9	5/18	\$ 4,043
Exam Proctor		\$ 9.89	100	16	2/8	6/30	\$ 4,195
Exam Proctor		\$ 9.89	57	12	1/9	5/18	\$ 3,786
Instructional Tech	50	\$ 14.23	105	20	2/7	6/30	\$ 6,655
Instructional Tech	50	\$ 14.23	95	20	1/22	5/31	\$ 5,448
Instructional Tech	50	\$ 14.23	95	20	1/22	5/31	\$ 5,448
LRA 1	38	\$ 10.59	75	35	1/8	6/30	\$ 7,019
Office Assistant I	38	\$ 10.59	65	40	4/2	6/30	\$ 1,898
Office Assistant III	48	\$ 13.56	80	25	3/12	6/30	\$ 3,681
Total for Humanities							\$ 45,355

LRC

Position	Range	Hrly Rate	Number Days	Hours	Start Date	End Date	Total
Department Secretary	44	\$ 12.26	44	40	5/7	6/30	\$ 4,161
Library Services Assistant	56	\$ 17.30	114	40	1/20	6/1	\$ 17,350
Lib/Leam Res. Asst I	38	\$ 10.59	63	24	2/5	6/30	\$ 5,818
Lib/Leam Res. Asst I	38	\$ 10.59	63	24	2/5	6/30	\$ 5,818
Lib/Leam Res. Asst I	38	\$ 10.59	48	24	3/12	6/30	\$ 4,433
Lib/Leam Res. Asst I	38	\$ 10.59	66	24	1/29	6/30	\$ 6,095
Lib/Leam Res. Asst I	38	\$ 10.59	51	24	3/5	6/30	\$ 4,710
Lib/Leam Res. Asst II	38	\$ 10.59	60	24	2/12	6/30	\$ 5,541
Lib/Leam Res. Asst I	38	\$ 10.59	75	24	1/8	5/18	\$ 5,264
Lib/Leam Res. Asst III	48	\$ 13.56	63	24	2/5	6/30	\$ 7,450
Lib/Leam Res. Asst III	48	\$ 13.56	51	24	3/5	6/30	\$ 7,450
Lib/Leam Res. Asst III	48	\$ 13.56	100	32	1/8	6/30	\$ 11,825
Lib/Leam Res. Asst III	48	\$ 13.56	60	24	2/12	6/30	\$ 7,095
Electronics/Microcomputer Technician	60	\$ 18.16	60	24	2/12	6/30	\$ 9,502
Electronics/Microcomputer Technician	60	\$ 18.16	60	24	2/5	6/30	\$ 9,977
Instructional Aide	32	\$ 9.15	90	30	2/26	6/30	\$ 5,386
Total for LRC							\$ 117,877

Categorical and Enterprise amounts are Included
in division subtotals.
Revised 12/18/2000

LIMITED TERM EMPLOYEE REQUEST

Division/ Positions:

Honors Program - Tutorial Services

Position	Range	Rate	Number Days	Hours	Start Date	End Date	Total
Inst. Aide	32	\$ 9.15	60	32	3/14	6/30	\$ 4,658
Inst. Aide	32	\$ 9.15	80	40	2/15	6/30	\$ 6,210
Inst. Aide	32	\$ 9.15	130	19	1/2	6/30	\$ 4,794
Inst. Aide	32	\$ 9.15	78	9	1/1	6/30	\$ 2,271
Inst. Aide	32	\$ 9.15	120	19	1/15	6/30	\$ 4,425
Inst. Aide	32	\$ 9.15	70	19	3/26	6/30	\$ 2,581
Inst. Aide	32	\$ 9.15	30	19	5/10	6/30	\$ 1,106
Inst. Aide	32	\$ 9.15	45	19	4/24	6/30	\$ 1,659
Inst. Aide	32	\$ 9.15	27	12	4/24	6/30	\$ 1,048
Inst. Aide	32	\$ 9.15	30	19	5/10	6/30	\$ 1,106
Inst. Aide	32	\$ 9.15	90	19	2/1	6/30	\$ 3,319
Inst. Aide	32	\$ 9.15	75	19	3/15	6/30	\$ 2,766
Inst. Aide	32	\$ 9.15	85	19	2/8	6/30	\$ 3,134
Inst. Aide	32	\$ 9.15	75	19	2/20	6/30	\$ 2,766
Inst. Aide	32	\$ 9.15	65	19	4/5	6/30	\$ 2,397
Inst. Aide	32	\$ 9.15	55	20	4/18	6/30	\$ 2,135
Total for Tutorial Services							\$ 46,373

MS&E

Position	Range	Hrly Rate	Number Days	Hours	Start Date	End Date	Total
Instructional Technician-C.SCI	50	\$ 14.23	72	24	1/15	6/30	\$ 8,692
Total for MS&E							\$ 8,692

Office of Instruction

Position	Range	Hrly Rate	Number Days	Hours	Start Date	End Date	Total
Department Secretary	41	\$ 11.40	125	19	1/9	6/30	\$ 5,743
Department Secretary	41	\$ 11.40	125	19	1/9	6/30	\$ 5,743
Office Asst. III	48	\$ 13.56	125	11	1/9	6/30	\$ 3,955
Total for Office of Instruction							\$ 15,440

Office of the President

Production

Position	Range	Hrly Rate	Number Days	Hours	Start Date	End Date	Total
Duplications Operator	46	\$ 12.91	75	40	2/19	6/1	\$ 8,215
Total for Production							\$ 8,215

Public Information Office

Social Science

Position	Range	Hrly Rate	Number Days	Hours	Start Date	End Date	Total
Exam Proctor LGI Funds		\$ 9.89	120	20	1/15	6/30	\$ 5,034
Exam Proctor LGI Funds		\$ 9.89	120	20	1/15	6/30	\$ 5,034
Exam Proctor LGI Funds		\$ 9.89	120	20	1/15	6/30	\$ 5,034
Exam Proctor LGI Funds		\$ 9.89	120	20	1/15	6/30	\$ 5,034
Exam Proctor LGI Funds		\$ 9.89	120	20	1/15	6/30	\$ 5,034
Exam Proctor LGI Funds		\$ 9.89	120	20	1/15	6/30	\$ 5,034
Exam Proctor LGI Funds		\$ 9.89	120	20	1/15	6/30	\$ 5,034
Exam Proctor LGI Funds		\$ 9.89	120	20	1/15	6/30	\$ 5,034
Instructional Aide	32	\$ 9.15	130	20	1/2	6/30	\$ 5,048
Instructional Aide	32	\$ 9.15	130	20	1/2	6/30	\$ 5,048
Instructional Aide	32	\$ 9.15	130	20	1/2	6/30	\$ 5,048
Instructional Aide	32	\$ 9.15	130	20	1/2	6/30	\$ 5,048
Instructional Aide	32	\$ 9.15	130	20	1/2	6/30	\$ 5,048

Categorical and Enterprise amounts are included in division subtotals.
Revised 12/18/2000

LIMITED TERM EMPLOYEE REQUEST

Division/ Positions:

Instructional Tech	50	\$ 14.23	130	20	1/2	6/30	\$ 7,847
Instructional Tech	50	\$ 14.23	130	20	1/2	6/30	\$ 7,847
Instructional Tech	50	\$ 14.23	130	20	1/2	6/30	\$ 7,847
Instructional Tech	50	\$ 14.23	130	20	1/2	6/30	\$ 7,847
Instructional Tech	50	\$ 14.23	130	20	1/2	6/30	\$ 7,847
Library Res. Asst. I	38	\$ 10.59	100	20	1/8	6/30	\$ 5,615
Totals for Social Science							\$ 105,322

Forum Hall

Division Office

Student Activities

Job Placement

Position	Range	Hrly Rate	Number Days	Hours	Start Date	End Date	Total
Office Assistant III	48	\$ 13.56	120	40	1/15	6/30	\$ 13,805
Total for Job Placement							\$ 13,805

Manchester Center

Position	Range	Hrly Rate	Number Days	Hours	Start Date	End Date	Total
Office Assit. III	48	\$ 13.56	96	32	1/15	6/30	\$ 11,044
Total for Manchester Center							\$ 11,044

Veterans

Student Services (Robert Fox)

Position	Range	Hrly Rate	Number Days	Hours	Start Date	End Date	Total
School Relations Specialist	69	\$ 22.60	120	40	1/15	6/30	\$ 23,009
OAIII (EAGL3E)	48	\$ 13.56	72	24	1/15	6/30	\$ 8,283
OAIII (PHONE BANK)	48	\$ 13.56	120	40	1/15	6/30	\$ 13,805
OAIII (PHONE BANK)	48	\$ 13.56	120	40	1/15	6/30	\$ 13,805
OAIII (PHONE BANK)	48	\$ 13.56	120	40	1/15	6/30	\$ 13,805
ACCOUNT TECHNICIAN	57	\$ 16.85	72	17	1/15	6/30	\$ 7,291
Total							\$ 79,998

College Activities

Position	Range	Hrly Rate	Number Days	Hours	Start Date	End Date	Total
Office Assistant I	38	\$ 10.59	72	18	1/15	6/30	\$ 4,852
Office Assistant I	38	\$ 10.59	72	18	1/15	6/30	\$ 4,852
Office Assistant I	38	\$ 10.59	72	18	1/15	6/30	\$ 4,852
Office Assistant I	38	\$ 10.59	72	18	1/15	6/30	\$ 4,852
Totals for College Activities							\$ 19,407

Categorical and Enterprise amounts are included
in division subtotals.
Revised 12/18/2000

LIMITED TERM EMPLOYEE REQUEST

Division/ Positions: _____

Training Institute

Position	Range	HrlyRate	Number Days	Hours	Start Date	End Date	Total
Office Assistant I	38	\$ 10.59	18	21	5/14	6/30	\$ 1,415
Office Assistant I	38	\$ 10.59	130	40	1/2	6/30	\$ 11,680
Total for Training Institute							\$ 13,095

VTC

Position	Range	HrlyRate	Number Days	Hours	Start Date	End Date	Total
Dept Secretary	44	\$ 12.26	120	35	1/18	6/30	\$ 10,921
Custodian	41	\$ 11.40	55	40	4/16	6/30	\$ 5,319
Instructional Tech-Whse	50	\$ 14.23	125	20	1/8	6/30	\$ 7,545
Instructional Tech-Bldg Maint	50	\$ 14.23	125	20	1/8	6/30	\$ 7,545
Total for VTC							\$ 31,332

Total XX0 **\$ 864,839**

Total Categoricals **\$ 334,038**

Enterprise **\$ 7,388**

Grand Total: **\$ 1,206,265**

Reedley College

Limited Term Position Requests for Spring 2001

Fiscal Impact if positions were filled and funded at CSEA Contract salary rate schedules

Unit	Position	Range	Increase in Rate	Total # of Days Req.	Hrs/Wk	Start Date	End Date	Total Cost
GENERAL FUND								
Business Office	Account Clerk III	48	6.08	69	24	1/15/01	6/30/01	\$ 3,660
Business Office	Account Clerk III	48	6.08	46	16	1/15/01	6/30/01	\$ 2,440
Business Office	Account Tech I	57	7.41	60	24	2/5/01	6/30/01	\$ 3,879
Business Office	Account Tech I	57	7.41	40	16	2/5/01	6/30/01	\$ 2,586
								<u>\$ 12,564</u>
Building Services	Custodians	41	4.75	120	40	1/10/01	6/30/01	\$ 4,973
Building Services	Custodians	41	4.75	120	40	1/10/01	6/30/01	\$ 4,973
Building Services	Custodians	41	4.75	95	40	2/12/01	6/30/01	\$ 3,937
Building Services	Custodians	41	4.75	95	40	2/12/01	6/30/01	\$ 3,937
Building Services	Custodians	41	4.75	80	40	3/5/01	6/30/01	\$ 3,315
								<u>\$ 21,134</u>
LAND	Farm Laborer *	NBR(1)	-	61	40	5/21/01	8/15/01	\$ -
LAND	Farm Laborer *	NBR	-	61	40	5/21/01	8/15/01	\$ -
LAND	Farm Laborer *	NBR	-	61	40	5/21/01	8/15/01	\$ -
								<u>\$ -</u>
Financial Aid	Financial Aid Asst I	57	7.18	48	18	3/14/01	6/30/01	\$ 2,255
Financial Aid	Financial Aid Asst I	57	7.18	39	18	4/2/01	6/30/01	\$ 1,832
Financial Aid	Financial Aid Asst I	57	7.18	30	18	4/25/01	6/30/01	\$ 1,409
Financial Aid	Office Asst III	48	3.88	120	20	1/17/01	6/30/01	\$ 2,020
								<u>\$ 7,517</u>
Dean of Instruction	Micro-Computer Specialist	60	7.07	91	25	1/16/01	5/17/01	\$ 3,701
Dean of Students	Student Services Asst.*	NBR	-	24	24	5/7/01	6/30/01	\$ -
Health Services	Student Services Asst.*	NBR	-	56	32	3/26/01	6/30/01	\$ -
Assessment	Department Secretary	44	5.61	45	24	3/19/01	6/30/01	\$ 2,202
TOTALS								<u>\$ 47,118</u>
CAFETERIA FUND								
Food Services	Food Service Worker I	33	3.17	68	32	2/26/01	6/30/01	\$ 1,881
Food Services	Food Service Worker I	33	3.17	68	32	2/26/01	6/30/01	\$ 1,881
Food Services	Food Service Worker I	33	3.17	68	32	2/26/01	6/30/01	\$ 1,881
Food Services	Food Service Worker I	33	3.17	64	32	3/5/01	6/30/01	\$ 1,770
Food Services	Food Service Worker I	33	3.17	56	32	3/19/01	6/30/01	\$ 1,549
Food Services	Food Service Worker I	33	3.17	56	32	3/19/01	6/30/01	\$ 1,549
Food Services	Food Service Worker I	33	3.17	52	32	3/26/01	6/30/01	\$ 1,438
Food Services	Food Service Worker I	33	3.17	52	32	3/26/01	6/30/01	\$ 1,438
								<u>\$ 13,385</u>
DORM FUND								
Residence Hall	Student Services Specialist *	NBR	-	84	32	2/5/01	6/30/01	\$ -
Residence Hall	Student Services Asst. *	NBR	-	84	32	2/5/01	6/30/01	\$ -
								<u>\$ -</u>
CATEGORICALS								
CalWORKS	Accounting Tech I	57	7.41	130	40	1/2/01	6/30/01	\$ 8,404
CalWORKS	Accounting Tech I	57	7.41	130	40	1/2/01	6/30/01	\$ 8,404
								<u>\$ 16,808</u>
Counseling	Department Secretary	44	5.61	27	24	4/30/01	6/30/01	\$ 1,321
Counseling	Department Secretary	44	5.61	24	24	5/7/01	6/30/01	\$ 1,175
								<u>\$ 2,496</u>
Tutorial	Student Services Asst.*	NBR	-	76	32	1/2/01	6/30/01	\$ -
TOTALS								<u>\$ 19,304</u>

* Hourly rate schedule increase of 7 1/2 % to be funded from other sources; not Limited Term position "extra help" differential funding.

(1) Non-bargaining rate (NBR)

State Center Community College District
North Centers
Extra Help Limited Term Replacements
Spring, 2001
12-18-00

Location	Position	Range	Hourly Rate	Days Worked-Spring 2001	Hours Worked per Week	Start Date	End Date	*Cost
Clovis	Custodian	41	\$11.40 6.65	90 x 720=	40 4,788	March 1, 2001	June 29, 2001	\$7,752. salary \$469. taxes Total \$8,221.
Clovis	Dept. Secretary Admissions & Library	48	\$13.56 6.65	110 x 880=	40 5,852	February 1, 2001	June 29, 2001	\$10,789. salary \$653. taxes Total \$11,442.
Madera Clovis	Fin. Aid Asst. I	57	\$16.88 9.70	90 x 720=	40 6,921	March 1, 2001	June 29, 2001	\$11,478. salary \$694. taxes Total \$12,172.
Clovis	Instructional Technician Computer Lab	50	\$14.23 8.31	110 x 880=	40 7,312.80	February 1, 2001	June 29, 2001	\$12,522. salary \$758. taxes Total \$13,280.
Clovis Madera	Instructional Technician Biological Science	50	\$14.23 8.31	110 x 880=	40 7,312.80	February 1, 2001	June 29, 2001	\$12,522. salary \$758. taxes Total \$13,280.
	Total							\$58,395
								Remaining extra help budget Net additional cost
								<u>-34,088</u> <u>24,307</u>

- Calculated at first step salary level

District Office Extra Help/Limited Term

Position	Range	Hrly Rate	No. Days	Hours/WK	Start Date	End Date	Total
OA 1 (HR)	38	\$10.59	120	40	1/15	6/30	\$10,833
OA 1 (Purch)	38	10.59	120	40	1/15	6/30	10,833
Grdskeeper 1	43	11.98	120	40	1/15	6/30	12,254
Grdskeeper 1	43	11.98	120	40	1/15	6/30	12,254
Veh. Mech.	63	19.54	120	40	1/15	6/30	19,987
Total							66,161
Less Extra Duty Budgeted							(37,775)
Net Cost							\$28,386